



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, February 20, 2017

6:00 PM

Historic Courthouse Courtroom

Work Session - 1:30 PM - Historic Courthouse Courtroom

PUBLIC INPUT SESSION

The Public Input Session is held to give citizens an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are required to sign up in advance. Individuals who wish to speak but cannot because of time constraints will be carried to the next meeting and given priority. We apologize for the tight time restrictions. They are necessary to ensure that we complete our business. If you have insufficient time to finish your presentation, we welcome your comments in writing.

BOARD PRIORITIES

[17-2062](#)

Presentation on FY 2016 Audit

Attachments: [Chatham County 2016 CAFR](#)

[17-2063](#)

Presentation on Green and Sustainable Building Practices in Briar Chapel.

Attachments: [Chatham County Work Session 2-20-2017 V1](#)

[17-2067](#)

Vote on a request to adopt an amended Resolution Establishing the Board of Equalization and Review

Attachments: [BOER Resolution 2001](#)

[BOER Amended Resolution 2017](#)

[17-2048](#)

Vote on a request to appoint members to serve on the Board of Equalization and Review

Attachments: [E&R Resolution 2001](#)

[2017 Board of E&R Applicants](#)

[17-2059](#)

Chatham EDC Update

Attachments: [Chatham EDC Update for Board of Commissioners](#)

- [17-2068](#) Vote on a request to adopt a Resolution to Seek Additional Applicants for Chatham Economic Development Corporation Board Members.

Attachments: [EDCResolutionAppts_Feb_2017 RE-edited 2.15.17 FINAL DRAFT](#)

- [17-2061](#) Vote on a request to approve Chatham EDC Board members

Attachments: [EDC Board Nominations Letter to Chatham County Board of Commissioners](#)

[BOD recommendations - reappointments](#)

[BOD recommendations - vacancies](#)

[2017 Chatham EDC Completed Board Applications](#)

[2013 Applications - Reappointments](#)

[Board Members Present January 31](#)

[BYLAWS - FINAL - Amended 5-10-16](#)

- [17-2065](#) County Recommendations for Chatham Park's Additional Elements of Master Plan

Attachments: [Chatham Park Element Recommendations 3](#)

- [17-2064](#) Presentation on Sustainable Facilities Policy

Attachments: [Cost of LEED M 012317 RD LEED Narrative \(1\)](#)

[LEED Policy](#)

[Sustainable Facilities Policy PPT](#)

- [17-2050](#) Set the dates of three Budget Work Sessions in May.

CLOSED SESSION

- [17-2069](#) Closed Session to discuss matters relating to economic development.

ADJOURNMENT

End of Work Session

Regular Session - 6:00 PM - Historic Courthouse Courtroom

INVOCATION and PLEDGE OF ALLEGIANCE

CALL TO ORDER

APPROVAL OF AGENDA and CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

- [17-2047](#) Vote on a request to approve the January 10, 2017 Retreat Minutes, the January 11, 2017 Retreat Minutes, the January 17, 2017 Work and Regular Session Minutes, the January 23, 2017 Legislative Breakfast Minutes and the January 23, 2017 Retreat Minutes.
Attachments: [Draft Minutes 01.10.2017](#)
[Draft Minutes 01.11.2017](#)
[Draft Minutes 01.17.2017](#)
[Draft Minutes 01.23.2017 Legislative Breakfast](#)
[Draft Minutes 01.23.2017 Retreat](#)
- [17-1994](#) Vote on a request to accept \$12,681 Public Health Preparedness Funds for Zika Education and response.
Attachments: [\\$12,681 Preparedness & Response Funds](#)
- [17-1995](#) Vote on a request to accept \$834 Family Planning Funds
Attachments: [\\$834 Family Planning Funds](#)
- [17-2027](#) Vote on a request to accept \$963 Maternal Health Funds
Attachments: [\\$963 Maternal Health Funds](#)
- [17-2031](#) Vote on a request to accept \$18,000 grant funds from the Association of Food and Drug Officials (AFDO).
Attachments: [\\$18,000 AFDO Risk Factor Survey Funds](#)
- [17-2032](#) Vote on a request to accept \$2,500 grant funds from the Association of Food and Drug Officials.
Attachments: [\\$2,500 Completion of upated self-assessment of all 9 standards](#)
- [17-2033](#) Vote on a request to accept \$ 1,700 Retail Food Program Standards Self-Assessment and Verification Workshop (AFDO) Grant Funds.
Attachments: [\\$1,700 FDA Retail Food Program Standards Self-Assessment and Verification \](#)
- [17-2052](#) Vote on a request to approve the Tax Releases and Refunds.
Attachments: [January 2017 NCVTS Pending Refund Report](#)
[January 2017 Release and Refund Report](#)
[November 2016 Manuel NCVTS Pending Refunds](#)
- [17-2058](#) Vote on a request to approve the return of Chatham County to a four-year revaluation cycle

- [17-2051](#) Vote on a request to approve the 2016 tax lien advertisement
- [17-2028](#) Vote On A Request To Adopt A Resolution Proclaiming February 2017 As Animal Spay/Neuter Awareness Month
Attachments: [Resolution of the CC Board of Commissioners](#)
- [17-2030](#) Vote to amend Franchise Ordinance regulating emergency medical, first responder, and rescue Services and granting of franchises and contracts for operations in the County of Chatham
Attachments: [2017 AMENDED EMS, FIRST RESPONDER, RESCUE SERVICE FRANCHISE](#)
- [17-2049](#) Vote on a request to appoint two members to the Board of Adjustment.
- [17-2046](#) Vote on a request to accept David Webster, DVM to fill the vacant Veterinarian Seat on the Board of Health effective 2-1-2017.
Attachments: [BOH Veterinarian Application for Boards & Committees](#)
- [17-2053](#) Chatham County Agriculture and Conference Center Policy Revisions
Attachments: [Revised CCACC Policy 02.08.17](#)

End of Consent Agenda

SPECIAL PRESENTATION

- [17-2060](#) Ed Kerwin, Executive Director of Orange Water and Sewer Authority (OWASA) to thank Chatham County for the assistance provided to their community.

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PUBLIC HEARINGS

- [17-2057](#) A legislative public hearing request by the Chatham County Alcoholic Beverage Control Board for a general legislative rezoning on Parcel No. 11417 located on the Moncure Pittsboro Road from R-5 and R-1 Residential zoning to NB Neighborhood Business, being approximately 0.957 acres, Haw River Township.
Attachments: [More Information from Planning Department Website](#)

BOARD PRIORITIES[17-2056](#)

Vote on a request to approve NNP Briar Chapel, LLC for subdivision Preliminary Plat review and approval of SD West, consisting of 9 non-residential lots, on 29.20 acres, located off Taylor Road, SR-1529, and US 15-501 N, parcels #18911 and #86288, Baldwin Township.

Attachments: [More Information from Planning Department Website](#)

[17-2055](#)

Vote on a request to approve Lewis Metty Development, Inc. for subdivision Revised Preliminary/Final Plat approval of Cedar Mountain, Phase 3A, consisting of 16 lots on 30.79 acres located off Jones Ferry Rd, SR-1540 and Cedar Grove/Cedar Mountain Road, Baldwin Township, parcels #'s 1611 and 1721.

Attachments: [More Information from the Planning Department Website](#)

MANAGER' S REPORTS**COMMISSIONERS' REPORTS****ADJOURNMENT**



Chatham County, NC

Text File

File Number: 17-2062

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Finance

File Type: Agenda Item

Agenda Number:

Presentation on FY 2016 Audit

Action Requested: None

Introduction & Background: Under G.S. 159-34, each unit of local government must have its accounts audited after the close of each fiscal year by a certified public accountant certified by the Local Government Commission as qualified to audit local government accounts.

Discussion & Analysis: A representative from Martin Starnes and Associates, the County's independent auditors, will give a presentation on the FY 2016 audit.

Budgetary Impact: None

Recommendation: None

MARTIN • STARNES

 & ASSOCIATES, CPAs, P.A.

Chatham County

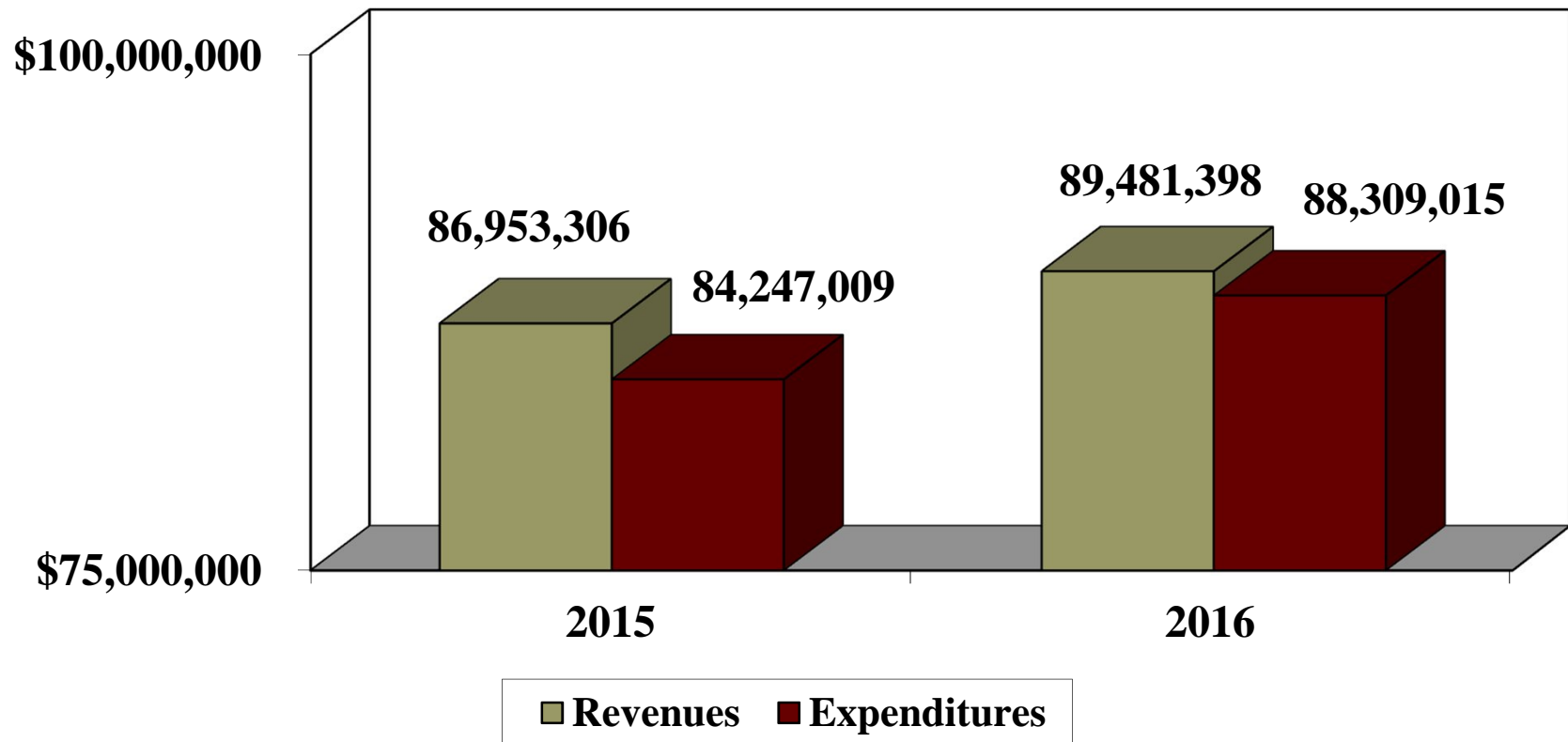
2016 Audited Financial Statements



Audit Highlights

- ❑ Unmodified Opinion
- ❑ Cooperative staff

General Fund Summary





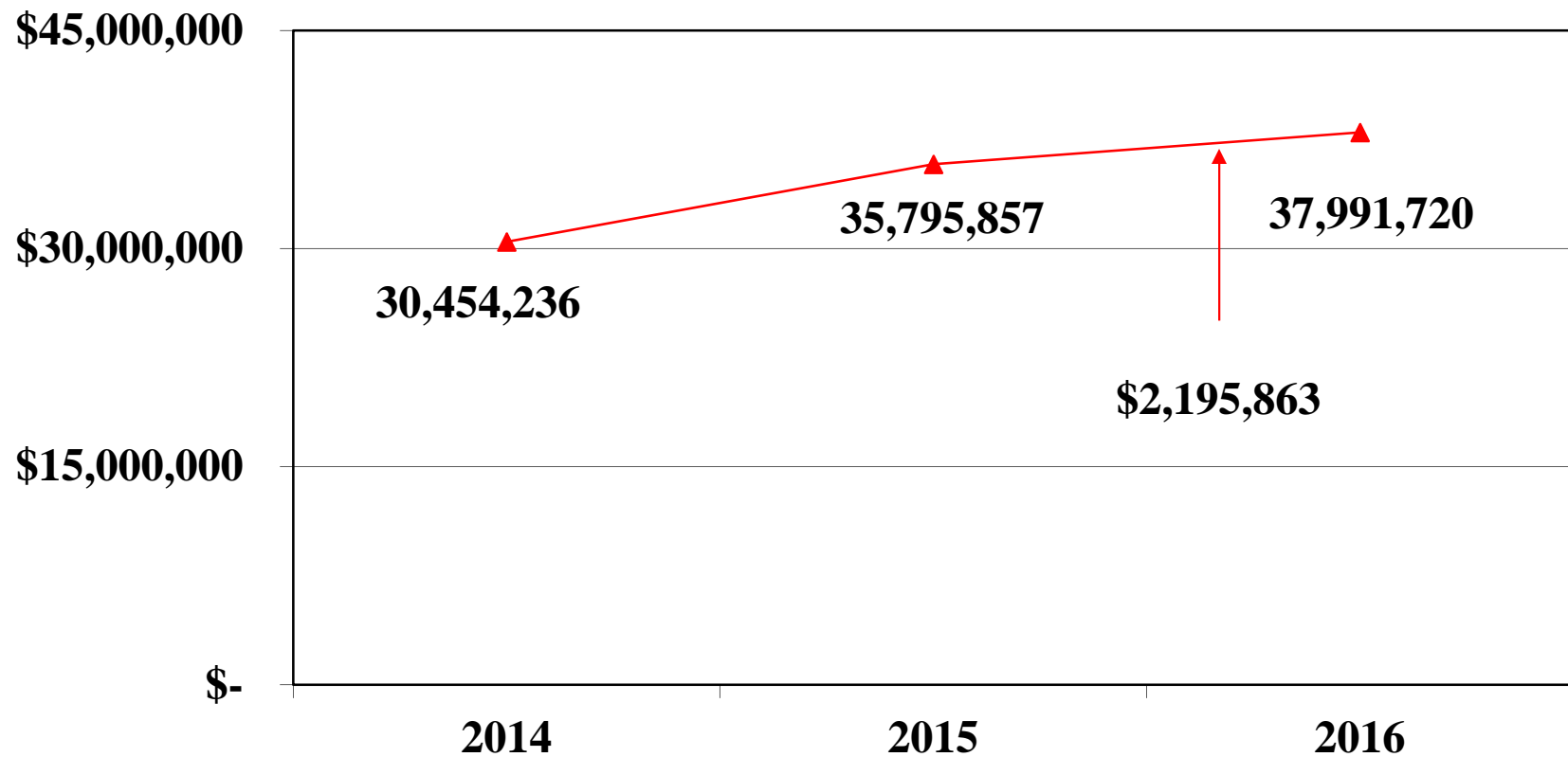
Fund Balance

- Serves as a measure of the County's financial resources available.

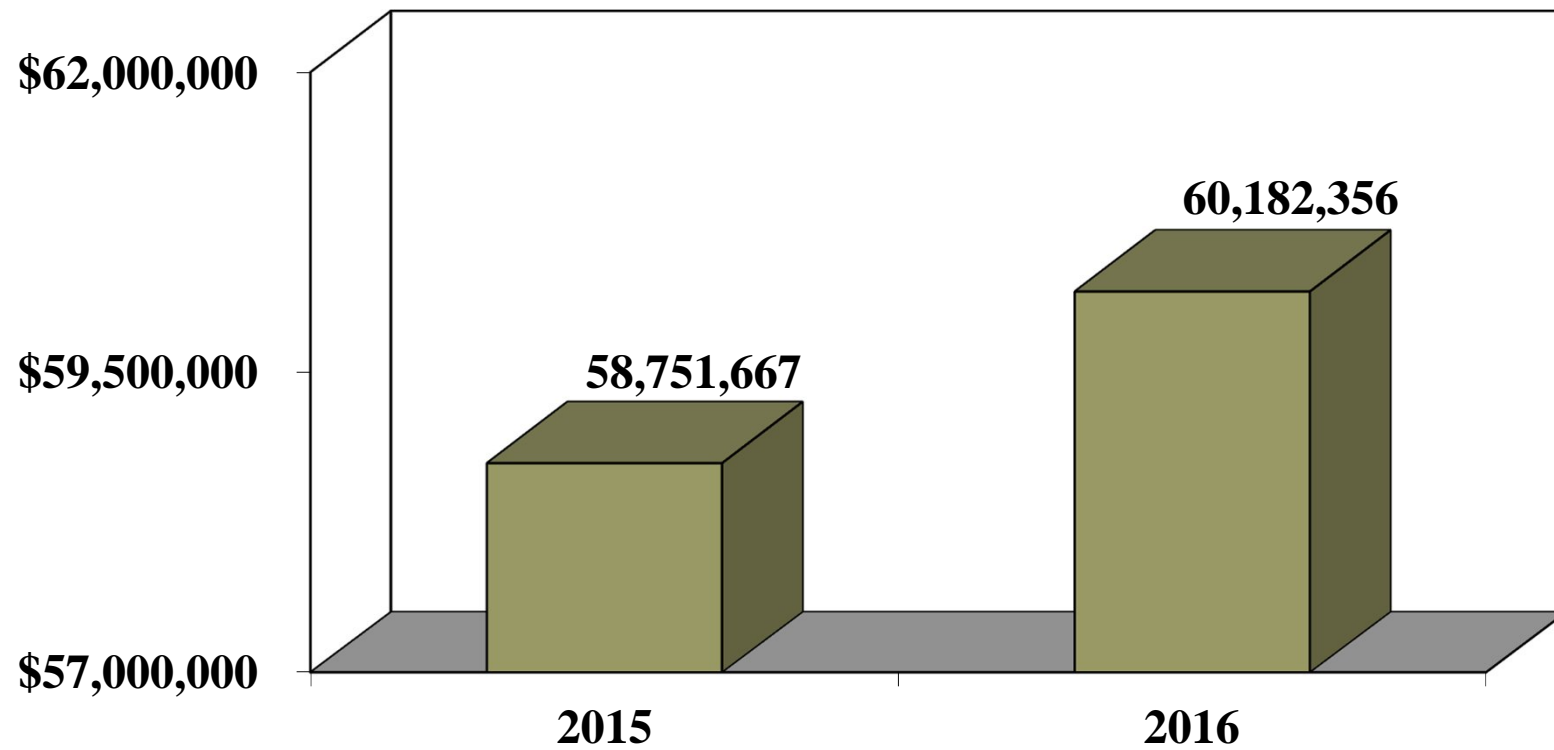
5 Classifications:

- **Non spendable** - not in cash form
- **Restricted** - external restrictions (laws, grantors)
- **Committed** - internal constraints at the highest (Board) level-do not expire, require Board action to undo
- **Assigned** - internal constraints, lower level than committed
- **Unassigned** - no external or internal constraints

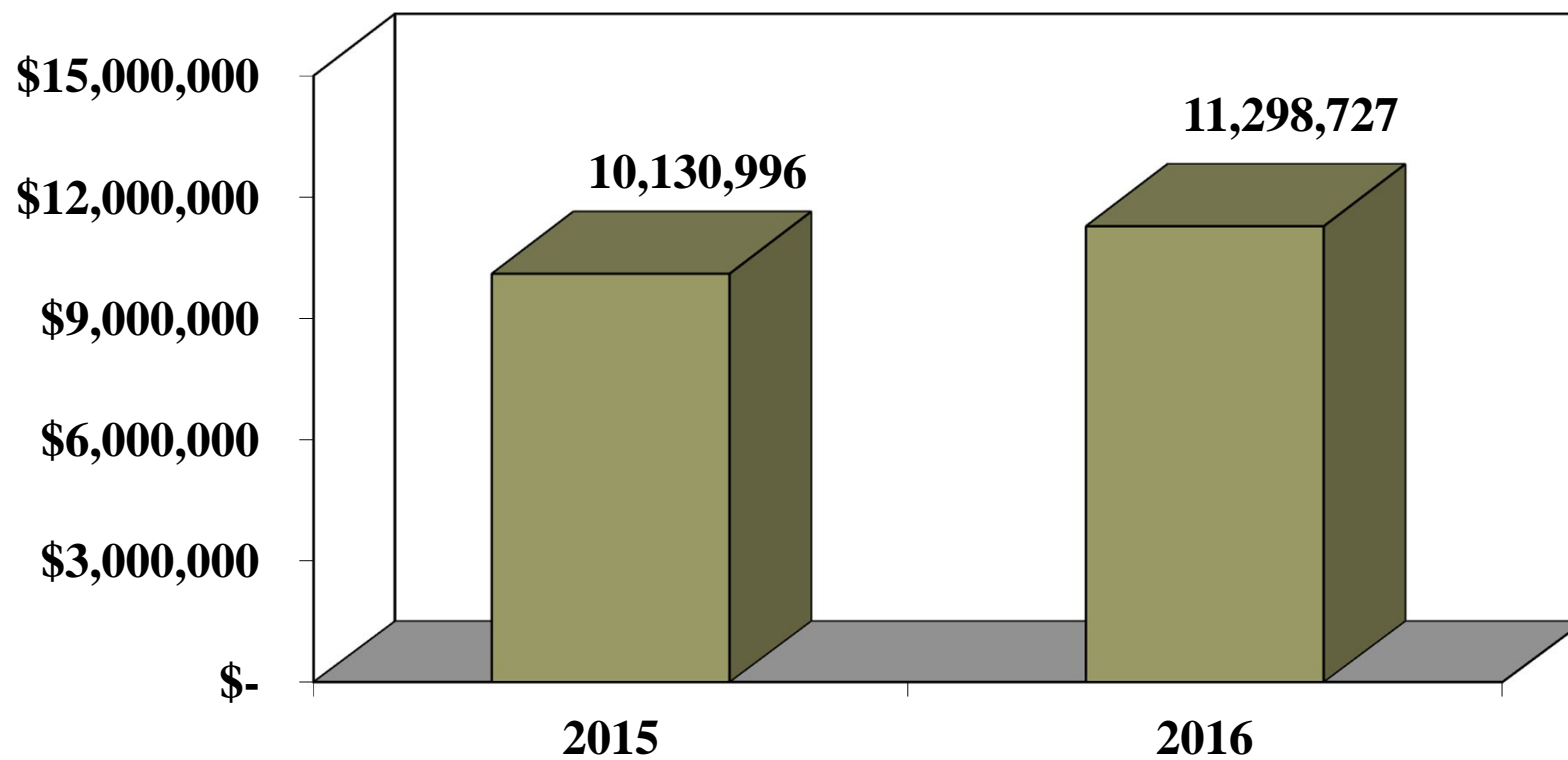
Total Fund Balance General Fund



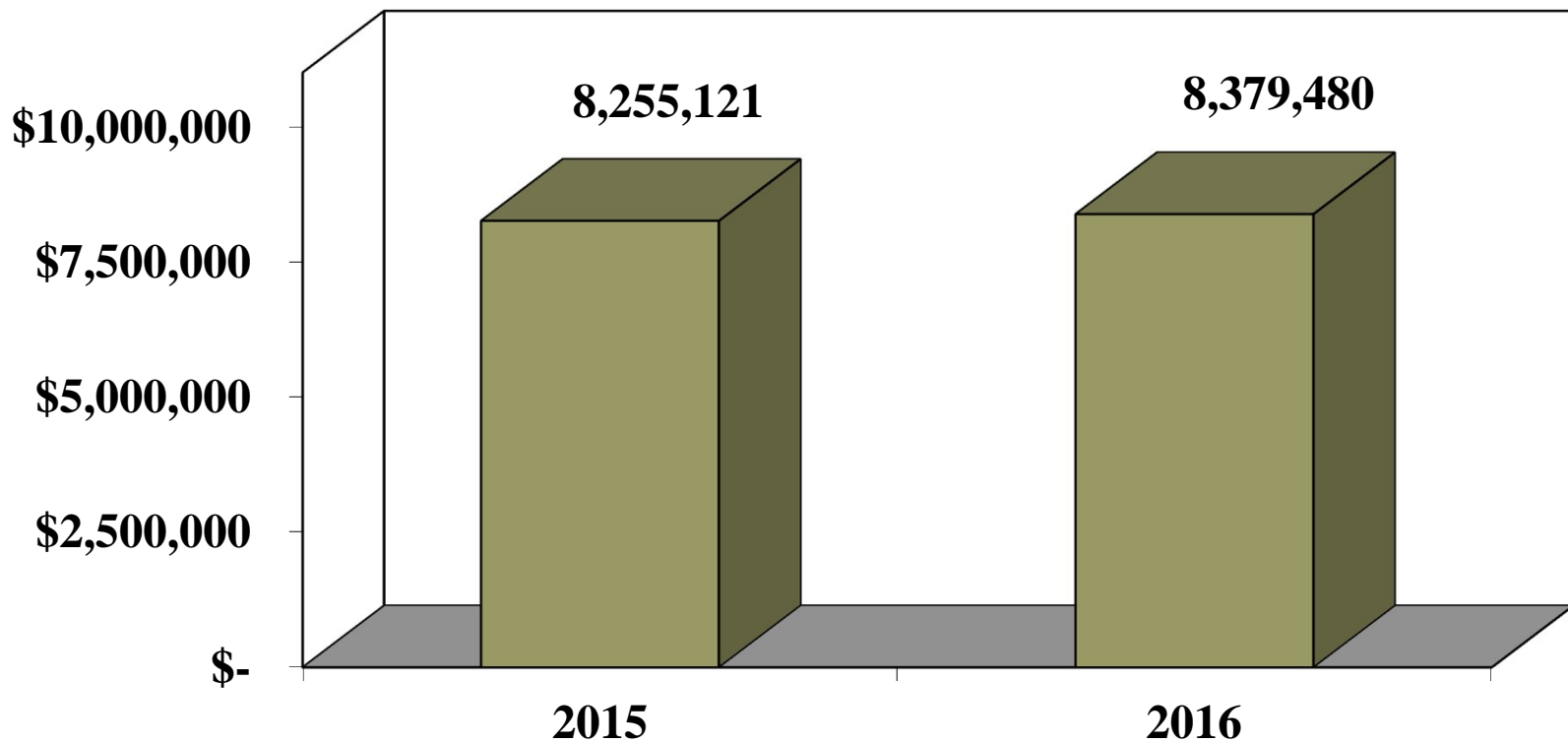
Property Tax



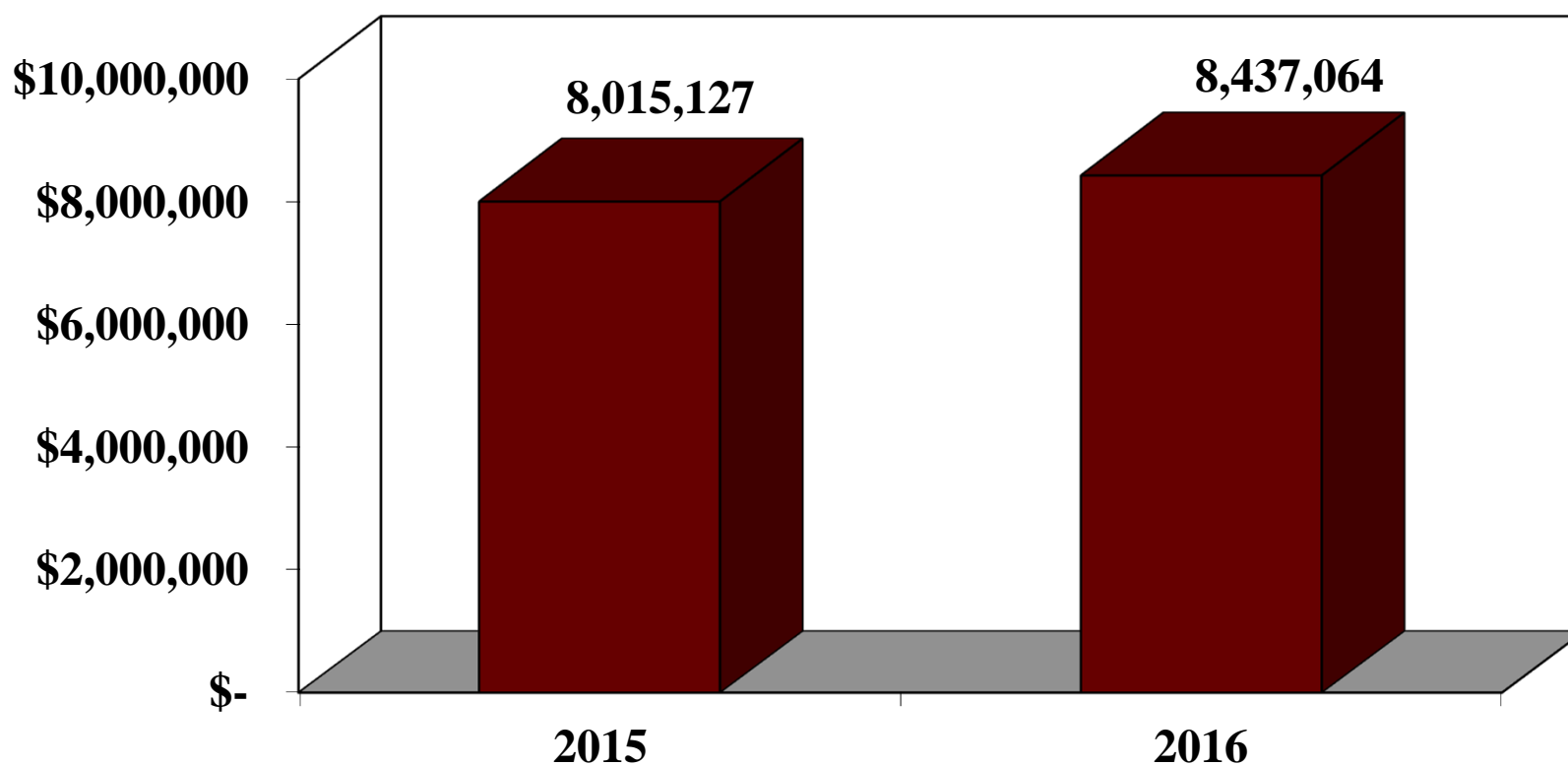
Sales Tax



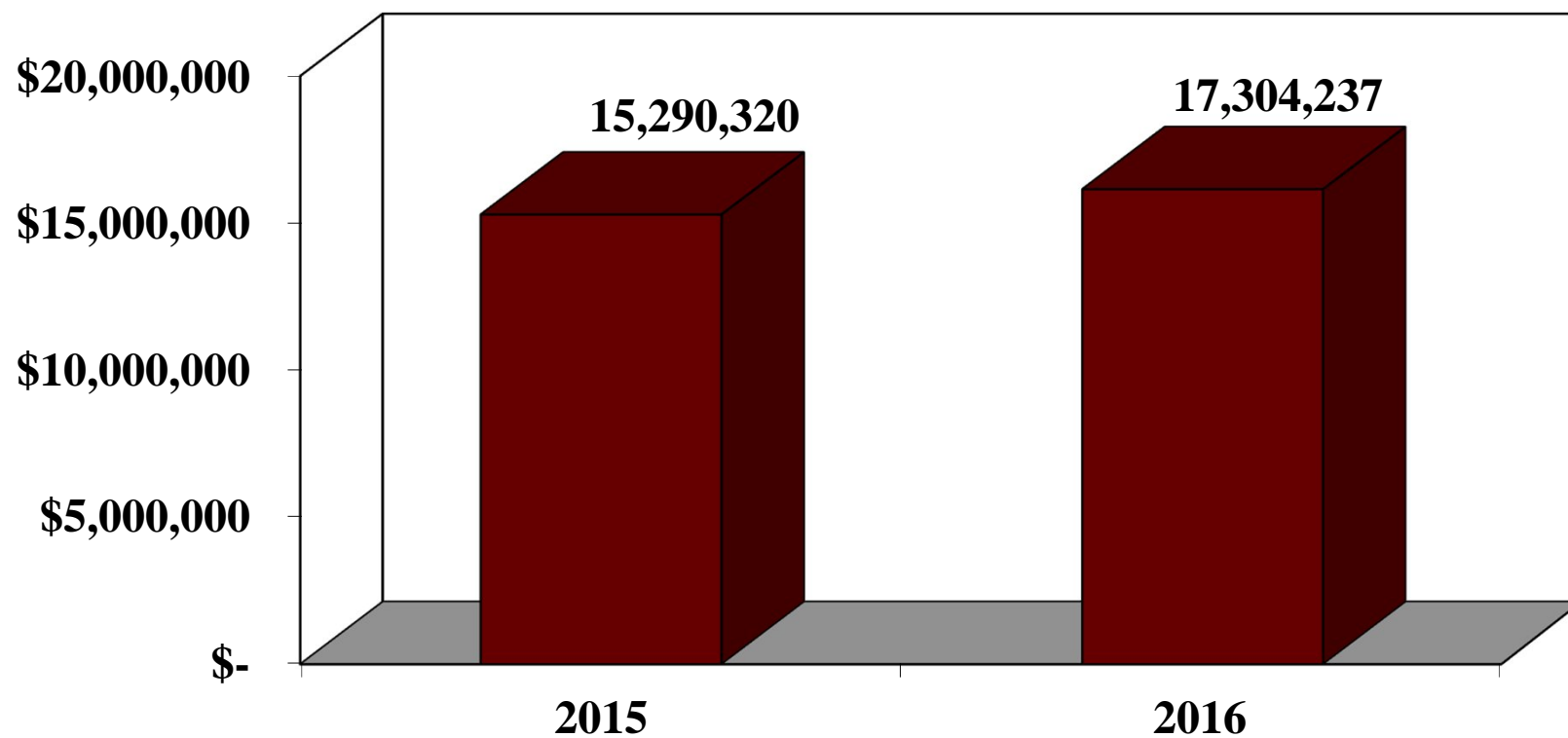
Restricted Intergovernmental



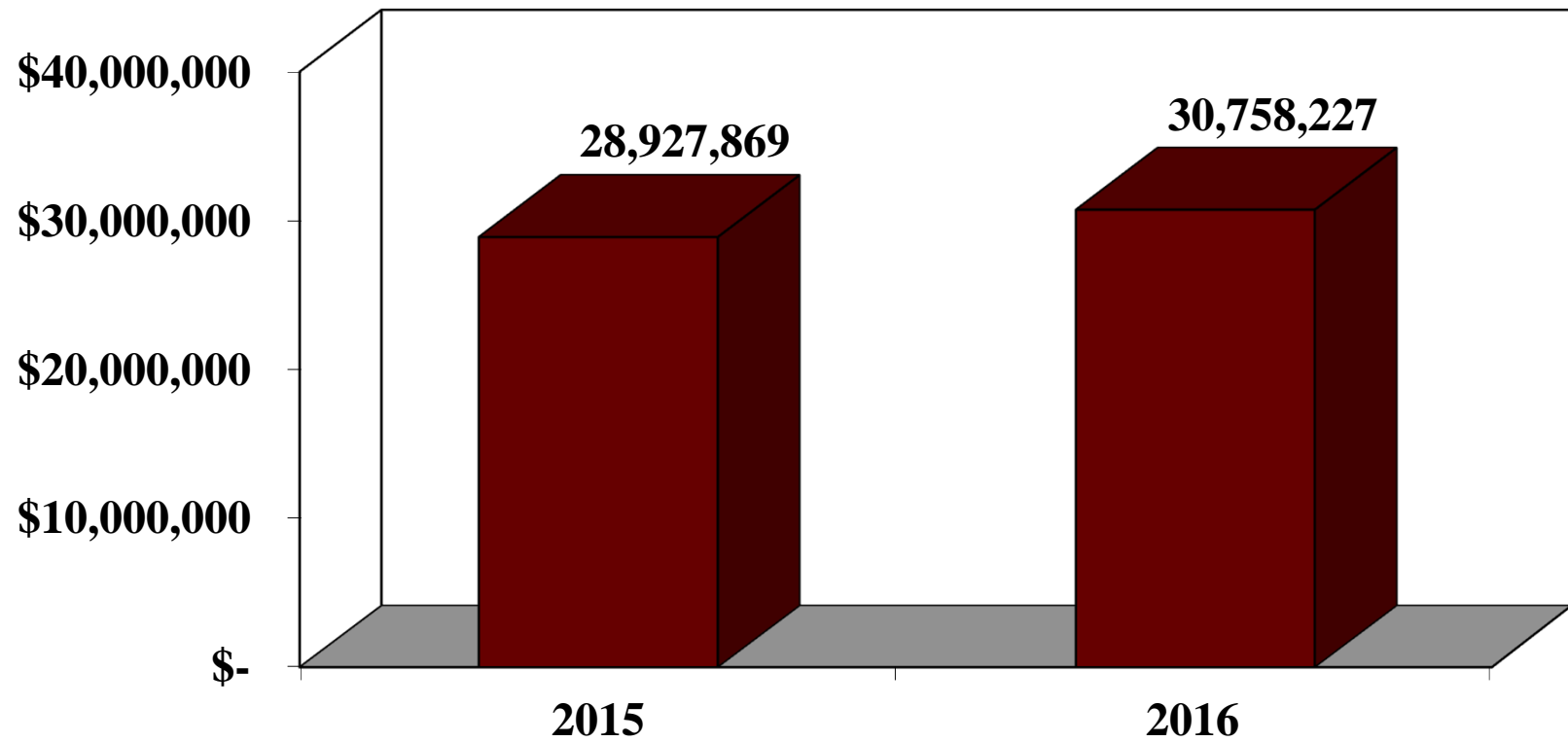
General Government



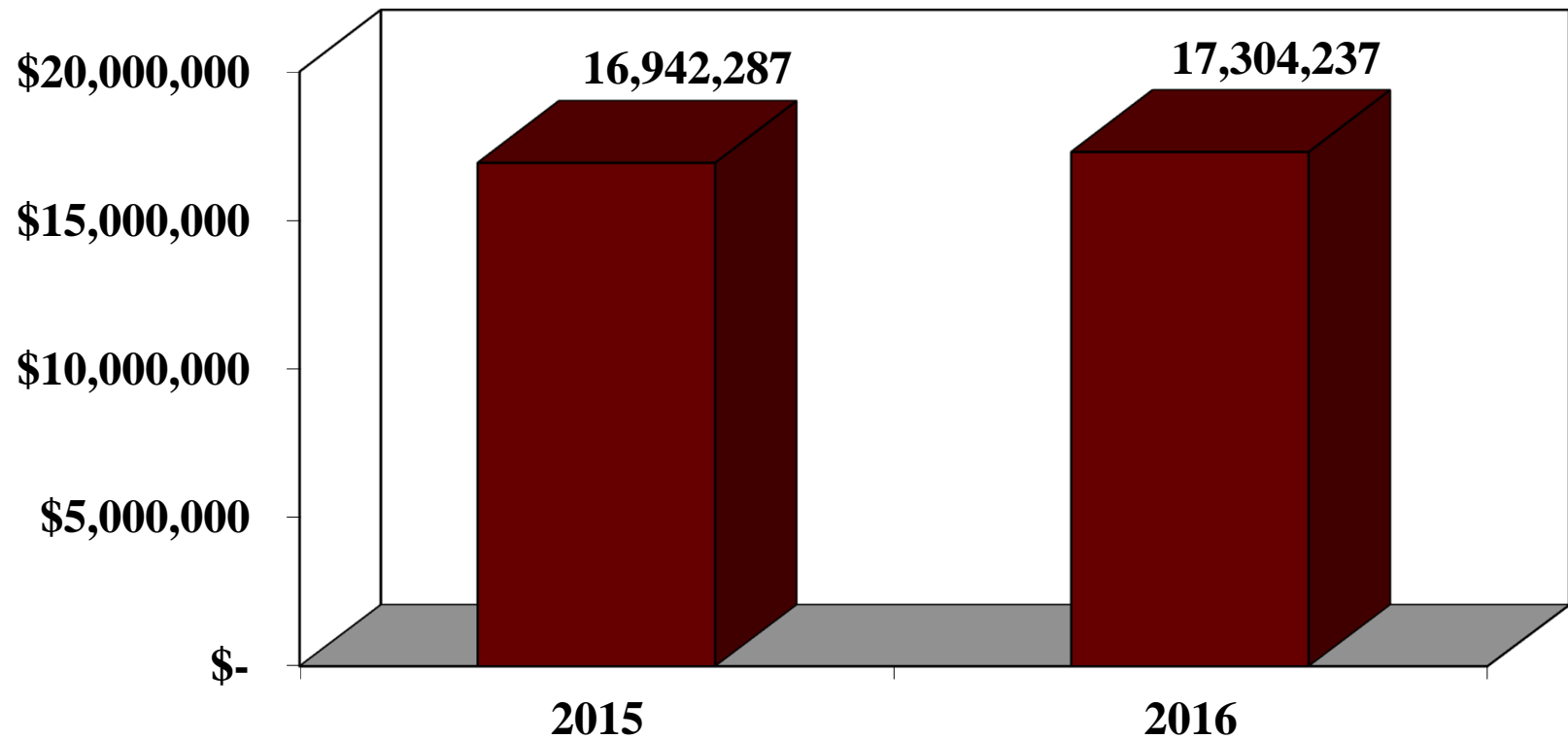
Public Safety



Education



Human Services





Debt Position

Governmental and Business-Type Activities

□ Outstanding debt at 6/30/16: \$ 146,890,040

□ Debt Margin at 6/30/16: \$ 654,669,200



Enterprise Funds

Utility	<u>2016</u>	<u>2015</u>
Operating Revenues	\$ 7,638,429	\$ 7,346,592
Operating Expenses	5,633,303	4,842,780
Operating Income (Loss)	2,005,126	2,503,812
Cash	22,091,360	20,408,988
Total Net Position	57,852,158	56,176,037
Cash Flow Provided by Operations	3,343,145	3,372,771



Enterprise Funds

Southeast Water District	<u>2016</u>	<u>2015</u>
Operating Revenues	\$ 667,814	\$ 601,417
Operating Expenses	310,050	454,027
Operating Income (Loss)	357,764	147,390
Cash	313,008	101,390
Total Net Position	355,706	175,653
Cash Flow Provided by Operations	462,606	264,113



Enterprise Funds

Solid Waste Management	<u>2016</u>	<u>2015</u>
Operating Revenues	\$ 2,964,407	\$ 2,996,019
Operating Expenses	2,711,886	2,796,993
Operatin Income (Loss)	252,521	199,026
Cash	4,362,894	4,237,042
Total Net Position	6,572,828	6,096,949
Cash Flow Provided by Operations	435,943	424,581



Discussion & Questions



Chatham County

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& ASSOCIATES, CPAs, P.A.



Chatham County, NC

Text File

File Number: 17-2063

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Board of Commissioners

File Type: Agenda Item

Agenda Number:

Presentation on Green and Sustainable Building Practices in Briar Chapel.



Chatham County Board of Commissioners Work Session

February 20, 2017

Green & Sustainable Development Practices at Briar Chapel



Work Session Outline

1. Shared Values - Chatham County and Newland Communities Setting Precedent in Sustainable Development
2. Building Science and Results
3. The Chatham County Buyer/Resident
4. Community Goals
5. Closing with Questions and Answers



SHARED VALUES: Public-Private Partnership

Leading the Charge & Raising the Bar

100%	Percentage of Briar Chapel homes that are green certified
34%	Briar Chapel's percentage of green certified homes in NC
46%	Briar Chapel's percentage of green certified homes in Triangle
\$1,000,000	Briar Chapel residents energy savings to date
13,000,000	Pounds of greenhouse gas pollution prevented to date

*Source: SEM Briar Chapel 4Q16 Report

Largest Green Community's Market Acceptance

314 Homes sold in Briar Chapel in 2016

1,300 Total homes sold in Briar Capel

#1 Top-selling community in the Triangle
(314 homes sold in 2016) *Source: MetroStudy 4Q16

#40 Top-selling master-planned community in the nation
*Source: Robert Charles Lessor Company (RCLCO) 2016

GREEN = GREEN

\$2,400,000

Annual Chatham Co. revenues
(1,000 homes & Veranda businesses)

\$9,100,000+

Briar Chapel one-time capital revenues for
County facilities (2016)

447

Sustained annual jobs (average 2008 to mid-2016)

\$108,000,000

Cumulative labor income in Chatham County

631

Total permanent jobs in Chatham Co.
(1,000 homes & Veranda businesses)

\$17,400,000

Annual labor income in Chatham County
(1,000 homes & Veranda businesses)

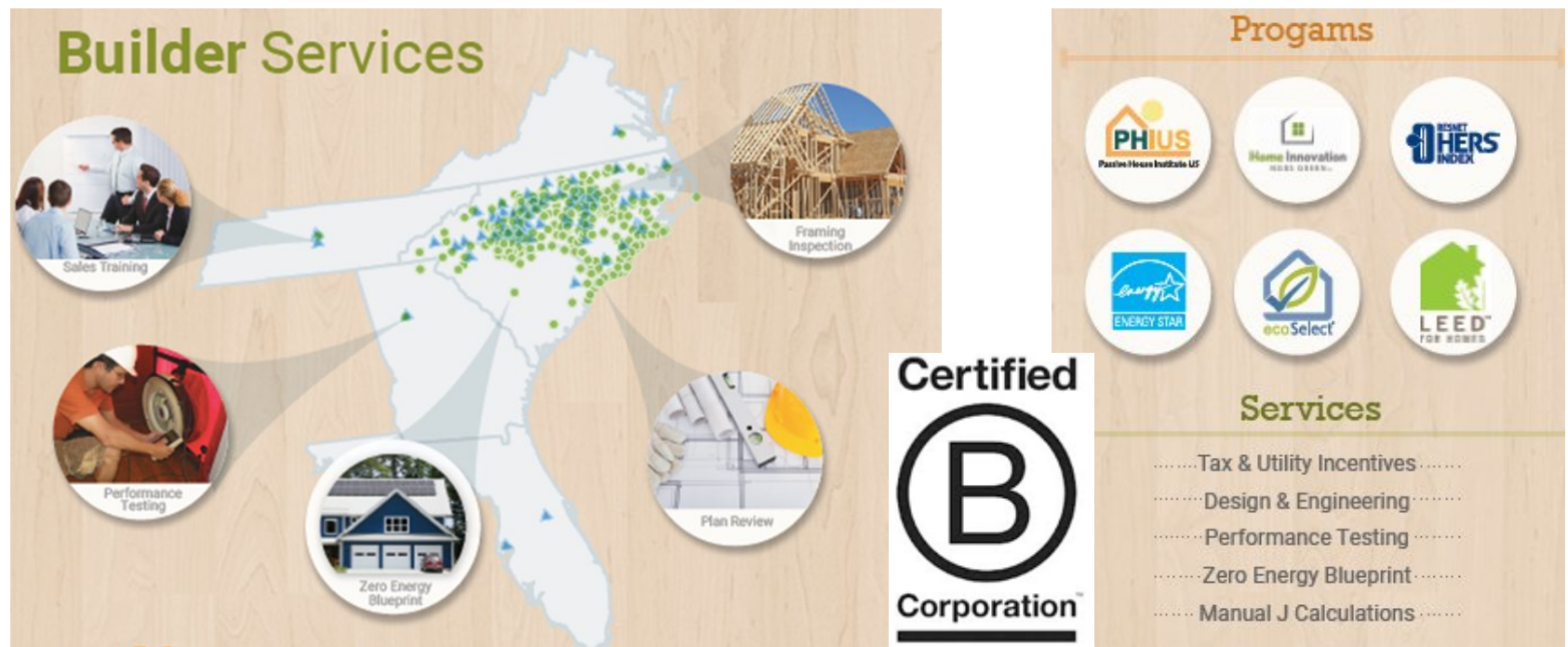
*Source: DPFG, Inc. July & Nov. 2016 Fiscal Benefits and Economic Impacts of Briar Chapel

Strategies for Sustainable Success

- Intentionality: Values and Commitment
- Green Infrastructure Investment
 - Program Design: system's thinking (not one size fits all)
 - Contracts & Guidelines
 - Review & Enforcement
 - Reporting
- Green Partnerships
 - Builders with Shared Values
 - 3rd Party Rater and Advisor (Southern Energy Management)



We change the way people make and use energy.
We like to measure things.



