

1. Grant Information

Is a county match required for this grant application?	x <input type="checkbox"/> Yes, cash match required <input type="checkbox"/> Yes, in-kind match required <input type="checkbox"/> No
Will the grant fund a new position or program that the county will be expected to continue after the grant is ended? **	<input type="checkbox"/> Yes x <input type="checkbox"/> No
BoC meeting date for entry on consent agenda (Answer only if you answered Yes to any of the above)	April 17, 2017
Agency or group offering the grant	North Carolina Division of Parks and Recreation
Title of Grant	North Carolina Parks and Recreation Trust Fund (PARTF)
Is this American Recovery & Reinvestment Act funding?	<input type="checkbox"/> Yes x <input type="checkbox"/> No
Total funding being requested from the grantor	150,000.00
Total match required	218,126.00. Total amount apply for \$368,126. Reimbursable grant.
Source of match	Recreation fees paid by Briar Chapel Development
Length of grant term	Project must be completed and funds used within 3 years
Type of disbursement	x <input type="checkbox"/> Reimbursement <input type="checkbox"/> Lump sum up-front <input type="checkbox"/> Other (describe)
Reporting schedule	<input type="checkbox"/> Quarterly <input type="checkbox"/> Twice a year x <input type="checkbox"/> Yearly <input type="checkbox"/> Other (describe)

**** If the grant will fund a position, you must submit a request for new position form to Renee Paschal and Sybil Tate prior to applying for a grant.**

2. Applicant Information

Department	Chatham County Parks and Recreation
Contact Person and title	<i>Tracy Burnett, Parks and Recreation Director</i>
County, non-profit, or other grant partners	<i>PARTF, Briar Chapel Development recreation fees</i>
Name of person responsible for grant reporting and/or administration	<i>Tracy Burnett</i>
<i>Signature of Department Head and Date</i>	

1. Grant Project Description

<p>Has the grant project or position been noted in the department work plan or Request for New Staff Resources? <i>If so, attach that document and skip to Section 4.</i></p>	<p><input type="checkbox"/> Yes, the project is included in the department work plan <input type="checkbox"/> Yes, the position has been noted in the Request for New Staff Resources <input checked="" type="checkbox"/> x No – Please explain</p>
<p>Provide a brief description of the grant project.</p>	<p>North Carolina Parks and Recreation Trust fund (PARTF) is a dollar for dollar matching grant. Chatham County proposes to use PARTF to enhance the Park at Briar Chapel. The PARTF funds will be used to construct a walking trail, picnic shelter and playground.</p>
<p>What needs/issues/problems does the grant address</p>	<p>This grant will allow the public to maximize the full use of the park by proving more amenities. The shelter will give the public a place to rent to gather for birthday parties, social gatherings, etc. The walking trail with connecting sidewalks will provide a safe place to walk besides the streets and the playground will provide more physical activity opportunities for the younger kids.</p>
<p>What are the measurable goals and objectives? <i>(For help with goals and objectives, see the reference on the grant website.)</i></p>	<p>The picnic shelter will be rented out at least 12 times within the fiscal year for birthday parties, church gatherings and school events.</p> <p>The walking trail will be used by 25 walkers monthly.</p>
<p>If the grant will fund a new position, what are the responsibilities of the position? Who will supervise the new position?</p>	<p>N/A</p>
<p>What are the major outcomes and benefits to the county that the grant will provide?</p>	<p>More amenities will be constructed to maximize the full use of the park. Once constructed there will be potential revenue from the picnic shelter reservations.</p>
<p>If this is a multi-year grant, does continuation of the grant in the second year depend on meeting measurable outcomes in the first?</p>	<p>N/A</p>

1. Budget and Funding

ITEM	GRANT FUNDS YEAR 1	COUNTY/OTHER FUNDS YEAR 1	GRANT FUNDS YEAR 2	COUNTY/OTHER FUNDS YEAR 2	EXPLANATION
Salary & Benefits (use Benefit calculator)					
Grant financial oversight & reporting					
Personnel oversight					
Contracted services (program service provider, publication writing/design, speakers, consultants)					
Office supplies & equipment (photocopies, computers, printers, supplies)					
Travel & Training (mileage reimbursement, rental/fleet car usage, meals, hotel,airfare, registration fees, parking)					
Meetings and workshops (meeting space or rental fees, group meals or refreshments, handouts/notebooks, audio visual rental)					
Publications – professional printing fees.					
Communication (postage, telephone, internet access, advertising)					
Office space (space, utilities, furnishing)					
Dues & Subscriptions					
Capital Outlay (vehicles, large equipment) Playground shelter, walking trail, sidewalk connector	PARTF \$150,00.00	County \$218,126			County match from Briar Chapel recreation fees.
Miscellaneous (insurance, safety, other)					
TOTAL COST	368,126.00	368,126.00			

