

Division of Public Health

Agreement Addendum

FY 17-18

Page 1 of 2

Chatham County Public Health Department
Local Health Department Legal Name

874 Food and Lodging
Activity Number and Description

04/01/2018 – 05/31/2018
Service Period

05/01/2018 – 06/30/2018
Payment Period

Environmental Health Section /
Food Protection and Facilities Branch
DPH Section / Branch Name

Larry Michael (919) 707-5855
larry.michael@dhhs.nc.gov
DPH Program Contact
(name, phone number, and email)

DPH Program Signature **Date**
(only required for a negotiable agreement addendum)

- ☒ **Original Agreement Addendum**
☐ **Agreement Addendum Revision #** _____

I. Background:

In order to fund a portion of local expenditures created by state-mandated Food, Lodging, and Institution (Food and Lodging) sanitation programs and activities, the legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II. Purpose:

The Agreement Addendum allows for the Local Health Department's environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local Food and Lodging programs and activities. The disbursement and fund purpose are described under "Regulation of food and lodging establishments" in North Carolina General Statute 130A-248(d) and under "Disbursements of Funds" in North Carolina Administrative Code 15A NCAC 18A .2901.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging funds are distributed based on the attached Food and Lodging Distribution Calculations spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules


Health Director Signature (use blue ink)

3-22-18
Date

Local Health Department to complete:
(If follow-up information is needed by DPH)

LHD program contact name:

Phone number with area code:

Email address:

Anne Lowry

(919) 545-3310

anne.lowry@chathamnc.org

Signature on this page signifies you have read and accepted all pages of this document.

Revised June 2016

creates liability for the county and the Local Health Department and may lead to a loss of confidence from the public and operators. To provide for consistency and quality within the Food and Lodging Program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance Plan.

A summary of the previous year's approved Quality Assurance Plan activities must be submitted to the Environmental Health Regional Specialist for review by **May 1, 2018**.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall ensure funds are used for Food and Lodging sanitation programs and activities in accordance with G.S. 130A-248(d).

V. Performance Monitoring and Quality Assurance:

The Division of Public Health will review annual required inspection data submitted electronically to the Environmental Health Inspections Data System to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections or if deficiencies persist, will cause the Local Health Department to lose funding.

During program monitoring activities, Environmental Health Regional Specialists may review documentation to verify that the approved Quality Assurance Plan is being implemented.

If the Local Health Department Food and Lodging program is not in compliance with an approved Quality Assurance Plan, a corrective action plan must be submitted no later than **May 15, 2018**, to the Environmental Health Regional Specialist indicating how deficiencies will be addressed.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 -- *Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. The Local Health Department is required to submit a signed and completed Food and Lodging Local Health Department Request for Payment form (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment forms will be processed during the period May 1, 2018 through June 8, 2018. Requests received after **June 8, 2018** will not be processed.