Briar Chapel Road to Green Program Evaluation

- The Nascar Effect...not so effective



Contact info:
Phone 919-836-0330; cell 919-538-8700
Fax 919-836-0305
Email: jamie@southern-energy.com

Briar Chapel Green Building Standards Newland Communities

Builder Checklist - VERSION 2, January 08

Briar Chapel builders are automatically enrolled in the Energy Star for Homes program as part of the service fee through Southern Energy Management, and will receive an Energy Star certificate upon successful completion of the below items. These standards also meet the requirements for the Environments For Living® program Platinum Level, the NC HealthyBuilt Homes Program, and the HBA-DOC Green Building Initiative Program. Builders will have the option of enrolling in these programs to receive official certificates and/or related guarantees from these programs for their homes.

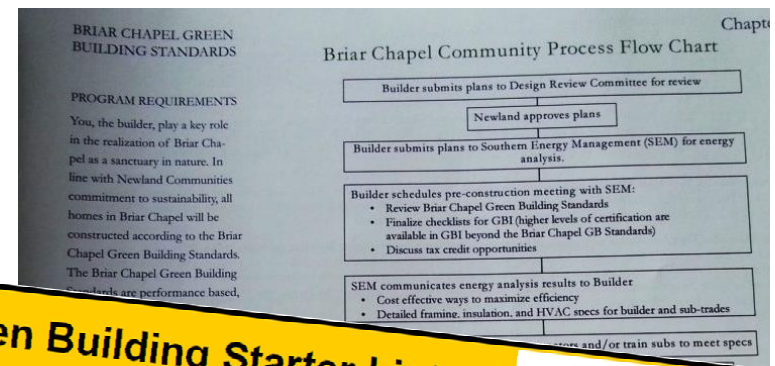
Items	EFL Platinum	HBH	DOC GBI	Comments
<i>Item numbers highlighted in blue correlate with the EPA Energy Star for Homes Program</i>				
Site and Landscaping				
D Create a protection and maintenance plan for priority natural resources/areas during construction. (See Section 1.4 of the GBI program for guidance in forming the plan).		Site 6	1.3.1.B	Newland doing
D Develop and implement storm water management plans that minimize concentrated flows and seek to mimic natural hydrology.		Site 1	1.3.5.B	Newland doing
D Implement compact development strategies, with maximum impervious area no greater than 24% of total project area, and min 50% of development dedicated to permanent open green space.		Site innov. nt	1.5.9	Extensive network of bike and walking trails also designed in development

Briar Chapel Road to Green – Builder Training

- Get it in the Guidelines
- Builder Orientation
- 100% Insulation and Final Inspections
- Education is constant
- Communication is essential



Home Innovation
NGBS GREEN CERTIFIED™



Briar Chapel Residential Green Building Info Pack

Welcome to Briar Chapel! Southern Energy Management is excited to be your Development Partner, providing the technical assistance and 3rd Party verification services required to achieve Energy Star and Green Building certifications required for the Briar Chapel Community.

As a new builder in the Briar Chapel community, you will need to incorporate standard construction process to achieve Energy Star and Bronze Level Green Home Builder certifications. Southern Energy Management provides the consultation, technical assistance and documentation for builders in Briar Chapel to achieve Energy Star and Green Building certifications.

Overview

There are 3 main steps to complete prior to construction start in Briar Chapel:
1. Builder Orientation meeting with Southern Energy Management
2. Complete SEM paperwork

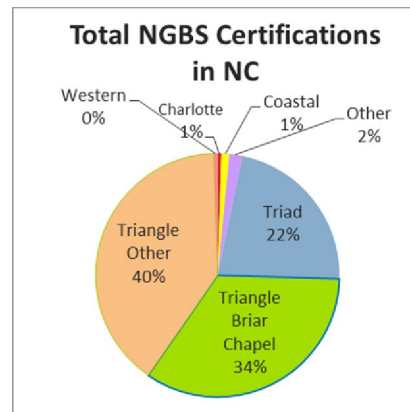
Green Building Starter List

The following list, created by Southern Energy Management, is an example list of items to use as a benchmarking tool for Southern Energy Management Energy Star Builder Partners to perform an assessment of how close your project may be to achieving green certification.

DIRECTIONS: Circle any items you are already doing. Have a lot of items circled? You are ready to begin the process of enrolling your home in a green certification program.
Note: Following this list does not guarantee a home will achieve certification.

GREEN BUILDING PRACTICES		Points Available	Comments
502 PROJECT TEAM, MISSION STATEMENT AND GOALS			
502.1 A knowledgeable team & mission statement.		4	
503 LOT DESIGN			
503.3 Soil disturbance and erosion are minimized by one or more of the following: (also see 504.3)		5	
(1) Construction schedule minimizes soil exposure		5	
(3) Clearing/grading limits shown on the plan		5	
503.5 A landscape plan limits water & energy use & preserves/enhances the natural environment			
(2) Native plants and trees are used in landscaping			

Briar Chapel Residential Program



- 100% of homes verified
- Requirements for Site, Water, Energy, Materials, and IAQ
- 3rd Party Above Code Inspections throughout construction
- Foundation for renewable energy systems

Briar Chapel Stats

Average Home Energy Savings / Yr

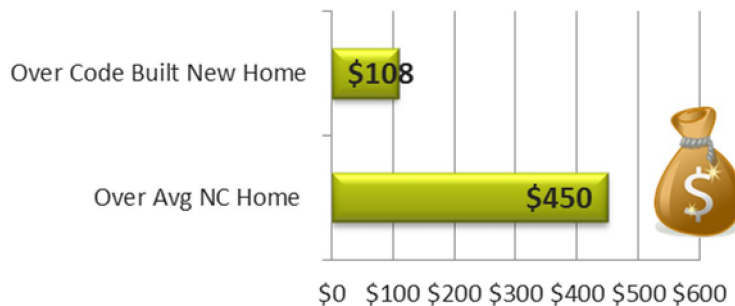


22%

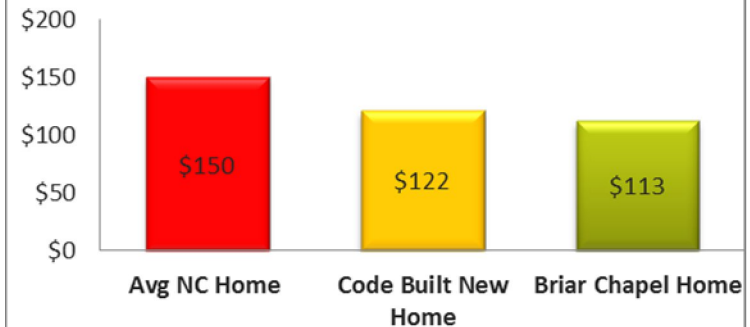


More Energy Efficient than Avg NC Home

Annual Home Energy Savings



Average Monthly Energy Bills



Total Community Energy Savings to Date:

\$915,045

Energy Efficiency Savings:

\$887,298

Solar Energy Savings:

\$27,746

Briar Chapel Residential Program Zero Energy Blueprint



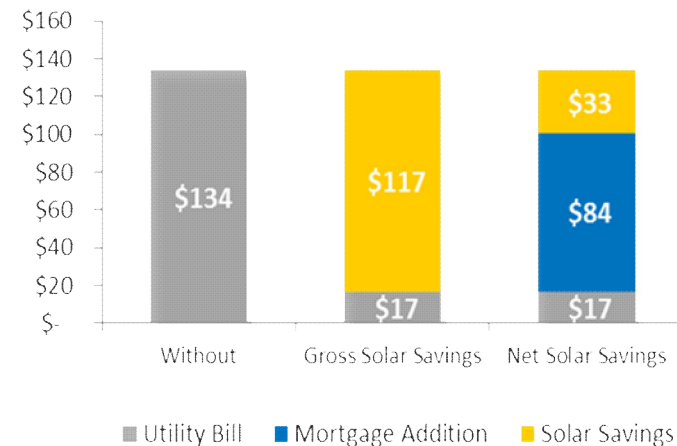
Briar Chapel ZEB Program

- Builder / Developer Direct Solar Pricing
- Solar rolled into home mortgage
- Utility savings pay for mortgage increase

Shifts monthly expenses away from electric bill and into your home's value



- Solar friendly ARB and HOA
- Net Zero Ready Homes
- Incentivize new construction solar with Zero Energy Blueprint Program (2016 rollout)





- Private, locally owned, 42 year old business
- 2017 Projected Business Plan
 - \$80 M Revenue
 - 180 Starts
 - 40% of Business in Chatham County
- All homes are certified through:
 - Energy Star, and
 - National Green Building Standard



What does it mean to build a High Performance Home?

Incorporate Building Practices that exceed
the local building code in several key areas:

1. Energy Efficiency
2. Indoor Air Quality
3. Water Conservation
4. Thoughtful use of Resources



The Road to High Performance

- Properly Sized & Installed HVAC Systems
- Conditioned Crawl Spaces
- Low E Windows
- Reduced Air Infiltration
- Advanced Framing
- Improved Insulation
- Utilizing Smart Building Components
- Using Resources Wisely



Benefits to our Clients

- Saves Money
 - Reduced Operating Costs
 - More Durable Product
- A More Livable Home
 - Increased Comfort
 - Improved indoor air quality



Analysis of Briar Chapel High Performance Home

	Code	HP	\$ Saved	
Heating	534	369	166	31.0%
Cooling	254	157	97	38.3%
Water Heating	143	104	39	27.2%

Total Energy Costs Saved/year = \$302



Other Innovative Features:

- Roof top solar arrays
- On Demand Hot Water Re-circulation systems
- Home Automation

Newland Communities' Smart Community Plan

Newland has offices in 14 cities, is active in 22 different markets in 14 states, and currently has more than 42 communities under development, making it the nation's most geographically-diverse community developer.



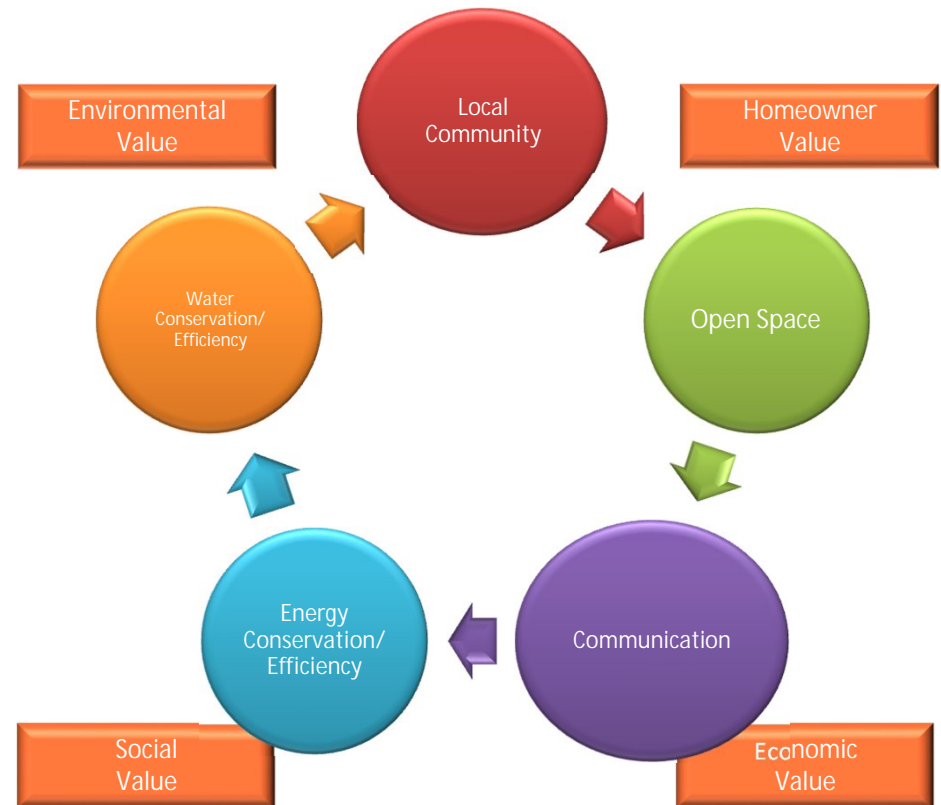


Newland Communities' Smart Community Plan- A Holistic Approach to Sustainable Community Development

- Integrates Five Focus Areas encompassing a broad response to sustainability
- Three primary goals of the Smart Community Plan
 - Operate all communities under the framework of the Five Focus Areas
 - Collaborate on best practices throughout the Country
 - Measure the success through standardized metrics across communities

Newland Communities' Five Focus Areas

- Local Community
- Open Space
- Water Conservation
- Energy Conservation
- Communication



***Chatham County Board of
Commissioners Work Session
February 20, 2017***



Chatham County, NC

Text File

File Number: 17-2067

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Board of Commissioners

File Type: Resolution

Agenda Number:

Vote on a request to adopt an amended Resolution Establishing the Board of Equalization and Review

Action Requested: Vote on a request to adopt an amended Resolution Establishing the Board of Equalization and Review

Introduction & Background: In 2001, the Board of Commissioners adopted a Resolution Establishing the Board of Equalization and Review.

Discussion & Analysis: The proposed amended resolution removes the rule that members can only serve two three year terms.

Budgetary Impact: N/A

Recommendation: Motion to adopt an amended Resolution Establishing the Board of Equalization and Review

COUNTY OF CHATHAM

Res. #01-005

COMMISSIONERS

GARY PHILLIPS
Chairman

MARGARET BRYANT POLLARD
Vice Chair

BOB ATWATER

RICK GIVENS

CARL OUTZ



P. O. BOX 87
PITTSBORO, N. C. 27312-0087

ORGANIZED 1770

707 SQUARE MILES

CHARLIE HORNE
County Manager

ROBERT L. GUNN
County Attorney

Phone (919) 542-8200

Fax (919) 542-8272

RESOLUTION ESTABLISHING CHATHAM COUNTY BOARD OF EQUALIZATION AND REVIEW

WHEREAS, North Carolina General Statutes Section 105-322 authorizes the Board of County Commissioners by resolution to appoint a special Board of Equalization and Review to hear and review appeals of listings and valuations placed upon taxable property located within Chatham County; and

WHEREAS, this Board desires to establish a Board of Equalization and Review to perform those duties specified in G.S. 105-322

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Chatham as follows:

1. That this Board hereby establishes a Board of Equalization and Review as follows:

MEMBERSHIP:

- A. Shall consist of 5 members, one from each Commissioner's district, each having one vote.
- B. Three members shall constitute a quorum.
- C. Two alternates shall also be appointed.

QUALIFICATION:

- A. Each member shall be of good moral character and shall have lived in Chatham County for at least two years prior to his or her appointment.
- B. Each member shall be knowledgeable of real estate matters.
- C. Each member shall be the owner of real property located within Chatham County.

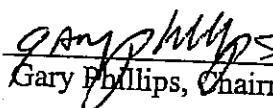
TERM OF OFFICE:

- A. The initial Board shall be comprised of five persons who shall be appointed to the following term of office, to-wit:
- 1 member for a term of one year.
 - 2 members for a term of two years.
 - 2 members for a term of three years.
- B. Reappointment or new appointments shall be made as the various terms of the initial incumbent members expire for a term of three years.
- C. If a vacancy occurs before an incumbent member's term expires, then the appointment of a successor shall be for the unexpired term of the member vacating his or her position.
- D. No member shall be eligible to serve more than two three year terms without rotating off the Board for a period of at least one year.

POWERS AND DUTIES

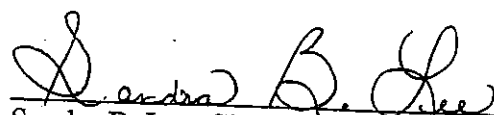
The powers and duties of this Board shall be as specified in NCGS §105-28 and Article 21 of the Machinery Act.

Adopted this, the 12th day of March, 2001.



Gary Phillips, Chairman

ATTEST:



Sandra B. Lee, Clerk to the Board
Chatham County Board of Commissioners



Established 1771

CHATHAM COUNTY COMMISSIONERS

Jim Crawford, Chairman
Diana Hales, Vice Chair
Mike Dasher
Karen Howard
Walter Petty

COUNTY MANAGER

Renee Paschal

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

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- A. Shall consist of 5 members, one from each Commissioner's district, each having one vote.
- B. Three members shall constitute a quorum.
- C. Two alternates shall also be appointed.

QUALIFICATION:

- A. Each member shall be of good moral character and shall have lived in Chatham County for at least two years prior to his or her appointment.
- B. Each member shall be knowledgeable of real estate matters.
- C. Each member shall be the owner of real property located within Chatham County.

TERM OF OFFICE:

- A. The initial Board shall be comprised of five persons who shall be appointed to the following term of office, to-wit:
 - 1 member for a term of one year.
 - 2 members for a term of two years.
 - 2 members for a term of three years.
- B. Reappointment or new appointments shall be made as the various terms of the initial incumbent members expire for a term of three years.
- C. If a vacancy occurs before an incumbent member's term expires, then the appointment of a successor shall be for the unexpired term of the member vacating his or her position.

POWERS AND DUTIES

The powers and duties of this Board shall be as specified in NCGS § 105-322 and Article 21 of the Machinery Act.

Adopted, this the 20th day of February, 2017.

James G. Crawford, Chairman
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board
Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 17-2048

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Tax Office Assessor

File Type: Appointment

Vote on a request to appoint members to serve on the Board of Equalization and Review

Action Requested: Appoint members to serve on the Board of Equalization and Review.

Introduction & Background: NCGS 105-322(a) - Upon the adoption of a resolution so providing, the Board of Commissioners is authorized to appoint a special Board of Equalization and Review. The resolution shall provide for the membership, qualifications, term of office and the filling of vacancies on the board. The Board of Commissioners shall also designate the chairman of the special board.

Discussion & Analysis: After review and discussion of the applications received, the Board of Commissioners will appoint members to serve on the Board of Equalization and Review.

Budgetary Impact: \$15/hour per member of the Board of Equalization and Review. NCGS 105-322(b) - The Board of Commissioners shall fix the compensation and allowances to be paid members of the Board of Equalization and Review for their services and expenses.

Recommendation: To appoint members to serve on the Board of Equalization and Review.

COUNTY OF CHATHAM

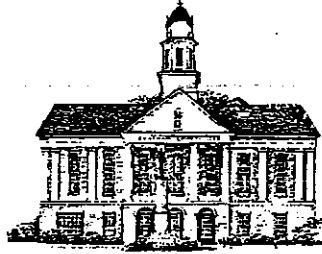
Res. #01-005

COMMISSIONERS

GARY PHILLIPS
Chairman

MARGARET BRYANT POLLARD
Vice Chair

BOB ATWATER
RICK GIVENS
CARL OUTZ



P. O. BOX 87
PITTSBORO, N. C. 27312-0087

ORGANIZED 1770

707 SQUARE MILES

CHARLIE HORNE
County Manager

ROBERT L. GUNN
County Attorney

Phone (919) 542-8200
Fax (919) 542-8272

RESOLUTION ESTABLISHING CHATHAM COUNTY BOARD OF EQUALIZATION AND REVIEW

WHEREAS, North Carolina General Statutes Section 105-322 authorizes the Board of County Commissioners by resolution to appoint a special Board of Equalization and Review to hear and review appeals of listings and valuations placed upon taxable property located within Chatham County; and

WHEREAS, this Board desires to establish a Board of Equalization and Review to perform those duties specified in G.S. 105-322

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Chatham as follows:

1. That this Board hereby establishes a Board of Equalization and Review as follows:

MEMBERSHIP:

- A. Shall consist of 5 members, one from each Commissioner's district, each having one vote.
- B. Three members shall constitute a quorum.
- C. Two alternates shall also be appointed.

QUALIFICATION:

- A. Each member shall be of good moral character and shall have lived in Chatham County for at least two years prior to his or her appointment.
- B. Each member shall be knowledgeable of real estate matters.
- C. Each member shall be the owner of real property located within Chatham County.


TERM OF OFFICE:

- A. The initial Board shall be comprised of five persons who shall be appointed to the following term of office, to-wit:
 - 1 member for a term of one year.
 - 2 members for a term of two years.
 - 2 members for a term of three years.
- B. Reappointment or new appointments shall be made as the various terms of the initial incumbent members expire for a term of three years.
- C. If a vacancy occurs before an incumbent member's term expires, then the appointment of a successor shall be for the unexpired term of the member vacating his or her position.
- D. No member shall be eligible to serve more than two three year terms without rotating off the Board for a period of at least one year.

POWERS AND DUTIES

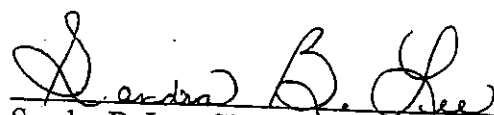
The powers and duties of this Board shall be as specified in NCGS §105-28 and Article 21 of the Machinery Act.

Adopted this, the 12th day of March, 2001.



Gary Phillips, Chairman

ATTEST:



Sandra B. Lee, Clerk to the Board
Chatham County Board of Commissioners

Board of Equalization and Review Applications

Name	District	Current Occupation	Prior Occupation
Peter Hewitt	1	Retired	Attorney
Douglas Roberts	2	Retired	Developer
Jeanette Herdon	2	Retired	Director, strategy & Analytics
Doug Watson	2	Fee Appraiser	Same
Bibi Haddad	3	Retired	Banking
Charles Thomas	3	Realtor	Same
Kyle Shipp	4	Construction	Same
William Euker	5	Retired	Realtor
Current Board			
** Joe Hunt	1	Retired	Appraisal NC School of Government
* Peyton Holland	2	Director Skills USA	Same
** Lillian Alston	3	EPA	Same
** Judith Peterson	4	Does not want to be reappointed	
** Herbert Gaines	5	Retired	Manager Farm Credit
Alternate			
* Leonard Kreisman	Full Board	Retired	Professor
** Brenda Turner	Full Board	Retired	Accountant

* Indicates current board member served one (1) term - eligible for reappointment

** Indicates current board member served two (2) terms - not eligible for reappointment

Notes:

All current board members and one alternate (Ms. Turner) terms have expired

Board members should have a good knowledge of one or more of the following:
Current real estate market values, construction cost, NC Statutes, agriculture



Chatham County, NC

Text File

File Number: 17-2059

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Economic Development

File Type: Agenda Item

Chatham EDC Update

Action Requested: Kyle Touchstone would like to update the Chatham County Board of Commissioners on recent Economic Development projects.

Introduction & Background: The Chatham EDC continues to work on several projects as of late.

Discussion & Analysis: Kyle will be available to answer any questions after his presentation.

Budgetary Impact: None

Recommendation: None



Chatham EDC Update

FEBRUARY 20, 2017

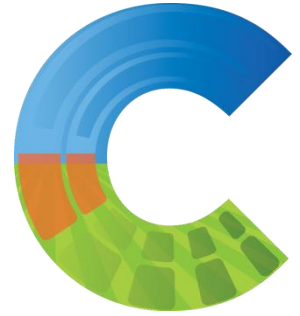




About the Chatham EDC



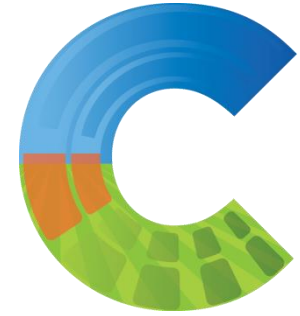
Mission



Chatham Economic Development Corporation (EDC) is the lead economic development agency for Chatham County. The EDC is a 501(c)3 economic development non-profit that provides support to businesses throughout the county and markets Chatham County as the preferred location for emerging growth companies.



Board of Directors



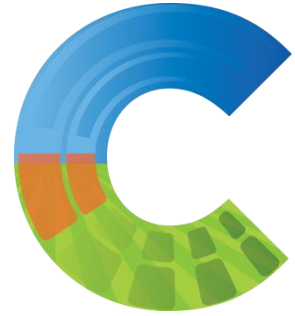
- Chris Ehrenfeld, Chair
- Rachel Burton, Vice Chair
- Doug Emmons, Treasurer
- Twig Wood, Secretary
- Michael Donoghue
- Bob Enders
- Linda Harris
- Taylor Hobbs
- Greg Lewis
- Pat Richardson
- Daniel Sundberg
- Drew Weniger
- Jeff Wilson

Ex-Officio Members

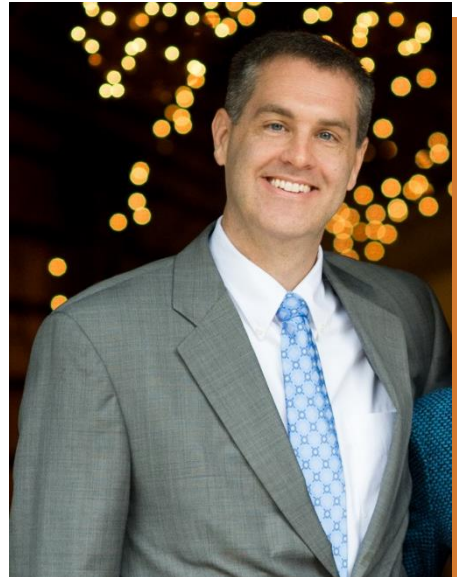
- Tim Cannup
- John Grimes
- Karen Howard
- Dr. Derrick Jordan
- Dr. T.E. Marchant
- Cindy Perry
- Walter Petty
- Cindy Poindexter
- Kyle Touchstone



Who We Are



Kyle Touchstone
President



Jamie Vaughn
Vice President



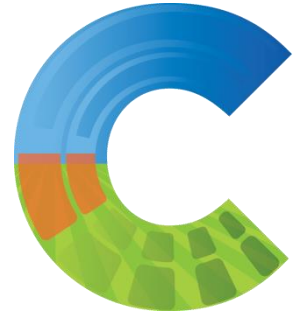
Ben Townsend
Business Services
Manager



Michele Kisthardt
Communications
Specialist



Three Program Areas



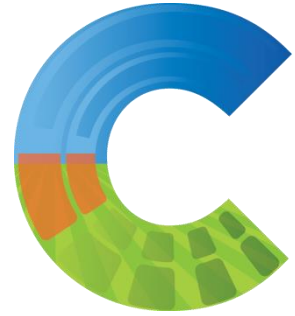
Attraction: Target established businesses located outside the county and encourage them to move into Chatham

Retention and Expansion: Support established businesses within Chatham County, to maintain existing jobs and help firms grow

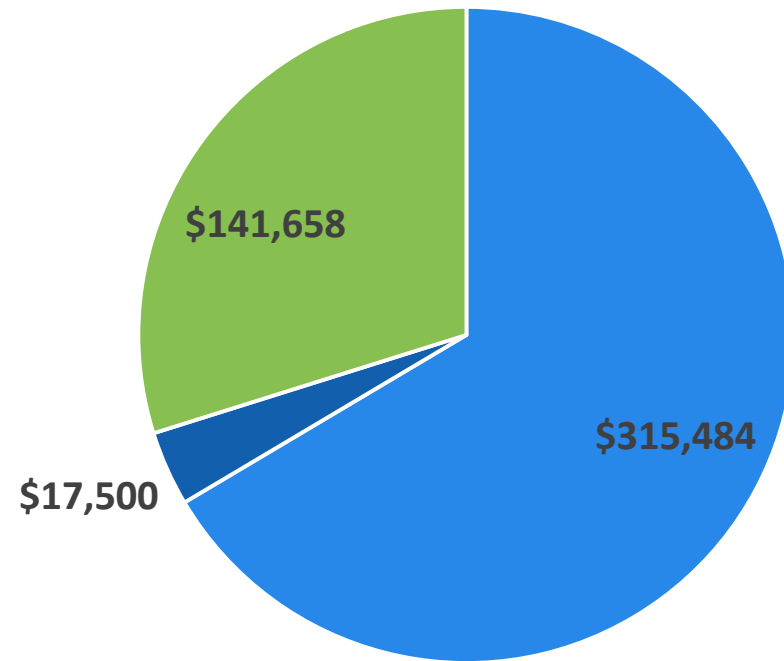
Entrepreneurship: Help small businesses locate resources and support, including technical and marketing assistance and financing sources



Budget



EDC 2016-17 Budget - \$474,642

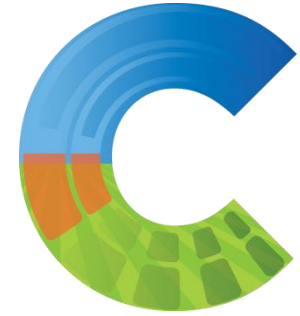


■ Chatham County ■ Municipalities ■ Private



Capital Campaign II

INVESTORS



GOLD

(\$50,000 - \$99,000)

- Tim Booras
- Brookwood Farms
- D.H. Griffin, Sr.
- Sanford Contractors Inc.
- Twig Wood

PLATINUM

(\$100,000+)

- Briar Chapel
- Chatham County
- Chatham Park

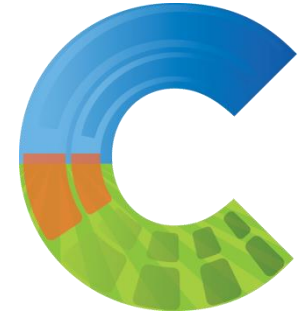
SILVER

(\$25,000 - \$49,000)

- Duke Energy Progress
- Lee Moore Capital / Kirk Bradley
- Kilpatrick Townsend

Capital Campaign II

INVESTORS



FRIENDS

(\$5,000 - \$9,999)

- BB&T
- Bill Milholen
- Roper & Lee
- Stimmel Associates
- McB Group / Mark McBee
 - S&ME
- Town of Pittsboro

BRONZE

(\$10,000 - \$24,000)

- Bradshaw & Robinson
- Carolina Meadows
- Chatham Hospital
- Domicile Realty / Chris Ehrenfeld
- Joe Glasson
- McGill Associates
- Montgomery Development
- Swain Land & Timber
- Atlantic Power Solutions
- Town of Siler City
- Withers & Ravenel,
- Aqua NC
- C E Group
- Chandler Concrete
- Chatham Partners, LLC
- General Shale
- Kimley-Horn
- McKim & Creed
- NC
- UNC Healthcare
- Wren Foundation

SUPPORTERS

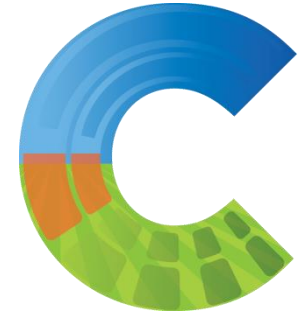
(<\$5,000)

- Rachel Burton
- Edward Jones
- Bob Enders
- Linda Harris
- Keith Hurand
- Pat Richardson
- Siler City Rotary Club
- Mike Donoghue
- Doug Emmons
- Firstview Farm / Drew Weniger
 - Larry Hicks
- James S. Vann Insurance Agency
 - Tom Roberts
- United Biospheres / Dan Sundberg
 - Dianne Reid
- Town of Goldston

Workplan Update

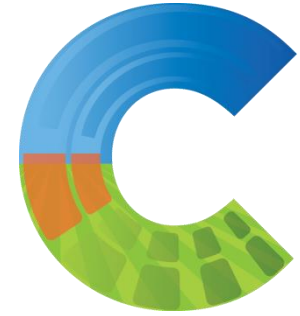


Retention



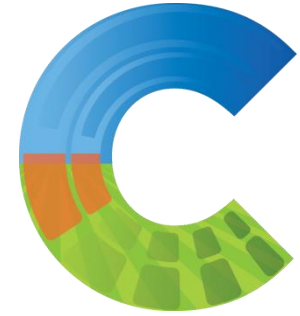
Performance Measures	2016 Target	2016 Actual	2017 Target	2017 Estimated
Number of existing businesses surveyed or visited	150	126	150	150
Number of expanding businesses	10	30	17	5
Number of jobs created through the expansion of existing businesses	100	149	100	100
Value of jobs created (measured by annual payroll)	\$3.7 M	\$5.3 M	\$3.7 M	\$3.6 M
Capital investment by expansion of existing businesses	\$10 M	\$24.25 M	\$10 M	\$2 M

Entrepreneurship



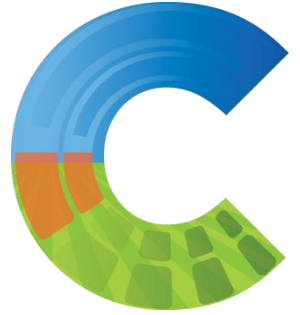
Performance Measures	2016 Target	2016 Actual	2017 Target	2017 Estimated
Number of aspiring entrepreneurs contacted	100	44	150	150
Jobs created by entrepreneurs and startup businesses	100	36	100	47
Capital investment by entrepreneurs and startup businesses	\$1 M	\$4.4 M	\$1 M	\$0.5 M
Number of courses offered through CCCC's Small Business Center in Chatham		26		28
Number of Attendees at CCCC's Small Business Center courses in Chatham County		174		186

Attraction



Performance Measures	2016 Target	2016 Actual	2017 Target	2017 Estimated
Number of referred projects	50	48	60	45
Number of projects responded to	30	26	35	30
New jobs created by new businesses locating in Chatham	300	826	300	300
Value of jobs created by new businesses locating in Chatham	\$10.3 M	\$24.78 M	\$10.3 M	\$21 M
Capital investment by new businesses locating in Chatham	\$30 - 50 M	\$60.9 M	\$30 - 50 M	\$30 M

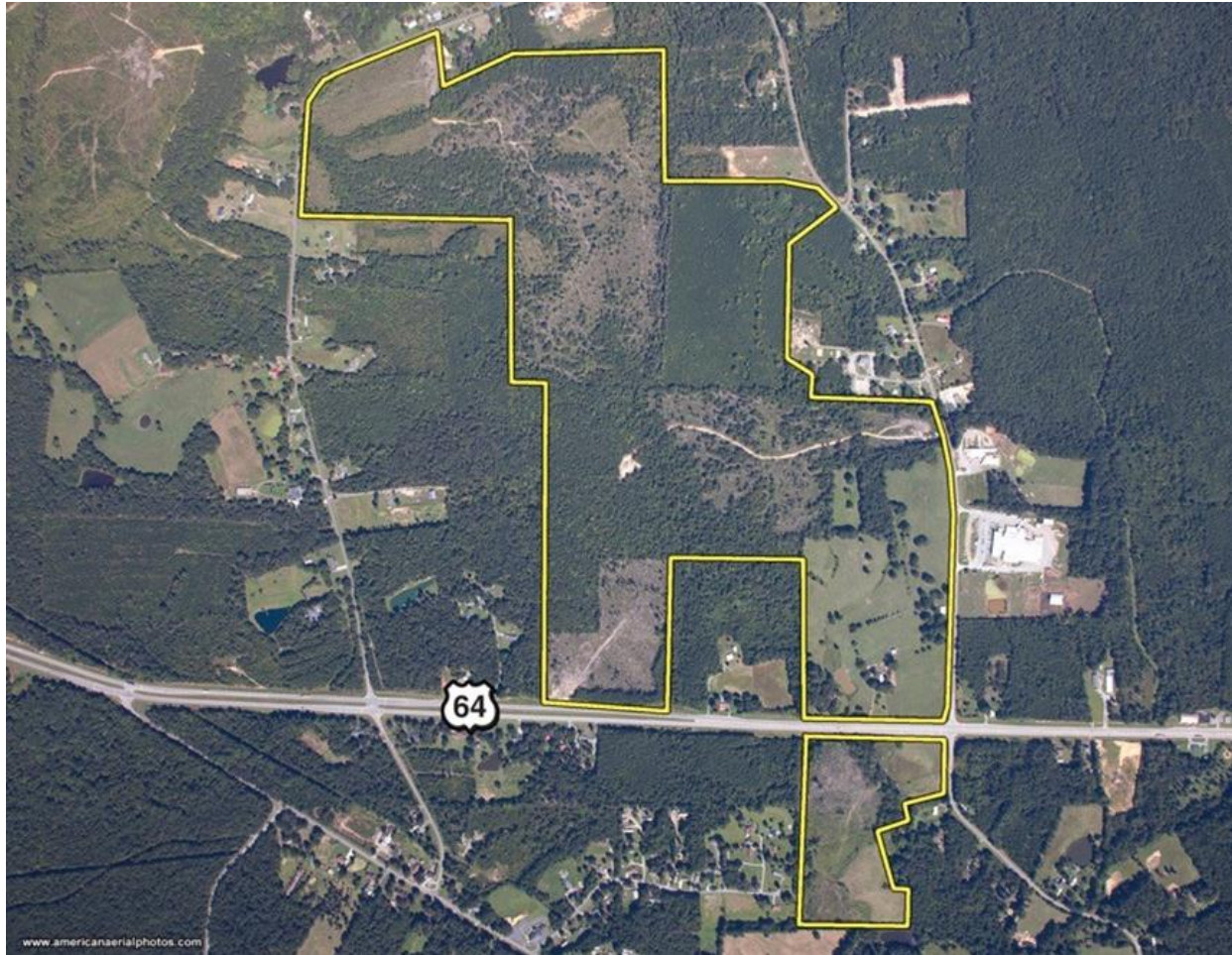
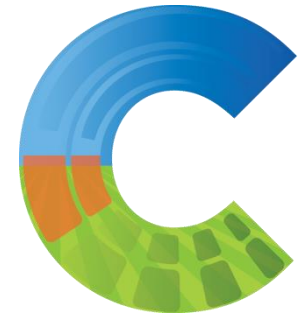
Active Projects



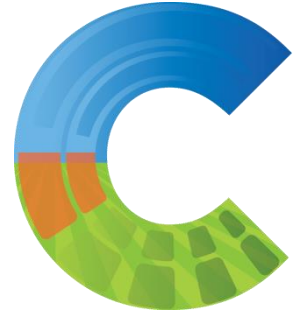
- 14 active projects
- 3,505 potential new jobs
- \$1.5 Billion potential investment



Little Rhino



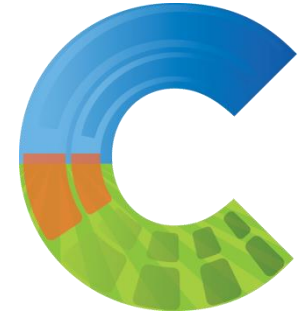
Continuation of Work



- Mountaire Farms – Town of Siler City Grants
- Megasites Development – Golden LEAF Grants
- Penguin Place
- 44 acres at Russet Run
- Infrastructure – Broadband/Wastewater/Workforce Development
- Pre-Application Meetings
- SCDO, SCMA, PBA, Main Street, Town Park Plan Steering Committee



Connect



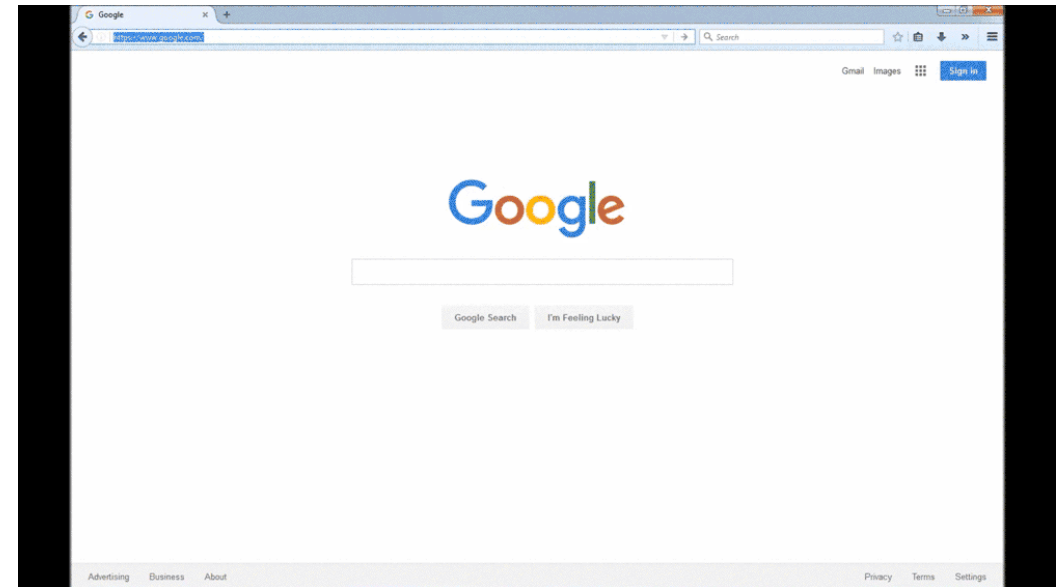
Kyle Touchstone

President, Chatham EDC

ktouchstone@chathamcdc.org

919-542-8274

www.chathamcdc.org





Chatham County, NC

Text File

File Number: 17-2068

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Board of Commissioners

File Type: Resolution

Agenda Number:

Vote on a request to adopt a Resolution to Seek Additional Applicants for Chatham Economic Development Corporation Board Members.

**Resolution to seek additional applicants for
Chatham Economic Development Corporation Board Members**

WHEREAS, the Chatham County Economic Development Corporation (EDC) was chartered on behalf of Chatham County in May 1997 by county attorney Robert Gunn "...to promote economic development in Chatham County." The EDC was formed as a public/private corporation whose board of directors was appointed by the Chatham County Board of Commissioners to carry out the Commissioners' strategic plans for economic development.

WHEREAS, in January 2009 the EDC was reorganized and its bylaws revised to convert the voting membership of two county commissioners and the Mayors of the county's three municipalities to nonvoting *ex officio* members of the board. The revised bylaws provided for an eleven member voting board, including five members nominated by County Commissioners to serve a four year term concurrent with the Commissioner who nominated them. The revision also provided for the appointment of six at-large members to also serve four-year terms, with one-half to be appointed every two years following the swearing in of the commissioners elected at the bi-annual election of Chatham County Commissioners (the "2009 Process"). To assure that the County Commissioners maintained control over possible changes in the number and manner of selection of EDC board members, the EDC established the County Commissioners' right to alter the appointing authority by resolution.

WHEREAS, following the re-election of two incumbent commissioners in 2012, the EDC board on February 9, 2013 advertised for new board applicants and thereby followed the 2009 Process by having each applicant complete the same application and a series of standard interview questions.

WHEREAS, through oversight or inadvertence, since 2014, the 2009 Process has not been followed and the Board of Commissioners by this resolution seeks to return the EDC board of directors appointment process to the way it was in 2009 and to clearly establish that the 2009 Process should be in used in the board of directors' selection process.

NOW THEREFORE, BE IT RESOLVED, that the Chatham County Board of Commissioners hereby reinstates the 2009 nominating process for the Chatham County Economic Development Corporation by instructing the EDC to follow the 2009 Process, including its rules and procedures, and the Bylaws of the Chatham County Economic Development Corporation, concerning the bi-annual appointment of EDC board members by taking the following actions:

1. Re-opening the application process for EDC board members for two weeks and requesting that all additional applicants complete the standard EDC application and also provide short written responses to the oral interview questions used by the EDC nominating committee for other applicants. The oral interview questions are attached hereto as Exhibit A.
2. That all applicants previously interviewed by the EDC nomination committee also be asked to provide written answers to those same oral interview questions within the same two week time period provided for additional applications, as stated herein in the preceding paragraph.
3. That the County Commissioners will only consider appointing EDC board members who are residents of Chatham County.

4. That all applications and statements be submitted to the Board of Commissioners for their selection at the March 20th Board of Commissioners meeting.

5. That the Chatham County Commissioners and the County Manager and her staff work with the newly appointed board members of the Chatham County Economic Development Corporation and its President and staff to develop procedures and/or Bylaws revisions to ensure a process that allows selection of new EDC board members after the December swearing in of newly elected or re-elected County Commissioners, so that each elected County Commissioner has an opportunity to nominate a candidate for the board. Further, that the EDC board or its President shall consult with the newly sworn in County Commissioner board prior to establishing specific written criteria and priorities for the recruitment and selection of new EDC board members.

Adopted by the Chatham County Commissioners on February 20, 2017.

Chatham County Board of Commissioners

By: _____
James G. Crawford, Chairman

ATTEST:

Lindsay K. Ray, Clerk
Chatham County Board of Commissioners

EXHIBIT A

Board Applicant_____

1) Briefly define economic development and tell us why you think it's important for Chatham County.

2) Describe how you would like Chatham to look in 2020? What sorts of people and businesses would be here?

3) Please describe how your background relates to your interest in serving on the board.

4) How would you go about leading a team of ten volunteers tasked with attracting businesses to Chatham County?



Chatham County, NC

Text File

File Number: 17-2061

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Economic Development

File Type: Appointment

Vote on a request to approve Chatham EDC Board members

Action Requested: Vote on a request to approve Chatham EDC Board member appointments

Introduction & Background: Currently Chatham EDC has 5 active members eligible to serve one additional term, 2 Board members that have served the maximum number of terms and 2 additional openings from Board members that have resigned. The EDC nominating committee solicited nominations and conducted interviews with 9 new applicants. Based on those interviews, the committee recommended reappointment of the 5 current members and a recommended slate of 5 additional members. The committee members felt that all 5 additional members were extremely qualified and would make significant contributions, but ranked them preferentially.

Discussion & Analysis: According to Article III, Section 3 of the Chatham County EDC's current bylaws:

"Each voting director of the corporation shall be appointed by the Chatham County Board of Commissioners, as follows: Each County Commissioner may nominate a candidate for a director position to be approved by the Board of Commissioners. Each of those directors shall be appointed to serve a four year term to run concurrent with the current term of the County Commissioner who nominated that director. Up to ten at-large director positions shall be selected by the Chatham County Board of Commissioners. Each of these at-large directors shall serve four year terms, with one-half of those directors appointed by the board every two years following the swearing in of new or returning commissioners that resulted from the bi-annual election of County Commissioners.

The Chatham County Commissioners shall make their appointments from a roster of candidates who have completed the formal application and review process conducted by the Board of Directors of this corporation based on a process and qualifications agreed to by the Board of Directors of the corporation and the Chatham County Board of Commissioners."

