



# Chatham County, NC

## Legislation Text

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**File #:** 17-2130, **Version:** 1

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Vote on a request to appoint Cim Brailer, Social Work Program Administrator, as a Deputy Finance Officer for the purpose of signing DSS trust account checks and preauditing purchases made by Department of Social Services staff and to appoint Tammy Kirkman, Detention Captain, and Eric Lindley, Detention Lieutenant, as Deputy Finance Officers for the purpose of signing inmate trust account checks

Action Requested: Appoint Cim Brailer, Social Work Program Administrator, as a Deputy Finance Officer for the purpose of signing DSS trust account checks and preauditing purchases made by Department of Social Services staff and to appoint Tammy Kirkman, Detention Captain, and Eric Lindley, Detention Lieutenant, as Deputy Finance Officers for the purpose of signing inmate trust account checks

Introduction & Background: The Department of Social Services manages trust accounts for many adults and children for whom the agency is payee. In this capacity, the department is responsible for managing personal finances for those who have difficulty with this, including paying the client's household expenses and issuing weekly allowances. The department also manages funds for children in custody and for those whom the director has been appointed guardian.

The Detention Division of the Chatham County Sheriff's Department manages funds of individuals who are incarcerated in the Chatham County jail. The funds that are collected upon incarceration and funds that are deposited on the inmates' behalf, if not spent while incarcerated, are returned to the inmate when they leave the facility. If inmates are transferred to another facility, a check must be issued for the balance of funds in the inmates account. The finance office has been issuing and signing these checks. The process is very cumbersome and inefficient. By having Captain Kirkman or Lieutenant Lindley have signature authority on this account, the check can be issued immediately and can accompany the inmate when they are transferred to another facility.

Budgetary Impact: None

Recommendation: Appoint Cim Brailer, Social Work Program Administrator, as a Deputy Finance Officer for the purpose of signing DSS trust account checks and preauditing purchases made by Department of Social Services staff and to appoint Tammy Kirkman, Detention Captain, and Eric Lindley, Detention Lieutenant, as Deputy Finance Officers for the purpose of signing inmate trust account checks