Co. ID	County	Percentage for FY2016-17	1st (1)	2nd (2a)	3rd (2b)	Total
001	Alamance	100%	\$ 750.00	\$ 30,880	\$ 17,698	\$ 49,336
002	Alexander	100%	\$ 750.00	\$ 4,115	\$ 2,357	\$ 7,222
D2	Alleghany	58%	\$ 750.00	\$ 2,037		\$ 2,787
004	Anson	60%	\$ 750.00	\$ 2,370		\$ 3,120
D2	Ashe	68%	\$ 750.00	\$ 4,216		\$ 4,966
D6	Avery	67%	\$ 750.00	\$ 4,375		\$ 5,125
007	Beaufort	100%	\$ 750.00	\$ 11,026	\$ 6,318	\$ 18,096
D1	Bertie	100%	\$ 750.00	\$ 3,457	\$ 1,980	\$ 6,187
009	Bladen	100%	\$ 750.00	\$ 7,023	\$ 4,023	\$ 11,796
010	Brunswick	76%	\$ 750.00	\$ 20,933		\$ 21,683
011	Buncombe	100%	\$ 750.00	\$ 79,887	\$ 45,794	\$ 126,401
012	Burke	75%	\$ 750.00	\$ 11,193		\$ 11,943
013	Cabarrus	100%	\$ 750.00	\$ 39,011	\$ 22,347	\$ 62,108
014	Caldwell	100%	\$ 750.00	\$ 12,894	\$ 7,386	\$ 21,030
D1	Camden	84%	\$ 750.00	\$ 1,290		\$ 2,040
016	Carteret	32%	\$ 750.00	\$ 7,093		\$ 7,843
017	Caswell	100%	\$ 750.00	\$ 2,908	\$ 1,666	\$ 5,324
018	Catawba	100%	\$ 750.00	\$ 37,091	\$ 21,247	\$ 59,088
019	Chatham	100%	\$ 750.00	\$ 14,211	\$ 8,141	\$ 23,102
020	Cherokee	100%	\$ 750.00	\$ 7,736	\$ 4,432	\$ 12,918
D1	Chowan	100%	\$ 750.00	\$ 3,950	\$ 2,263	\$ 6,963
022	Clay	100%	\$ 750.00	\$ 2,250	\$ 1,289	\$ 4,289
023	Cleveland	100%	\$ 750.00	\$ 19,094	\$ 10,938	\$ 30,782
024	Columbus	100%	\$ 750.00	\$ 12,565	\$ 7,198	\$ 20,513
025	Craven	100%	\$ 750.00	\$ 20,630	\$ 11,818	\$ 33,198
026	Cumberland	98%	\$ 750.00	\$ 60,521		\$ 61,271
D1	Currituck	100%	\$ 750.00	\$ 8,285	\$ 4,746	\$ 13,781
028	Dare	100%	\$ 750.00	\$ 24,032	\$ 13,767	\$ 38,549
029	Davidson	87%	\$ 750.00	\$ 22,770		\$ 23,520
030	Davis	100%	\$ 750.00	\$ 8,011	\$ 4,589	\$ 13,350
031	Duplin	96%	\$ 750.00	\$ 13,221		\$ 13,971
032	Durham	61%	\$ 750.00	\$ 45,719		\$ 46,469
033	Edgecombe	43%	\$ 750.00	\$ 3,539		\$ 4,289
034	Forsyth	63%	\$ 750.00	\$ 44,833		\$ 45,583
035	Franklin	89%	\$ 750.00	\$ 7,569		\$ 8,319
036	Gaston	100%	\$ 750.00	\$ 39,066	\$ 22,379	\$ 62,195
D1	Gates	100%	\$ 750.00	\$ 1,207	\$ 691	\$ 2,648
038	Graham	100%	\$ 750.00	\$ 2,853	\$ 1,634	\$ 5,237
D3	Granville	87%	\$ 750.00	\$ 8,115		\$ 8,865
040	Greene	100%	\$ 750.00	\$ 3,676	\$ 2,106	\$ 6,532
041	Guilford	73%	\$ 750.00	\$ 79,105		\$ 79,855
042	Halifax	100%	\$ 750.00	\$ 11,028	\$ 6,318	\$ 18,096
043	Harnett	94%	\$ 750.00	\$ 16,659		\$ 17,409
044	Haywood	58%	\$ 750.00	\$ 9,515		\$ 10,265
045	Henderson	65%	\$ 750.00	\$ 16,619		\$ 17,369
046	Hertford	100%	\$ 750.00	\$ 6,145	\$ 3,520	\$ 10,415
047	Hoke	84%	\$ 750.00	\$ 4,563		\$ 5,313
048	Hyde	100%	\$ 750.00	\$ 3,960	\$ 2,263	\$ 6,963
049	Iredell	85%	\$ 750.00	\$ 31,247		\$ 31,997
050	Jackson	87%	\$ 750.00	\$ 11,504		\$ 12,254
Subtotals:			\$37,500	\$845,999	\$238,876	\$1,122,375