Two of these vacancies represent commissioner appointments for District 1 and District 2. The other 7 are at large. 6 of the at-large members will serve 4 year terms and 1 will be filling the remaining 2 years of a resigned member.

Budgetary Impact: None

Recommendation: The Chatham EDC nominating committee submitted 2 letters of recommendation to the Chatham EDC Board (see attached). The first letter recommends the reappointment of the 5 EDC Board members eligible to serve second terms. The second letter recommends that the remaining appointments come from a list of applicants that were ranked in order of preference. At its January 30, 2017 meeting the Chatham EDC Board of Directors approved both letters of recommendation from the EDC nominating committee. Consider the proposed slate of Board appointments that was approved by the EDC Board.



February 9, 2017

Mr. James G. Crawford, Chair
Chatham County Board of Commissioners
P.O. Box 1809
Pittsboro, NC 27312

Dear Commissioner Crawford:

The Chatham Economic Development Corporation Board of Directors, on January 31, 2017, voted unanimously to approve the recommendations of the EDC nomination committee, comprised of Dr. T.E. Marchant, Mr. Dan Sundberg and Mr. Drew Weniger, and forward to the Chatham County Board of Commissioners for approval. The EDC nomination committee was tasked with interviewing and recommending applicants for the EDC Board of Directors to fill two vacancies due to term expiration and one vacancy due to resignation. The EDC nomination committee interviewed nine applicants and ranked their recommendations in order from 1 through 5. While the EDC nomination committee preferred the top 3 for these three vacancies, the committee believed options were needed for the Chatham County Board of Commissioners final approval, and thus provided five candidates from which to choose.

The EDC nomination committee also recommended the reappointment of five existing members of the EDC Board of Directors at the conclusion of their first term. These reappointments include the chair, vice-chair and treasurer of the EDC Board of Directors.

According to Article III, Section 3 of the Chatham County EDC's current bylaws, "Each voting director of the corporation shall be appointed by the Chatham County Board of Commissioners, as follows: Each County Commissioner may nominate a candidate for a director position to be approved by the Board of Commissioners. Each of those directors shall be appointed to serve a four year term to run concurrent with the current term of the County Commissioner who nominated that director. Up to ten at-large director positions shall be selected by the Chatham County Board of Commissioners. Each of these at-large directors shall serve four year terms, with one-half of those directors appointed by the board every two years following the swearing in of new or returning commissioners that resulted from the bi-annual election of County Commissioners. The Chatham County Commissioners shall make their appointments from a roster of candidates who have completed the formal application and review process conducted by the Board of Directors of this corporation based on a process and qualifications agreed to by the Board of Directors of the corporation and the Chatham County Board of Commissioners."

Enclosed are the two letters provided by the EDC nomination committee, applications of all current applicants, the 2013 applications of the members recommended for reappointment and the roster of

EDC Board of Directors who unanimously voted in support of the recommendations. In closing, to meet the requirements of the Chatham EDC bylaws, the EDC Board of Directors requests the following of the Chatham County Board of Commissioners:

1. Approve the reappointment of the five existing board members to a second term.
2. Commissioners Howard and Dasher each nominate one of the recommended applicants.
3. The remaining vacancy be selected by the Board of Commissioners as an at-large director.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, reading "Kyle E. Touchstone". The signature is fluid and cursive, with a long horizontal line extending from the end.

Kyle E. Touchstone
President



January 6, 2017

Mr. Chris Ehrenfeld, Chair
Chatham EDC Board of Directors
P.O. Box 1627
Pittsboro, NC 27312

Dear Mr. Ehrenfeld:

The Chatham Economic Development Corporation nomination committee, comprised of Dr. Bud Marchant, Mr. Dan Sundberg and Mr. Drew Weniger, recommend the appointment of the following five directors to second four-year terms of the Chatham Economic Development Corporation board of directors.

1. Rachel Burton
2. Chris Ehrenfeld
3. Doug Emmons
4. Bob Enders
5. Pat Richardson

Sincerely,

Bud Marchant, Dan Sundberg and Drew Weniger



January 6, 2017

Mr. Chris Ehrenfeld, Chair
Chatham EDC Board of Directors
P.O. Box 1627
Pittsboro, NC 27312

Dear Mr. Ehrenfeld:

The Chatham Economic Development Corporation nomination committee recently interviewed applicants for the Chatham Economic Development Corporation Board of Directors, which has one vacancy and two directors with terms ending. Mr. Dan Sundberg and Mr. Drew Weniger have completed two four-year terms and are no longer eligible for board service. Mr. Tom Roberts resigned from the board of directors upon relocating from Chatham County.

During the application period, eleven individuals submitted applications. However, one individual is no longer available and another individual could not be reached through information provided on the application form. Therefore, the nomination committee interviewed nine individuals.

Of the nine applicants interviewed, the nomination committee determined that five applicants should be recommended for your consideration to fill the vacancies. The nomination committee ranked the following five with the first having the greatest knowledge and experience to provide to the Chatham Economic Development Corporation and Chatham County.

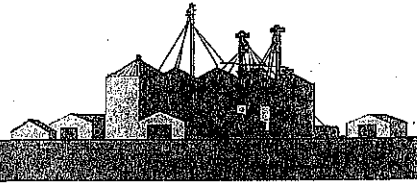
1. Lee Bowman
2. Heather Johnson
3. Elizabeth Wrenn
4. Michael Peluso
5. Andy Cochran

Sincerely,

Bud Marchant, Dan Sundberg and Drew Weniger



CHATHAM
ECONOMIC DEVELOPMENT
CORPORATION



Chatham Economic Development Corporation

Board Application

Name: Beth Anderson

Mailing Address: 10 56 Beaver Dam Road, Chapel Hill, NC 27517

Home Address (if different):

Home Phone: 919-932-7343 Work Phone:

Cell Phone (optional): 919-260-2466

Email Address: beaadvocate@gmail.com

Township of Residence: Williams

Are you currently serving on a board or committee in Chatham County? ☐ Yes
☒ No

If yes, please list all boards and committees on which you currently serve:

There is not a board or committee for this but I participate in the Chatham Co.
Nonprofit Network.

Please list your educational background. Include names of schools and degrees held.

UNC at Chapel Hill, BA, Biology

Duke, MALS (Master of Arts in Liberal Studies)

Name of Employer: self, community volunteer

Address of Employer: N/A

Position: advocate, mentor, advisor

Please list the names of the civic organizations in which you currently hold membership:

I was a prior board member of the Optimist Club of Chapel Hill. While these are not civic organizations, currently I am a Guardian ad Litem advocate, a mentor with Chatham County Literacy Council, a (new) ally for Circles Chatham, an in-home host and a grant writer for International Focus and a conversation partner for RCP Bridge Builders. For the last two years I have served on the Chatham County nonprofit grant review team.

Explain how your education, knowledge and experience will be an asset to the EDC.

I have over 40 years of work experience in contract and grant management. Until 2015, I oversaw and managed research grants focused on needs related to clean up the



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Nation's Superfund sites. Research ranged from biomedical science to environmental science and engineering. For several years I had oversight of Small Business and Innovative Research Grants. I also was responsible for developing and directing a community engagement program for research programs. I would specifically like to apply my knowledge and skills gained from my community engagement experiences and perspectives to Chatham County's growth and development.

Describe your vision for economic development in Chatham County.

I have long felt that Chatham is "a jewel in the rough", meaning that it is a rich community with great potential. Its proximity to the RTP and local universities gives it many resources and advantages, yet it is still on a path open with opportunity to refine its niche in the triangle area. My vision is thoughtful planned growth that brings enhancement to all segments of the community with particular interest and focus on those who have less such that we all prosper.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I would like to be involved in the interface of how nonprofits can support the economic development of the county. The range of nonprofits in the county is full spectrum from the arts to health care to the underserved, etc. These are valuable community resources which need to be included in the discussion of the county's growth and development and I would like to be a part of that conversation.

Demographic information **(OPTIONAL)**

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender:

☐ Male

☒ Female

Date of Birth:

Ethnic Background:

☒ White, non-Hispanic

☐ African-American

☐ Hispanic

☐ Asian or Pacific Islander

☐ Native American

☐ Other _____



Chatham Economic Development Corporation

Board Application

Name: Lee Bowman

Mailing Address: 48 Tobacco Farm Way, Chapel Hill, NC 27516

Home Address (if different):

Home Phone: 919-370-3125 **Work Phone:** 919-951-0712

Cell Phone (optional): 919-697-1323 **Email Address:** lbowman@newlandco.com

Township of Residence: Baldwin

Are you currently serving on a board or committee in Chatham County? XYes ☐ No

If yes, please list all boards and committees on which you currently serve:

North Chatham SECU Advisory Board; Chatham YMCA Board; Chatham Educational Foundation Ambassador Committee.

Please list your educational background. Include names of schools and degrees held.

Terry Sanford High School (Fayetteville, NC) – Class of 1992; UNC-Chapel Hill (BA with Honors) – Class of 1996

Name of Employer: Newland Communities

Address of Employer: 1342 Briar Chapel Parkway, Chapel Hill, NC 27516

Position: Senior Project Manager

Please list the names of the civic organizations in which you currently hold membership:

Green Home Builders of the Triangle; Chatham Chamber of Commerce; Triangle Community Coalition

Explain how your education, knowledge and experience will be an asset to the EDC.

Although I am not a Chatham County native, I am a North Carolina native and have been actively involved Chatham and counties nearby (i.e., Cumberland, Moore and Orange) for my entire life. I've nurtured a life-long interest in economic development and am well-versed on philosophies of smart growth, the intricacies of attracting business in a competitive marketplace, and the importance of educating and attracting a desirable labor pool.



My family established roots in Chatham County in 2008. I am excited to raise my daughters here - in a county that has great access to arts, education and green spaces. The culture and people of Chatham County are unique and I aspire to preserve the charm that first attracted me through responsible growth and engaging quality employment opportunities for everyone across the county.

Chatham County is among the largest counties in the state and I possess a great deal of knowledge about this region - its residents, businesses and geography. As a developer in a Chatham County master-planned community, I work hard to attract new citizens to the area. My interest in attracting appealing jobs in sustainable industries compliments my professional goals and also my personal interests as a Chatham County resident.

Describe your vision for economic development in Chatham County.

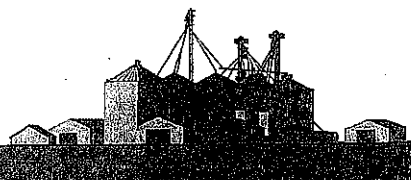
With the promise of Chatham Park and the recertification of our mega site, Chatham County is changing. The best things we can do as leaders is to work hand-in-hand in a united effort to preserve all that makes Chatham County special. At the same time, we must focus on attracting and enticing companies that complement - and see value in - our culture, infrastructure, skilled labor pool, and education and training potential with CCCC.

We need jobs - especially for the residents of the western part of our county, where chicken plants and mills were once the predominant employers. We need these "blue collar" positions but we also need to focus on the future and look towards technology-based industries, many of which demand a highly-educated workforce and pay higher salaries. A balance of positions is needed to obtain smart growth, attract residents, and further enhance the county's tax base.

Doing so certainly has its complications as the County will need to target the growth in areas that have the infrastructure to handle development. This smart growth philosophy will require the County to help guide resources to these areas to supplement the necessary infrastructure as well as services and amenities.



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Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I have always had an interest in industrial location theory. In fact, as an economic geographer during my undergraduate days at UNC, my honors thesis focused on the location of the automobile industry in the Carolinas—specifically the BMW plant in Greer, SC. While that was more than 20 years ago and in a different part of the Carolinas, I remain very interested in the opportunities Chatham's two megasites provide for the automobile industry.

However, I am willing to serve the EDC in any capacity in which its needs can be bettered by my strengths. I feel that I understand the value of business and smart growth that Chatham County needs. By being a resident of the County for the past eight (8) years, I am keenly aware of challenges in balancing of growth while preserving the culture and rural character of Chatham County.

Demographic information **(OPTIONAL)**

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☒ Male ☐ Female

Date of Birth:

Ethnic Background: ☒ White, non-Hispanic ☐ African-American
☐ Hispanic ☐ Asian or Pacific Islander
☐ Native American ☐ Other _____



Chatham Economic Development Corporation

Board Application

Name: Jason S. Carter

Mailing Address: 245 Roberson Creek Road, Pittsboro, NC 27312

Home Address (if different):

Home Phone: 919-444-1412

Work Phone: 919-542-0788 ext 203.

Cell Phone (optional): 919-444-1412

Email Address:
jasoncarter@chathamhabitat.org

Township of Residence: Center

Are you currently serving on a board or committee in Chatham County?

☐ Yes

☐ No

If yes, please list all boards and committees on which you currently serve:

Please list your educational background. Include names of schools and degrees held.

High School Diploma: Southern Alamance High School

A.A.S. in Criminal Justice Technology: Alamance Community College

Name of Employer: **Chatham Habitat for Humanity**

Address of Employer: **P.O. Box 883 Pittsboro NC 27312**

Position: **Supervisor**

Please list the names of the civic organizations in which you currently hold membership:

Explain how your education, knowledge and experience will be an asset to the EDC.

As a former Deputy Sheriff in Chatham County I have a unique insight into where we as a county have come from and what, in terms of infrastructure, we will need to get to where we need to be in the future.

Describe your vision for economic development in Chatham County.

In short my philosophy is, "What got us here won't take us there". We must leverage our cultural and natural resources in a meaningful yet sustainable manner. We must find



ways to continue to encourage development in our established communities, without marginalizing the western half of our county.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Information sharing is of particular importance to me, I have a background as a law enforcement trainer and Pastor. I feel that it is important to frequently share with the residents of Chatham County the plans for the future and the opportunities that are in the wings.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

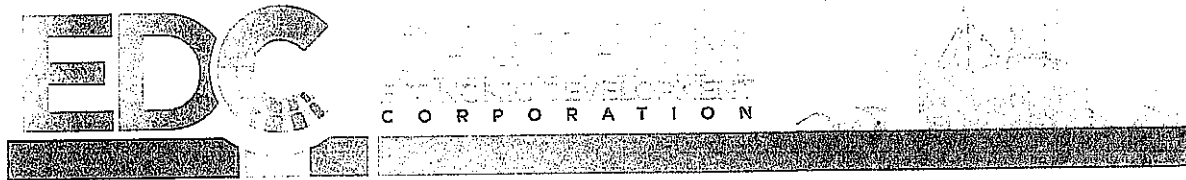
Gender: ☐ Male ☐ Female

Date of Birth:

Ethnic Background: ☐ White, non-Hispanic ☐ African-American
☐ Hispanic ☐ Asian or Pacific Islander
☐ Native American ☐ Other _____

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation
Attn: Kyle Touchstone
PO Box 1627, Pittsboro, NC 27312
Fax: 919-545-8372
info@chathamedc.org



Chatham Economic Development Corporation

Board Application

Name: Donald "Andy" Cochran

Mailing Address: 90 Avalant, Pittsboro, NC

Home Address (if different):

Home Phone: 919.533.5055

Work Phone: 919.479.3518

Cell Phone (optional): 919.903.6620

Email Address: andy@casacochran.com

Township of Residence: Pittsboro, Chatham County, NC

Are you currently serving on a board or committee in Chatham County? ☐ Yes

☒ No

If yes, please list all boards and committees on which you currently serve: N/A

Please list your educational background. Include names of schools and degrees held.
Associates of Science: Business Administration - Central Carolina Community College
Associates of Science: Marine Systems Technology - Olympic College
Bachelors of Science: Business Management - St. Leo University

Name of Employer: BioMérieux

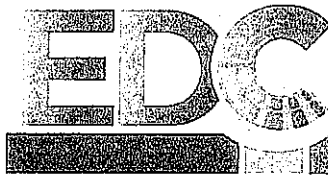
Address of Employer: 1101 Hamlin Road, Durham, NC 27704

Position: IT Specialist Lab Automation / Global Customer Support for Lab Efficiency

Please list the names of the civic organizations in which you currently hold membership:
Submarine Veterans Association, Harley Owners Group, and American Legion.

Explain how your education, knowledge and experience will be an asset to the EDC.

I have worked in many sectors but specifically my changing from engineering into business management has allowed me to vision on a worldwide stage to develop world class solutions. I have lived in all four corners of the US, Asia, and Europe, served in the Army and the Navy and through work regularly travel to train and provide services for 52 subsidiaries in 150 countries. With the extended travel and living arrangements I have been able to understand and emulate other cultural interests that are important to the growth of this community.



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Describe your vision for economic development in Chatham County.

I see Chatham County being the next RTP or Reston, VA in development and is centrally located to all the Triange, Triad and the Queen City to be able to attract large corporations to deliver low taxed and community solutions to its employees.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Development of mixed used developments within or exterior of Chatham Park to ensure that the area is being developed ahead of planned increased population. There needs to be a check to the schools, roads, private and public resources and utilities so existing residents are not paying the price for growth but becomes a shared proposition.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender:

☒ Male

☐ Female

Date of Birth:

48 Years Old

Ethnic Background:

☒ White, non-Hispanic

☐ Hispanic

☐ Native American

☐ African-American

☐ Asian or Pacific Islander

☐ Other _____



Chatham Economic Development Corporation

Board Application

Name: Judy Harrelson

Mailing Address: 118 Greentree Lane, Siler City, NC 27344

Home Address (if different):

Home Phone: 336 580 2460 (Mobile – use first) Work Phone: 919 742 1003

Cell Phone (optional):

Email Address: judy@mikeharrelson.net

Township of Residence: Matthews

Are you currently serving on a board or committee in Chatham County? ☐ Yes
☒ X No in Chatham.

If yes, please list all boards and committees on which you currently serve:

However, I'm on the Executive Committee for the Wyndham Championship in Greensboro.

Please list your educational background. Include names of schools and degrees held.
2 years college in England. 2 years travel around USA and Europe – life & culture education.

Name of Employer: Self. Orare Inc.

Address of Employer: Glass & Window Warehouse , 812 E. Third Street, Siler City

Position: President

Please list the names of the civic organizations in which you currently hold membership:
Chatham Conservation partnership; Eastern Star. Volunteer for Silk Hope Ruritans,

Explain how your education, knowledge and experience will be an asset to the EDC.
Extensive travel can bring broader vision and outlook; Chatham County Planning Board for 6 years. Small business owner. One of my strengths is connecting people. Good listener.

Describe your vision for economic development in Chatham County. Support and sustain local small businesses; who then support industry and larger businesses. Attract and target new business through partnerships and outreach.



Is there a particular aspect of economic development that interests you? Explain how you would like to be involved. Forming partnerships to provide win/win for both.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☐ Male ☒ X Female

Date of Birth: 5/14/60

Ethnic Background: ☒ X ☐ White, non-Hispanic ☐ African-American
☐ Hispanic ☐ Asian or Pacific Islander
☐ Native American ☐ Other _____

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation
Attn: Kyle Touchstone
PO Box 1627, Pittsboro, NC 27312
Fax: 919-545-8372
info@chathamedc.org

P.O. Box 1627 ♦ 964 East St., Pittsboro, NC 27312
919-542-8274 ♦ info@chathamedc.org ♦ www.chathamedc.org



Chatham Economic Development Corporation

Board Application

Name: Heather Johnson

Mailing Address: PO Box 1727

Home Address (if different): 278 Hillsboro St

Home Phone: 9194441186

Work Phone: 9194449500

Cell Phone (optional):

Email Address: heather@chathambooks.com

Township of Residence: *Pittsboro*

Are you currently serving on a board or committee in Chatham County? ☐ Yes
☒ No

If yes, please list all boards and committees on which you currently serve:

Please list your educational background. Include names of schools and degrees held.
Nothing higher than high school

Name of Employer: Chatham Business Services

Address of Employer: 20 Sanford Rd

Position: Owner

Please list the names of the civic organizations in which you currently hold membership:
None,

I recently completed a two year term as a Board member of the Pittsboro Business Association, where I served as Chair of the Events Committee for over a year.
Also served as Treasurer to the Pittsboro Kiwanis for one year.

Explain how your education, knowledge and experience will be an asset to the EDC.
As the owner of a business services company for four years in downtown Pittsboro, I have had the opportunity to work with a variety of Chatham County businesses, non-profit organizations, schools and other groups. I believe I would bring my experience as a connector to the Chatham County EDC.

Describe your vision for economic development in Chatham County.



This is an exciting time for Chatham County. I hope that our County will continue to pursue opportunities that will bring jobs for the residents that live here now, the prepared workforce of Chatham County. I also envision that our area will continue to attract innovators and entrepreneurs.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Outreach. I want other small businesses to know that we have a friend in the EDC. That the EDC provides businesses with support and tools for all types of businesses and agencies.

From my business concepts to my current business, I have always felt that the EDC was there for guidance and direction. I would like to see the EDC be promoted in this way.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender:

☐ Male

☐ Female

Date of Birth:

Ethnic Background:

☐ White, non-Hispanic

☐ Hispanic

☐ Native American

☐ African-American

☐ Asian or Pacific Islander

☐ Other _____



Chatham Economic Development Corporation

Board Application

Name: **Donald H Lein, Sr**

Mailing Address: **13 Crosswinds Estates, Pittsboro, NC 27312**

Home Address (if different):

Home Phone: **919-542-4790**

Work Phone:

Cell Phone (optional): **919-444-4075**
dmlein@earthlink.net

Email Address:

Township of Residence: **New Hope**

Are you currently serving on a board or committee in Chatham County? ☐ Yes
☐ No

If yes, please list all boards and committees on which you currently serve: **Parks and Rec Advisory Committee, Reindeer Run Committee**

Please list your educational background. Include names of schools and degrees held.
SUNY Albany - BA

Name of Employer: **IBM**

Address of Employer: **Armonk. NY**

Position: **Litigation Consultant**

Please list the names of the civic organizations in which you currently hold membership:
USATF – National/State, Southeastern Masters, Boys and Girls Clubs of America

Explain how your education, knowledge and experience will be an asset to the EDC.
For the last 20+ years have worked extensively with Chatham County Government and the Board of Commissioners. Also have worked with the leadership of both Pittsboro and Siler City. As a Corporate Executive, I moved 8 times, so I had personal experience in choosing appropriate communities. Also in one of my assignments, I was responsible for Community Relations, gaining firsthand knowledge what the community expected from the employer and vice versa – clearly a symbiotic relationship.



Describe your vision for economic development in Chatham County.

We have to first ascertain what we want Chatham County to look like in 10-20 years and beyond, gain necessary approvals for that vision, and seek out organizations that will help us attain that goal. Simultaneously, we should be doing all we can to make Chatham County as attractive as possible to both the organizations we are seeking to attract and their employees/families.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

We have to first ascertain what we want Chatham County to look like in 10-20 years and beyond, gain necessary approvals for that vision, and seek out organizations that will help us attain that goal. Simultaneously, we should be doing all we can to make Chatham County as attractive as possible to both the organizations we are seeking to attract and their employees/families.

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender ☒ Male ☐ Female

Date of Birth 1/19/1934

Ethnic Background

- ☒ White, non-Hispanic ☐ Hispanic ☐ Native American
☐ African-American ☐ Asian or Pacific Islander ☐ Other

Please send completed application by June 30, 2016 to:

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Attn: Kyle Touchstone
PO Box 1627, Pittsboro, NC 27312
Fax: 919-545-8372
Email: info@chathamedc.org

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919-542-8274 ♦ info@chathamedc.org ♦ www.chathamedc.org



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Describe your vision for economic development in Chatham County.

Interacting with fellow corporate executives and trying to achieve a meeting of the minds.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Interacting with fellow corporate executives and trying to achieve a meeting of the minds.

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender ☒ Male ☐ Female

Date of Birth 1/19/1934

Ethnic Background

- ☒ White, non-Hispanic ☐ Hispanic ☐ Native American
☐ African-American ☐ Asian or Pacific Islander ☐ Other

Please send completed application by June 30, 2016 to:

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Don Lein redefines 'active senior'

By Bill Willcox

The Chatham County Council on Aging has proclaimed February as 'We Love Seniors' month, with many events planned at both Chatham County senior centers. In recognition of this month, the Chatham News-Record will profile a senior each week of the month.

To call Don Lein an active senior is a considerable understatement.

At 74, he has more vigor and determination than most men half his age, and a dedication to volunteerism that is inspiring.

Most of his time is devoted to making a difference on a national scale, as a board member of USA Track and Field (USATF), the national governing body for track and field and road racing in the United States.

He also has a fulfilling personal life.

He and wife Marian, who recently retired from working at Duke University, have four children and nine grandchildren.

He was born in Dolgeville, NY, and began his career teaching math and science in the 1950s. When the Soviets launched Sputnik, and people with his background suddenly became in demand, he landed a high-paying job with IBM. He spent 34 years with the company, mostly as a litigation consultant.

One large antitrust suit by the U.S. government lasted from 1969 to 1982 and took up a large part of his career.

He moved around a lot during those years, living in Connecticut, New Jersey, Pennsylvania and Maryland.

In the early 1990s, his department's functions were outsourced to an outside law firm. He was offered the opportunity to go anywhere IBM had a base. With his children living on the East Coast, he

chose the Raleigh-Durham area, and retired in 1993.

When he arrived here he hit the ground running, literally. He had taken up the sport of running just before turning 50 and after turning 60 was setting state records and winning national track titles as well.

At 61, he set his sights on the North Carolina marathon record. He ended up blasting 24 minutes off the age-group record in Charlotte, running a blazing 3:04 time. The record still stands.

About this time, he also began getting involved in the sport's administration.

He jets all over the country to attend board meetings of the USATF.

"The 15,000 races take up an inordinate amount of time," he said. "I have my own committee. I am chairman of the masters long distance running committee for USATF so any road racing activity that involves People forty and over in the the United States is under my aegis."

This being an Olympic year with the U.S. under the gun to win medals in Beijing, he is particularly busy.

But even so, he finds time to contribute locally.

He is one of the three co-founders of the Senior Games in North Carolina, now in their 12th year.

He served on the advisory committee for the Chatham County Parks and Recreation master plan in the 1990s. He is one of several people who formed the Chatham Parks Foundation and chairs that organization. He is also vice chair of the Chatham Parks Advisory Board, appointed by the county commissioners to assist the Parks and Recreation Department in its development.

But he is also involved with making life for seniors in Chatham County better.

For the past 10 years, he has been the planning chairman for The Taste of Chatham, which brings in tens of thousands of dollars annually for the Council on Aging.

"We voluntarily obtain monies from citizens, industry and everyone else to pay off the mortgages on places like this," he said, referring to the East Chatham Senior Center. "I much prefer for money to come voluntarily than to be extorted by taxing."

This year's event will take place at The Governor's Club in July.

Having lived a long and full life, he says passing along advice to his children is not as important as how you live your life.

"You set an example," he said. "All the preaching in the world won't do anything. They look at who you are and what you do. I choose to live my life in a way that is most beneficial to those around me."

FEBRUARY, 2008

(Don) (Don Lein)

Editor's Note

Every March we highlight masters runners with our annual rankings of the best on the U.S. roads in every five-year age group. This marks the third year that these rankings have been compiled by Don Lein, the current chair of the USATF Masters Long Distance Running Committee. This fact is significant, because Lein has done much more than take over and run an existing system.

Soon after the 2005 rankings were published, we began receiving our usual flood of letters from runners who felt that they should have been included. Given the nature of masters rankings, I had come to expect this. Unlike open elites whose races are highlighted and widely reported, masters performances, even very good ones, are often buried in results from small, local fun runs and Turkey Trots. In the past, our response had been simply to instruct runners to encourage race directors to report their results to USATF. We still do that, as it is the best way to ensure that your results get seen.

Lein was, however, "appalled by the quality" of the rankings relying solely on the national databases. To my pleasant surprise, he answered every letter, not only explaining the system, but engaging the writers in his quest to improve the breadth and depth

of his data. The result has been that Lein began drawing results from regional websites and individual races, filling in the "geographical black holes" in the data and creating his own mega database of masters results. When his wife, Mirian, retired from Duke University last year, Don presented her with a new PC, and, given her prowess in handling data, they increased the number of races they reviewed to 12,000 to 15,000.

It's labor intensive, for sure, but Lein says, "We do it because we love it. It needs to be done. It is what runners deserve." This attitude reflects Lein's character. In his previous career as a litigation consultant for IBM, Lein says his creed was respect for the individual. He sees his work for USATF as showing that same respect for runners.

Lein himself started running later in life — just before he turned 50. A few years later,



Don Lein, master of the masters results

after moving from Bucks County, Pa., to Greenwich, Conn., and falling in with the fast runners there and in Westchester County, N.Y., he found he kept getting better and better, and went from the mid-pack to near-front or front of the pack.

It wasn't until after retiring in North Carolina, however, and turning 60, that he began setting state records and winning some national track titles, as well as starting his involvement in the sport's administration. Yet the real highlights of his running life, he says, are the memories of morning runs on work trips: along the Charles River in Boston, up the "Rocky" steps of the Philadelphia Art Museum, across the Golden Gate Bridge ... and afterwards, "you are set up for the day, you have this great feeling of well-being." Not that racing didn't bring some highlights as well. One was winning his age group at the Utica Boilermaker 15K in honor of his brother, an avid runner from Utica who died of colon cancer soon after getting Don into running.

His brother gave Don not only a legacy of running, but the mandate to get regular checkups. This saved Don last summer when an aggressive cancer was discovered and completely removed in time. So, thankfully, we'll have him around for more years, continuing his "labor of love" with the rankings, and continuing to compile memories.

While we celebrate runners who have had the joy of growing old in the sport, we also mourn the tragic death of Ryan Shay at age 28. Please join us in a moment of silence to remember him, on page 22. For those who would like to contribute to Shay's legacy, a memorial fund has been set up by the Northern Arizona University Center for High Altitude Training. www.hastc.nau.edu.

Jonathan Beverly
Editor in Chief

RUNNING
TIMES
www.runningtimes.com

VP/Publishing Director: Andrew Horsam
Editor in Chief: Jonathan Beverly (jonathan@runningtimes.com)
Managing Editor: Brian Metzler (brian@runningtimes.com)
Editors at Large: Candace Karo (candace@runningtimes.com)
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Publishing Administrator: Jane Hoffmann (jane@runningtimes.com)

ADVERTISING & MARKETING

Associate Publisher/Marketing: Susan Hartman (sue.hartman@rodale.com)
Advertising Director: Molly O'Keefe (molly.o'keefe@rodale.com)
(212) 573-0308; fax (212) 297-1527
National Manager of Event & Classified Sales: Michael Austy (michael.austy@globalnet.com)
(214) 252-9971; fax (630) 578-1331
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Northwest Sales Representative: Nicholas Freedman (nick@mediagroundinc.com)
Account Executive: David McRobie (david@mediagroundinc.com)
Classified Sales: Ashley Zovell (ashley.zovell@globalnet.com)
Advertising Business Manager: Susan G. Snyder
Ad Production Specialist: Cindy Wenrich (cindy.wenrich@rodale.com)
(610) 967-8214

RETAIL DIRECT SALES

Director/Direct Store Delivery: Philip Trinkle (philip.trinkle@rodale.com)
(610) 967-7540
Account Manager: Andrea DeFanti (andrea.defanti@rodale.com)
(610) 967-7930

SUBSCRIBER INFORMATION

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(800) 816-4735

THE REST OF THE STORY...

The articles were written in 2008 and this will attempt to bring my activity up to date:

Council on Aging – Marian and I stepped down as co-chairs when the Council on Aging moved the Taste of Chatham from Governor's Club.

Boys and Girls Club of Eastern Piedmont - First Board Chair when we founded the BGC in Siler City. Met with City leaders and informed them of the need to raise ~\$200,000, which they claimed was impossible because of rampant poverty/near poverty conditions– opened doors in 18 months. Then turned it over to Siler City leaders to run. Has been prospering.

Southeastern Masters Track and Field, Inc. – The longest running Masters Track and Field Meet in the U. S.(46 years) – typically held in Raleigh, NC. Attracts several hundred Masters athletes in all disciplines of the sport and World/American Records are typically set there annually. Have been President for the last 20+ years.

Chatham Parks Foundation 2000-2016 – Was formed subsequent to the Board of Commissioners approving the Parks and Recreation Master Plan as an advocacy organization to work with community groups and the Board of Commissioners/County Staff to implement the plan. Was dissolved when several long time members(Perry Harrison, Margaret Jordan Ellis) passed away and many goals had been achieved. Its assets – approximately \$90,000 was turned over to the County for park related funding.

USATF – The National Governing Body for Track and Field and Road Running. Was on its Board of Directors for 2 years and have been Chair of its Masters Long Distance Running Sports Committee for the last 10 years – stepping down this year. Responsible for all activities(Domestic and International Championships, record keeping, growth, etc.) for all Masters(40+) runners/races in the U. S.

First Responder's Memorial – Served as an officer on the Board of Directors for the memorial being constructed in Pittsboro.

Chamber of Commerce – In 2014 Marian and I were selected as recipients of the Citizenship and Service Award for our service on various community projects/organizations



Chatham Economic Development Corporation

Board Application

Name:

Mailing Address: Joel I. Levy

Home Address (if different): 76505 Rice, Chapel Hill, NC 27517

Home Phone: 919.903.8035

Work Phone: 919.370.7631

Cell Phone (optional): 954.816.5672

Email Address: jlevy@jillcpa.net

Township of Residence:

Are you currently serving on a board or committee in Chatham County? ☐ Yes

☒ No

If yes, please list all boards and committees on which you currently serve:

Please list your educational background. Include names of schools and degrees held.

Herbert H. Lehman College – University of New York City – B.S. Accounting

Florida International University – Masters in Taxation

Personal Financial Specialist – American Institute of Certified Public Accountants

Chartered Global Management Accountant – American Institute of Certified Public Accountants

Name of Employer: Joel I. Levy, CPA, PLLC

Address of Employer: 410 Martin Luther King Jr Blvd, Chapel Hill, NC 27514

Position: Owner

Please list the names of the civic organizations in which you currently hold membership:

Chapel Hill-Carrboro Chamber of Commerce

Kidzu Children's Museum

Charles House

American Institute of Certified Public Accountants

North Carolina Association of Certified Public Accountants

Florida Institute of Certified Public Accountants

Explain how your education, knowledge and experience will be an asset to the EDC.



CHATHAM
ECONOMIC DEVELOPMENT
CORPORATION



I have had extensive experience working with small and medium sized businesses as their CPA and business consultant/advisor. I have done this both here in Chapel Hill for the past 7 years, and in Boca Raton Florida where I ran a CPA practice for almost 30 years. With the plans for growth in Chatham County I believe I can be a great advocate for the small businessman. While in Florida during the economic explosion, I worked with my clients to manage growth and help them benefit from the growth all around them. I see the future of Chatham in a similar light and believe my experiences, both good and bad, can benefit the small businessman in Chatham County.

Describe your vision for economic development in Chatham County.

I see the plans in the works for Chatham County and I believe an integral piece of the growth will involve the small businessman. My experiences with the growth in Florida will provide me a great background to support the small business community and help them flourish in this exciting economic time.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

As stated above, working with small businesses is my passion. This coupled with my CPA experience puts me in a unique position to not only work with small businesses, but be an advocate for them as well. As a member of the Chatham Economic Development Corp, I would be able to provide a voice for the small businessman and look to maintain an atmosphere that would provide them opportunities to flourish.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender:

☐ Male

☐ Female

Date of Birth:

Ethnic Background:

☐ White, non-Hispanic

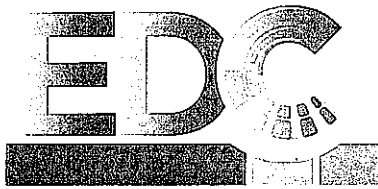
☐ African-American

☐ Hispanic

☐ Asian or Pacific Islander

☐ Native American

☐ Other _____



ECONOMIC DEVELOPMENT
C O R P O R A T I O N



Chatham Economic Development Corporation

Board Application

Name: Mike Peluso

Mailing Address: 25 Nassau Trail

Home Address (if different):

Home Phone: n/a Work Phone: (919) 777-7725

Cell Phone (optional): (919) 280-6681

Email Address: peluso72@gmail.com

Township of Residence: Pittsboro

Are you currently serving on a board or committee in Chatham County? ☒ Yes

☐ No

If yes, please list all boards and committees on which you currently serve:

President – Chatham Trades

Please list your educational background. Include names of schools and degrees held.

Basic Economic Development – University of North Carolina at Chapel Hill

Masters in Information Technology – North Carolina A&T

BA in Organizational Communication – University of Central Florida

AA – Radio Television Production - Broward Community College

Name of Employer:

Central Carolina Community College / Triangle South WDB

Address of Employer:

1105 Kelly Drive

Sanford, NC 27330

Position:

Business Services Coordinator

Please list the names of the civic organizations in which you currently hold membership:



Explain how your education, knowledge and experience will be an asset to the EDC.

I have a strong understanding of economic development and its impact on communities as well as the region. I have worked with economic development extensively with my business outreach based position with the workforce development board. I also have over 20 years' experience in the private sector and understand the needs of business. It is this balance of experience with government funded programs and private sector background that allows me to understand economic development from a more comprehensive standpoint.

Describe your vision for economic development in Chatham County.

Chatham offers a complex environment for economic development. Due to the diverse nature of the constituent populations, I believe the Chatham EDC and its partners must leverage and balance its rural heritage and progressive tendencies with the demand for economic opportunities that a growth oriented county needs.

I would also like to see a more open, comprehensive, and business development friendly environment. Requirements, even demanding requirements that meet the needs of the county are expected, but any business who is looking to open or expand should have a complete, clearly communicated and comprehensive set listed set of requirements to move forward from the outset of any enterprise.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I'm very excited for the CAM site and the Moncure-Merry Oaks Industrial Site. I would be willing to offer any assistance in any way that I can to help facilitate the attraction of a large manufacturer(s) to Chatham. It is clear to me that if we attract the correct forward leaning manufacturer it will help drive tremendous long term economic prosperity of the county and the region.

I also believe there is strong opportunity to leverage disenfranchised communities of workers. I.e. Immigrant workers, former offenders, long term unemployed. If properly leveraged and trained these populations could provide a comprehensive economic stimulus to the county.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.



Gender:

☒ Male

☐ Female

Date of Birth:

Ethnic Background:

☒ White, non-Hispanic

☐ African-American

☐ Hispanic

☐ Asian or Pacific Islander

☐ Native American

☐ Other _____

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation

Attn: Kyle Touchstone

PO Box 1627, Pittsboro, NC 27312

Fax: 919-545-8372

info@chathamedc.org



Chatham Economic Development Corporation

Board Application

Name Michael C. Whitman

Mailing Address 106 Millbrook Dr.

Home Address (if different) _____

Home Phone 919-260-7709 Work Phone _____ Cell Phone 919-260-7709

Email Address michael@millenniumpg.com

Township of Residence Pittsboro

Are you currently serving on a board or committee in Chatham County? ☐ Yes ☒ No

If yes, please list all boards and committees on which you currently serve:

Please list your educational background. Include names of schools and degrees held.

MBA from the University of Phoenix (Raleigh); BA in Dramatic Art from The University of North Carolina at Chapel Hill

Name of employer Millennium Planning Group

Address of employer 4020 Westchase Blvd., Ste. 150, Raleigh, NC, 27607

Position Co-Founder

Please list the names of the civic organizations in which you currently hold membership:

I am an ambassador for the Chatham County Chamber of Commerce.

Explain how your education, knowledge, and experience will be an asset to the EDC.

As a financial planner who is focused on helping my clients become more socially active, I believe that my networking and passion for community will help me become an asset. I have founded 2 networking groups in Orange County, and am currently serving as the NexGen Director for the Financial Planning Association of the Triangle. My Dramatic Arts degree gives me a well rounded background to my MBA. I love helping people and want to see my new community develop and thrive.



Describe your vision for economic development in Chatham County.

I didnt really know what Economic Development was until I met Doug Emmons during my time in Leadership Chatham. Now, I am very excited to see this community work together to grow stronger. My vision for economic development in Chatham County is seeing the business owners and the Chamber of Commerce (as well as the other, many, groups in this county) working together to provide the community with a great place to work, play, and live!

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I am really interested in helping get people motivated to collaborate more. I see a disconnect in that there are many groups working separately. I would like to see those groups working together to benefit the community!

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender ☒ Male ☐ Female

Date of Birth 10/22/1983

Ethnic Background

- ☒ White, non-Hispanic ☐ Hispanic ☐ Native American
☐ African-American ☐ Asian or Pacific Islander ☐ Other

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation

Attn: Kyle Touchstone

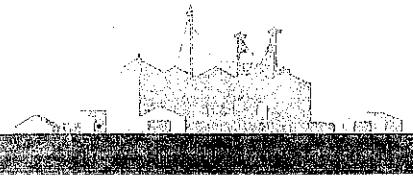
PO Box 1627, Pittsboro, NC 27312

Fax: 919-545-8372

Email: info@chathamedc.org



ECONOMIC DEVELOPMENT
CORPORATION



Chatham Economic Development Corporation

Board Application

Name Andre M. Williams

Mailing Address 1100 Sunrise Place, Siler City, N.C. 27344

Home Address (if different) _____

Home Phone _____ Work Phone 919-545-6272 Cell Phone 919-545-6272

Email Address am@coachamwilliams.com

Township of Residence Siler City

Are you currently serving on a board or committee in Chatham County? ☐ Yes ☒ No

If yes, please list all boards and committees on which you currently serve:

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.

Please list your educational background. Include names of schools and degrees held.

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.

Name of employer A.M. Williams Coaching Co.

Address of employer 1100 Sunrise Place, Siler City, N.C.

Position Business Coach/Consultant

Please list the names of the civic organizations in which you currently hold membership:

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.

Explain how your education, knowledge, and experience will be an asset to the EDC.

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.



CHATHAM
ECONOMIC DEVELOPMENT
CORPORATION



Describe your vision for economic development in Chatham County.

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Strategic Planning, Business Recruiting, and Residential Development. I would be interested in the planning of recruiting companies and young professionals in identifying locations for development and housing. I also would love to be involved with the proposal process and marketing materials used to attract both parties.

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender ☒ Male ☐ Female

Date of Birth 8/20/73

Ethnic Background

- ☐ White, non-Hispanic ☐ Hispanic ☐ Native American
☒ African-American ☐ Asian or Pacific Islander ☐ Other

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation
Attn: Kyle Touchstone
PO Box 1627, Pittsboro, NC 27312
Fax: 919-545-8372
Email: info@chathamedc.org

P.O. Box 1627 ♦ 964 East St., Pittsboro, NC 27312
919-542-8274 ♦ info@chathamedc.org ♦ www.chathamedc.org



C O R P O R A T I O N

Chatham Economic Development Corporation

Board Application

Name Elizabeth Wrenn
Mailing Address 5240 Rives Chapel Church Rd.
Home Address (if different) _____
Home Phone NA Work Phone (919) 742-3329 Cell Phone (919) 704-0585
Email Address ecwrenn@ncsu.edu
Township of Residence Siler City
Are you currently serving on a board or committee in Chatham County? ☐ Yes ☒ No
If yes, please list all boards and committees on which you currently serve:
NA

Please list your educational background. Include names of schools and degrees held.

- NC State University - Bachelor of Arts in Political Science
- Louisville College - Associate of Science

Name of employer Wrenn Brothers, Inc.
Address of employer P.O. Box 546, Siler City, NC 27344
Position Office Manager

Please list the names of the civic organizations in which you currently hold membership:

- First United Methodist Church Siler City member
- Salvation Army volunteer (Chatham County)
- Rotary Club volunteer
- NC State Alumni Association

Explain how your education, knowledge, and experience will be an asset to the EDC.

Through my studies in social sciences I have gained a lot of experience of demographics in smaller towns. I also have studied the "trends" of small businesses and their towns economic direction. I have seen the change in our economy and small business production, as a Chatham County resident first hand, but most importantly through my family's small business. It is still a struggle to keep up.



C O R P O R A T I O N

Describe your vision for economic development in Chatham County.

I believe I have insight on creating more jobs, business production, and population to bring back economic independence to Chatham County. My vision is to promote our county and to get more people here via commerce and jobs. I would mean the world to me to bring back the once thriving Chatham County I knew. Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

Small business expansion or marketing to help promote our county would be interesting fields. My main goal for serving this board is to be involved in creating more revenue with this new generation. Thank you for considering my application.

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender ☐ Male ☒ Female

Date of Birth 11-5-1988

Ethnic Background

☒ White, non-Hispanic ☐ Hispanic ☐ Native American
☐ African-American ☐ Asian or Pacific Islander ☐ Other

Please send completed application by June 30, 2016 to:

Chatham County Economic Development Corporation
Attn: Kyle Touchstone
PO Box 1627, Pittsboro, NC 27312
Fax: 919-545-8372
Email: info@chathamedc.org

P.O. Box 1627 ♦ 964 East St., Pittsboro, NC 27312
919-542-8274 ♦ info@chathamedc.org ♦ www.chathamedc.org

Elizabeth Wrenn

Office Manager
Siler City, North Carolina

ecwrenn@ncsu.edu
(919)704-0585

5240 Rives Chapel Church Road
Siler City, NC 27344

Summary

- Proficient in a variety of office management functions including: word processing, shorthand, dictation and transcription, file management, office bookkeeping and payroll, lease management, contract administration and research.

Work Experience

Office Manager

Wrenn Brothers, Inc., Siler City, North Carolina

Jun 2006 - Current

- Act as a liaison between vendors, marketing and promotional office, price change management office, as well as general store management to properly execute all business related tasks.
- Manage various office duties including, but not limited to, creating and managing filing systems, drafting all correspondence, managing orders along with distribution, and managing all office mail.

Tax Associate

H&R Block, Inc., Siler City, North Carolina

Nov 2015 - Current

- Complete and electronically file income tax returns while giving best tax advice to clients.
- Responsible for reviewing tax work papers and returns, managing staff associates, developing client relationships, and working exclusively with tax managers and partners.
- Acquired and continue to supervise work associated with tax sales for H&R Block.

Education

Bachelor of Arts

North Carolina State University, Raleigh, North Carolina

2009 - 2013

- I graduated with a Bachelor of Arts degree with concentrations in political science and languages.

Associate of Science

Louisburg College, Louisburg, North Carolina

2007 - 2009

- Successfully completed an associate's degree with a concentration in health sciences.

Additional Information

- Fluent in Spanish; able to translate and write from English to Spanish, and from Spanish to English. Excel in multiple dialects of the language from studying phonetics of Spanish-speaking countries.
- Proficient communication skills both orally and written, as well as a strong devotion to grammar.
- Detail-oriented, good judgment, good team player, problem-solving skills, high emphasis on maintaining quality and accuracy in work, strong error detection and problem solving skills.

References available upon request



Board of Directors Application

Name Rachel Burton
Mailing Address POB 1216 Pittsboro NC 27312
Home Address (if different) 55 Thomas Lane Monrovia NC 27557
Home Phone N/A Work Phone _____
Cell Phone 919-444-3495 Email Address wburton@blast.com
Township of Residence Haw River

Are you currently serving on a board or committee in Chatham County? Yes ☐ No ☒

If yes, please list all boards and committees on which you currently serve: CCCC Biofuels Advisory
Previous: Abundance Foundation, CFSA, Town of Pittsboro -
Grants Committee, Piedmont Biofuels Cooperative

Please list your educational background. Include names of schools and degrees held.

