



# Chatham County, NC

## Legislation Text

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**File #:** 19-3005, **Version:** 2

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Vote on request to adopt CDBG-NR Project Ordinance, and execute Grant Agreement, Funding Approval, Signatory Form and Certification Card, and Project Ordinance and to allow staff to continue with the procurement process for administrative services as outlined in the abstract.

In January 2019, county staff learned that the application submitted for CDBG-NR funds was selected to receive an award of \$750,000 to acquire property for a future shelter site in Chatham County. In order to proceed with the project, the chair must sign several documents from the Rural Economic Development Division, and the board must approve staff proceeding with the requirements outlined in the grant agreement, funding approval and various documents in order to receive the award and proceed with the project.

### Introduction & Background:

In October 2018, Chatham County staff members submitted an application for Community Development Block Grant Neighborhood Revitalization Funds (CDBG-NR) in the amount of \$750,000 through the NC Department of Commerce and Rural Economic Development Division. The primary objective of the application was to acquire property for a future homeless/DV shelter in Chatham County. The county received notice of the award in January 2019. The next steps in the process are approval of various documents and the proposed process for procurement of administrative services.

### Discussion & Analysis:

The CDBG-NR grant award amount is \$750,000. The proposed budget in the submitted application allocated the allowed 10% of that total amount for administrative services and the remaining amount for acquisition of property for the future shelter site. County staff received a grant agreement package with various documents on March 1, 2019. The Grant Agreement and Funding approval must be approved and submitted by April 14<sup>th</sup>, 2019 to REDD.

Due to the submittal deadline for the required documentation for funding approval, staff proposes to proceed with the procurement process for administrative services for the grant. It is recommended to have an internal staff selection committee review the proposals and make a recommendation, and have the Board approve the selected administrative consultant at the April 15<sup>th</sup> or May 6<sup>th</sup> Commissioners' meeting.

How does this relate to the Comprehensive Plan: Foster a Healthy Community, Provide equitable access to high-quality education, housing and community options for all

Budgetary Impact: None

### Recommendation:

Approval for the Chair to sign the 2018 Community Development Block Grant Neighborhood Revitalization Grant Agreement, Funding Approval, Signatory Form and Certification Card, and Project Ordinance and to allow staff to continue with the procurement process for administrative

services as outlined in the abstract.