Co. ID	County	Percentage for FY2016-17	1st (1)	2nd (2a)	3rd (2b)	Total
051	Johnston	100%	\$ 750.00	\$ 31,549	\$ 18,073	\$ 50,372
052	Jones	100%	\$ 750.00	\$ 1,811	\$ 1,037	\$ 3,598
053	Lee	100%	\$ 750.00	\$ 13,113	\$ 7,512	\$ 21,375
054	Lenoir	58%	\$ 750.00	\$ 7,256		\$ 8,006
055	Lincoln	100%	\$ 750.00	\$ 12,455	\$ 7,135	\$ 20,340
056	Macon	100%	\$ 750.00	\$ 11,797	\$ 6,758	\$ 19,305
057	Madison	5%	\$ 750.00	\$ 219		\$ 969
D4	Martin	95%	\$ 750.00	\$ 5,265		\$ 6,015
D5	McDowell	73%	\$ 750.00	\$ 6,509		\$ 7,359
060	Mecklenburg	90%	\$ 750.00	\$ 215,350		\$ 216,100
D6	Mitchell	32%	\$ 750.00	\$ 1,141		\$ 1,891
062	Montgomery	99%	\$ 750.00	\$ 5,032		\$ 5,802
063	Moore	77%	\$ 750.00	\$ 18,293		\$ 19,043
064	Nash	77%	\$ 750.00	\$ 15,801		\$ 16,551
065	New Hanover	92%	\$ 750.00	\$ 55,629		\$ 56,579
066	Northampton	95%	\$ 750.00	\$ 3,232		\$ 3,982
067	Onslow	100%	\$ 750.00	\$ 31,494	\$ 18,041	\$ 50,285
068	Orange	100%	\$ 750.00	\$ 25,733	\$ 14,741	\$ 41,224
069	Pamlico	100%	\$ 750.00	\$ 2,563	\$ 1,667	\$ 5,410
D1	Pasquotank	100%	\$ 750.00	\$ 9,821	\$ 5,826	\$ 16,197
D71	Pender	100%	\$ 750.00	\$ 10,919	\$ 6,255	\$ 17,924
D1	Perquimans	100%	\$ 750.00	\$ 2,140	\$ 1,226	\$ 4,116
073	Person	99%	\$ 750.00	\$ 6,192		\$ 6,942
074	Pitt	99%	\$ 750.00	\$ 33,135		\$ 33,885
D5	Polk	61%	\$ 750.00	\$ 3,481		\$ 4,231
076	Randolph	96%	\$ 750.00	\$ 23,229		\$ 23,979
077	Richmond	100%	\$ 750.00	\$ 7,736	\$ 4,432	\$ 12,918
078	Robeson	93%	\$ 750.00	\$ 23,676		\$ 24,426
079	Rockingham	98%	\$ 750.00	\$ 16,539		\$ 17,289
080	Rowan	69%	\$ 750.00	\$ 16,961		\$ 17,711
D5	Rutherford	47%	\$ 750.00	\$ 6,370		\$ 7,120
082	Sampson	88%	\$ 750.00	\$ 10,140		\$ 10,890
083	Scotland	82%	\$ 750.00	\$ 4,320		\$ 5,070
084	Stanly	100%	\$ 750.00	\$ 12,235	\$ 7,009	\$ 19,994
085	Stokes	46%	\$ 750.00	\$ 3,281		\$ 4,031
086	Surry	80%	\$ 750.00	\$ 14,397		\$ 15,147
087	Swain	71%	\$ 750.00	\$ 4,808		\$ 5,558
088	Transylvania	47%	\$ 750.00	\$ 4,487		\$ 5,237
D4	Tyrrell	100%	\$ 750.00	\$ 1,262	\$ 723	\$ 2,735
090	Union	100%	\$ 750.00	\$ 31,996	\$ 18,324	\$ 51,062
D3	Vance	84%	\$ 750.00	\$ 7,973		\$ 8,723
092	Wake	59%	\$ 750.00	\$ 120,715		\$ 121,465
093	Warren	100%	\$ 750.00	\$ 3,566	\$ 2,043	\$ 6,359
D4	Washington	97%	\$ 750.00	\$ 2,874		\$ 3,624
D2	Watauga	88%	\$ 750.00	\$ 12,014		\$ 12,764
096	Wayne	78%	\$ 750.00	\$ 19,516		\$ 20,265
097	Wilkes	96%	\$ 750.00	\$ 11,641		\$ 12,391
098	Wilson	58%	\$ 750.00	\$ 10,521		\$ 11,271
099	Yadkin	47%	\$ 750.00	\$ 3,662		\$ 4,412
D6	Yancey	48%	\$ 750.00	\$ 1,533		\$ 2,383
Subtotals:			\$37,500	\$906,293	\$120,632	\$1,064,425