BA Liberal Arts / UNC, AA - Automotive Technology / Certificate
in Sustainable Agriculture, Coursework in Nutrition Science, Renewable Energy
Name of Employer self (Microbial Energy & Chatham Wireless)
Address of Employer above
Position President/Founder

Please list the names of the civic organizations in which you currently hold membership:

American Oil Chemists Society, American Standards & Testing Materials
Society of Automotive Engineers, CFSA

Explain how your education, knowledge and experience will be an asset to the EDC.

I believe I have a unique skillset in renewable fuels, transportation,
and small business experience that could be valuable to
EDC. I am an alumni of both UNC-Chapel Hill and CCCC
in Pittsboro and Sanford. There is great value in two year
and four year education experiences and how these educational

P.O. Box 1627 • 464 East Street • Pittsboro, NC 27312
919-542-8274 • info@chathamcdc.org • www.chathamcdc.org

experiences
are
leveraged into meaningful employment for our citizens.
I would like to participate in strengthening both the vocational
and professional sectors in our county.

Describe your vision for economic development in Chatham County.

I believe that Chatham County can be a model for the entire state of North Carolina in how we can revive sectors of manufacturing within the renaissance of home-grown businesses like food trucks and small farms. I would like to see Chatham step forward with new technologies in the biotech economy.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I would like to be involved in any of all sectors that involve entrepreneurship, manufacturing, information technology, and energy production/distribution.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☐ Male ☒ Female

Date of Birth 7-27-74

Ethnic Background

☒ White, non-Hispanic ☐ African-American ☐ Hispanic

☐ Asian or Pacific Islander ☐ Native American ☐ Other, Specify: _____

Please send completed application to:

Chatham Economic Development Corporation

Attn: Dianne Reid

PO Box 1627, Pittsboro, NC 27312

919-542-8274 p 919-542-4716 f

dreid@chathamcdc.org

www.chathamcdc.org

Rachel Marie Burton

55 Thomas Lane
Moncure, NC 27559

919.444.3495
rachel@blast.com

Education

- Council for Entrepreneurial Development, FastTrac® business graduate, comprehensive business planning program for start-up entrepreneurs, 2011.
- National Renewable Energy Laboratory, Sustainable Energy and Education Training, Graduate course, Colorado School of Mines, Golden, Colorado, 2007.
- Associate Degree in Applied Science; Automotive Systems Technology, Central Carolina Community College (CCCC), 2000; Dennis Wicker Vocational Honors Scholar
- REAL Farm Business Administration Certificate, CCCC, 1997
- Bachelor Arts & Sciences, University of North Carolina at Chapel Hill, AB/Nutrition Science, 1996
- Biodiesel Production Technology, Analytics and Biodiesel Business Development, Iowa State University, 2003

Piedmont Biofuels, Director, Research & Business Development (2008 – Present)

- Co-PI, Senior personnel on current DOE SBIR Phase I & II for enzymatic biodiesel research
- Founded research division to evaluate new biodiesel processes and technologies
- International and national consultant and speaker on biodiesel quality and performance
- Developed a patent-pending process for enzymatic esterification of biodiesel.
- Authored & administered over 10 state and federal grants (USDA, DOE, Dept. of Commerce) equaling over \$2 million

Piedmont Biofuels, Laboratory and Quality Control Manager (2005 –2008)

- Manage all aspects of quality assurance activities
- Responsible for all government compliance activity and permitting requirements.
- Oversee design and implementation of laboratory facilities
- Implemented the quality management system and BQ-9000 accreditation

National Biodiesel Board, Diesel Technician Trainer, Sustainability Taskforce, Technical Committee (2008 – Present)

- Developed and delivered diesel technician training curriculum program for NBB, nationwide
- Implemented ASE certification for diesel technician training curriculum program
- Founding and active committee member for Sustainability Taskforce
- Developed industry sustainability principles and producer guidance
- Conference organizer for the 2007 and 2008 Sustainable Biodiesel Summit

Central Carolina Community College, Pittsboro and Sanford, NC 2001- 2006

- Biofuels program founder and coordinator, and introduced biofuels curriculum within the sustainable agriculture program.
- Established seven new continuing education and curriculum courses.

- Delivered State Energy Office Clean Technology Biodiesel demonstration program
- Organized two national biofuels conference and various workshops.
- Huskins Automotive program director 2001-2005
- Instructor for Automotive and Diesel technology, brakes, electrical systems, and emission controls.

Honors/Certification

- National Biodiesel Researcher of the Year. National Biodiesel Board. November 2011.
- Distinguished Alumni Award, Central Carolina Community College, 2012.
- NC Mobile CARE Fuel & Technology Provider award, 2010
- Graduate, Society of Automotive Engineers, Diesel Engine Seminar, 2009
- AOCS, American Oil Chemists' Society: Edible Oil Processing Certification, 2007
- National Biodiesel Accreditation Commission, BQ9000 implementation, 2007,2008
- Magellan Midstream Biodiesel Quality Certification, 2006
- Certification in Photovoltaic Technology, Solar Energy International, 2005
- National Alternative Fuels Training Consortium, Beta Test Course, 2004
- Certification in Alternative Fuels, Solar Energy International, 2004

Seminars and Lectures

- Multi-Feedstock Biodiesel Production with enzyme catalysts. National Biodiesel Conference. Orlando, FL. February 2012.
- Lipase Esterification for Biodiesel Production. EuroFedLipid meeting in Rotterdam, Netherlands. September 19, 2011
- Enzymatic Biodiesel Production, American Oil Chemists Society (AOCS) Annual Meeting, May. 2, 2011. Cincinnati, OH
- Biodiesel Production Intensive – 3-day Coordinator and Instructor. Piedmont Biofuels. Pittsboro, NC. March 2-4, 2011.
- Enzymatic Biodiesel Production, National Biodiesel Conference, Feb. 7, 2011. Phoenix, AZ.
- High voltage current for continuous glycerin separation from biodiesel. American Oil Chemists Society (AOCS) Biodiesel Congress Meeting, November. 2010. Munich, Germany
- Sustainable Biodiesel Production Techniques, American Oil Chemists Society (AOCS) Annual Meeting, May. 2009. Orlando, FL
- Sustainable Biodiesel Production, American Oil Chemists Society (AOCS) Annual Meeting, May. 2008. Seattle, WA.
- In-depth Biodiesel Production, Use and Plant Design Workshop – 5-day Intensive Workshop.

Coordinator and Lead Instructor. Solar Energy International. Pittsboro, NC. October 1-5, 2007.

- Biodiesel Production and Fuel Quality Lecture Series. Sponsored by the National Biodiesel Foundation through the Triangle Clean Cities Coalition, Goldsboro, Gaston, and Pittsboro, NC Fall 2007
- Basics of Biodiesel Production and Fuel Quality for Agricultural Producers – 1-day course. Sponsored by the National Center for Appropriate Technology. North Carolina State University, Raleigh, NC. March 2006.
- In-depth Biodiesel Production, Use and Plant Design Workshop – 5-day Intensive Workshop. Coordinator and Lead Instructor. Solar Energy International. June 2005, May 2006, Oct. 2006.

Publications

Xiaohu Fan, Rachel Burton, Greg Austic. "Enzymatic Conversion of Brown Grease to Biodiesel in a Solvent-free Medium". Energy Sources, Part A: Recovery, Utilization, and Environmental Effects. 2010.

R. Burton. Market Analysis of Glycerol Carbonate for the Biofuels Center of North Carolina. March 2010.

Xiaohu Fan, Rachel Burton and Greg Austic. "Conversion of degummed soybean oil to biodiesel-optimization of degumming methods and evaluation of fuel properties". International Journal of Green Energy, 7: 593-599. 2010.

Rachel Burton, Xiaohu Fan and Greg Austic. "Evaluation of Two-step Reaction and Enzyme Catalysis Approaches for Biodiesel Production from Spent Coffee Grounds". International Journal of Green Energy, 7: 530-536. 2010.

Xiaohu Fan, Rachel Burton and Greg Austic. "Preparation and Characterization of Biodiesel Produced from Fish Oil". Chemistry and Technology of Fuels and Oils, 46(5): 287-293. 2010.

Xiaohu Fan, Rachel Burton and Yongchang Zhou. "Glycerol (Byproduct of Biodiesel Production) as a Source for Fuels and Chemicals-Mini Review". The Open Fuels & Energy Science Journal, 3: 17-22. 2010.

Xiaohu Fan, Rachel Burton and Greg Austic. "Preparation and Characterization of Biodiesel Produced from Recycled Canola Oil". The Open Fuels & Energy Science Journal, 2: 113-118. 2009.

Xiaohu Fan and Rachel Burton. "Recent Development of Biodiesel Feedstocks and the Applications of Glycerol: A Review". The Open Fuels & Energy Science Journal, 2:100-109. 2009.

Marc ter Horst, Stephanie Urbin, Rachel Burton, and Christina MacMillan Using proton nuclear magnetic resonance as a rapid response research tool for methyl ester characterization in biodiesel. Lipid Technology February 2009. Vol. 21, No. 2

Real World Experiences from a Small Biodiesel Production Facility. Inform Magazine. September 2007



Board of Directors Application

Name Chris Ehrentfeld
Mailing Address 50201 Governors Drive Chapel Hill, NC 27517
Home Address (if different) 1044 Philpott Drive, Chapel Hill, NC 27517
Home Phone 919-285-1005 Work Phone 919-285-1005
Cell Phone 919-260-1005 Email Address chris@domesticnc.com
Township of Residence Williams

Are you currently serving on a board or committee in Chatham County? ☒ Yes ☐ No

If yes, please list all boards and committees on which you currently serve:

Chatham Education Foundation

Please list your educational background. Include names of schools and degrees held.

BSBA (Business Administration) from UNC - Chapel Hill

Name of Employer Domestic Realty / Build Ex / Governors Club Realty / Bean & Bean
Address of Employer 50201 Governors Drive, Chapel Hill, NC 27517
Position Owner

Please list the names of the civic organizations in which you currently hold membership:

Chapel Hill Chamber of Commerce, Greater Chapel Hill Association of Realtors

Explain how your education, knowledge and experience will be an asset to the EDC.

I have lived & worked in Chatham County for 14 years
All of my business is based in Chatham County

Describe your vision for economic development in Chatham County.

I would like to see more employers in Chatham County &
more retailers in Chatham County. Currently, too many of
our residents drive out of the county to go to work
and to spend their retail dollars.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I would like to be involved in any project that helps
attract new residents & new businesses to our county (the
two go hand in hand).

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☒ Male ☐ Female

Date of Birth 4/20/76

Ethnic Background

☒ White, non-Hispanic ☐ African-American ☐ Hispanic
☐ Asian or Pacific Islander ☐ Native American ☐ Other, Specify: _____

Please send completed application to:

Chatham Economic Development Corporation
Attn: Dianne Reid
PO Box 1627, Pinesboro, NC 27312
919-542-8274 p 919-542-4716 f
dreid@chathamcdc.org
www.chathamcdc.org

CHATHAM EDC

ECONOMIC DEVELOPMENT
CORPORATION

Board of Directors Application

Name Robert A. Enders, Jr.
 Mailing Address 48 Wickham Dr. Pittsboro, NC 27312
 Home Address (if different) _____
 Home Phone — Work Phone (919) 799-4001
 Cell Phone (336) 552-6263 Email Address renders@chathamhospital.org
 Township of Residence _____

Are you currently serving on a board or committee in Chatham County? ☒ Yes ☐ No

If yes, please list all boards and committees on which you currently serve:

United Way of Chatham County

Please list your educational background. Include names of schools and degrees held.

University of Virginia - B.A. Biology

Virginia Commonwealth University - Masters of Healthcare Administration

Name of Employer Chatham Hospital (UNC Health Care System)

Address of Employer 475 Progress Blvd. Siler City NC 27344

Position President

Please list the names of the civic organizations in which you currently hold membership:

Rotary Club of Siler City

Explain how your education, knowledge and experience will be an asset to the EDC.

I have a master's degree in healthcare administration with
30 years experience in the healthcare field. I have been active
in community affairs during my working career. I was a board
member of the Rockingham County EDC. I have experience in recruiting
physicians to rural communities.

P.O. Box 1627 ♦ 964 East Street ♦ Pittsboro, NC 27312
 919-542-8274 ♦ info@chathamcdc.org ♦ www.chathamcdc.org

naturally innovative

Describe your vision for economic development in Chatham County.

Rural communities must be pro-active and aggressive to recruit
industries. They must be as prepared as economically possible to
provide support and assistance to new industries. Existing industry support
and retention is also very important.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I am interested in all aspects and would be willing to serve
where needed.

Demographic Information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☒ Male ☐ Female

Date of Birth 1/31/1956

Ethnic Background

☒ White, non-Hispanic ☐ African-American ☐ Hispanic

☐ Asian or Pacific Islander ☐ Native American ☐ Other, Specify: _____

Please send completed application to:

Chatham Economic Development Corporation

Attn: Dianne Reid

PO Box 1627, Pittsboro, NC 27312

919-542-8274 p 919-542-4716 f

dreid@chathamcdc.org

www.chathamcdc.org

CHATHAM EDC

ECONOMIC DEVELOPMENT

Board of Directors Application

Name Joel Emmons
 Mailing Address 114 AUTUMN CHASE PITTSBORO, NC 27312
 Home Address (if different) (Same)
 Home Phone 919-533-6158 Work Phone 603-333-2953
 Cell Phone 603-333-2953 Email Address Joel.Emmons@ATT.NET
 Township of Residence PITTSBORO

Are you currently serving on a board or committee in Chatham County? Yes ☐ No ☒

If yes, please list all boards and committees on which you currently serve:

Please list your educational background. Include names of schools and degrees held.

MBA - BABSON COLLEGE A.S. ACCOUNTING - BENTLEY UNIVERSITY
BS COMPUTER SYSTEMS - BENTLEY UNIVERSITY

Name of Employer EMC CORPORATION
 Address of Employer 42 SOUTH ST. BURLINGTON MA 01748
 Position DIRECTOR, SOLUTIONS MARKETING

Please list the names of the civic organizations in which you currently hold membership:

Explain how your education, knowledge and experience will be an asset to the EDC.

MY BACKGROUND SPANS WORKING IN A STARTUP JOINTLY OWNED COMPANY FOR 5 YEARS
BE WORKING IN FIVE COMPANIES FOR 38 YEARS. MY KNOWLEDGE SPANS MULTIPLE
BUSINESS DISCIPLINES (MARKETING, CONSULTING, BUSINESS DEVELOPMENT, IT MANAGEMENT,
WEB DESIGN AND DEVELOPMENT, PROJECT MANAGEMENT.) IN HIGH TECH SEE ATTACHED B.I.

My background spans working in a startup company for 5 years to working in EDC companies for 38 years. My knowledge spans multiple business disciplines (marketing, consulting, business development, IT management)

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for 5 years to working in EDC companies for 38 years. My knowledge spans multiple business disciplines (marketing, consulting, business development, IT management)

Describe your vision for economic development in Chatham County.

WE SHOULD TO CONTRIBUTE 4 1/2 YEARS AGO FROM NOT AND LOW THE AREA I WANT VISIT
MUCH TO SEE CHATHAM COUNTY GROW ECONOMICALLY AND SOCIAL TO A THREATEN
COMMUNITY ENGAGED WITH WORKING BUSINESS PART ISSUES AND BUSINESS FIRST
I SEE GREAT POTENTIAL FOR CHATHAM COUNTY AS THE GOV. AND LOCALS TO EXPLORE

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

THE MOST INTERESTED IN THE EXPANSION OF PITTSBORO RTJ TO INCLUDE THE
PROPOSED "RTJ2" BASED ON MY ISSUE BACKGROUND. I AM ALSO INTERESTED IN
CONNECTING EDUCATIONAL PROGRAMS TO EMPLOYMENT AND PROVIDING EDUCATIONAL PROGRAMS
BASED ON BUSINESS NEEDS AND PROVIDING EDUCATION.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☒ Male ☐ Female

Date of Birth 11/12/53

Ethnic Background

☒ White, non-Hispanic ☐ African-American ☐ Hispanic

☐ Asian or Pacific Islander ☐ Native American ☐ Other, Specify: _____

Please send completed application to:

Chatham Economic Development Corporation
Attn: Dianne Reid
PO Box 1627, Pittsboro, NC 27312
919-542-8274 p 919-542-4716 f
dreid@chathamcdc.org
www.chathamcdc.org

Doug Emmons, Director, Solutions Marketing & SAP Global Solutions, EMC Corporation



Mr. Emmons has over thirty years experience with IT consulting, IT management, business applications software development, software product management, alliance and channel management, and solutions marketing. He has been working with SAP for the past 13 years. As global solutions practice lead, Mr. Emmons helps direct EMC's SAP solutions strategy, and oversees worldwide field and partner enablement programs and strategic sales support.

Prior to EMC, Mr. Emmons served as Director, Partner Programs at Compaq Computer where he established Compaq's Global Consultants and System Integrators program for SAP enterprise solution sales. Prior to Compaq, he held senior positions in business development, product management, and IT management at Digital Equipment. Mr. Emmons started his career working at a start-up software company for five years where he designed, developed, and product managed financial applications software. Mr. Emmons has completed graduate work towards a MSIT degree from Bentley University and holds a MBA from Babson College, and both a B.S. in Computer Systems and an A.S. in Accounting from Bentley University in Massachusetts.



Board of Directors Application

Name Pat Richardson
Mailing Address 201-A McGregor Drive Chapel Hill NC 27514
Home Address (if different) _____
Home Phone 919-869-7097 Work Phone 919-642-6893
Cell Phone 919-357-8149 Email Address prichardson@gallowayridge.com
Township of Residence Orange

Are you currently serving on a board or committee in Chatham County? ☒ Yes ☐ No

If yes, please list all boards and committees on which you currently serve:

Retire NC Steering Committee
Chatham Chamber of Commerce

Please list your educational background. Include names of schools and degrees held.

US Army - Personnel Management - Ft Benjamin Harrison
Association of Fundraising Professionals, Hospitality Management
Name of Employer Galloway Ridge at Fearington Hill Certification
Address of Employer 3000 Galloway Ridge Pittboro NC 27312
Position Director of Community Relations

Please list the names of the civic organizations in which you currently hold membership:

Chatham Chamber of Commerce, Cary Chamber of Commerce
Carolina Club, Chapel Hill Chamber of Commerce

Explain how your education, knowledge and experience will be an asset to the EDC.

Fundraising, development, people skills, sales, nonprofit
management are all valued skills I can bring to the
table. My years in all the industries and contacts are an
asset I want to share with the EDC team.

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919-542-8274 ♦ info@chathamcdc.org ♦ www.chathamcdc.org

naturally innovative

Describe your vision for economic development in Chatham County.

I envision growth for Chatham County for both big box and small business owners. I believe there is opportunity for both in our community and they can complement each other. Buy local is key as well and much needed collaborative efforts.

Is there a particular aspect of economic development that interests you? Explain how you would like to be involved.

I believe in the continuous growth of our community for business development, both small and large, and the services often associated with them. Providing jobs in our community is key to our economy and generations to come. Our youth and our future however without growth in various industries their futures are limited.

Demographic information (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

Gender: ☐ Male ☒ Female

Date of Birth 1/13/64

Ethnic Background

☐ White, non-Hispanic ☒ African-American ☐ Hispanic
☐ Asian or Pacific Islander ☐ Native American ☐ Other, Specify: _____

Please send completed application to:

Chatham Economic Development Corporation
Attn: Dianne Reid
PO Box 1627, Pittsboro, NC 27312
919-542-8274 p 919-542-4716 f
dreid@chathamcdc.org
www.chathamcdc.org

Voting Board Members Present at January 31, 2017 Meeting:

Rachel Burton

Mike Donoghue

Chris Ehrenfeld

Doug Emmons

Greg Lewis

Linda Harris

Taylor Hobbs

Dan Sundberg

Drew Weniger

Jeff Wilson

Twig Wood

CHATHAM COUNTY ECONOMIC DEVELOPMENT CORPORATION MISSION STATEMENT

Building on the County's strategic location between the Triad and Triangle, we are positioning Chatham as the preferred location for emerging growth companies. Our policy-driven approach leads us to focus on targeted attraction, retention, and entrepreneurship to improve the lives of County residents. We support infrastructure improvements and preservation of the County's strong quality of place.

BYLAWS

OF

CHATHAM COUNTY ECONOMIC DEVELOPMENT CORPORATION

ARTICLE I

OFFICES

- Section 1. Principal Office. The principal office of the corporation shall be located at 964 East Street, Pittsboro, Chatham County, North Carolina 27312.
- Section 2. Registered Office. The registered office of the corporation, required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal office.
- Section 3. Other Offices. The corporation may have offices at such other places, either within or without the State of North Carolina, as the Board of Directors may designate or as the affairs of the corporation may require from time to time.

ARTICLE II

MEETINGS

- Section 1. Place of Meetings. All meetings shall be held at the principal office of the corporation, or at such other place, either within or without the State of North Carolina, as shall be designated in the notice of the meeting or agreed upon by the Board of Directors or Officers.

- Section 2. Annual Meeting. The annual meeting for the transaction of business shall be held in the fourth quarter of each calendar year on any day (except Saturday, Sunday or legal holiday) as determined by the Board of Directors.
- Section 3. Substitute Annual Meeting. If the annual meeting shall not be held in the month designated by these bylaws, a substitute annual meeting may be called in accordance with the provisions of Section 2 of Article IV. A meeting so called shall be designated and treated for all purposes as the annual meeting.
- Section 4. Notice of Meetings. Written notice stating the time and place of a meeting of the Board of Directors, other than regular scheduled and posted monthly Board of Directors, Executive Board or other similar meetings, shall be delivered to all voting and ex-officio members of the Board of Directors not less than ten nor more than sixty days before the date of any meeting, either personally or by United States mail, by or at the direction of the President, Chair of the Board, Secretary or other person calling the meeting. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail with postage thereon prepaid.

In the case of a special meeting, the notice of meeting shall specifically state the purpose or purposes for which the meeting is called; but, in the case of an annual or substitute annual meeting, the notice of meeting need not specifically state the business to be transacted there at unless such a statement is required by the North Carolina Business Corporation Act.

All official meetings of the Chatham County Economic Development Corporation shall be in compliance with the Open Meetings Law of North Carolina (North Carolina General Statutes 143-318.10-18).

ARTICLE III

BOARD OF DIRECTORS

- Section 1. General Powers. The business and affairs of the corporation shall be managed by and under the authority of its Board of Directors.
- Section 2. Number. The number of directors constituting the Board of Directors of the corporation shall be no less than nine (9). Ex-officio, non-voting members shall consist of the following: Chatham County Economic Development Corporation

President, two Chatham County Commissioners, Executive Director of the Chatham County Chamber of Commerce, President of Central Carolina Community College, Superintendent of Chatham County Schools, and the Mayors of the Towns of Goldston, Pittsboro and Siler City, or if a Mayor chooses not to serve, a Council member designated by the Board of that town.

Section 3 Appointment, Qualifications and Terms. Each voting director of the corporation shall be appointed by the Chatham County Board of Commissioners, as follows: Each County Commissioner may nominate a candidate for a director position to be approved by the Board of Commissioners. Each of those directors shall be appointed to serve a four year term to run concurrent with the current term of the County Commissioner who nominated that director. Up to ten at-large director positions shall be selected by the Chatham County Board of Commissioners. Each of these at-large directors shall serve four year terms, with one-half of those directors appointed by the board every two years following the swearing in of new or returning commissioners that resulted from the bi-annual election of County Commissioners.

The Chatham County Commissioners shall make their appointments from a roster of candidates who have completed the formal application and review process conducted by the Board of Directors of this corporation based on a process and qualifications agreed to by the Board of Directors of the corporation and the Chatham County Board of Commissioners.

The Board of Chatham County Commissioners shall have authority to alter the appointing authority by resolution. Each voting director shall take office at the monthly meeting of the Board of Directors held in the month following the date of his/her appointment. All terms shall expire at the conclusion of the first Monday in March following the bi-annual election of County Commissioners or when their replacement has been appointed by the County Commissioners, whichever occurs last. Voting directors of the Board of the corporation are limited to two consecutive four-year terms.

Section 4. Removal. Failure to attend three monthly board of directors' meetings in a row or four monthly directors' meetings during a twelve-month period shall be grounds for removal of a voting director of the corporation by the Chatham County Board of Commissioners. Any director may be removed by Board of

Commissioners for violating the Code of Ethics of the corporation or for other serious and substantial cause.

Section 5. Appointments for vacancies due to removal or resignation. The Chatham County Commissioners shall fill a vacancy of a voting director position resulting from either removal or resignation of said director from a roster of candidates who have completed the formal application and review process conducted by the Board of Directors of this corporation based on the same process and qualifications agreed to by the Board of Directors of the corporation and the Chatham County Board of Commissioners, as outlined in Section 3 of this Article.

Section 6. Chair of the Board. There may be a Chair of the Board elected by the directors from their number at any meeting of the Board. The Chair of the Board shall preside at all meetings of the Board of Directors and perform such other duties as may be directed by the Board.

ARTICLE IV

MEETINGS OF DIRECTORS

Section 1. Regular Meetings. Regular meetings of the Board of Directors shall be held without other notice than this bylaw and requirements of the Open Meetings Law of North Carolina (North Carolina General Statutes 143-318.10-18), at the office of the corporation or other location as determined by the President or Board of Directors on the second Tuesday in the month, with the meeting time determined by the Board of Directors on an annual basis and posted on the County website location for the Chatham County Economic Development Corporation.

Section 2. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chair of the Board, President or any two directors. Such a meeting may be held either within or without the State of North Carolina, as fixed by the person or persons calling the meeting.

Section 3. Notice of Meetings. Regular meetings of the Board of Directors may be held without notice. The person or persons calling a special meeting of the Board of Directors shall, at least twenty-four hours before the meeting, give notice

thereof by any usual means of communication. Such notice need not specify the purpose for which the meeting is called.

- Section 4. Waiver of Notice. Any director may waive notice of any meeting. The attendance by a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.
- Section 5. Quorum. One half plus one of the voting directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. If less directors than required for quorum are present at a meeting, a majority of the directors present may adjourn the meeting without further notice.
- Section 6. Manner of Acting. Except as otherwise provided in these bylaws, the act of the directors present at a meeting at which a quorum is present shall be the act of the majority of the Board of Directors.
- Section 7. Presumption of Assent. A director of the corporation who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless his/her contrary vote is recorded or his/her dissent is otherwise entered in the minutes of the meeting or unless he/she shall file his/her written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the Secretary of the corporation immediately after the adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.
- Section 8. Informal Action by Directors. Action taken by a majority of the directors without a meeting is nevertheless Board action if written consent to the action in question is signed by two-thirds of the directors and filed with the minutes of the proceedings of the Board, whether done before or after the action so taken.
- Section 9. Committees of the Board. The Board of Directors, by resolution adopted by a majority of the number of directors fixed by these bylaws, may designate two or more directors to constitute an Executive Committee and other committees, each of which, to the extent authorized by law and provided in such resolution, shall have and may exercise all of the authority of the Board of Directors in the management of the corporation. The designation of any committee and the delegation of authority thereto shall not operate to relieve the Board of

Directors, or any member thereof, of any responsibility or liability imposed upon it or him/her by the law. Any committee appointed pursuant hereto shall serve at the pleasure of the Board of Directors.

ARTICLE V

OFFICERS

- Section 1. Officers of the Corporation. The officers of the corporation shall consist of a President, Chair or Co-Chairs of the Board, Immediate Past Chair of the Board, a Secretary, a Treasurer and such Vice Chairs, Assistant Secretaries, Assistant Treasurers, and other officers as the Board of Directors may from time to time elect. Any two or more offices may be held by the same person, but no officer may act in more than one capacity where action of two or more officers is required.
- Section 2. Election and Term. Other than the President, the officers of the corporation shall be elected by the Board of Directors in the third quarter of each calendar year before the terms of the then-serving officers are scheduled to expire, or as determined by the Board of Directors. Each officer shall take office on January 1 of the year after the year in which the officer is elected and shall hold office for a term of two (2) years, or until his or her successor shall have been duly chosen and qualified, or until his or her death, resignation, retirement, removal or disqualification. No officer shall serve more than two consecutive full terms in the same position. The Board of Directors may fill vacancies occurring in offices from time to time as the Board of Directors determines.
- Section 3. Removal. Any officer or agent elected or appointed by the Board of Directors may be removed with or without cause by a majority vote of the Board whenever in its judgment the best interests of the corporation will be served thereby; but such removal shall be without prejudice to the contract rights, if any, of the person so removed.
- Section 4. President. The President shall be the principal executive officer of the corporation and subject to the control of the Board of Directors, shall in general supervise and control all of the business and affairs of the corporation. He/she shall sign, as authorized by the Board of Directors, any deeds, mortgages, bonds contracts, or other instruments which the Board of Directors has authorized to

be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these bylaws to some other officer or agent of the corporation, or shall be required by law to be otherwise signed or executed; and in general he/she shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time. The President shall have the use of office furniture, equipment and a car to be owned and insured by the corporation.

Section 5. Chair or Co-Chairs of the Board. The Chair or Co-Chairs of the Board shall preside at all meetings of the Board of Directors and perform such other duties as may be directed by the Board from time to time. The Chair or Co-Chairs of the Board shall have any authority delegated by the Board from time to time.

Section 6. Vice Chair. The Vice Chair of the corporation shall perform such duties as from time to time may be assigned to him/her by the Chair or Board of Directors.

Section 7. Secretary. The Secretary shall: (a) keep the minutes of the meetings of the Board of Directors and all Executive Committees in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these bylaws or as required by law; (c) be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all documents the execution of which on behalf of the corporation under its seal is duly authorized; and (d) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Board of Directors.

Section 8. Assistant Secretaries. In the absence of the Secretary or in the event of his/her death, inability or refusal to act, the Assistant Secretaries in the order of their length of service as Assistant Secretary, unless otherwise determined by the Board of Directors, shall perform the duties of the Secretary, and when so acting shall have all the powers of and be subject to all the restrictions upon the Secretary. They shall perform such other duties as may be assigned to them by the Secretary, by the President, or by the Board of Directors.

Section 9. Treasurer. The Treasurer shall: (a) have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of the corporation in such depositories as shall be selected in accordance with the provisions of Section 4 of

Article VI of these bylaws; (b) prepare, or cause to be prepared, a true statement of the corporation's assets and liabilities as of the close of each fiscal year, all in reasonable detail, which statement shall be made and filed at the corporation's registered office or principal place of business in the State of North Carolina within four months after the end of such fiscal year and thereafter kept available for a period of at least ten years, and (c) in general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the Board of Directors, or by these bylaws.

- Section 10. Assistant Treasurers. In the absence of the Treasurer or in the event of his/her death, inability or refusal to act, the Assistant Treasurers in the order of their length of service as such, unless otherwise determined by the Board of Directors, shall perform the duties of the Treasurer, and when so acting shall have all the powers of and be subject to all restrictions upon the Treasurer. They shall perform such other duties as may be assigned to them by the Treasurer, by the Board of Directors.

ARTICLE VI

CONTRACTS, LOANS, CHECKS AND DEPOSITS

- Section 1. Contracts. The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.
- Section 2. Loans. No loans shall be contracted on behalf of the corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances. By granting approval for the contracting of loans neither the Board of Commissioners of Chatham County, North Carolina nor the County of Chatham, North Carolina, shall be deemed in any way to have assumed the obligation of a loan or in any way be obligated to pay the same.
- Section 3. Checks and Drafts. All checks, drafts or other orders for the payment of money, issued in the name of the corporation, shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time be determined by the Board of Directors.

Section 4. Deposits. All funds of the corporation not otherwise employed shall be deposited from time to time to the credit of the corporation in such depositories as the Board of Directors may select.

ARTICLE VII

GENERAL PROVISIONS

Section 1. Seal. The corporate seal of the corporation shall consist of two concentric circles between which is the name of the corporation and in the center of which are inscribed the words, "CORPORATE SEAL;" and such seal, as stamped on the margin hereof, is hereby adopted as the corporate seal of the corporation.

Section 2. Waiver of Notice. Whenever any notice is required to be given to any director by law, by the articles of incorporation or by these bylaws, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice.

Section 3. Indemnification. Any person who at any time serves or has served as a director, officer, employee or agent of the corporation, or in such capacity at the request of the corporation for any other corporation, partnership, joint venture, trust or other enterprise, shall have a right to be indemnified by the corporation to the fullest extent permitted by law against (a) reasonable expenses, including attorneys' fees, actually and necessarily incurred by him/her in connection with any threatened, pending or completed action, suit or proceedings, whether civil, criminal, administrative or investigative, and whether or not brought by or on behalf of the corporation, seeking to hold him/her liable by reason of the fact that he/she is or was acting in such capacity, or in connection with the enforcement of his/her rights to indemnification by the corporation, and (b) reasonable payments made by him/her in satisfaction of any judgment, money decree, fine, penalty or settlement for which he/she may have become liable in any such action, suit or proceeding.

The Board of Directors of the corporation shall take all such action as may be necessary and appropriate to authorize the corporation to pay the indemnification required by this bylaw, including without limitation, to the extent needed, making a good faith evaluation of the manner in which the

claimant for indemnity acted and of the reasonable amount of indemnity due him/her.

Any person who at any time after the adoption of this bylaw serves or has served in any of the aforesaid capacities for or on behalf of the corporation shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right shall inure to the benefit of the legal representative of any such person and shall not be exclusive of any other rights to which such person may be entitled apart from the provision of this bylaw.

Section 4. Fiscal Year. The fiscal year of the corporation shall begin on the first day of July of each year.

Section 5. Amendments. These bylaws may be altered, amended or repealed and new bylaws may be adopted by vote of two-thirds of the Board of Directors at any meeting or at any special meeting when the proposed amendment has been set out in the notice of such meeting.

Section 6. Annual Audit. For so long as the corporation receives any funding from Chatham County, it shall cause an annual audit of its financial records to be performed by an independent public accountant and a copy of the report thereof shall be filed with the County Manager each year no later than December 15.



Chatham County, NC

Text File

File Number: 17-2065

Agenda Date: 2/20/2017

Version: 2

Status: Work Session

In Control: County Manager's Office

File Type: Agenda Item

County Recommendations for Chatham Park's Additional Elements of Master Plan

Action Requested:

Introduction & Background: In May of 2015, Chatham Park presented their Planned Development District(PDD) Master Plan to the Town of Pittsboro, which was approved on August 10, 2015. In May of 2016, Chatham Park presented a document that further detailed land use and development plans in reference to 12 specific topics, which is referred to as the Additional Elements document. The Board of Commissioners and county staff determined that there are 5 key topics that the county should evaluate and make recommendations for:

The Public Facilities Element: includes discussion on parks, schools, and infrastructure

The Open Space Element: includes limited discussion on parks

The Development Phasing Element: includes discussion on phases and timing of development

The Affordable Housing Element: includes discussion on affordable housing efforts

After attending meetings and reviewing the additional elements document, staff would like the recommendations attached to be approved by the Board of Commissioners, then submitted to the Town of Pittsboro for consideration.

Discussion & Analysis:

Budgetary Impact:

Recommendation:



Chatham County's Recommendations on Chatham Park's Additional Element

Affordable Housing Element Recommendation: The county is currently working on affordable housing as a separate issue and will have detailed recommendations at a later date. The county recommends a stronger commitment by the developer to affordable housing, including increasing the percentage of affordable housing within the development. Chatham Park offers a strong opportunity for affordable rental and workforce housing and we would ask that these concepts be explored. The county is willing to partner in this discussion and in implementation. The county also supports the concept of a dedicated funding source, including the developer's proposed contribution, to support affordable housing throughout Chatham County. The county is fully prepared to partner in this effort, once detailed recommendations are developed.

Open Space Element Recommendation: The county recommends that Chatham Park allow for flexibility in planning trails, with special regard for the connection of Chatham Park trails to future county trails. The county strongly supports the concept that all trails will be open to the general public.

Phasing Element Recommendation: The county recommends that Chatham Park present a multi-phased (at least 5-year) plan, updated yearly, for development phases, so that the county can anticipate and plan for service demand in the annual budget process. Agencies that may be impacted most include: schools, building and fire inspections, sedimentation and erosion control, and public safety (911 dispatch, EMS and fire).

Public Facilities Element Recommendation: There are several recommendations for the different types of public facilities and are categorized below.

- **Infrastructure:** The county recommends that Chatham Park take every measure possible to ensure adequate water supply and pressure, especially in regard to fire and rescue efforts.
- **Public Safety Facilities:** The county recommends that Chatham Park donate separate parcels of land as needed to accommodate EMS and fire services.
- **School Facilities:** The county strongly supports Chatham County Schools' requirements for number and type of school sites and supports the process outlined for conveyance of sites by the Chatham County Board of Education. The county supports the developer's proposal to donate the sites. The county requests that requirements for facility sharing, such as shared parking between parks and schools, be mutually acceptable to all parties and be determined on a case-by-case basis. The county also supports Chatham Park's efforts to improve traffic flow on 15-501 by constructing alternate and additional roadways for access to Northwood High School.



Chatham County's Recommendations on Chatham Park's Additional Element

- **Vertical Assets-** The county requests that the town/developer allow co-location of emergency communication equipment on all public vertical assets constructed within the development, such as water tanks.

Transportation:

Chatham County supports the provision of transit services within Chatham Park. The county requests that Chatham Transit be given the first opportunity to provide service before other providers. The county supports construction of bus stops with shelters for routes within the development. The county also asks Chatham Park to consider employment routes for Chatham Park residents working at UNC, in RTP, or other areas.

Other requests:

Chatham County requests that sedimentation and erosion control ordinances and rules not be part of the regulations that are held constant throughout the duration of the project. Currently, the only activities that are exempt from the Soil Erosion and Sedimentation Control Ordinance (SESCO) are agriculture, silviculture, mining, state authority, and emergency operations. No mechanism exists within the ordinance to “grandfather” specific projects by date or any other measure. Furthermore, in order to remain a delegated local program, the county has an obligation to adopt any revisions made to the Sedimentation Pollution Control Act (SPCA) and maintain standards that are at least as stringent as state standards. If those standards are updated, the county would be required to revise its ordinance in order to remain delegated. The town would also be required to adopt the revisions. In addition, it is important that the town’s ordinance mirror the county’s for purposes of administration by county staff.



Chatham County, NC

Text File

File Number: 17-2064

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Public Works

File Type: Agenda Item

Presentation on Sustainable Facilities Policy

Action Requested: Request to adopt the Policy and vote on direction for three projects that have previously registered for LEED.

Introduction & Background:

The Climate Change Advisory Committee recommended that the County adopt a Sustainable Facilities Policy at the December 14, 2016 meeting. On January 17, 2017, the Board directed staff to refine the draft policy and bring back to the BOC for consideration of adoption.

Discussion & Analysis:

County staff has prepared a policy in keeping with the recommendations presented by the Climate Change Advisory Committee. There are three projects that registered for LEED certification prior to the December presentation.

- CCCC New Health Sciences Building
- New Elementary School
- New High School

We recommend that these projects meet the same goals defined in the policy but remain under the previous version of LEED that they registered under.

Budgetary Impact:

We anticipate some increase in design and/or construction costs due to the implementation of LEED. (See the attached memo from CRA.) This additional cost was not included in the CIP Estimates, nor was it factored into the debt model for the three previously registered projects.

Recommendation:

Vote on the adoption of the Sustainable Facilities Policy.

Vote on allowing the three previously registered projects to meet the previous version of LEED.



Memorandum

Monday, January 23, 2017

Page 1

To: Randy Drumheller, Chatham County Schools
Job #: 1626
Job Name: Proposed Chatham County High School, Seaforth Road Site
RE: LEED Certification Costs based on Industry Standards

The purpose of this memo is to provide a narrative on LEED certification and the sustainable systems required to achieve different levels of LEED certification.

We have researched several online sources of information regarding the cost of LEED certification, the construction costs and the soft costs associated with it. Below is a summary of the information assembled.

Below is a chart indicating the increase in construction costs of a LEED-certified building compared to a Non-LEED certified building. The information was gleaned from several different studies or sources.

Source	Silver Level	Gold Level	Platinum Level
GSA Study, October 2004	4.4%	8.1%	n/a
ZDNet Article, June 2010	3.3%	5.0%	8.5%
American Chemistry Council, April 2003	4.0%	6.6%	11.0%
FacilitiesNet Article, November 2008	3.3%	5.0%	8.5%
<u>"The True Cost of LEED", HPAC, January 2011</u>	<u>5.0%</u>	<u>9.0%</u>	<u>15.0%</u>
Average	4.0%	6.7%	10.8%

Below is a chart indicating the increase in soft costs (including LEED registration, LEED documentation, design, energy modeling and commissioning) of a LEED-certified building compared to a Non-LEED certified building. The information was gleaned from several different studies or sources.

Source	Silver Level	Gold Level	Platinum Level
GSA Study, October 2004	0.8%	1.5%	n/a
ZDNet Article, June 2010	1.0%	1.8%	n/a
American Chemistry Council, April 2003	1.5%	2.3%	3.1%
FacilitiesNet Article, November 2008	0.9%	1.3%	2.3%
<u>"The True Cost of LEED", HPAC, January 2011</u>	<u>1.6%</u>	<u>2.1%</u>	<u>3.0%</u>
Average	1.1%	1.8%	2.8%

Hopefully this information is useful moving forward on the high school and elementary school.

Signed: David M. Taylor, AIA

Sustainable Facilities Policy

The County of Chatham ("County") is committed to environmental, economic, and social stewardship of County buildings and facilities and continues to demonstrate environmental leadership in the community. Effective February 20, 2017, the following types of county owned or county funded projects will be will be designed and constructed with a goal of achieving LEED Version 4 Silver Level (or an equivalent third-party certification) and as a minimum, be formally LEED certified, and designed to earn ENERGY STAR Certification:

- All new building construction projects
- Major renovations of buildings 5,000 sq.ft. & greater; and
- Renovations impacting major building systems affecting energy consumption

Preference will be given to design practices that can demonstrate a return on investment (ROI) of seven (7) years or less. ROI will be factored into the analysis of all major building systems.

In addition, county Staff will choose existing County-owned facilities to become LEED Existing Building: Operations & Maintenance (EBOM) certified and achieve ENERGY STAR Certification over a 10-year phased approach. Preference will be given to buildings and systems that can demonstrate a 7-year ROI.

The County made the determination to require a third party certification recognizing the value the process will bring to the County's goal of being an environmental leader. These certifications have become customary practice in the building community as entities have seen the proven benefits and reduction of associated premium costs.

Recognized benefits include:

- A comprehensive industry-accepted process and framework to guide design, building, renovation, operation and maintenance;
- A community of professionals to offer support, guidance and practical experience;
- Access to the latest technologies and practices;
- A vehicle to measure the County against other municipal environmental leaders globally;
- A rigorous third party commissioning process;
- An ongoing method to assist with measurement, verification, recording and reporting of sustainable features;
- Cost savings and improved working conditions; and
- A consistent county-wide method by which the County will design, construct, renovate operate and maintain its occupied facilities.

However, recognizing that no system is perfect, Chatham County may divert from this policy on a case by case basis if implementation of the policy is found to be uniquely cost prohibitive or where a certification process conflicts with the County's environmental, economic or societal values.

Policy Purpose:

This Policy for Sustainable Facilities ("Policy") is intended to direct County staff and staff of agencies for which the county provides funding of facilities to locate, design, construct, operate and maintain sustainable County-owned and

County-funded facilities, which meet the functionality and service delivery needs while minimizing environmental impacts and conserving and protecting current and future resources. Sustainable facilities not only provide environmental benefits to the community, they result in economic savings to the County; support the region's sustainable building industry; and protect occupant health, maximize productivity and encourage sustainable employee behaviors. All these elements are crucial for staff to address when striving to achieve the County's goal of becoming a global leader in environmental sustainability.

Definitions:

County-owned, managed, and/or funded: Facilities owned, managed or provided funding by the County.

Designed to Earn ENERGY STAR: Recognizes a design project that meets strict EPA criteria for estimated energy performance. It signifies that, once built, the building is poised to achieve top energy performance and will be eligible to earn ENERGY STAR certification.

ENERGY STAR Certification: Recognizes an existing building that meets strict EPA criteria for estimated energy performance. It signifies the building achieves top energy performance.

LEED (Leadership in Energy and Environmental Design): Consensus based generalized point rating system for locating, designing, constructing, operating and certifying sustainable buildings. Rating system addresses environmental predetermined categories that include sustainable sites, water efficiency, energy and atmosphere, materials and resources, indoor environmental policy, design and process innovation, and LEED Accredited Professional.

LEED-EBOM: Consensus based generalized point rating system for ongoing operations and maintenance of existing commercial and institutional buildings. The certification system identifies and rewards current best practices and provides an outline for building's to use less energy, water and natural resources; improve the indoor environment; and uncover operating inefficiencies.

Major Renovation: A renovation of at least 5,000 square feet of internal occupied space involving significant mechanical, electrical & plumbing features of the facility.

New Construction: County-owned buildings and facilities that are to be planned and constructed on a new or existing site.

Uniquely cost prohibitive: A cost premium greater than a 5% of the total project budget, due to the inclusion of sustainable features & associated design fees per certification of new and existing facilities

Sustainable Facilities Policy

- Sets Goal of LEED Silver – Version 4 with a Minimum of LEED Certified for County owned and County funded projects including:
 - All new building construction
 - Major renovations of buildings (5,000 sf or more)
 - Renovations impacting major building systems affecting energy consumption

Sustainable Facilities Policy (cont.)

- Will also look at existing facilities to become LEED Existing Building: Operations & Maintenance (EBOM) Certified where feasible.
- Preference to design practices and building systems that have ROI of ≤ 7 years.
- Flexibility to not follow all requirements of the policy if “uniquely cost prohibitive” (greater than 5% increase in cost)

Current Projects

- Three county projects have previously registered for LEED Certification:
 - CCCC Health Sciences Building
 - New Northeast Elementary School
 - New High School
- All three are registered with the USGBC under the previous version of LEED.

Additional Cost

- We expect there to be an increase in the design and/or construction costs for current and future projects as a result of the LEED Certification.
- Additional costs for current projects were not included in the CIP estimates.
- Additional costs for current projects were not included in the Debt Model.



Chatham County, NC

Text File

File Number: 17-2050

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Board of Commissioners

File Type: Agenda Item

Agenda Number:

Set the dates of three Budget Work Sessions in May.



Chatham County, NC

Text File

File Number: 17-2069

Agenda Date: 2/20/2017

Version: 1

Status: Work Session

In Control: Board of Commissioners

File Type: Agenda Item

Closed Session to discuss matters relating to economic development.



Chatham County, NC

Text File

File Number: 17-2047

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Board of Commissioners

File Type: Minutes

Vote on a request to approve the January 10, 2017 Retreat Minutes, the January 11, 2017 Retreat Minutes, the January 17, 2017 Work and Regular Session Minutes, the January 23, 2017 Legislative Breakfast Minutes and the January 23, 2017 Retreat Minutes.



Chatham County, NC

Meeting Minutes

Board of Commissioners

Tuesday, January 10, 2017

1:00 PM

DSS Conference Room

Board of Commissioner Retreat

CALL TO ORDER

Chairman Crawford welcomed those in attendance and called the meeting to order at 1:11 P.M..

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

[16-1977](#)

Ground Rules

Attachments: [Ground rules for elected boards](#)

Debra Henzey, Community Relations Director, reviewed Suggested Group Ground Rules for Planning and Goal-Setting. (Ground Rules attached)

Commissioner Howard added that board members should be mindful of making points once instead of repeating the same thing over and over again.

[16-1978](#)

Overview of budget process and policies

Attachments: [1--Financial and Budgetary Policies](#)
[2--BudgetProcess \(2\) Presentation](#)
[3--BudgetCalendar](#)

Lisa West, Budget Manager, reviewed the Financial and Budgetary Policies. (Presentation attached)

Ms. West reviewed the budget process. (Presentation attached)

Ms. West reviewed the budget calendar. (Calendar attached)

[16-1979](#)

Report on trends and indicators affecting next year's budget

Attachments: [4--Trends](#)
[5--Financial Indicators](#)

Ms. West reviewed current trends. (Presentation attached)

Ms. West reviewed financial indicators. (Presentation attached)

[16-1980](#)

Heads Up document from departments and schools

Attachments: [6a--Heads Up Presentation](#)[6--Heads Up Document](#)*Ms. West reviewed the Heads Up Document. (Presentation attached)*[16-1986](#)

Non Profits

Attachments: [Final Commissioner Feedback on Nonprofit Grant Process](#)*This item was moved to Day Two of the Retreat, January 11, 2017.***CLOSED SESSION**[17-1999](#)

Closed Session to discuss matters relating to attorney client privilege and property acquisition.

A motion was made by Commissioner Howard, seconded by Commissioner Dasher, to approve going out of the Retreat and convening in Closed Session to discuss matters relating to property acquisition and attorney-client privilege. . The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

ADJOURNMENT

A motion was made by Commissioner Petty, seconded by Commissioner Howard, that this be adjourned. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard



Chatham County, NC

Meeting Minutes

Board of Commissioners

Wednesday, January 11, 2017

9:00 AM

DSS Conference Room

Board of Commissioner Retreat

CALL TO ORDER

Chairman Crawford welcomed those in attendance and called the meeting to order at 9:16 A.M..

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

16-1985

Affordable Housing Update

Attachments: [Project Overview Official- Chatham Collaborative on Home Repair Chatham County Housing Presentation for Board Retreat, January 2017](#)

Dennis Streets, Director of the Chatham County Council on Aging, gave a presentation on the Chatham Collaborative Minor Home Repair and Modification Database. (Presentation attached) Dan Sargent from Rebuilding Together of the Triangle was also present.

Commissioner Petty asked about Rebuilding Together of the Triangle's waiting list. Mr. Sargent stated they have a three to five year waiting list because they don't have enough resources. 80-95% of applicants in Chatham County are elderly. Commissioner Petty suggested using home health care workers to report on needs in the community.

Mr. Streets stated he would send the Board a map of the 70 clients currently in the database.

Julia Katz with the Triangle J Council of Governments gave a presentation on the Chatham County Housing Committee. (Presentation attached)

16-1981

Chatham County Schools Presentation

Attachments: [Board of Commissioners Heads Up Presentation from Chatham County Schools 2017-2018](#)

Dr. Derrick Jordan, Superintendent of Chatham County Schools, gave a presentation to the Board. (Presentation attached)

Chief Financial Officer Tony Messer, Chief Operations Officer Chris Blice, Assistant Superintendent of Academic Services & Instructional Support Dr. Amanda Hartness and Assistant Superintendent for Human Resources Janice Frazier were also in attendance.

Commissioner Petty suggested that the Economic Development Corporation work with the schools to get the word out about positive things happening in the school system.

Commissioner Petty would like staff to compare the current supplement to a percentage based supplement.

12:00 PM - LUNCH

16-1987

Economic Development Corporation Goals

Attachments: [EDC & Chatham County Goals](#)
[Strategic Action Agenda 2015-2020](#)

The County Manager asked to give a quick update on Family Violence Rape Crisis (FVRC). She reviewed the County's recent history with FVRC. Staff has conducted FVRC's performance review requested by the Board. The County has not been given everything it requested from FVRC. The County Manager met with FVRC last night and reviewed the County's fifteen findings. FVRC has requested this report be removed from the January 17, 2017 Board of Commissioners meeting agenda. The Board agreed that the report remain on the agenda as it was publicly requested by the Board in a previous meeting.

Kyle Touchstone, President of the Chatham Economic Development Corporation (EDC), gave a presentation on the EDC's goals and objectives. (Presentation attached)

Vice Chair Hales asked if there is a Small Business Week or Day. Mr. Touchstone stated he would look into that.

The Board believes quality of life issues should be included in the EDC mission statement. The Board asked Mr. Touchstone to bring that to his executive board.

16-1986

Non Profits

Attachments: [Final Commissioner Feedback on Nonprofit Grant Process](#)

Debra Henzey, Community Relations Director, gave a presentation on the Commissioner feedback on the Non Profit process. (Presentation attached)

Chairman Crawford suggested offering some sort of incentive to non profits to encourage them to go through the Triangle Community Foundation's training program.

Commissioner Dasher suggested looking into a sharing arrangement for non profits such as an incubator.

Vice Chair Hales stated the financial paperwork has been a hurdle for some smaller non profits.

Commissioner Howard suggested requiring some of the newer non profits to go through the Triangle Community Foundation's training program before they can apply for a county grant. Commissioner Petty suggested approving the funds but holding the funds until the non profit completes the training.

[16-1982](#)

Expected conditions affecting next year's budget

Attachments: [7--Expected Conditions \[Compatibility Mode\]](#)

County Manager Renee Paschal reviewed expected conditions affecting next year's budget. (Presentation attached)

[16-1983](#)

Report on current year goals

Attachments: [8a--Progress on Current Year Goals](#)[8--Progress on BOC Goals](#)

The County Manager gave a progress report on the 2017 Goals and Objectives. (Presentation attached)

[16-1984](#)

HR Presentation Pay/Benefits

Attachments: [Pay and Benefits Update-BOC Retreat 2017](#)

Carolyn Miller, Director of Human Resources, gave a presentation on pay and benefits. (Presentation attached)

ADJOURNMENT

A motion was made by Commissioner Petty, seconded by Commissioner Howard, that the meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
 Commissioner Dasher and Commissioner Howard



Chatham County, NC

Meeting Minutes

Board of Commissioners

Tuesday, January 17, 2017

6:00 PM

Historic Courthouse Courtroom

Work Session - 2:00 PM - Historic Courthouse Courtroom

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

PUBLIC INPUT SESSION

John Graybeal submitted the following comments:

Two quick items, one relates to the provisions dealing with the sign up policy for the new Ag Building. I am here as an poor substitue for John Darling and Amanda Robertson who have been working very hard on arranging a conference working with the Climate Change Advisory Committee and the Abundance Foundation. A conference I think is now scheduled for May 12-13. I think the idea they have is they would hope to be able to use the Ag Building for the evening part of the conference Friday night May 12th. You should have received a communication from John Darling late last night or this morning where he has reviewed your new proposals for the Ag Building. John seems to be making the point that it isn't clear. You may have two kinds of nonprofit organizations. Some that are functioning by themselves and others that are functioning in collaboration with a Chatham County entity such as the Climate Change Advisory Committee. I talked to John about this before coming over here. I think he believes that the sign up policy would work whether or not our project would need to sign up as an internal county department or as a nonprofit. The County departments are able to sign up 90 days ahead of time and nonprofits are able to sign up six months ahead of time. That leaves the issue of what fees, if any, would be applicable. The second item is prompted by the fact I just saw on your agenda item two, the DCHC MPO Comprehensive Transportation Plan. We have recently recieved an emissions inventory report from the two graduate students that you may have heard about from UNC who have provided to us 2015 Greenhouse Gas Emmissions Inventory for Chatham County, North Carolina. Amazingly, the very top category in greenhouse gas emmissions is transportation. Transportation now accounts for 74%. It dwarfs all other forms of emmissions. When I spot something on your agenda that is talking about transportation I have to say at least a finger needs to be wagged about the more roads we have the more CO2 we are emitting and the more problem we have. I will also mention that we have just become aware of a book entitled Climate Change: What Everyone Needs to Know. There is a little conspiracy afoot the Climate Change Committee to provide each of you a copy. It is fantastic work. At one point the author says "Forecasted increases in global temperature pose serious threats for human health and productivity in this century. Without deep reductions in emmissions much of Kansas by century's end would be well above 100 degrees fahrenheit for nearly the whole summer. Much of the southern United States will see temperatures about 90 degrees fahrenheit for five months of the year or more". We are dealing with a major problem and unfortunately transportation is a substantial contributor to that. Thank you.

BOARD PRIORITIES[17-1992](#)

Presentation to the Board of Commissioners about Chatham County becoming an affiliate of Keep America Beautiful.

Attachments: [KNCB Chatham County Presentation.pdf](#)

Shannon Culpepper introduced Brenda Ewadingeron with Keep North Carolina Beautiful.

Ms. Ewadingeron gave a presentation on Keep North Carolina Beautiful. (Presentation attached) Ms. Ewadingeron stated she retired from Mecklenburg County Solid Waste Litter Prevention in 2007. She was asked by a core group of funders for Keep North Carolina Beautiful to serve as Executive Director on a contract basis. Three years ago they ran out of funding. She approached her board and said there is no reason for them to spend every dime they have paying her. She agreed to serve as Executive Director for free until they have an opportunity to raise enough funds to entice an Executive Director.

Ms. Ewadingeron stated they are a state affiliate of the national Keep America Beautiful (KAB). Their role is to grow the network. They provide support and assistance to all affiliates wishing to be. Randolph County became an affiliate in the fall. They also facilitate grant programs. National KAB gets quite a bit of money through their national sponsors including Lowe's. National KAB routes the money down to the state organization who gives it out to the local affiliates. There are 38 affiliates in North Carolina representing 34 counties.

Ms. Ewadingeron stated the Highway Patrol had a campaign a few years ago to write more litter tickets. She has found that a lot of tickets are written but they get thrown out in the courts. There is also a great cost associated with inmate labor and it is very competitive. She stated McDonald's is a big supporter of KAB national organization and they put a lot of money into education. Cleanups are necessary. Prevention and education are very important. KAB provides a lot of help with promotion. Enforcement is also important. The real key is legislation. The litter laws on the books are very old. She highlighted some of the programs and events Keep North Carolina Beautiful participates in.

Commissioner Howard asked about the cost of becoming an affiliate. Ms. Ewadingeron stated the one time fee would be \$4,000. It is a population based fee. An additional annual fee is charged one year after becoming a certified affiliate. Ms. Culpepper stated the annual fee would be \$250. The money gets the affiliate training. By becoming an affiliate you also have access to the grants.

Commissioner Petty asked what other costs are associated with the operation of the program. Ms. Ewadingeron stated the budget usually is around \$15,000 to \$20,000.

Commissioner Hales stated the Clean Jordan Lake initiative is a separate effort from what the County is doing. Ms. Ewadingeron stated water clean up is a big part of Keep North Carolina Beautiful.

Commissioner Hales stated her questions are about the best way to proceed. Ms. Culpepper thinks the best place to house it is in Solid Waste and Recycling. The

Board would include people representing Siler City, Pittsboro, Jordan Lake, the Haw River, the Highway Patrol and local law enforcement agencies.

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, to move forward with making Chatham County a Keep America Beautiful affiliate and direct staff to look at the impact it will have on personnel and the budget. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

17-1997

Durham Chapel Hill Carrboro Metropolitan Planning Organization (DCHC MPO) Comprehensive Transportation Plan (CTP)

Attachments: [DraftCTPChatham](#)
 [DraftCTPKeyProjectsChatham](#)

Cara Coppola introduced Andy Henry from the Durham-Chapel Hill-Carboro Metropolitan Planning Organization (DCHC MPO). Tyler Bray from the Town of Cary was also present. Mr. Henry gave a presentation on the DCHC MPO Comprehensive Transportation Plan (CTP). (Presentation Attached)

Mr. Henry stated the MPO does the long term transportation planning for Durham County, most of Orange County and for a corner of Chatham County. Mr. Henry stated the Board could go to the website www.dchcmpo.org to provide feedback.

Commissioner Dasher asked when the CTP would be updated. Mr. Henry stated every four or five years.

17-2002

Presentation on energy efficiency and sustainability programs available through Duke Energy Progress

Indira Everett with Duke Energy addressed the Board. Ms. Everett thanked Dr. Bud Marchant for reaching out to Duke last year wanting to have a sustainable Health Sciences building. Duke had an initial meeting with its Charlotte Products and Services group last year and this is a follow up.

Jay DeVilbiss with the White Group addressed the Board. The White Group is a contractor with Duke Energy. He will speak about how Duke Energy supports sustainability in buildings like the new CCCC Health Sciences building. Through the White Group's assistance, Duke does offer incentives for new construction projects that rewards energy efficient design. The White Group would handle all the paperwork, calculations and modeling. Some of the design options they would look at as project teams might include items like high efficiency lighting, high efficiency HVAC equipment, energy efficient windows, better insulation, and smart building controls. The White Group's fees are paid 100% by Duke Energy so it is free for eligible project teams to participate.

Mr Devilbiss stated in general there are three phases. The first is to get involved in early design. When construction documents are complete they will do a review of what did or did not make it into the design. Finally, once the building is constructed they go in and verify that those items have been installed. After that an incentive check is paid to the owner. The benefits are that it leads to more sustainable buildings that use less fossil fuels. It leads to a more cost effective building that uses less energy and has lower energy bills.

Mr. DeVilbiss stated for a project like the Health Sciences building, which is about 40,000 square feet, they might expect to see \$8,000 - \$14,000 in incentives available. It is a savings of roughly 160 kilowatt hours. For the Health Sciences building they have already engaged with Phillip Price and will be moving forward with the design team in the coming weeks.

Commissioner Petty asked if they offer services to re-evaluate a facility once it has been in operation for a few years. Mr. DeVilbiss stated they do new construction and major renovation.

Mr. DeVilbiss stated eligible projects enroll with Duke Energy. A building has to be in Duke Energy territory and under 400,000 square feet. They work with the project team to determine eligibility.

Chairman Crawford asked if there is a minimum square footage to be eligible. Mr. DeVilbiss stated he was not sure, he would have to check.

Vice Chair Hales asked how long this program has been offered. Mr. DeVilbiss stated Duke has offered incentives for a while. In terms of the White Group and the program they are offering, it just came online about a month ago.

Ms. Everett stated she would provide the Board a list of the other energy savings programs that Duke offers.

Dr. Bud Marchant, President of Central Carolina Community College, addressed the Board. Dr. Marchant stated it was obvious to him from the discussions the Board has had that it is very interested in making the Health Sciences building as energy efficient as possible. He stated a medical classroom is not the same as a traditional classroom. There will be more equipment. It will be a medical facility that may require a lot more power usage than a traditional building.

17-2018

Chatham County Climate Change Advisory Committee Recommendation for LEED Certification

Attachments: [CCC recommendations December 14 2016 - LEED - 011717 BOC](#)

*Alicia Ravetto, member of the Climate Change Advisory Committee, addressed the Board about the committee's recommendations for LEED Certification.
(Recommendations attached)*

Commissioner Howard asked if LEED addresses the adequacy of a site. Ms. Ravetto stated it does.

Vice Chair Hales asked if they are recommending the Version Four Silver Standard for LEED. Ms. Ravetto stated yes, but the Board could choose Gold or Platinum. Vice Chair Hales asked if the Energy Star Portfolio Manager was similar to the program they heard about earlier in the meeting. Ms. Ravetto stated it could allow that to happen. Somebody would be monitoring the energy decision making process through design and construction. Energy Star does energy, water, and waste. It does not do materials, indoor environmental quality or sustainable sites. LEED is more comprehensive and covers all of those items.

Commissioner Dasher asked how the site selection process would work. The County Manager stated the County typically has a feasibility study when selecting a site so this could be incorporated.

Commissioner Petty stated the County is limited where it can go with a school site.

He asked what LEED certification gets the County. Ms. Ravetto stated it gets the certainty that what it is asking them to do is going to be incorporated into the design and construction. Commissioner Petty believes the County is already asking the architects to design and build buildings that are as energy efficient as possible. He doesn't understand what the certification gets the County that it isn't already getting. Ms. Ravetto stated the County gets the certainty it is going to get what it is asking. If you don't have a third party looking at the information the buildings will not perform the way they were designed.

Commissioner Howard believes the County will be setting a high standard that will be beneficial.

Vice Chair Hales does believe the County should adopt a LEED standard.

Vice Chair Hales made a motion to adopt LEED Certification for County buildings and refer the policy recommendations to staff. Commissioner Howard seconded the motion.

Commissioner Dasher supports adopting LEED Certification.

Vice Chair Hales stated the recommendation includes creating a staff position to oversee future projects. She asked staff if the County is currently positioned to do that. The County Manager stated they are asking for a position in the upcoming budget for a Construction Manager and they believe this would be the person to provide that skill set. The County already has an excellent Construction Manager in the Facilities Director and she believes he can perform that role until there is another person in place.

Commissioner Petty stated he would not be voting in the affirmative, not because he doesn't agree with using LEED practices. He would prefer the Board adopt a plan that would use LEED practices that they could verify the return on investment of 7-10 years or less.

A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to adopt LEED Certification for County buildings and refer the policy to staff. The motion carried by the following vote:

Aye: 3 - Vice Chair Hales, Commissioner Dasher and Commissioner Howard

No: 2 - Chairman Crawford and Commissioner Petty

[17-2005](#)

Presentation to the Board of Commissioners about upcoming changes to recycling in Chatham County.

Attachments: [Changes to Recycling in Chatham County.pdf](#)

Shannon Culpepper, Waste Reduction Coordinator, gave a presentation to the Board about the upcoming changes to recycling in Chatham County. (Presentation attached)

Ms. Culpepper stated currently residents who come to the collection centers have to separate the glass, plastic, paper, etc. Starting January 26, 2017 the County will be going to single stream or mixed recycling except for glass. Currently residents must separate glass by color but when the County goes to single stream recycling all colors of glass can go in the same container. The centers currently can only take plastic bottles and dairy tubs in the plastic container. When the County goes to single stream recycling they will be able to accept many different kinds of plastic

including five gallon tubs and plastic toys. The County will no longer be able to accept shredded paper at the collection centers.

Assistant County Manager Dan LaMontagne stated there are items that are banned from the landfill. Citizens are not supposed to throw away aluminum cans, plastic bottles or electronics. These items must be recycled. Ms. Culpepper stated aluminum cans have been illegal to throw away since 1980 but most people don't know that.

Ms. Culpepper stated the County got a grant from the state and they are going to do a pilot program in April where they will give out bins to people that use the collection centers. They will focus on people who don't recycle. If they see that providing them a bin increases their recycling then they would be able to justify buying containers for everyone that uses the centers. They expect to see an increase of 20% in recycling.

17-1993

Chatham County Agriculture and Conference Center Policy Revisions

Attachments: [Final CCACC Policy 01.04.17 security and reseveration amendments](#)

Tansy Long, Policy Analyst, presented revisions to the CCACC policy. (Policy attached)

The first revision is to allow all events to be subject to the security requirement.

The second revision is that internal groups will now be allowed to reserve the facility 90 days in advance instead of 30 days. Non profit groups will now be allowed to reserve the facility six months in advance instead of 60 days in advance.

A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve the revisions to the CCACC Policy. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

17-1996

Family Violence Rape Crisis(FVRC) Performance Review Report

Attachments: [FVRC Performance Review Jan 2016 01.17.16](#)

The County Manager stated Chatham County has historically supported Family Violence Rape Crisis (FVRC) in very significant ways. Most years they are one of the top programs in the County's nonprofit process and receive one of the highest nonprofit awards. Several years ago the commissioners generously set aside \$450,000 to help the agency replace its shelter. Having said that, there have been some troubling issues that have come up during the year. The County currently has a contract with FVRC for the nonprofit funding. That funding has been suspended because the funding is designated for a shelter and they are not operating a shelter. In staff's view, they still would be subject to the contract and if they provided an alternative for shelter those funds could possibly be used for that purpose. The County Manager does believe there is still a contractual relationship between the County and FVRC. The \$450,000 contract for the shelter has expired. The agency has officially withdrawn their request for that shelter funding.

The County Manager stated these issues came to a head when the agency requested funding in the fall to purchase land without receiving prior approval from the County. They moved ahead with the land purchase and used their own funding. Shortly after that they requested the opportunity to present to the Board of

Commissioners the latest iteration of the shelter design. After that meeting, the Board of Commissioners directed staff to perform a performance review. Staff has been working on that for several months. Staff received some information from the agency but quite a bit of the information requested was not received. Staff has based their findings on the information FVRC provided and information the County has already.

Tansy Long, Policy Analyst, stated there are two changes from the document attached to the agenda. Jane Allen Wilson's title is Co-Director and only served in the capacity for two weeks. Finding G originally mentioned that the real estate agent was hired and appointed to the board but it should have reflected that the real estate agent was hired as a volunteer coordinator. The Clerk will post the revised document to the agenda.

Ms. Long reviewed the fifteen findings of the FVRC performance review and also reviewed staff's recommendations. (Performance Review Findings and Recommendations attached)

Cindy Carter, Executive Director of FVRC, asked the Board if they would be given the opportunity to respond. She stated they did not receive this document prior to this meeting. Chairman Crawford stated the Board would let Ms. Long finish her presentation and then the Board would hear from Ms. Carter.

Commissioner Petty stated there is a definite breach of contract and the County needs to cut ties with the current administration and seek a way to help these victims. Either by staff's recommendations or find other options.

Ms. Carter asked to address the Board. Chairman Crawford cautioned Ms. Carter and said this is not an opportunity for her to try and dispute the facts. The Board is taking this as evidence from over a year's worth of concern by this Board. The Board tasked the County Manager and staff to bring them this report. He stated she had seven minutes to explain how she sees these things.

Ms. Carter stated when the FVRC board said to purchase the land an email was sent to the County Manager asking about the \$15,000. The County Manager indicated if they were going to use County money they would need County approval, if not, FVRC could use its own money. FVRC chose to use its own money. Chairman Crawford asked when she says "we" is she referring to the FVRC Board. Ms. Carter stated yes. Chairman Crawford asked if she had any proof this board meeting took place. Ms. Carter stated she has attached a response to the County's performance review with all emails. She stated the minutes were also there. They were not provided the performance review, it was sent to her by a community member. The FVRC Board met in November and decided to table the idea of building a shelter at this time. Chairman Crawford asked who was the present at the board meeting. Ms. Carter gave the names of the five members. Ms. Carter stated the Board met and based on what their state and federal research revealed the sheltering with an actual building doesn't empower the clients. It provides temporary housing versus long stability. Children get uprooted from their school and friends. It is supposed to be a short term stay. Now it is 45 days. It has also been proven that once clients leave the shelter they are going back into a domestic violence situation so it is not helping them. FVRC has chosen to put money toward placing clients into a more stable residence. They help them with their first month's deposit or their rent. If the victim already has a place and the abuser is out but they can't pay, then FVRC helps with that. They help with utilities and deposits.

Chairman Crawford stated there are very specific problems with the way the

organization has made its decisions and how it has reported to outside authorities, especially this Board. Ms. Carter stated when the FVRC board met in November she immediately emailed the County Manager to set up a meeting to let the County know. The meeting was November 30th. The County was informed then that FVRC did not want money to build a shelter nor did they want money from the County this fiscal year. They told the County Manager that they wanted to take this year to rebuild the core and work with the County and build a relationship again. In 2014-2015 fiscal year FVRC served 389 individual clients. They provided 1,242 services. Fiscal year 2015-2016 FVRC provided services for 467 clients. They provided 1,539 services. Since July 1, 2016 FVRC has provided services for 469 individual clients. They provided 1,174 services. They have provided more services in six months than have been provided in the last two fiscal years. She stated they are in the school system. They have been asked to go to another county to do a presentation and to also do a statewide presentation on elderly abuse. This agency is moving forward. The clients have not been affected by the service. Most of the clients in the shelter were out of county clients.

Commissioner Petty stated it is concerning there has been a loss of funding. He is also concerned that Chatham County citizens are having to go to another county to get service.

Vice Chair Hales believes the Board should move forward with staff's recommendations.

A motion was made by Commissioner Petty, seconded by Commissioner Howard, to move forward with staff's recommendations. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

CLOSED SESSION

17-2008

Closed Session to discuss matters relating to attorney/client privilege and economic development.

A motion was made by Commissioner Petty, seconded by Vice Chair Hales, to approve going out of the Work Session and convening in Closed Session to discuss matters relating to economic development and attorney-client privilege. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

ADJOURNMENT

A motion was made by Commissioner Howard, seconded by Commissioner Petty, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

End of Work Session

Regular Session - 6:00 PM - Historic Courthouse Courtroom

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

INVOCATION and PLEDGE OF ALLEGIANCE

Vice Chair Hales delivered the invocation after which the Chairman invited everyone present to stand and recite the Pledge of Allegiance.

CALL TO ORDER

Chairman Crawford welcomed those in attendance and called the meeting to order at 6:05 PM.

APPROVAL OF AGENDA and CONSENT AGENDA

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that the Agenda and Consent Agenda be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2024](#)

Vote on a request to approve the December 5, 2016 Regular Session Minutes and the December 19, 2016 Work and Regular Session Minutes.

Attachments: [Draft Minutes 12.05.2016](#)
 [Draft Minutes 12.19.2016](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2016](#)

Vote on a Request to approve an appointment to the Chatham County Board of Social Services.

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2000](#)

Vote on a request to adopt a Resolution Proclaiming February 2017 as

We Love Seniors Month.

Attachments: [WeLoveSeniorsMonthResolution2017](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that Resolution #2017-01 Proclaiming February 2017 as We Love Seniors Month, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2001](#)

Vote on a request to adopt A Resolution Approving The Addition Of Streets in the Chestnut Crossing Subdivision to the North Carolina System of Secondary Roads

Attachments: [Signed Resolution Package](#)
 [Chestnut Crossing Subdivision Resolution](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that Resolution #2017-02 Approving the Addition of Streets in the Chestnut Crossing Subdivision to the North Carolina System of Secondary Roads, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2006](#)

Vote on a request to approve the Tax Releases and Refunds.

Attachments: [December 2016 Release and Refund Report](#)
 [December 2016 NCVTS Pending Refund Report](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2007](#)

Vote on a request to approve Fiscal Year 2016-2017 Budget Amendments

Attachments: [Budget Amendments 1-17-17](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that the Budget Amendments, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2009](#)

Vote on a request to approve amended project ordinances as proposed by staff

Attachments: [Project Ordinance Ag Center Amended](#)
[Project Ordinance Business Campus Amended](#)
[Project Ordinance Nature Trail Amended](#)
[Project Ordinance Roof Replacements Amended](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that the Ordinances, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
Commissioner Dasher and Commissioner Howard

[17-2025](#)

Vote on a request to adopt the proposed Health Sciences Building Project Ordinance

Attachments: [Project Ordinance Health Sciences Building](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Ordinance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
Commissioner Dasher and Commissioner Howard

[17-2003](#)

Vote on a request to approve grant application to Crime Victim Services of NC Governor's Crime Commission

Attachments: [Grant Approval Request 2017](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
Commissioner Dasher and Commissioner Howard

[17-2004](#)

Vote on a request to approve Bynum Community Garden Lease and authorize the County Manager to execute the lease.

Attachments: [BYNUM COMMUNITY GARDEN SPACE LEASE 2017-2022](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
Commissioner Dasher and Commissioner Howard

[17-2013](#)

Vote on a request to approve contract for Social Services for the 02/01/2017 to 06/30/2017 with Angenette Stephenson, Attorney-At-Law (Holcomb & Stephenson, LLP).

Attachments: [Contract -FY17-1901 Angenette Stephenson Final](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2019](#)

Vote on a request to approve purchase price of former Chatham County Schools Transportation Facility

Attachments: [Former Transportation Facility and Property](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2015](#)

Vote on a request to approve the naming of two private roads in Chatham County

Attachments: [ARBOR LANE Map](#)

[ARBOR LANE PETITION](#)

[ROCKS TRAIL WAY Map](#)

[ROCKS TRAIL WAY PETITION](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2023](#)

Vote on a request to approve NNP Briar Chapel, LLC for Final Plat approval of Briar Chapel, Phase 10, Section 1, consisting of 41 lots on 7.84 acres, located off Andrews Store Road, SR-1528, Baldwin Township, parcel #2714.

Attachments: [Briar Chapel Ph 10 Sec 1 Application Binder](#)

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2010](#)

Vote on a request to approve to award a service weapon to retiring Captain Doug Stuart.

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

End of Consent Agenda

PUBLIC INPUT SESSION

John Wagner submitted the following comments:

I am a resident of Chatham County. I want to speak very briefly. I heard that you are going to be talking about Yossellin today. I have two daughters that went all the way through the Chatham schools. I think that it is critical that Chatham welcomes its students and encourage its students and not allow them to be taken out and put in deportation. I think this deportation attempt is outrageous and I want you to do everything you can to protect her and allow her to remain here and complete her schooling. I think it is really important that our students be protected and not be afraid to come to school. Thank you.

PUBLIC HEARINGS

17-2017

Public Hearing to receive public comments on the re-naming of State Road US 64 and vote on a request to approve the name US 64 Business E and US 64 Business W.

Attachments:

[US 64 Business E Map](#)

[US 64 Business W Map](#)

[US 64 Business Letter from EOC](#)

[US 64 Business E and W Property Owners](#)

[AASHTO Special Committee on US Route Numbering 2005 Meeting Minutes](#)

[Board of Transportation Highway Traffic Ordinances](#)

Janet Scott, Emergency Operations Director, reviewed the specifics of the request.

The Chairman opened the hearing.

No one signed up to speak.

The Chairman closed the hearing.

A motion was made by Commissioner Petty, seconded by Commissioner Dasher, to approve the renaming of State Road US 64 to US 64 Business East and US 64 Business West. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

17-1998

A legislative public hearing request from the Chatham County Board of Commissioners for a rezoning for all or a portion of parcels 11005, 79836, 85078, 85079, 11026, 10992, 11014 and 11023 owned by Minnesota Mining & Mfg (3M), containing approximately 1,670 acres and located at 4191 NC 87 S; parcels 9691, 83936 and 9257 owned by Martin Marietta, containing approximately 179 acres and located on St Luke Church Road; and parcels 10156 and 67072 owned by General Shale Inc and Cherokee Sanford Group LLC, containing approximately 382 acres and located on Rosser Road, from R-1,

Residential, to IH, Heavy Industrial.

Attachments: [Industrial Properties Rezoning Attachment](#)
[Rezoning Application - 3M-MM GShale](#)

Jason Sullivan, Planning Director, reviewed the specifics of the request.

The Chairman opened the hearing

Charles Oldham stated he is concerned about the property off of Rosser Road. He believes the Board should think hard about rezoning heavy industry in the middle of tens of thousands of acres of residential property. If the Board does decide to rezone he would like to see some buffers established between the residential property and the heavy industrial property. He believes the buffers should be on the property of the heavy industry.

Nick Robinson, attorney for General Shale, addressed the Board. Mr. Robinson stated both of the properties owned by General Shale are subject to mining permits. The mining permits themselves are going to build in the buffers Mr. Oldham is concerned about. Mr. Robinson stated he would give Mr. Oldham his card so that he could call with any additional questions.

Chairman Crawford entered an email from Alma and Patricia El into the record.

Dr. George Lucier, Chair of the Planning Board, asked where the current mining operations are going on at 3M. Mr. Sullivan pointed out the mining operations on the map.

The Chairman closed the hearing.

This Agenda Item was referred to the Planning Board.

17-2022

A quasi-judicial public hearing request from Kunal Enterprises, LLC c/o George Farrell, Jr. for a modification of Condition No. 3 of the December 15, 2014 approval to allow an additional twenty-four months to obtain the first building permit for the project site located at 55 Jordan Lake Commons Dr., Apex, New Hope Township.

Attachments: [Kunal Application Binder](#)

The Chairman administered the oath to those wishing to speak on the item.

Jason Sullivan, Planning Director, reviewed the specifics of the request. Mr. Sullivan stated this is a request for an amendment and revision to an existing conditional use permit. Mr. Sullivan showed an aerial view of the property that is under consideration for the amendment. The property has B-1 zoning district and a conditional use permit. This falls under the old zoning process that the County no longer has where there is a dual legislative process and then a quasi-judicial conditional use permit attached to it. In 2014 there were some revisions to the site plan. Mr. Sullivan showed the site plan submitted in 2014 that was ultimately approved by the Board of Commissioners for an expansion of the existing operations. One of the things included in the application was a map for some property on Lutterloh Road. Part of the 2014 proposal was to deed restrict this property and then transfer the density or built upon area to the property on US 64. This is at the intersection of US 64 and Bob Horton Road.

Mr. Sullivan stated at the time of approval there was a two year window that was attached to the conditional use permit that the owner had to obtain a certificate of occupancy. What has happened in the interim, after Mr. Farrell obtained the permit he started going through the County's other regulatory permitting processes and discovered at that time there were changes to the Jordan Lake Nutrient Requirements for stormwater. It was going to require a rather substantial mitigation payment even though he was deed restricting property within the same drainage. Over the course of the past two years, there have been changes at the state level in regards to that and there is no longer a requirement to have a mitigation payment. Mr. Farrell desires to move forward with the project but he needs a two year extension for that to occur.

Vice Chair Hales asked how the second property came into play. Mr. Sullivan stated this has occurred on a few properties in the county. Within the past five years there have been some changes at the state level regarding watershed protection regulations that allow density transfers by the legislation. It is more than just density. You can deed restrict a piece of property within the same watershed district then transfer the density if it is residential or the built upon area that is associated with that property to another property even though they may not be contiguous. In this instance there is property Mr. Farrell has an interest in on Lutterloh Road and he wants to transfer a portion of the available theoretical built upon area from that property to this property. That is how the two properties are connected. There was a similar situation with Uhaul on 15-501 and Vickers Road where they had the density transfer in place. They have a property that is deed restricted, perpetually binding, that has to remain as conservation but the receiving property can now have more built upon area. They still have to do stormwater controls and in this instance stormwater controls would be required as he moves forward.

Vice Chair Hales asked how much land Mr. Farrell wants to transfer. Mr. Sullivan stated Mr. Farrell can better address that. Commissioner Howard asked if the transfer has already happened. Mr. Sullivan stated he is not sure if the deed restriction is already in place on the property. Mr. Farrell should be able to answer that. Mr. Sullivan stated it doesn't have to be in place until the time someone comes in for the building permit and that is when Planning would require documentation for the County records to show that has been accomplished. It also involves the Watershed Review Board. The Watershed Review Board has to review the documents and make sure they meet the requirements. In some instances the deed restrictions have been in place prior to zoning being put in place and in others it would come after. There is no stipulation by the legislation stating it has to be done in a certain sequence. A similar situation is occurring right now with the Builders First Source property on US 64 East where they were approved for an expansion of their operation but they are deed restricting a property they have an interest in so they can transfer that built upon area.

George Farrell, applicant, addressed the Board. Mr. Farrell asked if there were any questions. Vice Chair Hales asked how much acreage he is transferring. Mr. Farrell stated the 36% rule still applies. You can put both pieces together and the idea is he owns land on US 64 which is road frontage and then he owns land on the back side of Chapel Ridge that he is trying to make the best use of his property. He thinks the property on Lutterloh Road is about twenty-two acres and they are reserving seventeen that is deed restricted. Vice Chair Hales asked if he is going to add that seventeen acres to the US 64 property. Mr. Farrell stated yes. Basically you put the two tracts together and you are still only able to use 36% of that.

The Chairman closed the hearing.

This Agenda Item was referred to the Planning Board

MANAGER' S REPORTS

The County Manager stated during the retreat the Board talked about a small committee for overseeing school construction. She proposed that the County representatives be Facilities Manager and someone from the County Manager's Office. This would be for the community college and Chatham County Schools. The Board agreed.

17-2045

Vote on a request to approve a resolution asking federal authorities to grant Yossellin Herrera asylum in the United States.

Attachments: [FEDERAL AUTHORITIES TO GRANT YOSSELLIN HERRERA](#)

Vice Chair Hales asked the Board to consider a resolution asking to stop the deportation of Yossellin Herrera. They have heard about this situation through the NAACP, which has been very active on the state and county level. Yossellin was removed from her home and taken into federal custody.

Chairman Crawford read the resolution into the record.

Vice Chair Hales stated Yossellin's parents were away and she was removed from her home. Her family did not know for six months where she was. This can happen to any child at any time. This was an I.C.E. operation. With the upcoming inauguration no one knows how immigration laws may or may not be changed. On Saturday at 2pm there will be a rally at First Missionary Baptist Church on Martin Luther King Blvd. in Siler City. The NAACP President, Rev. William Barber, will be attending. This is a serious matter for this family and this community.

The Herrera family was present and Chairman Crawford asked Yossellin to come forward. He stated the resolution states the Board's formal view that she should be granted asylum in the United States. Commissioner Howard stated the Board has heard about Yossellin's academic success and she is exactly the kind of young lady we should be welcoming in America. Yosselin thanked the Board for passing the resolution.

A motion was made by Vice Chair Hales, seconded by Commissioner Howard, that Resolution #2017-03 Asking Federal Authorities to Grant Yossellin Herrera Asylum in the United States, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty,
Commissioner Dasher and Commissioner Howard

COMMISSIONERS' REPORTS

Vice Chair Hales asked Debra Henzey to get the Yossellin Herrera resolution out tomorrow. She also spoke about the NCACC Legislative Goals Conference. One goal is raising the juvenile justice age from 16 to 18.

Chairman Crawford attended the Triangle J Council of Governments Mayors and Chairs meeting and they learned the RDU airport is planning a major expansion of the main terminal and they are going to have to replace the runway soon than earlier thought. The state only contributes \$500,000 a year to the operation of the airport. He believes the state could contribute more money. He also completed the Leadership Triangle course and he recommended other board members or staff to

take the course.

ADJOURNMENT

A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, January 23, 2017

8:45 AM

DSS Conference Room

Legislative Breakfast

CALL TO ORDER

After a short breakfast Chairman Crawford welcomed everyone in attendance and called the meeting to order at 9:01 AM.

Also present from the County were County Manager Renee Paschal, Assistant County Manager Dan LaMontagne, Deputy County Manager Vicki McConnell, Community Relations Director Debra Henzey, Sheriff Mike Roberson, County Attorney Jep Rose, Paralegal and Deputy Clerk Lisa Gentri and Clerk Lindsay Ray.

Representative Robert Reives was in attendance. Senator Valerie Foushee sent her apologies that she could not be present due to a death in the family.

Present from Siler City were Mayor John Grimes and Town Manager Bryan Thompson.

Present from Pittsboro were Mayor Cindy Perry and Town Manager Bryan Gruesbeck.

Present from Goldston were Mayor Tim Cunnup and Commissioner Steve Cunnup.

Present from Chatham County Schools were Superintendent Dr. Derrick Jordan and School Board Chair Gary Leonard.

Present from Central Carolina Community College was Provost Mark Hall.

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

17-2026

Discuss Legislative Goals

Attachments: [2017 Legislative Breakfast Agenda Items Final](#)
[Chatham County Schools 2017 Legislative Priorities](#)

County Manager Renee Paschal introduced the Legislative Goals. (Legislative Goals attached)

The County Manager spoke about broadband barriers. Ms. Paschal stated many of the county residents are not adequately served. They either don't have service or are under served. The County's hands are tied. The County is asking the legislators to support legislation that would allow local governments to provide service or at least have more opportunity for impact. The County asks for their support of state funding for broadband and some way to address the situation where providers have complete

control of areas that are served. Broadband impacts our quality of life, education, and economic development.

Assistant County Manager Dan LaMontagne spoke about the Jordan Lake Rules. Mr. LaMontagne stated Jordan Lake is the main water source for the Triangle area. It is also a prime recreational area. The recent Solar Bees were a failure and they have been removed without a replacement plan for the lake. The County thinks the General Assembly should immediately proceed with the implementation of some sort of the Jordan Lake Rules.

The County Manager spoke about sales tax county assignment. Sales tax assignment was an issue the County raised last year. State law doesn't prescribe how vendors assign sales tax or report sales tax by county. Many use just the five digit zip code and this unfairly impacts Chatham County. Several of the county zip codes are associated with Apex, Chapel Hill, etc. If they only use the five digit zip code, those sales tax dollars are reported to the other counties. In addition, three of the counties that surround Chatham have higher sales tax rates. If Chatham residents have goods delivered to their homes they are paying higher sales tax than what they should be. The County asks that the State address this by requiring vendors to use a more precise way to assign sales tax to counties. There are a couple of solutions. One is using the nine digit zip code. Another idea that has been tossed around by several entities including the Department of Revenue is a state wide database of addresses.

The County Manager spoke about the Special Assessment for Chatham Park. The County appreciates all of the legislators' efforts last year to get this legislation through. It almost passed. The County asks for their help again in getting the legislation passed.

Mr. LaMontagne spoke about the safety of coal ash removal. Mr. LaMontagne stated legislation related to coal ash clean up and disposal was passed in the 2017 Short Session. This affects Chatham County because it has the Cape Fear Coal Plant as well as a disposal area for 12 million tons of coal ash from other plants. However, House Bill 630, as ratified, did not address anything related to the protection of public health, air quality and protection of the workers involved in the process of removal and disposal. The County asks for legislation that would require air quality monitoring and ensure the health and protection of workers on the site.

The County Manager spoke about severing mineral rights after notification. The County Manager stated owning property with severed mineral rights can cause problems when property owners go to refinance or sell their property. Some of the mineral rights that have been severed have been dormant for years. The owners of those mineral rights have not properly recorded them or have not been paying taxes on those rights. There was statewide legislation in the 1980's that called for those rights to be extinguished if after ten years the mineral rights owner had not recorded those rights and been paying taxes on it. A 2015 Study on Compulsory Pooling and Dormant Mineral Rights raised concerns about the lack of notice or the adequacy of the notice that was giving to the mineral rights owners. They called for the legislation to be re-adopted with stronger notice requirements. The County asks for the legislators' support of that action. The County Manager believes this is important with the possibility of fracking in this area and how that could affect property owners that have severed mineral rights.

Community Relations Director Debra Henzey spoke about mental health services and MCO accountability. Ms. Henzey stated since the County Commissioners adopted this goal in the fall, some progress has been made. Chatham County is in a

unique position of having the biggest turnover of safety net health providers. There have been three different providers in five years. That starts to create a lot of turmoil and with each turnover you lose clients. The MCO system could use more oversight as far as ensuring that people in need are getting the services that they need. There are some hopeful signs here but it is a general accountability and transparency issue.

Mr. LaMontagne spoke about promoting CSX Railroad Easement cooperation. Chatham County has been working on a water line in the Moncure and Haywood area that goes under the CSX Railroad. CSX has failed to respond to the County numerous times. The County has reached out to them to get an easement to bore under the railroad. In that area, the County tax records show that CSX has a 100 foot right of way, the Railroad says they claim 200 feet. This brings up issues for adjoining property owners of the railroad. They are paying taxes on 50 feet they think they own that now CSX is saying it owns. The County is asking the legislators' help in getting CSX to agree to the 100 foot right of way as stated in our tax records.

Siler City Town Manager Bryan Thompson spoke about the state's economic tier system. Mr. Thompson stated the tier system is an apparatus that allows the distinction between economically distressed by county level. Tier 1 being the most economically distressed and Tier 3 being the least economically distressed. Chatham County is designated as Tier 3 but that doesn't really paint a fair picture of what is going on inside the interior walls of the county. Siler City particularly would clearly be painted as a high economically distressed community but because it is in Chatham County it is covered by the same blanket as the County and are not available for certain grants. For example, Siler City applied for over eight million dollars for an infrastructure project for the Chatham-Siler City Advanced Manufacturing site. Siler City received four million through the Golden Leaf Foundation and they are not eligible for the rest of the money due to the tier system. They are asking support to look at the tier system and reorganize it. Hopefully it will look at sub-county data so that the Siler Cities of North Carolina could actually get to the table and compete for these grant dollars and other considerations.

Mr. Thompson spoke about the water-sewer impact fee repayment. Mr. Thompson stated there is new case law that questions levied impact fees for infrastructure. Potentially the communities that have been imposing impact fees may have to pay those back. That represents a huge potential liability to those communities and potentially weakening the ability of those communities to gain the dollars necessary to grow economically. Pittsboro Town Manager Bryan Gruesbeck also spoke on the issue. Mr. Gruesbeck stated Pittsboro does have some local legislation that allows them to charge impact fees but they have held off on doing that for some of the smaller projects. They are fortunate that most of their development is developer supported so the developers pay for the cost of those impacts. On some of the smaller projects this may not be the case. They will lose their ability to maintain their resources which is the intent of the impact fee. Mr. Gruesbeck believes they would have to pass on those impacts to the existing rate payer.

Chatham County School Superintendent Dr. Derrick Jordan reviewed school-related legislative issues. (Chatham County Schools 2017 Legislative Priorities attached) Dr. Jordan stated one priority is to invest adequate resources in North Carolina Public Schools. They ask for an increase in technology funding and that the additional cuts in personnel not be considered. They also ask to restore the class size requirements that were in place prior to the most recent change. The new class size requirements would result in 30 additional teachers for Chatham County. It would adversely impact the arts offerings as some of those allotments would have to be used for core instruction. There is also a need for professional development dollars. Another priority is to increase compensation for all educators and school personnel. North

Carolina Principal pay is the lowest in the nation. They would like to move teachers closer to the national average for teacher pay.

Dr. Jordan stated another priority is calendar flexibility. Dr. Jordan thanked Representative Reives and Senator Foushee for introducing legislation to provide Chatham County with some flexibility on the calendar. It didn't make it to the floor but the schools appreciate them standing with them. An example of the complexity of the calendar laws is that schools return from winter break on January 3rd, they were out for the Martin Luther King, Jr. holiday, they had snow and ice days and they needed an early release day and a teacher work day. People want to know why they are out so many times back to back. The reality is the calendar law doesn't give the schools much flexibility in terms of turning over the semester. They have to begin by a certain date and end by a certain date. Flexibility similar to what charter schools have would be beneficial or even have the opportunity to mirror the community college schedule. This would give students an opportunity to complete exams before winter break. That would be welcomed by the teachers and the students.

Dr. Jordan stated school performance, grades and accountability is an additional priority. They would like fair accountability. An overwhelming number of F schools have 80% plus low socio economic student enrollment. The schools ask to revamp the formula so that growth would have a more prominent place. They believe minimally it should be a 50/50 proposition. 50% performance and 50% growth. He would like to see even more emphasis put on growth. They would like to remove the expectation that even schools designated as having met growth but earned a D are still seen as low performing. One final priority is accountability in school choice options. They would like to advocate for maintaining fair funding for public schools, including charter schools, preventing changes that would require local school districts to share money with charter schools for programs that charter schools don't offer. For example, there was a bill that was introduced that would require Chatham schools to share monies for child nutrition programs when some charter schools don't have those programs. They would like to advocate for a moratorium on the state expansion of private school vouchers. In doing that they hope there would be an increase in accountability for those private schools to ensure that if they are going to see state dollars there is some expectation that the needs of the students are being met.