	1st (1)	2nd (2a)	3rd (2b)	Total
TOTALS:	\$ 75,000	\$ 1,752,292	\$ 359,508	\$ 2,186,800

D1-Albemarle Regional Health Services-	\$ 51,932	Bertie, Camden, Chowan, Currituck, Gates, Pasquotank, Perquimans
D2-Appalachian District Health Department-	\$ 20,517	Alleghany, Ashe, Watauga
D3-Granville-Vance District Health Department-	\$ 17,588	Granville-Vance
D4-Martin-Tyrrell-Washington District Health Department-	\$ 12,374	Martin-Tyrrell-Washington
D5-Rutherford-Polk-McDowell District Health Department-	\$ 18,710	Rutherford-Polk-McDowell
D6-Toe River District Health Department-	\$ 9,399	Avery, Mitchell, Yancey

FOOD & LODGING LOCAL HEALTH DEPARTMENT REQUEST FOR PAYMENT

SFY 18

Division of Public Health

16001C1918

NCAS Number

04/01/2018 05/31/2018
 Effective Date Termination Date

Activity 874

LHD: Chatham County Public Health Department Activity: Food & Lodging Distribution

LHD's Project Director:

Anne Lowry

Distribution – indicate with a check mark all that apply <input checked="" type="checkbox"/> 15A NCAS 18A.2901(1) (\$750 Baseline distribution) <input checked="" type="checkbox"/> 15A NCAS 18A.2901(2)(a) (Distribution based on inspection percentage) <input checked="" type="checkbox"/> 15A NCAS 18A.2901(2)(b) (Distribution based on 100% inspection rate) AMOUNT REQUESTED	\$23,102
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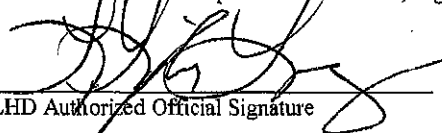
Note #1: LHD shall report Local Food and Lodging expenditures in the appropriate category (e.g., 101, 102, or 103) in the ZZZZ line item in the Aid-to-Counties Database.

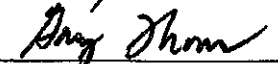
Note #2: LHD shall report Local Food and Lodging Temporary Food Establishment (TFE) fees collected in category 107 – Local Temporary Food Establishment (TFE – State) in the ZZZZ line item in the Aid-to-Counties Database.

Note #3: LHD shall report Local Food and Lodging Limited Food Services Establishment (LFSE) fees collected in category 107 – Limited Food Services Establishment (LFSE – State) in the ZZZZ line item in the Aid-to-Counties Database.

THIS SECTION FOR DPH USE ONLY:	
Company 2B01	
Account	Center
536560874	1153-4752-SZ19

As chief executive officer of the recipient organization, I hereby certify that this request for payment is an accurate reflection of funds to be disbursed in accordance with 15A NCAC 18A.2901 "Disbursement of Funds". I further certify that to the best of my knowledge and belief we have complied with all laws, regulations and contractual provisions that are conditions of payment under this agreement.


 LHD Authorized Official Signature 3-19-18
 Date


 LHD Finance Officer Signature 3-19-18
 Date

 DPH Environmental Health Section Signature Date

 DPH Contracts Officer Signature Date