The County Manager stated there are three additional goals in the packet that were submitted by the County's staff in Social Services and the Council on Aging.

Representative Reives asked for a point of clarification on broadband. He asked if it would be universal support of broadband. Everyone agreed. Ms. Henzey stated Randolph Telephone has really shown interest and has resources to expand but right now there are state legislative barriers. They can only inch out. It would help if counties could be in the position of leveraging public-private partnership. The County Manager stated the County cannot contract with a third party to provide broadband. The County can build the infrastructure and let the third party have it for free and that is the only way currently to address the issue. The maps that show there is full coverage are very misleading. If a couple of houses in a census tract are covered then they consider the tract covered. Commissioner Hales stated this is also a priority of the North Carolina Association of County Commissioners (NCACC). Moore County is going to be providing all their students with laptops and all the homework will be online. That is a huge disservice to those children that don't have internet access at home. Commissioner Howard asked if there is pushback at the state or county level. Commissioner Hales stated there is pushback from the providers.

Commissioner Hales stated at the NCACC legislative goals meeting she tried to float

an amendment about the economic development tiers. The amendment did not pass. She believes with the new governor this might be a good time to see if there is a way to address the tiers. Representative Reives stated this isn't so much a partisan issue as you can't figure out how to get it done and get everyone to agree with it. Mayor Grimes asked which committee would address this issue. Representative Reives believes it would be a local government committee in the House. Mayor Grimes asked if Representative Reives could let him know the right committee and the list of members on the committee.

Commissioner Howard asked if the manager and mayors associations give input on the tier issue. Ms. Henzey stated because there are more Tier 1 counties and there are cities in those counties that benefit from that designation it meets resistance. Commissioner Petty stated they are going to have to find a better way to frame it because it has come up and failed for five or six years. Representative Reives stated the more groups you can get to give input the better chance you have of getting something done. Mayor Perry stated they could bring this issue to the Triangle J Council of Governments.

Commissioner Petty stated the tier issue is similar to the sales tax issue. Chairman Crawford stated Orange County should pay back the sales tax going forward and probably from past years. Representative Reives stated he would agree with Orange County paying going forward. Commissioner Howard asked if there were county zipcodes outside of the county. The County Manager stated there is one Chatham County zipcode that goes outside the county and it is a small area. 65% of the County's building permits are in the Chapel Hill, Durham, Cary and Apex zipcodes. Close to 80% of the deliveries to residences are in those zipcodes. The County did a push a couple of years ago to educate the home builders, Briar Chapel in particular. The County did see a bump in the locally collected sales tax. Mayor Grimes stated getting industry and jobs in the county means more people shop locally.

Commissioner Hales asked what the Legislature's latest effort was for Jordan Lake. Mr. LaMontagne stated they were going to introduce mussels to the lake. Commissioner Hales asked if Representative Reives was aware of any legislation about Jordan Lake or Falls Lake. Representative Reives stated he hasn't seen anything yet. Commissioner Hales stated everyone that surrounds Jordan Lake is going to use the water. Falls Lake has some similar rules and they are on hold too. She asked for Representative Reives' support to help move the Jordan Lake Rules forward. Commissioner Hales stated the rollback of riparian buffers is scheduled to come up again. That is fundamental to water quality. Rolling it back to fifty feet or less is further degradation for everyone's drinking water.

Chairman Crawford asked what the duration of the current session will be. Representative Reives stated it could end anytime between July 1st and September 30th. Chairman Crawford told Representative Reives to let the boards know anytime they can be of service and help lobby for different issues. Representative Reives stated local boards often hear about issues from their associations before the legislators do. He asked the elected officials to let him know of those issues.

Dr. Jordan asked if he should tell school district constituents to engage with other members of the General Assembly, not just their representatives. Representative Reives stated during the special session in December he got 4,200 emails in a twenty-four hour period. He paid attention. He stated people should also talk to people from both parties.

Commissioner Petty asked Dr. Jordan to talk about meets, growth and performance and how that impacts the county. Dr. Jordan stated Virginia Cross is 90% free and

reduced lunch. The principal of that school under state statute, having been there more than two years, is required to be placed on an improvement plan. As the Superintendent he must make a recommendation on the principal's continued employment. That recommendation goes to the Board of Education and then it gets sent to the state and is filed. That causes the principal to wonder if they should stick it out even though they are meeting expected growth continuously. They know they could go to another county or another school in Chatham County. Teachers want assurance that they will not have their career interrupted as a result of these unfair designations. At least half of the schools designated as low performing met expected growth. To Dr. Jordan, expected growth is an indication that schools are doing minimally what is expected. The County Manager stated another impact is potential industry could see those school designations and that can be a factor in their decision to locate to the county. Commissioner Petty stated it sounds like there needs to be a dual ranking system. Dr. Jordan stated when you consider that the schools number of LEP students continues to rise, those students are being held to the same expectations as those students who were born in this country and have been able to receive english throughout their entire life. To think the schools have kids coming as second language learners the schools are supposed to somehow get them on the same level as their native english speaking peers.

Representative Reives asked Mr. LaMontagne to send him an email making his case for the CSX Railroad issue and he will get started on that right away.

Mr. LaMontagne stated the in most recent sessions the Legislature has tried to take local control away from local governments. He asked Representative Reives to keep that in mind. Representative Reives believe that is a intentional theme. He thinks the thought is the local governments are not capable of taking care of things and the state needs to step in. He disagrees with that and he will keep that in mind. He also stated the special assessment for Chatham Park hit a roadblock once it got to the Senate. They are going to try to let the Senate get out everything they need to get out and then get it back down to the House.

Chairman Crawford thanked everyone for their attendance.

ADJOURNMENT

The meeting adjourned at 10:15 AM.



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, January 23, 2017

11:00 AM

DSS Conference Room

Board of Commissioners Retreat

CALL TO ORDER

Chairman Crawford welcomed those in attendance and called the meeting to order at 11:00 AM.

Present: 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

16-1988

Commissioner Goals

Attachments: [Final jan 6 BOC Goals Survey 2017 Corrected final jan 19 2017](#)
[2018 BOC VISION GOALS](#)

Community Relations Director Debra Henzey gave a presentation on the 2017 Board of Commissioner Goals Feedback. (Presentation attached)

Budget Manager Lisa West showed what goals and objectives could look like under the Comprehensive Plan next year.

The Board discussed the proposed changes to the goals.

The Board approved the 2018 Board of Commissioner Goals and Objectives. (Goals attached)

A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve the 2017 Goals and Objectives. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

16-1989

Manager/Board Roles and Expectations

Attachments: [roles & expectations worksheet 2017](#)
[Roles Expectations 2018](#)

Ms. Henzey reviewed the Board's feedback on 2017 Board of Commissioners Roles and Expectations. (Roles and Expectations Feedback attached).

The Board discussed the suggested changes and additions.

The Board agreed on the amended roles and expectations. (Attached)

16-1990

Commissioner Discussion

The County Manager stated the following expenses can be covered from revenue:

- The Schools original request*
- A pay increase for county employees*
- Health insurance increase*
- Inflationary increase for County Operations*

The County Manager stated the following expenses cannot be covered from revenue:

- Siler City's Wastewater request*
- Siler City's pool cover request*
- The schools request for an additional supplement*
- K-14 program*
- The 3.3 million in requests from the heads up document. Some of the position requests may be able to be covered through increased fees or increased revenue through fees.*

The County Manager would like the Board to consider fee increases as an option to pay for some additional position requests.

The County Manager stated the Siler City wastewater request could be funded through fund balance. The pool cover could also come from fund balance as it is a one time request.

The Board discussed the K-14 program and determined there is not enough information yet to fund such a program.

The Board agreed the Siler City wastewater request, the School's request for an additional supplement, and requests from the Planning and Sheriff's departments are all priorities.

Commissioner Petty asked staff to find out on what is happening with Goldston's water.

The Board agreed to keep tax rate the same, enhanced revenue neutral.

The Board agreed that staff should look into increasing some fees to fund additional positions.

ADJOURNMENT

A motion was made by Commissioner Petty, seconded by Commissioner Dasher, that the meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard



Chatham County, NC

Text File

File Number: 17-1994

Agenda Date: 2/20/2017

Version: 2

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$12,681 Public Health Preparedness Funds for Zika Education and response.

Action Requested: Vote on a request to accept \$12,681 Public Health Preparedness Funds for Zika Education and response.

Introduction & Background: In FY 2016 NCPHP&R allowed the use of funds originally provided for Ebola response to be shifted to Zika response. Funds that were not used in FY 16 were carried over to FY 17 and additional Zika funding was provided by NCPHP&R from the CDC.

Discussion & Analysis: Zika funding enables the health department to be proactive in education and response planning for Zika.

Budgetary Impact: No Local Funding Requested

Recommendation: Vote on a request to accept \$12,681 Public Health Preparedness Funds for Zika Education and response.

Division of Public Health

Agreement Addendum

FY 16-17

Page 1

Chatham County Public Health Department
Local Health Department Legal Name

613 Ebola Preparedness and Response
Activity Number and Description

07/01/2016 – 05/31/2017

Service Period

08/01/2016 – 06/30/2017

Payment Period

☐ Original Agreement Addendum

☒ Agreement Addendum Revision # 2 (Please do not put the Budgetary Estimate revision # here.)

Epidemiology/PH Preparedness & Response
DPH Section/Branch Name

Wayne Mixon, 919-546-1831
Wayne.mixon@dhhs.nc.gov

DPH Program Contact

(name, telephone number with area code, and email)

DPH Program Signature

Date

(only required for a negotiable agreement addendum)

I. **Background:**

No change.

II. **Purpose:**

This Agreement Addendum Revision #2 provides additional funding enabling the Local Health Department to document progress in Zika preparedness by carrying out the task as described below.

III. **Scope of Work and Deliverables:**

As of January 1, 2017, this Agreement Addendum Revision # 2 adds Paragraph 5 as follows:

5. Complete the Zika Preparedness Checklist provided by PHP&R. Completing the capabilities and tasks as documented in this Checklist assures a robust and thorough Zika response program.

IV. **Performance Measures/Reporting Requirements:**

As of January 1, 2017, this Agreement Addendum Revision #2 adds Paragraph 6 as follows:

6. Provide a completed Zika Planning Checklist to the Sub-Recipient Grants Monitor by June 1, 2017

V. **Performance Monitoring and Quality Assurance:**

No change.

VI. **Funding Guidelines or Restrictions:**

No change.


Health Director Signature

(use blue ink)

Date

12-19-16

Local Health Department to complete:
(If follow up information is needed by DPH)

LHD program contact name: Anne Lowry
Phone number with area code: 919-545-8310
Email address: anne.lowry@chathamnc.org

Signature on this page signifies you have read and accepted all pages of this document.

December 2016

FY17 Activity: 613 Ebola Preparedness and Response

Supplement 4

Supplement reason: ☒ In AA+BE or AA+BE Rev -OR- ☐ -

CFDA #: 93.074 Federal awd date: 3/30/15 Is award R&D? no FAIN: U90Tp000538 Total amount of fed awd: \$ 3829810

CFDA name:	Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Fed award project description: TP12-1201 HPP AND PHEP COOPERATIVE AGREEMENTS	
		Fed awarding agency: DHHS, Centers for Disease Control and Prevention	Federal award indirect cost rate: n/a %

Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity	Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity
Alamance	965194483	5000	11100	Jackson	019728518	0	6100
Albemarle	130537822	1580	12680	Johnston	097599104	2319	8419
Alexander	030495105	0	6100	Jones	095116935	4549	10649
Anson	847163029	10732	16832	Lee	067439703	6077	12177
Appalachian	780131541	5228	11328	Lenoir	042789748	0	6100
Beaufort	091567776	5000	6100	Lincoln	086869336	0	8322
Bladen	084171628	5163	11263	Macon	070626825	0	6100
Brunswick	091571349	0	21100	Madison	831052873	0	6100
Buncombe	879203560	0	11100	MTW	087204173	0	6100
Burke	883321205	10397	16496	Mecklenburg	074498353	10000	21100
Cabarrus	143408289	1938	8038	Montgomery	025384603	0	1110
Caldwell	948113402	9812	15911	Moore	050988146	1825	7925
Carteret	058735804	15000	21000	Nash	050425677	0	11100
Caswell	077846053	0	6102	New Hanover	040029563	8683	19783
Catawba	083677138	0	6102	Northampton	097594477	1103	7203
Chatham	131356607	13581	19681	Onslow	172663270	0	11100
Cherokee	130705072	15000	21100	Orange	139209659	18389	24488
Clay	145058231	0	6100	Pamlico	097600456	7887	13987
Cleveland	879924850	0	6100	Pender	100955413	0	6100
Columbus	040040016	0	6100	Person	091563718	648	6748
Craven	091564294	0	6100	Pitt	080889694	5966	17066
Cumberland	123914376	2277	13377	Randolph	027873132	0	6100
Dare	082358631	0	6100	Richmond	070621339	0	1100
Davidson	077839744	15000	21100	Robeson	082367871	0	6100
Davie	076526651	0	6100	Rockingham	077847143	0	6100
Duplin	095124798	0	6100	Rowan	074494014	11355	17455
Durham	088564075	6687	12787	RPM	782359004	0	6100
Edgecombe	093125375	5474	16574	Sampson	825573975	0	6100
Forsyth	105316439	8278	19378	Scotland	091564146	3429	9529
Franklin	084168632	0	1100	Stanly	131060829	0	1428
Gaston	071062186	0	5944	Stokes	085442705	7812	13912
Graham	020952383	4271	10371	Surry	077821858	0	1100
Granville-Vance	063347626	0	6100	Swain	146437553	0	6100
Greene	091564591	15000	21000	Toe River	113345201	0	6100
Gulford	071563613	5246	16346	Transylvania	030494215	0	11100
Halifax	014305957	10759	16859	Union	079051637	0	1100
Harnett	091565986	3560	9660	Wake	019625961	24036	35136
Haywood	070620232	2021	13121	Warren	030239953	0	6100
Henderson	085021470	909	2009	Wayne	040036170	0	6100
Hertford	627320971	0	1100	Wilkes	067439950	0	6314
Hoke	091563643	1123	7223	Wilson	075585695	14011	20111
Hyde	832526243	9130	15230	Yadkin	089910624	0	1100
Iredell	074504507	0	1100				

DPH-Aid-To-Counties

For Fiscal Year: 16/17

Budgetary Estimate Number : 3

Activity 613	AA	1264 2680 MB	1264 2680 MB	Proposed Total	New Total
Service Period		08/01-05/31	07/01-05/31		
Payment Period		09/01-06/30	08/01-06/30		
01 Alamance	* 2	0	5,000	5,000	11,100
D1 Albemarle	* 2	0	1,580	1,580	12,680
02 Alexander		0	0	0	6,100
04 Anson	* 2	0	10,732	10,732	16,832
D2 Appalachian	* 2	0	5,228	5,228	11,328
07 Beaufort	* 2	0	5,000	5,000	6,100
09 Bladen	* 2	0	5,163	5,163	11,263
10 Brunswick		0	0	0	21,100
11 Buncombe		0	0	0	11,100
12 Burke	* 2	0	10,397	10,397	16,497
13 Cabarrus	* 2	0	1,938	1,938	8,038
14 Caldwell	* 2	0	9,812	9,812	15,912
16 Carteret	* 2	0	15,000	15,000	21,100
17 Caswell		0	0	0	6,100
18 Catawba		0	0	0	6,100
19 Chatham	* 2	0	13,581	13,581	19,681
20 Cherokee	* 2	0	15,000	15,000	21,100
22 Clay		0	0	0	6,100
23 Cleveland		0	0	0	6,100
24 Columbus		0	0	0	6,100
25 Craven		0	0	0	6,100
26 Cumberland	* 2	0	2,277	2,277	13,377
28 Dare		0	0	0	6,100
29 Davidson	* 2	0	15,000	15,000	21,100
30 Davie		0	0	0	6,100
31 Duplin		0	0	0	6,100
32 Durham	* 2	0	6,687	6,687	12,787
33 Edgecombe	* 2	0	5,474	5,474	16,574
34 Forsyth	* 2	0	8,278	8,278	19,378
35 Franklin		0	0	0	1,100
36 Gaston		0	0	0	5,944
38 Graham	* 2	0	4,271	4,271	10,371
D3 Gran-Vance		0	0	0	6,100
40 Greene	* 2	0	15,000	15,000	21,100
41 Guilford	* 2	0	5,246	5,246	16,346
42 Halifax	* 2	0	10,759	10,759	16,859
43 Harnett	* 2	0	3,560	3,560	9,660
44 Haywood	* 2	0	2,021	2,021	13,121
45 Henderson	* 2	0	909	909	2,009
46 Hertford		0	0	0	1,100
47 Hoke	* 2	0	1,123	1,123	7,223
48 Hyde	* 2	0	9,130	9,130	15,230
49 Iredell		0	0	0	1,100
50 Jackson		0	0	0	6,100
51 Johnston	* 2	0	2,319	2,319	8,419

New Total 19,681
 FY17 Budgeted 7,000
 Additional Funds \$12,681

52 Jones	" 2	0	4,549	4,549	10,649
63 Lee	" 2	0	8,077	6,077	12,177
54 Lenoir		0	0	0	6,100
55 Lincoln		0	0	0	8,322
56 Macon		0	0	0	6,100
57 Madison		0	0	0	6,100
D4 M-T-W		0	0	0	6,100
60 Mecklenburg	" 2	0	10,000	10,000	21,100
62 Montgomery		0	0	0	1,100
63 Moore	" 2	0	1,825	1,825	7,925
64 Nash		0	0	0	11,100
65 New Hanover	" 2	0	8,683	8,683	19,783
66 Northampton	" 2	0	1,103	1,103	7,203
67 Onslow		0	0	0	11,100
68 Orange	" 2	0	18,389	18,389	24,489
69 Pamlico	" 2	0	7,887	7,887	13,987
71 Pender		0	0	0	6,100
73 Person	" 2	0	648	648	6,748
74 Pitt	" 2	0	5,966	5,966	17,066
76 Randolph		0	0	0	6,100
77 Richmond		0	0	0	1,100
78 Robeson		0	0	0	6,100
79 Rockingham		0	0	0	6,100
80 Rowan	" 2	0	11,355	11,355	17,455
D5 R-P-M		0	0	0	6,100
82 Sampson		0	0	0	6,100
83 Scotland	" 2	0	3,429	3,429	9,529
84 Stanly		0	0	0	1,100
85 Stokes	" 2	0	7,812	7,812	13,912
86 Surry		0	0	0	1,100
87 Swain		0	0	0	6,100
D6 Toe River		0	0	0	6,100
88 Transylvania		0	0	0	11,100
90 Union		0	0	0	1,100
92 Wake	" 2	0	24,036	24,036	35,136
93 Warren		0	0	0	6,100
96 Wayne		0	0	0	6,100
97 Wilkes		0	0	0	6,100
98 Wilson	" 2	0	14,011	14,011	20,111
99 Yadkin		0	0	0	1,100
Totals		0	318,255	318,255	888,821

Sign and Date - DPH Program Administrator <i>[Signature]</i> 12-7-16	Sign and Date - DPH Section Chief <i>[Signature]</i> 12/07/16
Sign and Date - DPH Contracts Office <i>[Signature]</i> 12-7-16	Sign and Date - DPH Budget Officer <i>[Signature]</i> 12/7/16



Chatham County, NC

Text File

File Number: 17-1995

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$834 Family Planning Funds

Action Requested: Vote on a request to accept \$834 Family Planning Funds

Introduction & Background: This Agreement Addendum Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to this Local Health Department to assist with the purchase of contraceptives and medical supplies in the Family Planning Clinic.

Discussion & Analysis: These funds are for providing contraceptive services, pregnancy testing and counseling, achieving pregnancy, basic infertility services, pre-conception health, sexually transmitted disease (STD) services and related preventive health services (e.g., screening for breast and cervical cancer). The purchasing of contraceptives and medical supplies are required in order to provide obligatory family planning clinical services.

Budgetary Impact: No Local Funding Required

Recommendation: Vote on a request to accept \$834 Family Planning Funds.

Division of Public Health

Agreement Addendum

FY 16-17

Page 1 of 2

Chatham County Public Health
Department

Local Health Department Legal Name

151 Family Planning

Activity Number and Description

06/01/2016 – 05/31/2017

Service Period

07/01/2016 – 06/30/2017

Payment Period

Women's and Children's Health/

Women's Health Branch

DPH Section/Branch Name

Joseph Scott, 919-707-5696

Joseph.Scott@dhhs.nc.gov

DPH Program Contact

(name, telephone number with area code, and email)

DPH Program Signature Date

(only required for a negotiable agreement addendum)

☐ Original Agreement Addendum

☒ Agreement Addendum Revision # 1 (Please do not put the Budgetary Estimate revision # here.)

I. **Background:**

No change.

II. **Purpose:**

This Agreement Addendum Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to this Local Health Department to assist with the purchase of contraceptives and medical supplies in the Family Planning Clinic.

III. **Scope of Work and Deliverables:**

As of December 1, 2016, this Agreement Addendum Revision #1 *replaces Paragraph E.1.c. in its entirety with the following:*

- c. The Local Health Department shall assure services provided within their family planning clinic operate within written clinical protocols that are in accordance with "Providing Quality Family Planning Services: Recommendations of CDC and the U.S. Office of Population Affairs" (QFP) and are signed annually by the physician responsible for the family planning clinic. These services include: contraceptive services, pregnancy testing and counseling, achieving pregnancy, basic infertility services, preconception health, sexually transmitted disease (STD) services and related preventive health services (e.g., screening for breast and cervical cancer) in accordance with recommendations for women issued by the Institute of Medicine (IOM) and adopted by the federal Department of Health and Human Services (DHHS) (Providing Quality Family Planning Services, page 5, figure 1). The purchasing of contraceptives and medical supplies are required in order to provide obligatory family planning clinical services.

Health Director Signature

(use blue ink)

Date

Local Health Department to complete:
(If follow-up information is needed by DPH)

LHD program contact name: _____
Phone number with area code: _____
Email address: _____

Signature on this page signifies you have read and accepted all pages of this document.

Revised July 2015

As of December 1, 2016, this Agreement Addendum Revision #1 adds Subparagraph 13 to Paragraph E as follows:

13. VOLUNTARY PARTICIPATION

- a. The Local Health Department must provide Family Planning services solely on a voluntary basis (Sections 1001 and 1007, PHS Act; 42 CFR 59.5 (a)(2)).
- b. The Local Health Department must provide Family Planning services without subjecting individuals to any coercion to accept services, or to employ or not to employ any particular methods of family planning (42 CFR 59.5 (a)(2)).

As of December 1, 2016, this Agreement Addendum Revision #1 adds Subparagraph 14 to Paragraph E as follows:

14. SUBCONTRACTING OF SERVICES

- a. If a Local Health Department wishes to subcontract any of its responsibilities or services, a written agreement that is consistent with Title X Program Requirements and approved by the Women's Health Branch must be maintained by the Local Health Department (45 CFR parts 74 and 92).
- b. If a Local Health Department subcontracts any Title X Family Planning Services to another entity, a copy of the executed contract must be submitted to the Women's Health Branch 30 days from the date of the contract's execution.

IV. Performance Measures/Reporting Requirements:

No change.

V. Performance Monitoring and Quality Assurance:

No change.

VI. Funding Guidelines or Restrictions: (if applicable)

No change.

Activity 151	AA	13A1 5151 T2	13A1 5735 00	13A1 5735 AP	13A1 5735 AP	13A1 5735 AP	13A1 592A FP	13A1 592B FP	13A1 6017 FR	Proposed Total	New Total
Service Period		06/01-05/31	06/01-05/31	02/01-05/31	10/01-05/31	06/01-05/31	06/01-06/30	07/01-05/31	06/01-05/31		
Payment Period		07/01-06/30	07/01-06/30	03/01-06/30	11/01-06/30	07/01-06/30	07/01-09/30	08/01-06/30	07/01-06/30		
01 Alamance	* 1	0	0	0	983	0	0	0	0	983	126,242
D1 Albemarle	* 1	0	0	0	3,391	0	0	0	0	3,391	380,150
02 Alexander	* 1	0	0	0	1,022	0	0	0	0	1,022	72,501
04 Anson	* 1	0	0	0	3,416	0	0	0	0	3,416	83,295
D2 Appalachian	* 1	0	0	0	1,706	0	0	0	0	1,706	170,442
07 Beaufort	* 1	0	0	0	4,268	0	0	0	0	4,268	114,282
09 Bladen	* 1	0	0	0	761	0	0	0	0	761	91,724
10 Brunswick	* 1	0	0	0	1,389	0	0	0	0	1,389	112,859
11 Buncombe	* 1	0	0	0	7,481	0	0	0	0	7,481	220,269
12 Burke	* 1	0	0	0	2,607	0	0	0	0	2,607	110,839
13 Cabarrus	* 1	0	0	0	792	0	0	0	0	792	107,421
14 Caldwell	* 1	0	0	0	1,607	0	0	0	0	1,607	135,214
16 Carteret		0	0	0	0	0	0	0	0	0	120,359
17 Caswell	* 1	0	0	0	1,680	0	0	0	0	1,680	65,450
18 Catawba	* 1	0	0	0	334	0	0	0	0	334	94,154
19 Chatham	* 1	0	0	0	834	0	0	0	0	834	74,273
20 Cherokee	* 1	0	0	0	2,799	0	0	0	0	2,799	58,329
22 Clay	* 1	0	0	0	806	0	0	0	0	806	37,743
23 Cleveland	* 1	0	0	0	4,680	0	0	0	0	4,680	115,044
24 Columbus	* 1	0	0	0	526	0	0	0	0	526	81,622
25 Craven	* 1	0	0	0	6,294	0	0	0	0	6,294	207,949
26 Cumberland	* 1	0	0	0	9,236	0	0	0	0	9,236	404,166
28 Dare	* 1	0	0	0	513	0	0	0	0	513	38,560
29 Davidson	* 1	0	0	0	1,848	0	0	0	0	1,848	162,344
30 Davie	* 1	0	0	0	1,551	0	0	0	0	1,551	62,335
31 Duplin	* 1	0	0	0	1,203	0	0	0	0	1,203	107,736
32 Durham	* 1	0	0	0	2,235	0	0	0	0	2,235	199,400
33 Edgecombe	* 1	0	0	0	2,728	0	0	0	0	2,728	213,715
34 Forsyth	* 1	0	0	0	5,695	0	0	0	0	5,695	188,051
35 Franklin	* 1	0	0	0	743	0	0	0	0	743	64,795
36 Gaston	* 1	0	0	0	1,226	0	0	0	0	1,226	167,134
38 Graham	* 1	0	0	0	306	0	0	0	0	306	37,587
D3 Gran-Vance	* 1	0	0	0	1,556	0	0	0	0	1,556	157,675
40 Greene	* 1	0	0	0	1,169	0	0	0	0	1,169	82,358
41 Guilford	* 1	0	0	0	4,763	0	0	0	0	4,763	461,975
42 Halifax	* 1	0	0	0	6,954	0	0	0	0	6,954	216,447
43 Harnett	* 1	0	0	0	873	0	0	0	0	873	102,703
44 Haywood	* 1	0	0	0	3,819	0	0	0	0	3,819	107,358
45 Henderson	* 1	0	0	0	1,287	0	0	0	0	1,287	77,802
46 Hertford	* 1	0	0	0	1,951	0	0	0	0	1,951	118,658
47 Hoke	* 1	0	0	0	1,189	0	0	0	0	1,189	83,073
48 Hyde	* 1	0	0	0	1,200	0	0	0	0	1,200	45,928
49 Iredell	* 1	0	0	0	1,730	0	0	0	0	1,730	143,177
50 Jackson	* 1	0	0	0	3,821	0	0	0	0	3,821	152,710
51 Johnston	* 1	0	0	0	836	0	0	0	0	836	105,955
52 Jones	* 1	0	0	0	1,334	0	0	0	0	1,334	50,678
53 Lee	* 1	0	0	0	3,477	0	0	0	0	3,477	86,813
54 Lenoir	* 1	0	0	0	5,954	0	0	0	0	5,954	175,521
55 Lincoln	* 1	0	0	0	166	0	0	0	0	166	39,929
56 Macon	* 1	0	0	0	547	0	0	0	0	547	54,715
57 Madison	* 1	0	0	0	943	0	0	0	0	943	65,499
D4 M-T-W	* 1	0	0	0	7,374	0	0	0	0	7,374	234,800
60 Mecklenburg	* 1	0	0	0	21,328	0	0	0	0	21,328	781,753
62 Montgomery	* 1	0	0	0	226	0	0	0	0	226	54,473
63 Moore	* 1	0	0	0	5,620	0	0	0	0	5,620	147,517



Chatham County, NC

Text File

File Number: 17-2027

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$963 Maternal Health Funds

Action Requested: Vote on a request to accept \$963 Maternal Health Funds

Introduction & Background: This Agreement Addendum Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to the Local Health Department to assist with the purchase of medical supplies, educational materials, and staff development and training.

Discussion & Analysis: The Local Health Department shall purchase with the one-time additional funds, additional medical supplies for the maternity clinic, educational materials for prenatal education for individuals and group formats, and/or expenses for additional staff to participate in staff development and training events.

Budgetary Impact: No Local Funding Requested

Recommendation: Vote on a request to accept \$963 Maternal Health Funds

**Division of Public Health
Agreement Addendum
FY 16-17**

Page 1 of 1

Chatham County Public Health Department

Local Health Department Legal Name

101 Maternal Health

Activity Number and Description

06/01/2016 – 05/31/2017

Service Period

07/01/2016 – 06/30/2017

Payment Period

Women's and Children's Health/

Women's Health Branch

DPH Section/Branch Name

Phyllis C. Johnson, (919) 707-5715

Phyllis.C.Johnson@dhhs.nc.gov

DPH Program Contact

(name, telephone number with area code, and email)

DPH Program Signature

Date

(only required for a negotiable agreement addendum)

- ☐ **Original Agreement Addendum**
☒ **Agreement Addendum Revision #** 1 (Please do not put the Budgetary Estimate revision # here.)

I. Background: No change.

II. Purpose:
This Agreement Addendum Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to the Local Health Department to assist with the purchase of medical supplies, educational materials, and staff development and training.

III. Scope of Work and Deliverables:

As of January, 1, 2017, this Agreement Addendum Revision #1 adds Paragraph H as follows:

H. The Local Health Department shall purchase with the one-time additional funds, additional medical supplies for the maternity clinic, educational materials for prenatal education for individuals and group formats, and/or expenses for additional staff to participate in staff development and training events.

IV. Performance Measures/Reporting Requirements: No change.

V. Performance Monitoring and Quality Assurance: No change.

VI. Funding Guidelines or Restrictions: No change.

Health Director Signature

(use blue ink)

Date

Local Health Department to complete:
(If follow-up information is needed by DPH)

LHD program contact name:

Phone number with area code:

Email address:

Signature on this page signifies you have read and accepted all pages of this document.

Revised July 2015

Activity 101	AA	13A1 5740 00	13A1 5740 AP	13A1 5740 AP	13A1 5740 AP	Proposed Total	New Total
Service Period		06/01-05/31	10/01-05/31	02/01-05/31	06/01-05/31		
Payment Period		07/01-06/30	11/01-06/30	03/01-06/30	07/01-06/30		
01 Alamance	* 1	0	2,668	0	0	2,668	64,857
D1 Albemarle	* 1	0	7,489	0	0	7,489	64,226
02 Alexander	* 1	0	1,032	0	0	1,032	25,079
04 Anson	* 1	0	5,891	0	0	5,891	41,363
D2 Appalachian	* 1	0	1,155	0	0	1,155	28,065
07 Beaufort	* 1	0	5,713	0	0	5,713	38,818
09 Bladen	* 1	0	1,385	0	0	1,385	33,671
10 Brunswick	* 1	0	1,682	0	0	1,682	40,895
11 Buncombe		0	0	0	0	0	0
12 Burke	* 1	0	5,729	0	0	5,729	39,046
13 Cabarrus	* 1	0	8,845	0	0	8,845	83,634
14 Caldwell	* 1	0	1,193	0	0	1,193	28,995
16 Carteret	* 1	0	1,640	0	0	1,640	39,869
17 Caswell	* 1	0	1,048	0	0	1,048	14,995
18 Catawba	* 1	0	2,414	0	0	2,414	34,538
19 Chatham	* 1	0	963	0	0	963	23,414
20 Cherokee	* 1	0	409	0	0	409	5,858
22 Clay	* 1	0	158	0	0	158	2,263
23 Cleveland	* 1	0	798	0	0	798	19,403
24 Columbus	* 1	0	9,529	0	0	9,529	93,421
25 Craven	* 1	0	8,776	0	0	8,776	82,647
26 Cumberland	* 1	0	16,902	0	0	16,902	198,910
28 Dare	* 1	0	1,023	0	0	1,023	14,638
29 Davidson	* 1	0	11,152	0	0	11,152	116,643
30 Davie	* 1	0	1,807	0	0	1,807	43,919
31 Duplin	* 1	0	2,288	0	0	2,288	55,618
32 Durham	* 1	0	6,401	0	0	6,401	155,596
33 Edgecombe	* 1	0	2,795	0	0	2,795	67,949
34 Forsyth	* 1	0	4,494	0	0	4,494	109,242
35 Franklin	* 1	0	1,646	0	0	1,646	23,553
36 Gaston	* 1	0	12,469	0	0	12,469	135,478
38 Graham	* 1	0	315	0	0	315	7,656
D3 Gran-Vance	* 1	0	4,624	0	0	4,624	112,395
40 Greene	* 1	0	592	0	0	592	14,385
41 Guilford	* 1	0	8,849	0	0	8,849	215,093
42 Halifax	* 1	0	5,323	0	0	5,323	33,234
43 Harnett	* 1	0	428	0	0	428	10,403
44 Haywood	* 1	0	341	0	0	341	4,880
45 Henderson	* 1	0	7,456	0	0	7,456	63,763
46 Hertford		0	0	0	0	0	0
47 Hoke	* 1	0	6,304	0	0	6,304	47,274
48 Hyde	* 1	0	917	0	0	917	13,116
49 Iredell	* 1	0	1,621	0	0	1,621	39,399
50 Jackson		0	0	0	0	0	0

51 Johnston	*	1	0	3,423	0	0	3,423	83,194
52 Jones	*	1	0	944	0	0	944	13,502
53 Lee	*	1	0	1,199	0	0	1,199	29,153
54 Lenoir	*	1	0	1,067	0	0	1,067	15,271
55 Lincoln	*	1	0	2,465	0	0	2,465	35,264
56 Macon	*	1	0	2,718	0	0	2,718	38,883
57 Madison	*	1	0	1,111	0	0	1,111	27,013
D4 M-T-W	*	1	0	3,290	0	0	3,290	39,133
60 Mecklenburg			0	0	0	0	0	0
62 Montgomery	*	1	0	6,632	0	0	6,632	51,971
63 Moore	*	1	0	555	0	0	555	13,501
64 Nash	*	1	0	107	0	0	107	2,610
65 New Hanover	*	1	0	4,626	0	0	4,626	112,437
66 Northampton	*	1	0	1,199	0	0	1,199	17,152
67 Onslow	*	1	0	1,299	0	0	1,299	31,566
68 Orange	*	1	0	1,744	0	0	1,744	24,955
69 Pamlico	*	1	0	458	0	0	458	6,549
71 Pender	*	1	0	900	0	0	900	21,878
73 Person	*	1	0	484	0	0	484	11,755
74 Pitt	*	1	0	11,565	0	0	11,565	122,548
76 Randolph			0	0	0	0	0	0
77 Richmond	*	1	0	2,341	0	0	2,341	56,896
78 Robeson	*	1	0	10,788	0	0	10,788	111,434
79 Rockingham	*	1	0	433	0	0	433	10,525
80 Rowan	*	1	0	1,392	0	0	1,392	33,831
D5 R-P-M	*	1	0	5,891	0	0	5,891	41,368
82 Sampson	*	1	0	3,159	0	0	3,159	76,797
83 Scotland	*	1	0	5,374	0	0	5,374	33,962
84 Stanly	*	1	0	1,779	0	0	1,779	43,251
85 Stokes			0	0	0	0	0	0
86 Surry	*	1	0	6,154	0	0	6,154	45,125
87 Swain	*	1	0	390	0	0	390	5,574
D6 Toe River	*	1	0	3,069	0	0	3,069	52,955
88 Transylvania			0	0	0	0	0	0
90 Union	*	1	0	2,769	0	0	2,769	39,616
92 Wake	*	1	0	5,543	0	0	5,543	111,571
93 Warren	*	1	0	999	0	0	999	14,300
96 Wayne	*	1	0	5,167	0	0	5,167	125,602
97 Wilkes	*	1	0	746	0	0	746	10,678
98 Wilson	*	1	0	3,519	0	0	3,519	85,542
99 Yadkin	*	1	0	1,952	0	0	1,952	27,936
Totals			0	273,515	0	0	273,515	3,913,499

Sign and Date - DPH Program Administrator <i>Paula Ann Smith</i> 11/4/16	Sign and Date - DPH Section Chief <i>Peter Andrus</i> 11/8/16
Sign and Date - DPH Contracts Office <i>Charmaine Miller</i> 11-29-16	Sign and Date - DPH Budget Officer <i>Camela Gadd</i> 11/30/16

bapman 11-29-16



Chatham County, NC

Text File

File Number: 17-2031

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$18,000 grant funds from the Association of Food and Drug Officials (AFDO).

Action Requested: Vote on a request to accept \$18,000 grant funds from the Association of Food and Drug Officials (AFDO).

Introduction & Background: As part of being enrolled in the FDA Voluntary National Retail Food Program Standards, Chatham County Environmental Health was able to apply and receive AFDO funding to support work being conducted in our Retail Food Program.

Discussion & Analysis: The funds will be utilized to conduct the Risk Factor Survey as part of the Retail Standards Grant Program funded by the United States Food and Drug Administration (FDA).

The grantee must complete the full scope of work and all tasks outlined in the approved grant application by September 30, 2017 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.

Budgetary Impact: No Local Funding Requested.

Recommendation: Vote on a request to accept \$18,000 grant funds from the Association of Food and Drug Officials (AFDO).

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



January 9, 2017

Grant Number: G-MP-1611-04424

Project Title: Risk Factor Survey

Award Value: \$18,000.00

Project Period: February 1, 2017 to September 30, 2017

Anne Lowry
Environmental Health Director
Chatham County Public Health Department
PO Box 130
80 East Street
Pittsboro, North Carolina 27312

Dear Anne Lowry:

We have approved your application for Risk Factor Survey as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Chatham County Public Health Department to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by September 30, 2017 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after September 30, 2017. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfrps.

The amount of \$18,000.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These


inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Joe Corby
Executive Director
Association of Food and Drug Officials
2550 Kingston Road
Suite 311
York, PA 17402

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Daniel Lukash (daniel.lukash@fda.hhs.gov)
Catherine Hosman (catherine.hosman@fda.hhs.gov)



Chatham County, NC

Text File

File Number: 17-2032

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$2,500 grant funds from the Association of Food and Drug Officials.

Action Requested: Vote on a request to accept \$2,500 grant funds from the Association of Food and Drug Officials.

Introduction & Background: As part of being enrolled in the FDA Voluntary National Retail Food Program Standards, Chatham County Environmental Health was able to apply and receive an AFDO grant.

Discussion & Analysis: The funds will be utilized for completion of updated self-assessment of all 9 standards as part of the Retail Standards Grant Program funded by the United States Food and Drug Administration (FDA).

Budgetary Impact: No Local Funding

Recommendation: Vote on a request to accept \$2,500 grant funds from the Association of Food and Drug Officials (AFDO)

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



January 9, 2017

Grant Number: G-T-1611-04443

Project Title: FDA Retail Food Program Standards Self Assessment and Verification Workshop

Award Value: \$1,700.00

Project Period: March 7, 2017 to March 9, 2017

Anne Lowry
Environmental Health Director
Chatham County Public Health Department
PO Box 130
80 East Street
Pittsboro, North Carolina 27312

Dear Anne Lowry:

We have approved your application for FDA Retail Food Program Standards Self Assessment and Verification Workshop as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Chatham County Public Health Department to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by March 9, 2017 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
- Per United States Department of Health and Human Services Grants Policy, expenses for food or beverage are generally not allowed unless it is part of a per diem allowance provided in conjunction with allowable travel.
- A Final Project Report must be submitted through the online grants portal no more than 45 days after March 9, 2017. As part of the final report, the grantee must provide a full accounting of all expenditures made with funds from this grant award, accompanied by the documentation specified in the reporting section of the grant guidance.
- As a reminder, recipients of funding through this program are required to assure that project activities achieve greater conformance with the FDA Voluntary National Retail Food Retail Program Standards, available at: http://afdo.org/fda_vnrfmps.

The amount of \$1,700.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These

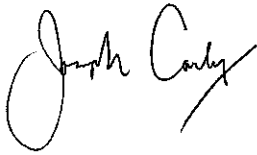
inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

Please note, the Catalog of Federal Domestic Assistance (CFDA) number for this United States Food and Drug Administration grant, awarded to the Association of Food and Drug Officials (AFDO) on 8/11/2016, is 93.103. Your grant is considered a subaward under this AFDO grant.

If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Joe Corby
Executive Director
Association of Food and Drug Officials
2550 Kingston Road
Suite 311
York, PA 17402

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Daniel Lukash (daniel.lukash@fda.hhs.gov)
Catherine Hosman (catherine.hosman@fda.hhs.gov)



Chatham County, NC

Text File

File Number: 17-2033

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$ 1,700 Retail Food Program Standards Self-Assessment and Verification Workshop (AFDO) Grant Funds.

Action Requested: Vote on a request to accept \$1,700 Retail Food Program Standards Self-Assessment and Verification Workshop (AFDO) Grant Funds.

Introduction & Background: As part of being enrolled in the FDA Voluntary National Retail Food Program Standards, Chatham County Environmental Health was able to apply and receive an AFDO grant for training.

Discussion & Analysis: The award funds training for staff to attend the FDA Retail Food Program Standards Self-Assessment and Verification Workshop.

Budgetary Impact: No Local Funding Requested.

Recommendation: Vote on a request to accept \$1,700 Retail Food Program Standards Self-Assessment and Verification Workshop (AFDO) Grant Funds.

VOLUNTARY NATIONAL RETAIL FOOD
REGULATORY PROGRAM STANDARDS
(RETAIL STANDARDS) GRANT PROGRAM



January 9, 2017

Grant Number: G-T-1611-04443

Project Title: FDA Retail Food Program Standards Self Assessment and Verification Workshop

Award Value: \$1,700.00

Project Period: March 7, 2017 to March 9, 2017

Anne Lowry
Environmental Health Director
Chatham County Public Health Department
PO Box 130
80 East Street
Pittsboro, North Carolina 27312

Dear Anne Lowry:

We have approved your application for FDA Retail Food Program Standards Self Assessment and Verification Workshop as part of the Retail Standards Grant Program, funded by the United States Food and Drug Administration (FDA). Approval is based on review of the application submitted by you on behalf of Chatham County Public Health Department to the Association of Food and Drug Officials (AFDO).

As part of your application your agency has made an assurance that it will comply with all applicable Federal statutes and regulations in effect during the grant period, including applicable parts of 45 CFR Parts 74 and 92. Acceptance of this award and/or any funds provided by the Retail Standards Grant Program acknowledges agreement with all of the terms and conditions in this award letter.

Your award is based on the above-title project application, submitted to and approved by AFDO, and is subject to the following terms and conditions:

- **The grantee must complete the full scope of work and all tasks outlined in the approved grant application by March 9, 2017 unless a written exception is granted by the AFDO Programmatic Point of Contact for this grant award.**
- **Any changes to the scope, tasks, deliverables, or expenses of this project must be approved in advance and in writing by the AFDO Programmatic Point of Contact prior to work being modified or completed.**
- The grantee must abide by the grant guidance for the program, available as a PDF file on the Retail Standards Grant Program portal at <http://afdo.org/retailstandards>. This portal is also the site where you can find additional information/updates regarding this grant program, and where you can log in for project status and submission of required reports.
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The amount of \$1,700.00 represents the full amount of funds to which you are entitled. Grant awards are made with the understanding that Retail Standards Grant Program staff may require clarification of information within your application, as necessary, during the application, project, or reporting periods. These

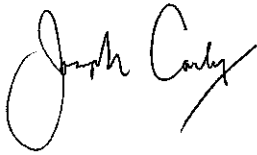
inquiries may be necessary to allow us to appropriately carry out our administrative responsibilities.

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If you have questions about this award, please contact your AFDO Programmatic Point of Contact. Additionally, the Retail Food Safety Specialist from your FDA Region is an integral part of your jurisdiction's successful completion of Retail Standards activities, and is available to assist with your funded project. Contact information for both individuals is listed below.

We appreciate your ongoing commitment to achieving greater conformance with the Voluntary National Retail Food Regulatory Program Standards.

Sincerely,



Joe Corby
Executive Director
Association of Food and Drug Officials
2550 Kingston Road
Suite 311
York, PA 17402

AFDO Programmatic Point of Contact:

Michael Turner
retailstandards@afdo.org
(850) 583-4593

Follow the link below to obtain contact information for the FDA Regional Food Specialist assigned to assist your jurisdiction:

<http://afdo.org/retailstandards/fdaregionalcontacts>

cc: Daniel Lukash (daniel.lukash@fda.hhs.gov)
Catherine Hosman (catherine.hosman@fda.hhs.gov)



Chatham County, NC

Text File

File Number: 17-2052

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Tax Office Assessor

File Type: Agenda Item

Agenda Number:

Vote on a request to approve the Tax Releases and Refunds.

Action Requested: Vote to approve Tax Releases and Refunds.

Introduction & Background: The attached listed taxpayers have requested a release or refund on their tax bills.

Discussion & Analysis: In accordance with G.S. 150-381, taxpayers may demand a release or refund on their tax bills if there is an error.

Recommendation: Vote to approve Tax Releases and Refunds.



North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
ADAMS, ALLEN GREGORY	ADAMS, ALLEN GREGORY		182 DEEP CRK		PITTSBORO, NC 27312	Adjustment < \$100	0029669799	DMB9906	AUTHORIZED	91888692	Refund Generated due to adjustment on Bill #0029669799-2015-0000
BELL, JOHN WEILENMAN	BELL, JOHN WEILENMAN	BELL, LINDA NUNNERY	436 WILKINSON CREEK LN		CHAPEL HILL, NC 27516	Proration	0014501454	ALF8306	AUTHORIZED	61066574	Refund Generated due to proration on Bill #0014501454-2015-0000-00
BLAKE, MICHAEL TRAVIS	BLAKE, MICHAEL TRAVIS		9668 US 15 501 N		CHAPEL HILL, NC 27517	Adjustment >= \$100	0034755959	EHT2514	AUTHORIZED	91445508	Refund Generated due to adjustment on Bill #0034755959-2016-0000
BLAKE, MICHAEL TRAVIS	BLAKE, MICHAEL TRAVIS		9668 US 15 501 N		CHAPEL HILL, NC 27517	Adjustment < \$100	0034755361	EHT2509	AUTHORIZED	91445514	Refund Generated due to adjustment on Bill #0034755361-2016-0000



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Situs error	01/20/2017	1/20/2017 11:22:52 AM
ie	Vehicle Sold	01/18/2017	1/18/2017 8:21:37 AM
ie	Situs error	01/13/2017	1/20/2017 12:08:28 PM
ie	Situs error	01/13/2017	1/13/2017 3:22:22 PM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$94.60)	(\$11.12)	(\$105.72)
06	Tax	\$26.74	\$3.14	\$29.88
			Refund	\$75.84
00	Tax	(\$16.32)	\$0.00	(\$16.32)
07	Tax	(\$2.70)	\$0.00	(\$2.70)
			Refund	\$19.02
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$172.39)	\$0.00	(\$172.39)
07	Tax	\$40.98	\$0.00	\$40.98
			Refund	\$131.41
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$83.21)	\$0.00	(\$83.21)
07	Tax	\$19.78	\$0.00	\$19.78
			Refund	\$63.43



North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
BLAKE, MICHAEL TRAVIS	BLAKE, MICHAEL TRAVIS		9668 US 15 501 N		CHAPEL HILL, NC 27517	Adjustment < \$100	0034794904	PCM9961	AUTHORIZED	91445517	Refund Generated due to adjustment on Bill #0034794904-2016-0000
BLANKENSHIP, CHARLES MICHAEL	BLANKENSHIP, CHARLES MICHAEL		8158 WAKE RD		DURHAM, NC 27713	Proration	0032096699	6D3465	AUTHORIZED	61714624	Refund Generated due to proration on Bill #0032096699-2015-0000-00
BOGGS, CHRIS ALLEN	BOGGS, CHRIS ALLEN		PO BOX 273		NEW HILL, NC 27562	Proration	0018812685	ZWP6041	AUTHORIZED	61610490	Refund Generated due to proration on Bill #0018812685-2015-0000-00
BOYKIN, JOANNE PETERSON	BOYKIN, JOANNE PETERSON		229 PAPYRUS PLACE		HILLSBORO, NC 27278	Proration	0018817301	HD63906	AUTHORIZED	91600071	Refund Generated due to proration on Bill #0018817301-2015-0000-00
BURGESS, JOSEPH EDWARD	BURGESS, JOSEPH EDWARD		700 OAK HILL RD		PITTSBORO, NC 27312	Adjustment < \$100	0034895822	58014	AUTHORIZED	60579014	Refund Generated due to adjustment on Bill #0034895822-2016-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie - -	Situs error	01/13/2017	1/13/2017 3:24:43 PM
ie - -	Vehicle Sold	01/30/2017	1/30/2017 11:49:09 AM
ie - -	Vehicle Sold	01/27/2017	1/27/2017 9:45:08 AM
ie - -	Vehicle Sold	01/18/2017	1/18/2017 9:52:50 AM
ie - -	Assessed In Err	01/04/2017	1/4/2017 9:45:39 AM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$104.27)	\$0.00	(\$104.27)
07	Tax	\$24.79	\$0.00	\$24.79
			Refund	\$79.48
00	Tax	(\$5.64)	\$0.00	(\$5.64)
12	Tax	(\$1.04)	\$0.00	(\$1.04)
			Refund	\$6.68
00	Tax	(\$7.74)	\$0.00	(\$7.74)
05	Tax	(\$1.55)	\$0.00	(\$1.55)
			Refund	\$9.29
00	Tax	(\$16.38)	\$0.00	(\$16.38)
23	Tax	(\$9.75)	\$0.00	(\$9.75)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$26.13
00	Tax	(\$26.37)	\$0.00	(\$26.37)
07	Tax	(\$4.28)	\$0.00	(\$4.28)
			Refund	\$30.65



North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
CLEVELAND, MEGAN ADAMS	CLEVELAND, MEGAN ADAMS		104 HARBIN RIDGE CT		CARY, NC 27519	Proration	0033672258	EEB6618	AUTHORIZED	92119983	Refund Generated due to proration on Bill #0033672258-2016-0000-00
COOK, WAYMON ROCKY	COOK, WAYMON ROCKY		1334 OLD PLANK RD		SILER CITY, NC 27344	Proration	0028037766	YE6509	AUTHORIZED	61549236	Refund Generated due to proration on Bill #0028037766-2015-0000-00
CRABTREE, CLYDE FRANKLIN	CRABTREE, CLYDE FRANKLIN		181 CRAWFORD DAIRY RD		PITTSBORO, NC 27312	Proration	0014494240	BK67893	AUTHORIZED	61345042	Refund Generated due to proration on Bill #0014494240-2015-0000-00
DAVIS, CHARLES ALAN	DAVIS, CHARLES ALAN		120 POSSUM TRL		PITTSBORO, NC 27312	Proration	0024351308	DBN2296	AUTHORIZED	60854376	Refund Generated due to proration on Bill #0024351308-2015-0000-00
DAVIS, DEBRA LYNNE	DAVIS, DEBRA LYNNE	DAVIS, JAMES CLINTON	398 DURHAM BAILEY LN		PITTSBORO, NC 27312	Proration	0010558676	ZRL8602	AUTHORIZED	61066284	Refund Generated due to proration on Bill #0010558676-2015-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/25/2017	1/25/2017 8:38:06 AM
-			
ie	Vehicle Sold	01/26/2017	1/26/2017 9:24:53 AM
-			
ie	Vehicle Sold	01/23/2017	1/23/2017 4:25:43 PM
-			
ie	Vehicle Sold	01/11/2017	1/11/2017 10:07:19 AM
-			
ie	Vehicle Sold	01/17/2017	1/17/2017 2:52:56 PM
-			



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$60.84)	\$0.00	(\$60.84)
23	Tax	(\$33.60)	\$0.00	(\$33.60)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$94.44
00	Tax	(\$2.90)	\$0.00	(\$2.90)
01	Tax	(\$0.42)	\$0.00	(\$0.42)
			Refund	\$3.32
00	Tax	(\$8.16)	\$0.00	(\$8.16)
07	Tax	(\$1.35)	\$0.00	(\$1.35)
			Refund	\$9.51
00	Tax	(\$18.47)	\$0.00	(\$18.47)
06	Tax	(\$3.64)	\$0.00	(\$3.64)
			Refund	\$22.11
00	Tax	(\$48.09)	\$0.00	(\$48.09)
06	Tax	(\$9.47)	\$0.00	(\$9.47)
			Refund	\$57.56



North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
DIMAGGIO, ANTHONY JAY	DIMAGGIO, ANTHONY JAY		265 VERDE RD		APEX, NC 27523	Proration	0010548537	RXN7720	AUTHORIZED	60899438	Refund Generated due to proration on Bill #0010548537-2015 2015-0000-00
DREHER, ARLESIA ANNE	DREHER, ARLESIA ANNE		367 SHAD LN		APEX, NC 27523	Proration	0032939128	AAX4382	AUTHORIZED	60854382	Refund Generated due to proration on Bill #0032939128-2016 2016-0000-00
DUSCH, RAYMOND WILLIAM	DUSCH, RAYMOND WILLIAM	DUSCH, JUDITH ANN	609 AYLESTONE DR		CARY, NC 27519	Proration	0021102522	CBA6782	AUTHORIZED	91445034	Refund Generated due to proration on Bill #0021102522-2015 2015-0000-00
FARLEY, BRUCE ALEXANDER	FARLEY, BRUCE ALEXANDER	FARLEY, JENNIFER DAWN	1101 HIGHLAND TRL		CHAPEL HILL, NC 27516	Proration	0001302124	AJZ3590	AUTHORIZED	61801964	Refund Generated due to proration on Bill #0001302124-2016 2016-0000-00
HALL, DUANE RAYMOND	HALL, DUANE RAYMOND	HALL, CAROL BYRNE	777 SMOKY HOLLOW TRL		SILER CITY, NC 27344	Proration	0001305555	XNZ8659	AUTHORIZED	61065792	Refund Generated due to proration on Bill #0001305555-2016 2016-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Tag Surrender	01/12/2017	1/12/2017 2:14:38 PM
ie	Tag Surrender	01/11/2017	1/20/2017 12:08:41 PM
ie	Vehicle Sold	01/13/2017	1/13/2017 11:34:30 AM
ie	Vehicle Sold	01/31/2017	1/31/2017 4:23:33 PM
ie	Vehicle Sold	01/17/2017	1/17/2017 10:46:52 AM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$17.25)	\$0.00	(\$17.25)
07	Tax	(\$2.86)	\$0.00	(\$2.86)
			Refund	\$20.11
00	Tax	(\$160.46)	(\$8.02)	(\$168.48)
07	Tax	(\$26.07)	(\$1.30)	(\$27.37)
			Refund	\$195.85
00	Tax	(\$22.68)	\$0.00	(\$22.68)
23	Tax	(\$13.49)	\$0.00	(\$13.49)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$36.17
00	Tax	(\$65.03)	\$0.00	(\$65.03)
07	Tax	(\$10.57)	\$0.00	(\$10.57)
			Refund	\$75.60
00	Tax	(\$8.56)	\$0.00	(\$8.56)
09	Tax	(\$0.92)	\$0.00	(\$0.92)
			Refund	\$9.48

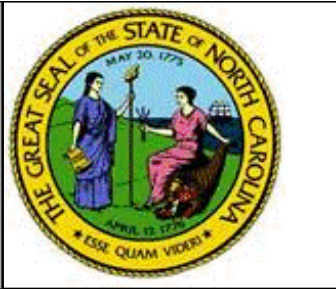


North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
HAMILTON, SUSAN NICELY	HAMILTON, SUSAN NICELY		1650 LUTHER RD		APEX, NC 27523	Proration	0001279337	VPE4046	AUTHORIZED	61715082	Refund Generated due to proration on Bill #0001279337-2015-0000-00
HEYWOOD, JACQUELINE MONDAY	HEYWOOD, JACQUELINE MONDAY		108 CAROLINA MEADOWS VILL		CHAPEL HILL, NC 27517	Proration	0018811182	XZF5928	AUTHORIZED	60636892	Refund Generated due to proration on Bill #0018811182-2015-0000-00
HICKSON, KENNETH PAUL	HICKSON, KENNETH PAUL	HICKSON, MARGARET ANN	720 HORNBURCH LOOP		CARY, NC 27519	Proration	0026493709	ZXD5932	AUTHORIZED	92016672	Refund Generated due to proration on Bill #0026493709-2015-0000-00
HOWARD, STEVEN C	HOWARD, STEVEN C		7880 NC HIGHWAY 751		DURHAM, NC 27713	Proration	0020287748	ZYB5565	AUTHORIZED	61412454	Refund Generated due to proration on Bill #0020287748-2015-0000-00
HOWARD, TERRANCE DENNY	HOWARD, TERRANCE DENNY		36 ELLEN WAY		PITTSBORO, NC 27312	Adjustment < \$100	0001272929	WRE2091	AUTHORIZED	61344880	Refund Generated due to adjustment on Bill #0001272929-2016-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Reg . Out of state	01/30/2017	1/30/2017 4:06:38 PM
ie	Vehicle Sold	01/05/2017	1/5/2017 1:43:23 PM
ie	Vehicle Sold	01/23/2017	1/23/2017 10:33:20 AM
ie	Vehicle Sold	01/24/2017	1/24/2017 8:20:08 AM
ie	Mileage	01/23/2017	1/23/2017 2:45:27 PM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$5.27)	\$0.00	(\$5.27)
07	Tax	(\$0.87)	\$0.00	(\$0.87)
			Refund	\$6.14
00	Tax	(\$14.82)	\$0.00	(\$14.82)
07	Tax	(\$2.46)	\$0.00	(\$2.46)
			Refund	\$17.28
00	Tax	(\$42.66)	\$0.00	(\$42.66)
23	Tax	(\$25.38)	\$0.00	(\$25.38)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$68.04
00	Tax	(\$1.24)	\$0.00	(\$1.24)
12	Tax	(\$0.23)	\$0.00	(\$0.23)
			Refund	\$1.47
00	Tax	(\$18.69)	\$0.00	(\$18.69)
07	Tax	(\$3.04)	\$0.00	(\$3.04)
			Refund	\$21.73



North Carolina Veh

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
HOWE, JEFFREY HAMILTON	HOWE, JEFFREY HAMILTON		15 ABBEY RD		CHAPEL HILL, NC 27516	Proration	0033781449	EET8328	AUTHORIZED	61066014	Refund Generated due to proration on Bill #0033781449-2016-0000-00
HUNTER, JEFFREY NEAL	HUNTER, JEFFREY NEAL	HUNTER, ZACHARY BERARDINELLI	17 WOODGATE CT		DURHAM, NC 27713	Proration	0031747406	CHR2263	AUTHORIZED	61259072	Refund Generated due to proration on Bill #0031747406-2015-0000-00
JAY, MICHAEL JOSEPH	JAY, MICHAEL JOSEPH		72105 MOSELEY		CHAPEL HILL, NC 27517	Proration	0027328426	U184M	AUTHORIZED	61344832	Refund Generated due to proration on Bill #0027328426-2015-0000-00
JONES, DAVID SHAWN	JONES, DAVID SHAWN		265 BROAD LEAF CT		CHAPEL HILL, NC 27517	Proration	0033085748	CH59319	AUTHORIZED	60636716	Refund Generated due to proration on Bill #0033085748-2016-0000-00
JUDY D BROOKS CONTRACTOR, INC	JUDY D BROOKS CONTRACTOR, INC		1195 BEAL RD		GOLDSTON, NC 27252	Proration	0001326687	YSS9452	AUTHORIZED	61801298	Refund Generated due to proration on Bill #0001326687-2016-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/17/2017	1/17/2017 12:02:56 PM
-			
ie	Vehicle Sold	01/20/2017	1/20/2017 10:49:44 AM
-			
ie	Reg . Out of state	01/23/2017	1/23/2017 2:16:59 PM
-			
ie	Vehicle Sold	01/05/2017	1/5/2017 11:25:01 AM
-			
ie	Vehicle Sold	01/31/2017	1/31/2017 10:04:42 AM
-			



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$23.83)	\$0.00	(\$23.83)
07	Tax	(\$3.87)	\$0.00	(\$3.87)
			Refund	\$27.70
00	Tax	(\$27.01)	\$0.00	(\$27.01)
12	Tax	(\$4.99)	\$0.00	(\$4.99)
			Refund	\$32.00
00	Tax	(\$80.50)	\$0.00	(\$80.50)
07	Tax	(\$13.33)	\$0.00	(\$13.33)
			Refund	\$93.83
00	Tax	(\$6.62)	\$0.00	(\$6.62)
07	Tax	(\$1.07)	\$0.00	(\$1.07)
			Refund	\$7.69
00	Tax	(\$50.95)	(\$2.55)	(\$53.50)
04	Tax	(\$7.23)	(\$0.36)	(\$7.59)
			Refund	\$61.09



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
KARSTAEDT, SCOTT WILLIAM	KARSTAEDT, SCOTT WILLIAM		1760 NC HIGHWAY #42		MONCURE, NC 27559	Adjustment < \$100	0034933125	DME8084	AUTHORIZED	90751356	Refund Generated due to adjustment on Bill #0034933125-2016-0000
KARSTAEDT, SCOTT WILLIAM	KARSTAEDT, SCOTT WILLIAM	KARSTAEDT, KATHY CROSS	1760 NC HIGHWAY #42		MONCURE, NC 27559	Adjustment < \$100	0034933201	DJW1936	AUTHORIZED	90751359	Refund Generated due to adjustment on Bill #0034933201-2016-0000
KELLY, TRACY PAINTER	KELLY, TRACY PAINTER		3976 US HWY 15 501 N		PITTSBORO, NC 27312	Adjustment >= \$100	0035132967	MYN9551	AUTHORIZED	91445481	Refund Generated due to adjustment on Bill #0035132967-2016-0000
KLEIN, TERESA SCHALNAT	KLEIN, TERESA SCHALNAT	RICHTER, DAVID HENRY	2515 BRIAR CHAPEL PKWY		CHAPEL HILL, NC 27516	Adjustment < \$100	0001275269	AAA3488	AUTHORIZED	61413082	Refund Generated due to adjustment on Bill #0001275269-2016-0000-00



North Carolina Ver

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie - -	Situs error	01/03/2017	1/3/2017 11:14:18 AM
ie - -	Situs error	01/03/2017	1/3/2017 11:14:23 AM
ie - -	Situs error	01/13/2017	1/20/2017 12:08:28 PM
ie - -	Mileage	01/24/2017	1/24/2017 3:08:58 PM



North Carolina Ver

NCVTS Pending

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Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$9.75)	\$0.00	(\$9.75)
05	Tax	\$2.81	\$0.00	\$2.81
			Refund	\$6.94
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$54.25)	\$0.00	(\$54.25)
05	Tax	\$15.65	\$0.00	\$15.65
			Refund	\$38.60
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$183.76)	\$0.00	(\$183.76)
06	Tax	\$51.95	\$0.00	\$51.95
			Refund	\$131.81
00	Tax	(\$21.26)	\$0.00	(\$21.26)
07	Tax	(\$3.46)	\$0.00	(\$3.46)
			Refund	\$24.72



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
LINDEMANN, VIVIAN	LINDEMANN, VIVIAN		465 BENNETT MOUNTAIN TRCE		CHAPEL HILL, NC 27516	Proration	0033776705	ORSA70	AUTHORIZED	61066064	Refund Generated due to proration on Bill #0033776705-2016-0000-00
LITTLE, KATHARINE HORAN	LITTLE, KATHARINE HORAN		864 FEARRINGTON POST		PITTSBORO, NC 27312	Proration	0009713922	YPN6022	AUTHORIZED	60694980	Refund Generated due to proration on Bill #0009713922-2016-0000-00
LUKON, RICHARD RALPH	LUKON, RICHARD RALPH		71 AUTUMN CHASE		PITTSBORO, NC 27312	Proration	0020371688	WYK6441	AUTHORIZED	60501110	Refund Generated due to proration on Bill #0020371688-2015-0000-00
MASON, ASHLEY ELIZABETH	MASON, ASHLEY ELIZABETH		48 DANBURY CT		PITTSBORO, NC 27312	Proration	0030417717	YVC7268	AUTHORIZED	60963136	Refund Generated due to proration on Bill #0030417717-2015-0000-00
MCSWAIN, NANCY CRUTCHFIELD	MCSWAIN, NANCY CRUTCHFIELD		7542 US HIGHWAY 64 W		PITTSBORO, NC 27312	Adjustment < \$100	0035151011	PDV1099	AUTHORIZED	91445568	Refund Generated due to adjustment on Bill #0035151011-2016-0000-00



North Carolina Ver

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie	Tag Surrender	01/17/2017	1/17/2017 12:51:02 PM
ie	Vehicle Sold	01/06/2017	1/6/2017 3:04:08 PM
ie	Tag Surrender	01/03/2017	1/20/2017 12:08:41 PM
ie	Vehicle Sold	01/13/2017	1/13/2017 9:24:17 AM
ie	Situs error	01/13/2017	1/13/2017 3:44:49 PM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$71.33)	\$0.00	(\$71.33)
07	Tax	(\$11.59)	\$0.00	(\$11.59)
			Refund	\$82.92
00	Tax	(\$59.27)	\$0.00	(\$59.27)
07	Tax	(\$9.63)	\$0.00	(\$9.63)
			Refund	\$68.90
00	Tax	(\$121.15)	\$0.00	(\$121.15)
06	Tax	(\$23.86)	\$0.00	(\$23.86)
			Refund	\$145.01
00	Tax	(\$12.22)	\$0.00	(\$12.22)
07	Tax	(\$2.02)	\$0.00	(\$2.02)
			Refund	\$14.24
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$66.34)	\$0.00	(\$66.34)
09	Tax	\$10.49	\$0.00	\$10.49
			Refund	\$55.85



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
METHENY NOEL, DANIELLE LYNN	METHENY NOEL, DANIELLE LYNN		15988 HIGHWAY 421 S		SANFORD, NC 27330	Adjustment < \$100	0035168853	EFV8906	AUTHORIZED	122131756	Refund Generated due to adjustment on Bill #0035168853-2016-0000
MILTON, ROY CHARLES	MILTON, ROY CHARLES	MILTON, BEVERLY HEUER	538 CAROLINA MEADOWS VILL		CHAPEL HILL, NC 27517	Proration	0014494562	WPR6508	AUTHORIZED	61801300	Refund Generated due to proration on Bill #0014494562-2015-0000-00
MOODY, DAVID FARRELL	MOODY, DAVID FARRELL	MOODY, NANCY HODGIN	298 PINE LAKE DR		SILER CITY, NC 27344	Proration	0018807805	XWV1760	AUTHORIZED	61141694	Refund Generated due to proration on Bill #0018807805-2015-0000-00
MOODY, DAVID FARRELL	MOODY, DAVID FARRELL		298 PINE LAKE DR		SILER CITY, NC 27344	Proration	0001324298	PPJ1425	AUTHORIZED	61141682	Refund Generated due to proration on Bill #0001324298-2016-0000-00
MULLINS, MICHAEL JAY	MULLINS, MICHAEL JAY		27 COLEY CT		PITTSBORO, NC 27312	Proration	0020543522	CDH2793	AUTHORIZED	61610520	Refund Generated due to proration on Bill #0020543522-2015-0000-00



North Carolina Veh

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie	Situs error	01/17/2017	1/17/2017 11:11:48 AM
ie	Vehicle Totalled	01/31/2017	1/31/2017 10:10:00 AM
ie	Vehicle Sold	01/19/2017	1/19/2017 12:03:05 PM
ie	Vehicle Sold	01/19/2017	1/19/2017 12:01:23 PM
ie	Vehicle Sold	01/27/2017	1/27/2017 10:05:45 AM



North Carolina Ver

NCVTS Pending

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Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$11.48)	\$0.00	(\$11.48)
04	Tax	\$2.39	\$0.00	\$2.39
02	Tax	\$3.98	\$0.00	\$3.98
			Refund	\$5.11
00	Tax	(\$4.17)	\$0.00	(\$4.17)
07	Tax	(\$0.69)	\$0.00	(\$0.69)
			Refund	\$4.86
00	Tax	(\$8.08)	\$0.00	(\$8.08)
01	Tax	(\$1.17)	\$0.00	(\$1.17)
			Refund	\$9.25
00	Tax	(\$11.21)	\$0.00	(\$11.21)
01	Tax	(\$1.59)	\$0.00	(\$1.59)
			Refund	\$12.80
00	Tax	(\$14.90)	\$0.00	(\$14.90)
07	Tax	(\$2.47)	\$0.00	(\$2.47)
			Refund	\$17.37



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
MULLINS, MICHAEL JAY	MULLINS, MICHAEL JAY		27 COLEY CT		PITTSBORO, NC 27312	Proration	0028871576	DJP3833	AUTHORIZED	61610522	Refund Generated due to proration on Bill #0028871576-2016-0000-00
OAKLEY, RAMONA HILTON	OAKLEY, RAMONA HILTON		7800 GRANDALE DR		DURHAM, NC 27713	Proration	0008861462	XTK5503	AUTHORIZED	60963122	Refund Generated due to proration on Bill #0008861462-2016-0000-00
PALMA PEREZ, GUADALUPE	PALMA PEREZ, GUADALUPE		3060 OLD US 421 N		SILER CITY, NC 27344	Adjustment < \$100	0035163105	PDV1151	AUTHORIZED	91598781	Refund Generated due to adjustment on Bill #0035163105-2016-0000-00
PERRY, MARCUS LYMAN	PERRY, BARBARA JUSTICE		381 CHATHAM FOREST DR		PITTSBORO, NC 27312	Proration	0025243825	TXP3938	AUTHORIZED	61412814	Refund Generated due to proration on Bill #0025243825-2015-0000-00
REEVES, NETTIE ANN	REEVES, NETTIE ANN		2226 ALSTON CHAPEL RD		PITTSBORO, NC 27312	Proration	0009415478	RPF2941	AUTHORIZED	61067224	Refund Generated due to proration on Bill #0009415478-2016-0000-00



North Carolina Ver

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/27/2017	1/31/2017 5:18:56 PM
ie	Vehicle Sold	01/13/2017	1/13/2017 9:14:32 AM
ie	Situs error	01/17/2017	1/17/2017 11:03:53 AM
ie	Vehicle Sold	01/24/2017	1/24/2017 11:37:45 AM
ie	Vehicle Sold	01/18/2017	1/18/2017 3:18:02 PM



North Carolina Ver

NCVTS Pending

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Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$177.09)	\$0.00	(\$177.09)
07	Tax	(\$28.78)	\$0.00	(\$28.78)
			Refund	\$205.87
00	Tax	(\$48.23)	\$0.00	(\$48.23)
12	Tax	(\$7.99)	\$0.00	(\$7.99)
			Refund	\$56.22
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$21.10)	\$0.00	(\$21.10)
01	Tax	\$4.38	\$0.00	\$4.38
			Refund	\$16.72
00	Tax	(\$53.01)	\$0.00	(\$53.01)
21	Tax	(\$36.94)	\$0.00	(\$36.94)
			Refund	\$89.95
00	Tax	(\$16.12)	\$0.00	(\$16.12)
06	Tax	(\$3.11)	\$0.00	(\$3.11)
			Refund	\$19.23



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
REYES, DANIEL MORALES	REYES, DANIEL MORALES		8237 OLD US 421 S		BEAR CREEK, NC 27207	Adjustment < \$100	0034901042	PDV1117	AUTHORIZED	90868506	Refund Generated due to adjustment on Bill #0034901042-2016-0000
SPAHR, TIMOTHY DAVID	SPAHR, TIMOTHY DAVID		5771 MONCURE PITTSBORO RD		MONCURE, NC 27559	Proration	0035061896	PEA6757	AUTHORIZED	61610558	Refund Generated due to proration on Bill #0035061896-2016-0000-00
SPRITZER, MARTIN ALAN	SPRITZER, MARTIN ALAN	SPRITZER, LOLA F	23 SPEYSIDE CIR		PITTSBORO, NC 27312	Proration	0014500164	XVR5422	AUTHORIZED	61549238	Refund Generated due to proration on Bill #0014500164-2015-0000-00
TARHEEL RESTORATION INC	TARHEEL RESTORATION INC		3417 PEA RIDGE RD		NEW HILL, NC 27562	Proration	0014484963	CM3901	AUTHORIZED	60579428	Refund Generated due to proration on Bill #0014484963-2015-0000-00
TARHEEL RESTORATION INC	TARHEEL RESTORATION INC		3417 PEA RIDGE RD		NEW HILL, NC 27562	Proration	0034444053	DBH9526	AUTHORIZED	60579426	Refund Generated due to proration on Bill #0034444053-2016-0000-00



North Carolina Ver

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie	Situs error	01/04/2017	1/4/2017 9:32:23 AM
ie	Tag Surrender	01/27/2017	1/31/2017 5:18:56 PM
ie	Vehicle Sold	01/26/2017	1/26/2017 9:25:40 AM
ie	Vehicle Sold	01/04/2017	1/4/2017 3:19:58 PM
ie	Vehicle Sold	01/04/2017	1/4/2017 3:17:58 PM



North Carolina Ver

NCVTS Pending

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Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$3.47)	\$0.00	(\$3.47)
04	Tax	\$0.72	\$0.00	\$0.72
			Refund	\$2.75
00	Tax	(\$167.96)	\$0.00	(\$167.96)
05	Tax	(\$33.13)	\$0.00	(\$33.13)
			Refund	\$201.09
00	Tax	(\$1.82)	\$0.00	(\$1.82)
07	Tax	(\$0.30)	\$0.00	(\$0.30)
			Refund	\$2.12
00	Tax	(\$24.27)	(\$1.21)	(\$25.48)
05	Tax	(\$4.88)	(\$0.24)	(\$5.12)
			Refund	\$30.60
00	Tax	(\$60.53)	\$0.00	(\$60.53)
05	Tax	(\$11.94)	\$0.00	(\$11.94)
			Refund	\$72.47



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
TARHEEL RESTORATIONS INC	TARHEEL RESTORATIONS INC	JARMAN, RONALD DALE	3417 PEA RIDGE RD		NEW HILL, NC 27562	Proration	0014484950	BD7973	AUTHORIZED	60579106	Refund Generated due to proration on Bill #0014484950-2015-0000-00
WARD, JAMES PETER	WARD, JAMES PETER		651 OLDE THOMPSON CREEK R		APEX, NC 27523	Proration	0018812022	XZJ7241	AUTHORIZED	60500956	Refund Generated due to proration on Bill #0018812022-2015-0000-00
WATKINS, ROBERT ANTHONY	WATKINS, ROBERT ANTHONY	KERRIGAN, LAURA JEAN	389 DEWITT SMITH RD		PITTSBORO, NC 27312	Proration	0033366687	SRE8065	AUTHORIZED	61344828	Refund Generated due to proration on Bill #0033366687-2016-0000-00
WEBSTER, ROBERT RUSSELL	WEBSTER, ROBERT RUSSELL	WEBSTER, JOAN BREWER	608 N IVEY AVE		SILER CITY, NC 27344	Proration	0028168432	CD64805	AUTHORIZED	61259002	Refund Generated due to proration on Bill #0028168432-2015-0000-00
WHITE, JOHN ELLIOTT	WHITE, JOHN ELLIOTT		233 JONES FARM RD		PITTSBORO, NC 27312	Proration	0028899864	DEF7285	AUTHORIZED	60963556	Refund Generated due to proration on Bill #0028899864-2016-0000-00



North Carolina Veh

NCVTS Pending

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	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/04/2017	1/4/2017 11:11:43 AM
ie	Vehicle Sold	01/03/2017	1/3/2017 11:52:20 AM
ie	Vehicle Totalled	01/23/2017	1/23/2017 2:13:19 PM
ie	Vehicle Sold	01/20/2017	1/20/2017 10:12:16 AM
ie	Vehicle Sold	01/13/2017	1/13/2017 2:02:28 PM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$22.15)	\$0.00	(\$22.15)
05	Tax	(\$4.45)	\$0.00	(\$4.45)
			Refund	\$26.60
00	Tax	(\$33.54)	\$0.00	(\$33.54)
07	Tax	(\$5.55)	\$0.00	(\$5.55)
			Refund	\$39.09
00	Tax	(\$32.48)	\$0.00	(\$32.48)
04	Tax	(\$4.61)	\$0.00	(\$4.61)
			Refund	\$37.09
00	Tax	(\$19.12)	\$0.00	(\$19.12)
03	Tax	(\$2.15)	\$0.00	(\$2.15)
			Refund	\$21.27
00	Tax	(\$5.17)	\$0.00	(\$5.17)
09	Tax	(\$0.56)	\$0.00	(\$0.56)
			Refund	\$5.73



North Carolina Veh

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
WHITT, AMY WAGNER	WHITT, AMY WAGNER	WHITT, RICHARD MICHAEL	1721 SINGING SOUND WAY DR		SILER CITY, NC 27344	Proration	0032087221	V590DV	AUTHORIZED	92702928	Refund Generated due to proration on Bill #0032087221-2015 2015-0000-00
WILSON, BETTY ANN	WILSON, BETTY ANN		958 ASHBURN WAY		WOOLWICH, NJ 08085	Proration	0001277763	NTJ6893	AUTHORIZED	91599456	Refund Generated due to proration on Bill #0001277763-2016 2016-0000-00
WILSON, JOSHUA JAMES	WILSON, JOSHUA JAMES		1400 COLORADO ST STE C		BOULDER CITY, NV 89005	Proration	0033278670	DHC3674	AUTHORIZED	61065998	Refund Generated due to proration on Bill #0033278670-2015 2015-0000-00
WYATT, ELMER WARNER JR	WYATT, ELMER WARNER JR	WYATT, PAMELA BARBEE	2256 BYNUM RIDGE RD		PITTSBORO, NC 27312	Proration	0030930393	DHT3458	AUTHORIZED	61610648	Refund Generated due to proration on Bill #0030930393-2015 2015-0000-00
YORK, DOMINIQUE MECHELLE	YORK, DOMINIQUE MECHELLE		415 W 10TH ST		SILER CITY, NC 27344	Proration	0028263098	CLE7409	AUTHORIZED	61715034	Refund Generated due to proration on Bill #0028263098-2015 2015-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/31/2017	1/31/2017 4:10:57 PM
ie	Vehicle Sold	01/17/2017	1/17/2017 3:03:51 PM
ie	Reg . Out of state	01/17/2017	1/17/2017 11:55:40 AM
ie	Tag Surrender	01/27/2017	1/27/2017 11:15:00 AM
ie	Reg . Out of state	01/30/2017	1/30/2017 3:49:26 PM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$14.51)	\$0.00	(\$14.51)
22	Tax	(\$11.20)	\$0.00	(\$11.20)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$25.71
00	Tax	(\$24.13)	\$0.00	(\$24.13)
23	Tax	(\$13.33)	\$0.00	(\$13.33)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$37.46
00	Tax	(\$43.42)	\$0.00	(\$43.42)
07	Tax	(\$7.19)	\$0.00	(\$7.19)
			Refund	\$50.61
00	Tax	(\$67.78)	(\$3.39)	(\$71.17)
07	Tax	(\$11.22)	(\$0.56)	(\$11.78)
			Refund	\$82.95
00	Tax	(\$28.90)	\$0.00	(\$28.90)
09	Tax	(\$3.18)	\$0.00	(\$3.18)
			Refund	\$32.08



North Carolina Ver

NCVTS Pending

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
YOSHIKAWA, HIROTO	YOSHIKAWA, HIROTO		1014 SUMMERHOUSE RD		CARY, NC 27519	Proration	0033216952	ECY2844	AUTHORIZED	61066102	Refund Generated due to proration on Bill #0033216952-2016-0000-00
ZAKRZEWSKI, JEFFREY	ZAKRZEWSKI, JEFFREY		305 ABBEY VIEW WAY		CARY, NC 27519	Proration	0029382468	DCF3032	AUTHORIZED	92324148	Refund Generated due to proration on Bill #0029382468-2016-0000-00



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	01/17/2017	1/20/2017 12:08:41 PM
ie	Reg . Out of state	01/26/2017	1/27/2017 8:14:17 AM



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$80.82)	\$0.00	(\$80.82)
21	Tax	(\$55.25)	\$0.00	(\$55.25)
			Refund	\$136.07
00	Tax	(\$168.90)	\$0.00	(\$168.90)
23	Tax	(\$93.27)	\$0.00	(\$93.27)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$262.17
			Refund Total	\$3375.28

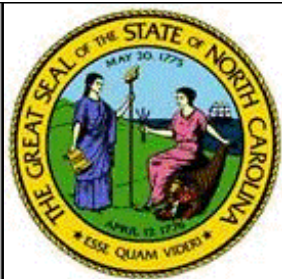


North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

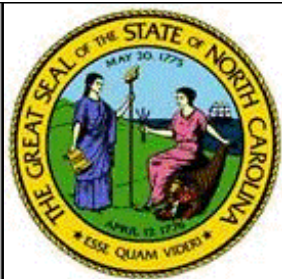
Tax Jurisdiction	District Type	Net Change
00	COUNTY	(\$2,185.19)
21	CITY	(\$907.93)
22	CITY	(\$11.20)
23	CITY	(\$188.82)
01	FIRE	\$1.20
03	FIRE	(\$2.15)
04	FIRE	(\$9.09)
05	FIRE	(\$37.73)
06	FIRE	\$41.75
07	FIRE	(\$71.68)
09	FIRE	\$5.83
12	FIRE	(\$14.25)
02	SPECIAL	\$3.98
Total		(\$3,375.28)



North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

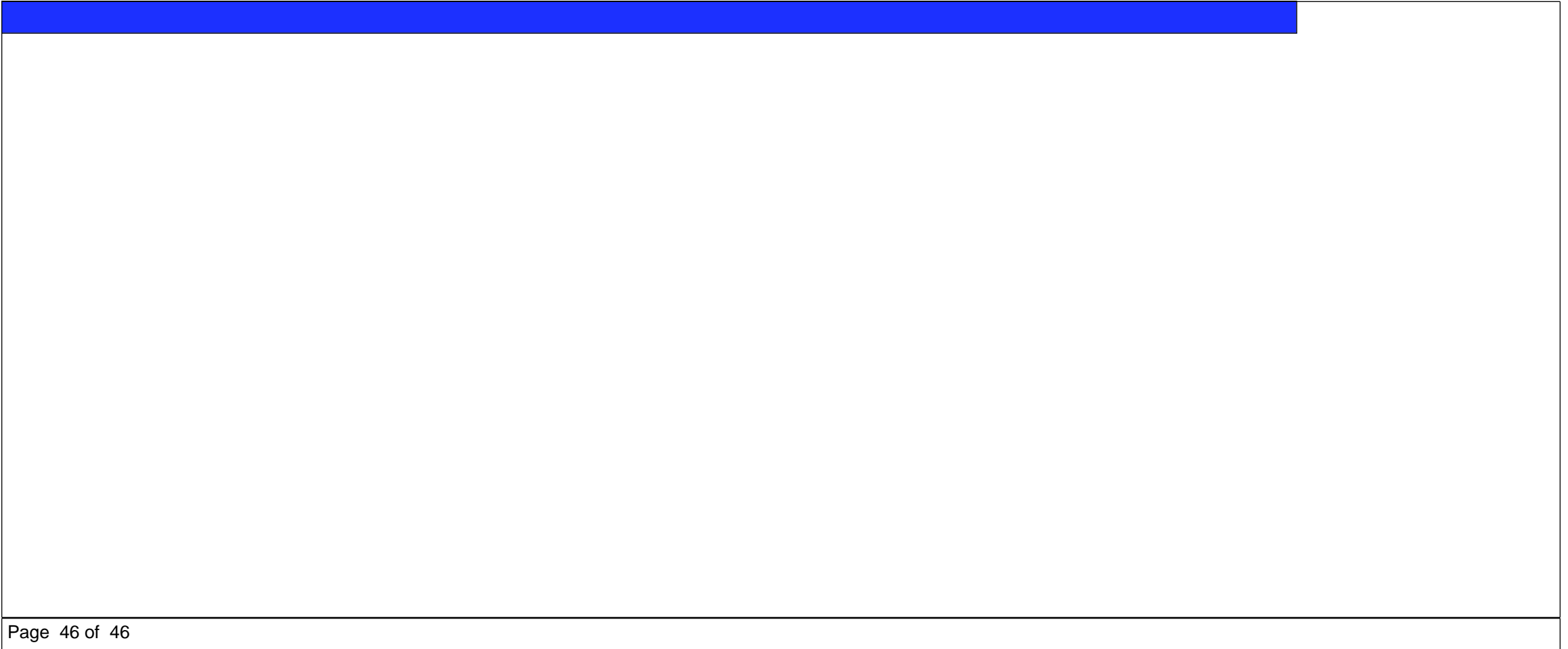


North Carolina Ver

NCVTS Pending

Report Date 2/1/2017 10:35:42 AM

Report Parameters



DATE	2/02/17	BOARD REVIEW OF CORRECTED RECEIPTS REPORT							PAGE	1	
TIME	9:32:20	CHATHAM CO TAX DEPARTMENT							PROG#	CL2182	
USER	AMY	DEPOSIT DATES 1/01/2017 THROUGH 1/31/2017									
SKIP	NEGATIVE ABATEMENTS	OMIT	ABATE	CODES	ERROR	BOER	CHGOF	PTC			
TAX		DEPOSIT									
YEAR	TAXPAYER NAME	DATE	RECEIPT	DIST	REAL	PERSONAL	M VEH	MV FEE	S WASTE	REASON	ABTCD
2007	MANN LASHANDA DENISE	1/25/2017	1175749	107			4.47			DECEASED	OWNER
2007	MANN WARREN FREDRICK	1/31/2017	1231501	105		30.13				VALUE ADJUSTMENT	WVAL
** YEAR TOTALS **						30.13	4.47				
2008	MANN WARREN FREDRICK	1/31/2017	1359022	105		31.67				VALUE ADJUSTMENT	WVAL
2008	SCOTT KEN LANDSCAPING	1/30/2017	1359437	107		251.22				CLOSED BUS 12/20	PPSLD
** YEAR TOTALS **						282.89					
2012	NEESE ALEX	1/31/2017	1904381	107		8.27				PD WAKE CO	OCNTY
** YEAR TOTALS **						8.27					
2013	DIMOFF ERIC	1/30/2017	2040667	107		18.41				RELEASED / SOLD	OCNTY
2013	NEESE ALEX	1/31/2017	2040547	107		7.45				PD IN WAKE CO	OCNTY
2013	PALE-GARCIA ALBERTO JR	1/31/2017	2040339	109		88.29				ACCT 1200066	DBLST
** YEAR TOTALS **						114.15					
2014	DIMOFF ERIC	1/30/2017	2122363	107		16.56				RELEASED / SOLD	OCNTY
2014	MATARAZZO JOSEPH FAND	1/13/2017	2146227	105				125.00		REMOVE SWFEE	SWFEE
2014	NEESE ALEX	1/31/2017	2122247	107		6.72				PD IN WAKE CO	OCNTY
** YEAR TOTALS **						23.28		125.00			
2015	ALEXANDER BARRY D	1/30/2017	2199289	107		429.14				SOLD/NEW BT LST	OCNTY
2015	DIMOFF ERIC	1/30/2017	2184792	107		15.24				RELEASED / SOLD	OCNTY
2015	EAVES LUBY SCURLOCK ESTATE	1/31/2017	2190292	106	.74					BELOW MIN	BLMIN
2015	MATARAZZO SHARON M	1/13/2017	2209078	105				125.00		REMOVE SWFEE	SWFEE
2015	MAXSON THOMAS RANDAL	1/30/2017	2209134	109		60.27				VALUE PD IN 2016	WVAL
2015	NEESE ALEX	1/31/2017	2184677	107		6.14				PD IN WAKE CO	OCNTY
2015	OAKLEY TAYLOR READE	1/04/2017	2195176	107		10.05				SOLD IN 2013 PER	PPSLD
2015	STONE CROW POTTERY	1/04/2017	2222869	106		23.26				REAL PROPERTY SO	PPSLD
2015	STONE CROW POTTERY	1/04/2017	2222871	106		1.18				REAL PROPERTY SO	PPSLD
2015	ZIMMERMAN PAUL WILLIAM	1/30/2017	2184115	107		50.16				SOLD PER BILL OF	PPSLD
** YEAR TOTALS **						.74	595.44	125.00			
2016	ALEXANDER BARRY D	1/30/2017	2261496	107		431.83				SOLD/LST NEW BT	OCNTY
2016	BEAL VIRGINIA	1/30/2017	2287329	104	527.52					LAND USE BILLED	LUERR
2016	BROOKS CHARLIE LOUIS JR	1/03/2017	2287722	101		22.58				PD 2300 IN 2016	PPVAL
2016	BUCHANAN BARBARA	1/04/2017	2272508	103		1540.41				0079065 WITH MOD	DBLST
2016	CARTER BANK & TRUST	1/05/2017	2239152	202		27.75				CORRECT SCHEDULE	PPVAL
2016	CARTER BANK & TRUST	1/05/2017	2273628	202		273.39				DBLST W ACCT 122	DBLST
2016	CARTER BANK & TRUST	1/05/2017	2273629	202		4.83				DBLST W ACCT 122	DBLST
2016	CARTER BANK & TRUST	1/05/2017	2273630	202		24.08				DBLST W ACCT 122	DBLST
2016	CASHWELL JOHN	1/20/2017	2274375	107		110.14				PD IN WAKE CO	OCNTY
2016	DIMOFF ERIC	1/30/2017	2247566	107		13.94				RELEASED / SOLD	OCNTY
2016	GLOSSON JEFFREY NEAL	1/04/2017	2250865	201		101.58				RELEASED TO MONT	OCNTY
2016	GLOSSON JEFFREY NEAL	1/04/2017	2250866	201		115.25				RELEASED TO MONT	OCNTY

DATE	TAXPAYER NAME	DATE	RECEIPT	DIST	REAL	PERSONAL	M VEH	MV FEE	S WASTE	REASON	ABTCD
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2016	GLOSSON JEFFREY NEAL	1/04/2017	2250867	201		27.85				RELEASED TO MONT	OCNTY
2016	HARDCASTLE ERIC RONALD	1/31/2017	2273880	107		116.71				WAKE / SOLD IN 2	OCNTY
2016	HARRIS JOHN EDWARD	1/04/2017	2282693	110					34.00	REPUBLIC PER REC	SWFEE
2016	JANSEN ROBERT W	1/11/2017	2282275	107		63.51				PER BILL OF SALE	WVAL
2016	JIMENEZ NANCY HERNANDEZ	1/10/2017	2256723	202		40.93				LATE LIST ERROR	NOLL
2016	LAWSON CHARLES LEROY	1/31/2017	2288423	107		37.65				SOLD PER BILL OF	PPSLD
2016	LENNAR CAROLINAS LLC	1/04/2017	2246992	106					34.00	FIRST CHOICE PHA	SWFEE
2016	MASHBURN DORIS BREWER	1/13/2017	2276006	104					125.00	NO DWELLING	SWFEE
2016	MCMATH SHANE KEITH	1/31/2017	2244247	109		12.60				ADJUST VALUE	WVAL
2016	MERCADO MARIA ALEXANDRA	1/05/2017	2274156	107		168.58				OREGON IN 2015	MVDOS
2016	NEESE ALEX	1/31/2017	2247456	107		5.59				PD IN WAKE CO	OCNTY
2016	OAKLEY TAYLOR READE	1/04/2017	2257600	107		9.15				SOLD 2013 PER LI	PPSLD
2016	PERNAL ROBERT H	1/31/2017	2288138	107	1920.05				34.00	WASTE INDUSTRIES	SWFEE
2016	PILKINGTON BRUCE EDWARD	1/06/2017	2288196	201			39.24			DIST 104	SITUS
2016	REVERDATTO KONSTANTIN	1/31/2017	2274371	107		37.43				WAKE FOR 2016	OCNTY
2016	RUIZ MARIA DEL CARMEN	1/10/2017	2265859	202		49.48				LATE LIST ERROR	NOLL
2016	SEYMOUR BETTY F	1/06/2017	2265732	107					250.00	REMOVE 2 FEES PE	SWFEE
2016	SHAW JAMES STUART	1/04/2017	2229490	106	97.38					MH & BLDGS TAXED	WVAL
2016	STONE CROW POTTERY	1/04/2017	2278309	106		26.00				REAL PROPERTY SO	PPSLD
2016	STONE CROW POTTERY	1/04/2017	2278310	106		.83				REAL PROPERTY SO	PPSLD
2016	STRICKLAND EDITH R	1/30/2017	2278351	106	29.53					SPLIT IN 2015 PE	WVAL
2016	VINEYARDS AT SOUTHPOINT	1/20/2017	2267065	107		599.75				SOLD TO ACCT #13	PPSLD
2016	WALL PORTER	1/06/2017	2267014	106					125.00	REMOVE FEE PER W	SWFEE
2016	WALL PORTER	1/13/2017	2288795	106						REMOVE 1 FEE	SWFEE
2016	WALL PORTER	1/17/2017	2288824	106						1 FEE	SWFEE
2016	WATSON WAYNE E	1/31/2017	2233161	107		10.05				SOLD REAL EST IN	REBIL
2016	WILLIAMS LARRY M	1/31/2017	2249949	107		31.53				ACCT 1357906	DBLST
2016	WIND CHASER FARMS	1/06/2017	2288189	201			64.67			DIST 104	SITUS
2016	ZIMMERMAN PAUL WILLIAM	1/30/2017	2246974	107		45.87				SOLD PER BILL OF	PPSLD

** YEAR TOTALS **

2574.483949.29103.91602.00

2017	JORDAN GEORGE H III	1/27/2017	2288932	106	26.80					TRANSFER IN ERRO	WVAL
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** YEAR TOTALS **

26.80

*** FINAL TOTALS ***

2602.025003.45108.38852.00

*** NORMAL END OF JOB ***

Manual Refunds for VTS payments

Month of , 2015

Taxpayer Name

Day, Arthur R

Street Address

PO Box 755

City

Millerton

State

NY

Zip

12546

Refund**Taxpayer Name**

Hinckley, Walter Joseph

Street Address

50015 Brogden

City

Chapel Hill

State

NC

Zip

27517

Refund**Taxpayer Name**

McHugh, Kevin Anthony

Street Address

2410 Briar Chapel Pkwy

City

Chapel Hill

State

NC

Zip

27516

Refund**Taxpayer Name**

Tucker, Gerard Hubert Jr

Street Address

1387 Great Ridge Pkwy

City

Chapel Hill

State

NC

Zip

27516

Refund

County Tax Pd	District Tax Paid	Interest paid	Total Paid	Date Paid	Date Tag Expires
			0.00		
123.76	20.50	0.00	144.26		

County Tax Pd	District Tax Paid	Interest paid	Total Paid	Date Paid	Date Tag Expires
			0.00		
92.57	15.33	0.00	107.90		

County Tax Pd	District Tax Paid	Interest paid	Total Paid	Date Paid	Date Tag Expires
			0.00		
131.94	21.44	0.00	153.38		

County Tax Pd	District Tax Paid	Interest paid	Total Paid	Date Paid	Date Tag Expires
			0.00		
160.86	26.14	0.00	187.00		

Turn in Date # months District #

Turn in Date # months District #

Turn in Date # months District #

Turn in Date # months District #



Chatham County, NC

Text File

File Number: 17-2058

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Tax Office Assessor

File Type: Agenda Item

Vote on a request to approve the return of Chatham County to a four-year revaluation cycle

Action Requested: Vote on a request to approve the return of Chatham County to a four-year revaluation cycle.

Introduction & Background: NCGS 105-286(a) requires all counties to conduct a revaluation every eight years; however, Chatham County has implemented a four-year schedule. This is often recommended for counties with a higher population growth and related fluctuations in values. Due to declining market value during the recession, Chatham County elected to postpone the 2013 revaluation until 2017, allowing time for the economy to recover. Chatham County's last revaluation was effective January 1, 2009.

Discussion & Analysis: The local economy has recovered to the point that it would be more equitable for taxpayers to return to a four-year cycle. True market value in counties like Chatham can change dramatically in eight years. Currently, approximately 40 NC counties use the four-year revaluation cycle. Counties must balance their desire for uniformity, which suggests more frequent revaluations because not all property appreciates or depreciates at the same rate, with the substantial cost of undertaking a revaluation.

A shorter revaluation period of four years benefits both property owners and the county in several ways, including:

- It leads to more accurate property values and fewer appeals.
- It allows taxpayers to become and stay more familiar with the process.
- When the economy is booming, property values in the county can increase rapidly from year to year, creating the effect of "sticker shock" when new values are mailed out. This sticker shock is somewhat mitigated with a shorter cycle.
- It can help relieve pressure on property tax rates.

Market value is a factor used to determine the assessed value, which is used to determine the proportional share of taxes. Confusion arises because assessed value does not change as often as market value. Home sales are constantly fluctuating, reflected in the term "market-driven price". County wide revaluation is the only way to get the assessed value in line with the true market value. Since property values, such

as home prices, are not static over time, the market values of property will change; however, in most cases, they do not change in a uniform pattern. Even within the same township, some properties will appreciate rapidly, while values elsewhere may stagnate or even drop. These variations in market value necessitate regular reassessment of the property in order to levy an equitable property tax.

Each year, the state sets guidelines for values of personal property, such as automobiles, boats and heavy machinery. Personal property will be taxed at a relatively higher rate than real property, because it remains closer to fair market value.

As a final key point about the benefit of revaluation, NC Department of Revenue monitor counties sales ratio studies for disbursement of public utility companies' tax revenue (real estate and personal property). If the ratio falls below 90% the county will lose revenue and this may cause an increase in the tax rate to offset the loss in utility revenue. Periodic revaluations is the best and only way to do a good job of adjusting for these natural market driven changes in property values between real estate and personal property.

Budgetary Impact: The estimated cost to conduct a revaluation is \$900,000.00.

Recommendation: The Board of Commissioners should vote to return Chatham County to a four-year revaluation cycle.



Chatham County, NC

Text File

File Number: 17-2051

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Tax Office Assessor

File Type: Agenda Item

Agenda Number:

Vote on a request to approve the 2016 tax lien advertisement

Action Requested: Approve the 2016 tax lien advertisement.

Introduction & Background: Each year the Tax Collector is required to provide to the County Board of Commissioners a total of unpaid taxes, which are liens against real estate, and the governing body shall thereupon order the Tax Collector to advertise such tax liens. As of February 1, 2017 there are 4,558 parcels with unpaid tax liens. The total amount of liens against real estate is \$3,956,687.37. The Tax Collector shall advertise county liens by publishing each lien at least once in a newspaper having general circulation within the county. NCGS 105-369 explains the requirements for the lien advertisement.

Discussion & Analysis: The governing body must direct the Tax Collector to advertise the unpaid tax liens in a newspaper having general circulation within the county. Notice must be mailed to the owners at least 30 days before the date the advertisement is to be published. Advertisement of tax liens shall be made during the period from March 1 through June 30. The notices have been processed and mailed to all taxpayers who owe delinquent taxes for 2016. Those notices will result in significant reduction in the number of unpaid parcels. The cost of the advertisement is assessed to each parcel and is added to each unpaid tax bill. Once the cost of the advertisement has been provided, the Tax Collector shall determine the amount to add to each parcel of real property having unpaid taxes.

Budgetary Impact: None

Recommendation: Motion to approve the 2016 tax lien advertisement for a two week period that will coincide with the 30 day notification requirement in the Chatham News/Record.



Chatham County, NC

Text File

File Number: 17-2028

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Resolution

Vote On A Request To Adopt A Resolution Proclaiming February 2017 As Animal
Spay/Neuter Awareness Month

Action Requested: Vote on a request to proclaim February 2017 as Animal
Spay/Neuter Awareness Month.

Introduction & Background: The Chatham County Commissioners passed a resolution
on 2015 designating February as Animal Spay/Neuter Awareness Month.

Discussion & Analysis: Chatham County veterinarians, The Animal Services Division
of the Chatham County Public Health Department and local animal rescue
organizations have joined together to advocate the spaying and neutering of pets and
feral cats in February 2017.

Budgetary Impact: No Local Funding Requested.

Recommendation: Vote on a request to proclaim February 2017 as Animal
Spay/Neuter Awareness Month.



CHATHAM COUNTY COMMISSIONERS

Jim Crawford, Chairman
Diana Hales, Vice Chair
Mike Dasher
Karen Howard
Walter Petty

COUNTY MANAGER

Renee Paschal

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

Designating February, 2016, as Animal Spay/Neuter Awareness Month

WHEREAS, pets provide companionship to more than 71,000,000 households in the United States; and,

WHEREAS, humane societies and animal shelters have to put down millions of cat, dogs, rabbits and other animals each year, many of whom are healthy and adoptable, due to a lack of critical resources and public awareness; and,

WHEREAS, this tragic overpopulation of pets costs citizens and taxpayers of this country millions of dollars annually through animal services programs aimed at coping with the millions of homeless animals; and,

WHEREAS, spaying and neutering has been shown to dramatically reduce the overpopulation of pets and feral cats, proving to be a wise investment in saving animal lives and taxpayer dollars; and,

WHEREAS, veterinarians, national and local animal control and animal welfare organizations, and private citizens have worked together to ensure the spaying and neutering of thousands of animals in this country; and,

WHEREAS, Chatham County veterinarians, the Animal Services Division of the Chatham County Public Health Department and local animal rescue organizations have joined together to advocate the spaying and neutering of pets and feral cats in February of 2017;

NOW, THEREFORE, be it resolved by the Chatham County Board of County Commissioners, that February, is designated "Spay/Neuter Awareness Month." The Board of County Commissioners is authorized and requested to issue a proclamation calling upon the people of Chatham County to observe the month by having their own pet spayed or neutered or by sponsoring the spaying or neutering of another person's pet or of an animal in a shelter awaiting adoption.

Adopted, this 23 day of January, 2017.

Adopted, this the ____ day of _____.

James G. Crawford, Chairman
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board
Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 17-2030

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Board of Commissioners

File Type: Ordinance

Vote to amend Franchise Ordinance regulating emergency medical, first responder, and rescue Services and granting of franchises and contracts for operations in the County of Chatham

Action Requested:

Vote to approve amended Franchise Ordinance.

Introduction & Background:

On June 26, 1997, the Board of Commissioners adopted an Ordinance regulating emergency medical, first responders, and rescue services by requiring a franchise and contract for emergency services provided by local fire departments and First Health of the Carolinas, Inc.

The current Franchise Ordinance requires that persons or entities providing one or more of the Franchised Services make an application to the County and meet certain requirements in the Franchise Ordinance.

Discussion & Analysis:

The Fire Contracts and the First Health Contract has or will enter into contracts or agreements with volunteer fire departments and local governments to provide fire protection services within the fire districts therein defined, which by contract or agreement grants to the contracting parties the right, at their option, to provide rescue and emergency medical responder services.

The Fire Contracts and the First Health Contracts require that the persons or entities provided essentially the same requirement as the Franchise Ordinance, and therefore it would be redundant and create additional work for emergency services providers and the County to require such providers to secure a franchise.

Staff is asking that the Franchise Ordinance be amended to add a new Subsection 2.4(c) to provide that no franchise shall be required for any person or entity under the contract with the County to provide the services covered by the Franchise Ordinance.

Budgetary Impact:

None

Recommendation:

Vote to approve amended Ordinance

ORDINANCE AMENDING ORDINANCE REGULATING
EMERGENCY MEDICAL, FIRST RESPONDER, AND RESCUE
SERVICES AND GRANTING OF FRANCHISES AND CONTRACTS
FOR OPERATIONS IN THE COUNTY OF CHATHAM

WHEREAS, on or about the 26th day of June, 1997, the Chatham County Board of Commissioners adopted an Ordinance Regulating Emergency Medical, First Responder, and Rescue Services and Granting Franchises and Contracts for Operations in the County of Chatham (the “**Franchise Ordinance**”); and

WHEREAS, the Franchise Ordinance required person or entities providing rescue services, first responder services, or emergency convalescent transportation services (the “**Franchised Services**”) within Chatham County (the “**County**”) to have a franchise granted by the County; and

WHEREAS, the Franchise Ordinance required that persons or entities providing one or more of the Franchised Services make an application to the County and meet certain requirement contained in the Franchise Ordinance; and

WHEREAS, the County has or will enter into contracts or agreements (the “**Fire Contracts**”) with volunteer fire departments and local governments to provide fire protection services within the fire districts therein defined, which contracts or agreements also grant to the contracting parties the right, at their option, to provide rescue and emergency medical responder services; and

WHEREAS, the County has also entered into a contract with the First Health of the Carolinas, Inc. (the “**First Health Contract**”) to provide emergency medical services as therein defined in a coverage area that encompasses most of Chatham County; and

WHEREAS, the Fire Contracts and the First Health Contract require that the persons and entities providing any rescue and emergency medical responder services thereunder meet essentially the same requirements as the Franchise Ordinance, and therefore it would be redundant and create additional work for emergency service providers and the County to require such providers to secure a franchise; and

WHEREAS, the Board of Commissioners of Chatham County has determined since the essential requirements of the Franchise Ordinance are contained in the Fire Contracts and the First Health Contract, that Section 2.4 of the Franchise Ordinance should be amended to add a new Subsection 2.4(c) to provide that no franchise shall be required for any person or entity under contract with the County to provide the services covered by the Franchise Ordinance;

NOW, THEREFORE, be it ordained by the Board of Commissioners of Chatham County:

Section 1. Section 2.4 of the Ordinance Regulating Emergency Medical, First Responder, and Rescue Service and Granting of Franchises and Contracts for Operations in the County of Chatham is re-written to add a new Subsection 2.4(c) to provide that no franchise shall be required for any entity providing emergency medical, first responder, and rescue services in Chatham County pursuant to a contract or agreement with the County.

Section 2.4, as amended, shall read as follows:

2.4 No franchise shall be required for:

(a) Any entity operated from a location or headquarters outside of the County of Chatham in order to transport patients who are picked up beyond the limits of the County of Chatham, to facilities located within the County of Chatham, or to pick up patients within the County of Chatham for transporting to locations out-side the County of Chatham; but no such entity shall be used to pick patients within the County of Chatham for transporting to locations within the County of Chatham or other locations unless it is rendering assistance to a franchised ambulance service in the case of a major catastrophe or mutual aid.

(b) Ambulances owned and operated by an agency of the County, the State of North Carolina, of the United States.

(c) Any entity providing emergency medical, first responder, rescue services, or ambulance services pursuant to a contract or other agreement with the County of Chatham.

Section 2. All ordinances, or clauses of ordinances, in conflict herewith are hereby repealed.

Section 3. This Ordinance shall be effective from and after its adoption.

INTRODUCED: _____

ADOPTED: _____



Chatham County, NC

Text File

File Number: 17-2049

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Board of Commissioners

File Type: Appointment

Vote on a request to appoint two members to the Board of Adjustment.

Action Requested: Vote on a request to appoint two members to the Board of Adjustment.

Introduction & Background: There are currently two vacancies on the Board of Adjustment. One in District 5 and one in District 3.

Discussion & Analysis: Commissioner Petty would like to appoint Matthew Stark to represent District 5. Commissioner Hales would like to appoint BJ Copeland to represent District 3. Both members' terms will expire June 30, 2018.

Budgetary Impact: N/A

Recommendation: Motion to appoint two members to the Board of Adjustment.



Chatham County, NC

Text File

File Number: 17-2046

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: Health Department

File Type: Appointment

Vote on a request to accept David Webster, DVM to fill the vacant Veterinarian Seat on the Board of Health effective 2-1-2017.

Action Requested: Vote on a request to accept David Webster, DVM to fill the vacant Veterinarian Seat on the Board of Health effective 2-1-2017.

Introduction & Background: The county Board of Health is the policy-making, rule-making, and adjudicatory body for the Chatham County Public Health Department.

According to General Statute 130A-35, the composition of the Board shall reasonably reflect the population makeup of the county and shall include: Three public representatives, one licensed pharmacist, one licensed physician, one licensed veterinarian, one registered nurse, one licensed optometrist, one licensed dentist, one county commissioner, and one professional engineer.

Discussion & Analysis: The former Veterinarian Board of Health Seat was occupied by Dr. Lisa C. Duff, DVM, who does not wish to serve on the Board a second term. David Webster is the owner and Veterinarian of Hope Crossing Animal Hospital. Dr. Webster credentials include NC State Animal Science and NC State Vet School, DVM.

Budgetary Impact: Board of Health members are compensated a per diem and mileage.

Adequate funds are budgeted annually in the Health Department budget.

Recommendation: Vote on a request to accept David Webster, DVM to fill the vacant Veterinarian Seat on the Board of Health effective 2-1-2017.



Chatham County Volunteer Application for Boards & Committees

If you have any questions, contact Lindsay Ray at 919-545-8302 or email:
lindsay.ray@chathamnc.org

PERSONAL INFORMATION

Name: David Webster

DATE: December 20, 2016

MAILING ADDRESS (P. O. Box or Street) 500 Kadir Womble Rd

Town and Zip Code: New Hill 27562

HOME ADDRESS (if different than above) _____

Town and Zip Code _____

Home Phone _____

Cell phone: 919-296-4836

Email Address dwwebste@gmail.com

Which Board of Commissioners district do you reside in? You can use the map below or to look up your voter record, [CLICK HERE](#)

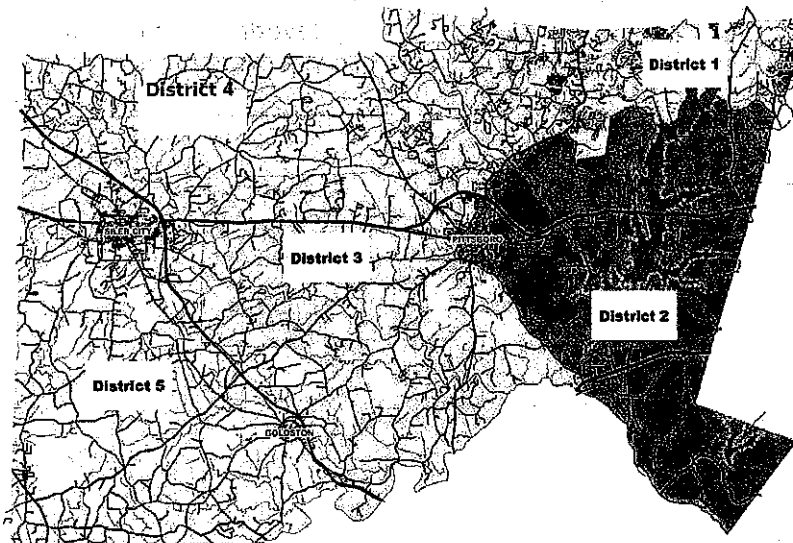
District 1 ☐

District 2 ☒

District 3 ☐

District 4 ☐

District 5 ☐



Are you currently serving on a board or committee in Chatham County? Yes ☐ No ☒

If yes, which one(s): _____

Select up to THREE boards or committees on which you would be willing to serve:

- | | |
|--|--|
| <input type="checkbox"/> Agriculture Advisory Board | <input type="checkbox"/> Library Advisory Committee |
| <input type="checkbox"/> Appearance Commission | <input type="checkbox"/> Nursing & Adult Care Home Community Committee |
| <input type="checkbox"/> Board of Equalization & Review | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Board of Health | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Board of Social Services | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Climate Change Advisory Committee | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Environmental Review Advisory Committee | <input type="checkbox"/> OTHER: |

Why do you wish to serve the county in this capacity?

Assist board of health in making decisions and direction for the county to aid in the overall human and animal health for all of its residents.

EDUCATION

Please list your educational background. Include names of schools and degrees held.

Jordan High School, NC State Animal Science, NC State Vet School, DVM

EMPLOYMENT

Name of Employer: Hope Crossing Animal Hospital

Address of Employer: 58 E Cotton Rd, Pittsboro 27312

Position: Owner, veterinarian

Work Phone: 919-542-1975

CIVIC INVOLVEMENT

Please list the names of the civic organizations in which you currently hold membership:

Cub Scouts, AVMA, NCVMA, Search and Relocation Committee, St. Raphael of Brooklyn Orthodox Mission

DEMOGRAPHIC INFO (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

GENDER:

Male ☒
Female ☐

ETHNIC ORIGIN/RACE:

White, non-Hispanic ☒
African-American ☐
Hispanic ☐

Asian or Pacific Islander ☐
Native American ☐
Other ☐

Year of Birth 1976



Chatham County, NC

Text File

File Number: 17-2053

Agenda Date: 2/20/2017

Version: 1

Status: Approval of Agenda
and Consent Agenda

In Control: County Manager's Office

File Type: Agenda Item

Chatham County Agriculture and Conference Center Policy Revisions

Action Requested: Approve the latest revisions to the CCACC Policy

Introduction & Background: The Chatham County Agriculture and Conference Center (CCACC) Policy was approved at the November 14, 2016 BOC meeting. Staff has advised that additional revisions to the policy may be forthcoming based on reviewing current business patterns or trends. As a result, the revisions are as follows:

CCACC prohibits animals, insects, and reptiles inside the conference center unless it is identified as a service animal as defined by the ADA (https://www.ada.gov/service_animals_2010.htm). Guests that do not comply with this rule may be asked to leave the premises.

This revision will be added under the general guidelines section of the CCACC policy.

Discussion & Analysis:

Budgetary Impact:

Recommendation:



Chatham County Agriculture & Conference Center (CCACC) Rental Policy

Key Meeting and Exhibit Space:

Exhibit Hall – 6,000 square feet; one large room, can be divided into 1/2 or 1/4 sections

Whole Room – 380 (seated with round or rectangle tables), 800 chairs

Front Half Room – 200 (seated with round or rectangle tables), 400 chairs

Quarter Section – 90 (seated with round or rectangle tables), 150 chairs

Four Meeting Rooms -32 (seated with round or rectangle tables), 47 chairs per room

Pre-function Lobby Area – Reception items, food stations, booths and/or registration

Group Designations & Booking Guidelines

1. NC Cooperative Extension, Soil & Water Conservation, NC Forest Service, USDA Farm Service Agency, Natural Resources Conservation Service, and Central Carolina Community College. No charge and may reserve events 13 months in advance.
2. Internal county departments. No charge (excludes events with catering) and may reserve up to 30 days in advance. For events reserved more than 30 days ahead, the regular fee schedule applies.
3. Chatham County nonprofit organizations (*with a valid 501c3, 501c6, and/or county-funded organizations*) may rent the venue at nonprofit rates. Venue rental is subject to availability and can be reserved a maximum of 60 days in advance; more than 60 days ahead, the regular fee schedule applies.
4. Private groups. Regular fee schedule applies and may be reserved 12 months in advance.

General Information

1. The venue is available for rental (based on calendar availability via CCACC calendar software) with a signed contract and deposit. Proof of liability insurance and alcohol permits are required when alcohol is served.
2. Rental contracts will be entered into with adults only, 18 or older, and 21 or older when beer/wine/liquor is served.
3. CCACC is tobacco-free.



General Information- continued

4. Any items that require attachment to the walls and/ or fixtures may be affixed using blue painter's tape with prior consent of the Event Coordinator. Unapproved items will be removed.
5. Outdoor events require a special event application. Please click the link below for the application.
<http://www.chathamnc.org/Index.aspx?page=1307>
6. CCACC offers a list of approved caterers for your convenience. **All contracts for food and beverage provisions are made by the client directly with the approved caterer.** CCACC maintains all rights to provide coffee and refreshment break services. All food and/or beverages served, offered and/or sold in any part of CCACC's premises must be provided and served by an approved caterer.
7. Event Hosts are encouraged to use Chatham County vendors (florists, special event companies, tents, transportation, lighting, etc.). All vendors must have a valid license and/or proper permits to operate, all in good standing with Chatham County. *See CCACC website for a list of resource vendors*
8. CCACC staff reserves the right to enter any and all areas to enforce the rules and limit the number of people in the area.
9. Noise Ordinance: The Town of Pittsboro's noise ordinance must be followed by all CCACC guests: See [Appendix I](#)
10. The Event Coordinator will provide tours and walk-throughs by appointment only.
11. All events are subject to policies listed in the event contract issued prior to the event.
12. All policies and procedures related to room rentals are subject to change without notice.
13. CCACC prohibits animals, insects, and reptiles inside the conference center unless it is identified as a service animal as defined by the ADA (https://www.ada.gov/service_animals_2010.htm) . Guests that do not comply with this rule may be asked to leave the premises.



Alcohol Policy

Beer, wine, and liquor are permitted.

All aspects related to alcoholic beverage distribution and consumption at planned events must be in compliance with the North Carolina Alcoholic Beverage Control Commission.

REQUIREMENTS:

The CCACC Event Coordinator will review all requests for events that include alcoholic beverages. After the request is reviewed, the event coordinator will notify the event host of approval or denial and address specific issues/concerns that may arise.

- **Only approved caterers with a valid and current ABC Off-Premise Beer/Fortified Wine Permit are eligible to procure alcohol for Chatham County Agriculture & Conference Center (CCACC) events.**
- Brown bagging, cash bars, or the distribution of “drink” tickets are not permitted within or on the CCACC premises. Beer kegs are prohibited unless special permission is given by the Event Coordinator (some exclusions may apply to nonprofit and political organizations obtaining applicable ABC permits).
- When a dinner or meal function does not immediately follow a reception/social where alcohol has been served, the client must coordinate with the caterer to serve heavy hors d’oeuvres including at least two hot hors d’oeuvres.
- **Alcohol serving is limited to two hours with no alcohol being served prior to 5:00 p.m. on weekdays and 3:00 p.m. on weekends.**
- **To serve liquor and fortified wine, the Event Host MUST obtain a Limited Special Occasions Permit and provide a valid copy of the permit to the Event Coordinator at least one week prior to the scheduled event.** The Event Coordinator will be responsible for posting a special occasion permit within the room serving alcohol. Alcoholic beverages must be served and consumed only in the area where the alcohol permit is posted.
- Alcoholic beverages cannot be served to anyone under 21 years of age; the caterer is ultimately responsible for verifying the age of any individual served.
- The caterer providing service for a dinner function may serve alcohol if requested by the event host. Permission to serve beyond the two-hour limit can be requested with review and approval by the Event Coordinator.
- The Event Host must coordinate with the caterer to have bottled or ice water available anytime alcohol is served.
- **An additional deposit of \$500 will be held for events where alcohol is served. Requests to serve alcohol must be approved by the Event Coordinator prior to your event. If no prior approval is given, the applicants may forfeit their deposit.**



Alcohol Policy- continued

- Additional requirements may apply depending on the type of event. **Failure to comply with regulations will result in cancellation of the event and forfeiture of the security deposit.** The legal age to consume alcohol is 21. The Event Host is responsible for any underage drinking during their event. For more information, contact the ABC Commission, 919-779-0700 or is <http://abc.nc.gov>.

Audiovisual

The Event Host must inform the Event Coordinator of A/V service requirements **prior** to contract signing. An **A/V technician is available by request with a minimum of 14 days'** notice for any event at a rate of \$40 per hour. **An A/V technician is required with the rental of all enhanced A/V equipment.** Wi-Fi is complimentary with venue rental.

Cancellation/Refund Policy

- 7 days or less notice from event date-Hold Deposit is Non-Refundable
- 8-89 days notice prior to event date -Hold Deposit is 50% Refundable from.
- 90 days or more notice -Hold Deposit is 100% Refundable. A cancellation fee of \$60 will be applied.

CCACC retains the right to cancel this contract with written notice at any time for the following reasons:

1. Misrepresentation of the event, lack of insurance, or deposit check returned by bank.
2. Threats of violence or actual violence to any CCACC employee or subcontractor by Event Host, Event Host's representatives, guests or subcontractors.
3. Threats of damage or actual damage to CCACC facilities by Event Host's representatives, guests or subcontractors,
4. Failure to abide by the terms and conditions of this rental contract.

Cancellation by Chatham County for any of the above mentioned reasons will result in the loss of the entire rental amount. *Please see the CCACC Code of Conduct for additional information.*



Catering and Cleaning Guidelines

- Event Host agrees to remove all items belonging to the Event Host at the conclusion of the event (including outside decorations). CCACC is not responsible for any items remaining after the event that belong to the Event Host, caterer, or the Event Host's guests.
- Event Host and/or caterer agree to leave facility and grounds in the condition in which they were found when the doors were opened for set-up.
- All decorations, food and drink container products, and all trash must be collected in plastic bags. For all events serving food, the event host and/or caterer shall collect all trash generated from the event on the night of the event and place it in the dumpster on-site.
- Caterers must leave all food preparation and serving areas neat and clean, including, but not limited to, the kitchen and all other surfaces used which have food or spillages, including all floors.
- **Chatham County/CCACC will hold the deposit and apply it toward cost for labor, supplies, and/or equipment needed or expended should CCACC find that further cleaning, removals or repairs are required to return the area to its original condition. Any excess damages will be billed to Event Host.**
- The Event Host is fully responsible for all arrangements and any contract entered into with any caterer of the event. CCACC's catering policy allows food service from any caterer that is in compliance with the CCACC Catering Statement of Work and has been contracted with CCACC as an approved caterer.

Deposits

A signed contract and deposit equal to 100% of total estimated cost of rental is required before meeting space reservations can be confirmed. We reserve the right to cancel any booking request that is not confirmed with a full deposit. A refundable security/cleaning deposit up to \$500 (\$1,000 when alcohol is served) will be required for all events, except internal county departments, CCACC building occupants, Chatham County Schools, and CCCC.

Fire Safety

CCACC enforces fire protection safety codes and is subject to inspection by the Fire Marshal. No pyrotechnic devices, smoke/fog machines or open flames are permitted. All fire aisles and exits must be kept clear of equipment and people. Failure to follow these rules will result in the immediate suspension of the event until the conditions are corrected. If they are not corrected, the event will be cancelled without refund to the event host.



Insurance

- The Event Host is required to maintain a \$1,000,000 liability insurance policy (general liability coverage, for bodily injury and property damage claims, including contractual and personal injury liability coverage) for any event that is open to the public. Umbrella or excess liability insurance may be used to meet limit of liability requirements.
- The Event Caterer is required to maintain a \$1,000,000 liability insurance policy (general liability coverage, for bodily injury and property damage claims, including contractual and personal injury liability coverage) any time food is served.
- **The Event Caterer shall also carry an additional Liquor Liability Insurance coverage with coverage limits of no less than \$1,000,000 any time alcohol is served.** The event host will provide to Chatham County duly executed certificates of insurance evidencing this coverage.
- Each certificate shall specify that the policy cannot be cancelled without providing Chatham County at least 30 days prior written notice, that Chatham County is named as an additional insured, and that the insurer waives any subrogation rights against Chatham County.
- **Vendors and Contractors:** All vendors and contractors providing services at CCACC must carry adequate liability insurance. Any approved food vendor must be permitted with the Chatham County Health Department. No homemade items may be sold or served at this facility. If requested, contractor must be able to provide verification of license and/or liability insurance. The Event Host/caterer has the full responsibility for obtaining any and all licenses/permits necessary for providing any alcoholic beverage at the event. The Event Host and caterer jointly assume all liability associated with the consumption of alcohol and each agrees to defend, indemnify, and hold harmless Chatham County and all associated personnel from and against any and all claims, demands, suits, judgments or other liability of any nature whatsoever resulting from the presence, serving, and/or consumption of alcoholic beverages during the event.
- Each policy required under this agreement shall contain a severability of interest clause and shall state that Event Host's coverage shall be primary to any other insurance available to or maintained by Chatham County.

OSHA Adherence

CCACC is committed to providing a safe, clean environment for patrons and staff. All individuals are expected to conduct their event in a manner that keeps CCACC staff and patrons safety as the highest priority. Adherence to standards set by the Occupational Safety and Health Administration (OSHA) are observed by our facility and we mandate the same high standards for all of our contractors and service providers.



Payment

CCACC accepts payment via certified, cashier's or approved check and credit cards: VISA, MasterCard, and Discover. Cash is not accepted.

Rental Time Availability & Guidelines

- Rental time begins when the first service person arrives and ends when the last service person leaves. Be sure to leave adequate time for your service personnel to clean up at the end of the event.
- **The exhibit hall/meeting rooms are available for rental from 7:00 a.m. – 9:00 p.m. daily.**
- **Extended hours are available on Friday and Saturday from 7:00 a.m. until midnight.**
- Customized room set-ups may be available at additional cost. Please contact the event coordinator for a cost estimate and/or to make arrangements for custom room set-ups.
- Audiovisual services (A/V) and other equipment are available to rent at an additional cost with your room.
- Upon reviewing a reservation request CCACC may determine that additional staff may be necessary for your event (depending on the type of event, services required, number of anticipated attendees, and whether alcohol will be served). Rates for additional staff are listed under Additional Charges. Events open to the general public may also require additional staff.
- CCACC will not assume any responsibility for injury or accidents due to the activities conducted by Event Host's guests, or injury or accidents caused by materials provided by Event Host(s).
- Rooms must be vacated by the time indicated on the contract. Overtime charges will apply for rooms not vacated by the pre-arranged time. Additional charges may also be assessed if event participants remain on-site after CCACC's regularly scheduled closing time.
- All event deliveries must be received by the Event Host. Deliveries and pick up of equipment, supplies, or materials outside of the scheduled event time must be arranged in advance with the Event Coordinator. Extra fees may apply for delivery, pick-up, and/or storage of materials outside of scheduled event times.
- The use of confetti, glitter, and other related/similar items at weddings or celebrations is prohibited.
- If advertising/promoting your event, all photos of CCACC or use of CCACC logo must be approved by CCACC Event Coordinator.
- Event Host(s) will be billed for damage caused by use of unauthorized pens and markers on whiteboards and items inside the meeting rooms.



Rental Time Availability & Guidelines- *continued*

- Event Hosts should bring their own supplies (with the exception of markers for the write-on wipe-off boards). CCACC will not be able to provide such items (i.e. batteries, scissors, paper, tape, etc.) unless explicitly arranged in advance. The only approved tape is blue painter's tape.
- Each area of use rents separately per contract terms. Additional items/spaces may be available for rental and must be arranged accordingly.

Security

- All events are subject to required or waived security at the discretion of the Chatham County Sheriff. Event Host maybe required to contract security for the duration of the event. Contact Chatham County Sheriff's Office for off-duty officers.

Services

- Wi-Fi – Free
- Business center – copier available on-site for a fee.
- A/V – Available on-site for a fee.
- Catering – Available through approved caterers only.

Reservations/Rental Space

- A minimum thirty-day (30) reservation is encouraged on all rentals. Reservations are accepted for recurring events up to one year in advance, excluding internal and nonprofit use.
- Reservations are confirmed upon receipt of applicable deposit and signed contract.



Room Rental Fees:

Rates	Peak	Off Peak Mon-Thurs 6p-9p	Non-Profit
Exhibit Hall: 5933 sq ft	\$1600	\$1200	\$650
Hall A: 3,060 sq ft	\$850	\$675	\$550
Hall B: 1410 sq ft	\$450	\$350	\$325
Hall C: 1410 sq ft	\$450	\$350	\$325
Lobby: 1934 sq ft Limitations apply	\$550	\$400	\$325
Meeting Rooms 1,2,3,4 500 sq ft	\$275	\$250	\$225
Catering Kitchen	\$100 per hour	\$100 per hour	\$100 per hour
East Garden	TBD	TBD	TBD
Outdoor Vendor Space	\$50 per hour	\$50 per hour	\$50 per hour

Additional charges:

- Additional set-up and cleaning: \$50/hour
- A/V use (if technician required to be on-site): \$40/hour

Inclement Weather Policy

If the PROPERTY is rendered unsuitable for the conduct of the Event Host's activity by reason of force majeure, Chatham County and the Event Host are released from their obligations under this contract. Force majeure is defined as fire, earthquake, hurricane, flood, act of God, strikes, work stoppages or other labor disturbances, riots or civil commotions, war or other act of any foreign nation, power of government, governmental agency or authority, or any other cause like or unlike any cause mentioned which is beyond the control of Chatham County.



Noise Ordinance

CCACC guests are expected to adhere to the Town's noise ordinance as referenced below.

Appendix I

CHAPTER 17 NOISES

Article designated noise control code.

This article shall be known as the "Noise Control Code for the Town of Pittsboro". It shall be unlawful for any person to create or assist in creating, permit, continue or permit the continuance of any unreasonably loud or disturbing noises in the Town of Pittsboro. Noises of such disturbing character, intensity, or duration as to be detrimental to the quality of life, or health of any individual are prohibited.

ARTICLE I

Terminology and standards

- 17-101 Terminology. All terminology used in this article not defined below shall be in conformance with applicable publications of the American National Standards Institute (ANSI) or its Successor body .
- 17-101.1 A-weighted sound level: The sound pressure level in decibels as measured on a sound level meter using the A-weighting network. The level so read is designed dB(A).
- 17-101.2 Decibel (dB): A unit for describing the amplitude of sound, equal to twenty (20) times the logarithm to the base ten (10) of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micronewtons per square meter.
- 17-101.3 Emergency work: Any work performed for the purposes of preventing or alleviating physical trauma or property damage threatened or caused by an existing or imminent peril.
- 17-101.4 Nuisance noise levels: Noise levels which do not exceed the noise thresholds but create an irritating impact sufficient to disturb an individual's sleep pattern or the peace and quiet of a residential neighborhood.

17-101.5 Outdoor amplified sound: Any sound using amplifying equipment whose sound is outside or whose source is inside and the sound propagates to the outside through open doors or windows or other openings in the building.

17-101.6 Sound amplifying equipment: Any device for the amplification of the human voice, music or any other sound, including juke boxes, stereos and radios.

17-101.7 Sound Level: The weighted sound pressure level obtained by the use of a sound level meter and frequency weighting network, such as A, B, or C as specified in American National Standards Institute Specifications for the sound level meters (ANSI S1.4-1971, or the latest approved version thereof). If the frequency weighting employed is not indicated, the A-weighting shall apply.

17-101.8 Sound level meter: An instrument which includes a microphone, amplifier, RMS detector, integrator or time average, output meter, and weighting network used to measure sound pressure levels.

17-101.9 Sound pressure level: Twenty (20) times the logarithm to the base ten (10) of the ratio of the RMS sound pressure to the reference pressure of twenty (20) micronewtons per square meter.

17-102 Standards. Standards, instrumentation, personnel, measurement procedures and reporting procedures to be used in the measurement of sound as provided for in this section shall be those as specific herein:

17-102.1 Sound level measurement shall be made with a sound level meter using the "A" weighting scale, set on "slow" response.

17-102.2 Sound level meters shall be of at least Type Three meeting American National Standard Institute Incorporated (ANSI) S1.4-1971 requirements. The entire sound measurement system shall be serviced and calibrated and operated as recommended by the manufacturer. Persons using the sound level meters shall be trained in sound level measurement and the operation of sound level measurement

17-102.3 The Town Manager or his designee shall issue a general order adopting standards and procedures for sound level measurements and enforcement consistent with this article

ARTICLE II

Maximum permitted sound levels.

17—201 The use of sound amplifying equipment is limited to the conditions specified in this section.

17-202 No person or group of persons shall operate or cause to be operated any source of sound in such a manner as to create a sound level which at its peak exceed the limits set forth herein below when measured beyond the property line from which the sound originates.

17—203 A live musical group or individual using sound amplifying equipment may operate out of doors only if the business manager or an authorized agent of that business manager has been granted a permit. This permit may be secured after it is signed by an authorized agent of the musical group and by a representative of the individual organization or the group retaining the services of the musical group and on whose premises the amplifying equipment is to be used.

17—204 The following are established as maximum sound levels:

17-204.1 Nighttime sound levels (after 11:00 p.m. until 8:00 a.m.) may not exceed fifty (50) dB (A) except as noted in (4.3) below.

17-204.2 Daytime/evening sound levels (between 8:00 a.m. and 11:00 p.m.) may not exceed sixty (60) dB(A) except as noted in (4.3) below.

17 -204.3 Daytime/evening sound levels in excess of sixty (60) dBA(A) will be permitted upon issuance of a permit and allow sound levels exceeding those set above as follows:

Thursday evening
(5:00p.m.-11:00p.m.Thursday) 70dB(A)

Friday evening
(5:00p.m.-MidnightFriday) 70dB(A)

Saturday
(10:00 a.m. - Midnight Saturday) 70dB(A)

17 – 204.4 Except as otherwise allowed by section 17-307 and section 17-401, a permit to exceed sound levels may only be issued during the days and times listed in section 17-204.3, to a maximum level of seventy (70) dB(A). No outside- amplified sound will be allowed unless a permit has been issued, subject to the exemptions set out in section (NUMBER).

ARTICLE III

Noises prohibited nuisances.

17 - 300 General prohibitions. It shall be unlawful to create, cause or allow the continuance of any loud, disturbing, unusual, frightening or unnecessary noise, particularly during nighttime, which prevents or unreasonably interferes with neighboring residents' reasonable use of their properties. Such noise may include, but is not limited to, the following:

17 – 301 Yelling, shouting, whistling or singing. Yelling shouting, whistling or singing on the public streets or private property at nighttime.

17 – 302 Loading Operations. Noise resulting from loading, unloading, opening or otherwise handling boxes, crates, containers, garbage cans, or other similar objects during nighttime.

17 – 303 Repair of motor vehicles. Noise resulting from the repair, rebuilding or testing of any motor vehicle during nighttime.

17 – 304 Radio, phonograph, television, or musical instrument. Noise resulting from the playing of any radio, phonograph, musical instrument, television, or any such device, particularly during nighttime.

17 -305 Nuisance noise which does not exceed the noise threshold but creates an irritating impact sufficient to disturb an individual's sleep pattern or the peace of a residential neighborhood.

17 – 306 Specific Prohibitions. The following acts are prohibited and shall be considered nuisance acts:

17 - 306.1 Horns and signaling devices. The intentional sounding of any horn or signaling device of a motor vehicle on any street or public place continuously or intermittently, except as a danger or emergency warning.

17 - 306.2 Motor vehicles. Operating or permitting the operation of any motor vehicle or motorcycle not equipped with a muffler or other device in good working order so as to effectively prevent loud or explosive noises therefrom.

17 - 306.3 Exterior loud speakers. Operating or permitting the operation of any mechanical devices or loudspeaker, without a permit to do so, in a fixed or movable position exterior to any building, or mounted in/on any motor vehicle or watercraft in such a manner that the sound therefrom is in excess of the maximum decibel level as described in section 17A-204.

17 - 306.4 Power equipment. Operating or permitting the operation of any power saw, sander, drill, grinder, leaf blower, lawn mower, or other garden equipment, or tools of a similar nature, outdoors during nighttime.

17 - 306.5 Explosives. The use of firing explosives, firearms, fireworks, or similar devices which create impulsive sound.

17 - 306.6 Security alarms. The sounding of a security alarm, for more than twenty (20) minutes after being notified by law enforcement personnel.

17 – 307 The following are exempt from the provisions of this article:

17 - 307.1 Sound emanating from regular scheduled outdoor events with a permit.

17 - 307.2 Construction operations from 7:00 a.m. to 6:00 p.m. on weekdays and between the hours of 9:00 a.m. and 5:00 p.m. on Saturday; such work is prohibited on Sunday for which building permits have been issued, or construction operations not requiring permits due to ownership of the project by an agency of government; provided all equipment is operated in accord with the manufacturer's specifications and with all standard mufflers and noise reducing equipment in use and in proper operating condition. Any exceptions to this provision must comply with 17-400, which described the process, the procedure by which permits to exceed limits may be obtained.

17 - 307.3 Noise resulting from safety signals, warning devices and emergency pressure relief valves.

17 - 307.4 Noises resulting from any authorized emergency vehicle when responding to any emergency call or acting in time of emergency.

17 - 307.5 Any other noise resulting from activities of a temporary duration permitted by law and for which a license or permit therefore has been granted by the Town in accordance with the above. Regulations of noises emanating from operations under permit shall be according to conditions and limits stated on the permit and contained above.

17 - 307.6 Unamplified and amplified sound at street fairs conducted by or for the Town of Pittsboro.

17 - 307.7 All noises coming from the normal operations of properly equipped watercraft.

17 - 307.8 All noises coming from the normal operation of motor vehicles properly equipped with the manufacture's standard mufflers and noise-reducing equipment.

17 - 307.9 Noise from lawful fireworks and noisemakers on federal holidays.

17 - 307.10 Noises resulting from lawn mowers, agricultural equipment, and landscape maintenance equipment used between the hours of 7:00 a.m. and 9:00 p.m. on weekdays, and between 8 a.m. and 9 p.m. on weekends, when operated with all manufactures standard mufflers and noise-reducing equipment in use and in operating condition.

17 - 307.11 Noise resulting from sound amplification equipment used in conjunction with telecommunications systems on business properties to notify employees of incoming phone calls, providing that this system be used only between the hours of 7:00 a.m. and 10 p.m., and that any speakers attached to the system be oriented toward the interior of the property.

17 - 307.12 Noises resulting from emergency work necessary to restore property to a safe condition following a fire, accident or natural disaster, or to restore public utilities, or to protect persons or property from an imminent danger.

17 - 307.13 Noises resulting from the provision of government services.

17 - 307.14 Noise resulting from the provision of sanitation services.

ARTICLE IV

Permit to exceed limits

17 -401 Who may apply? Any person or group of persons may produce or cause to be produced sound in excess of sixty (60)dB(A) only during the hours specified in section 17-204, and only if a permit to exceed the limit for the time and place of the activity has been previously issued by the Town Manager.

17 – 402 Application or permit. Any person or group of persons desiring a permit shall apply as provided herein, and shall provide all information required.

17 – 403 Timeliness of application. The business manager or authorized agent or any person or group of persons desiring a permit for a live musical group or individuals to perform out of doors using sound amplifying equipment must make application forty-eight (48) hours prior to the activity for which the permit is requested

17- 404 Action by Town Manager. The Town Manager or his designee will act upon all requests for permits.

17 -405 Consideration by Town Manager. In considering and acting on all permits pursuant to this article, the Town Manager or his designee, shall consider, but shall not be limited to the following, in issuing or denying such permit: The timeliness of the application; the time of the event; other activities in the vicinity of the location proposed; the frequency of the application; the effect of the activity on the residential areas of the Town; impact on surrounding areas; previous experience with the applicant; and previous violations, if any, of the application.

17 -502 Nighttime Offenses /Subsequent Offenses: If a second violation occurs within sixty (60) days of the first offense or if an offense occurs during nighttime, an oral order to cease or abate need not be issued prior to issuing a citation for violation of any portion of this article.

17—503 Civil Penalty: If the order to cease or abate the noise is not complied with, or if a second violation occurs within sixty (60) days of the first offense or if an offense occurs during nighttime, a person or persons responsible for the violation may be subject to a civil penalty in the amount of one hundred and no/100ths dollars (\$100.00). Violators may be issued a written citation, which must be paid within five (5) days of the issued date and time. The town attorney, or his designee, is authorized to file a civil action on behalf of the town to collect any unpaid citations, and the police chief, or his designee, is authorized to verify and sign complaints on behalf of the town in such civil actions. A police officer or other employee duly authorized to enforce the noise control ordinance may issue a citation for violation of this ordinance.

17–504 Remedies: This Article may also be enforced through equitable remedies issued by a court of competent jurisdiction.

17 –505 Criminal Penalty: In addition to, or in lieu of, such civil penalties or other remedies, violation of this article shall constitute a misdemeanor pursuant to N. C. Gen. Stat. 14-4 and N.C. Gen. Stat. 160-175, as amended, punishable for each violation by a fine of up to five hundred and no/ 100ths dollars (\$500.00). A police officer or other officer enforcing subject matter jurisdiction or other duly authorized noise control officer may initiate the criminal process as provided by law.

Approved February 26, 2001.





Chatham County, NC

Text File

File Number: 17-2060

Agenda Date: 2/20/2017

Version: 1

Status: Board Priorities

In Control: Board of Commissioners

File Type: Agenda Item

Ed Kerwin, Executive Director of Orange Water and Sewer Authority (OWASA) to thank Chatham County for the assistance provided to their community.



Chatham County, NC

Text File

File Number: 17-2057

Agenda Date: 2/20/2017

Version: 1

Status: Public Hearing

In Control: Planning

File Type: Agenda Item

A legislative public hearing request by the Chatham County Alcoholic Beverage Control Board for a general legislative rezoning on Parcel No. 11417 located on the Moncure Pittsboro Road from R-5 and R-1 Residential zoning to NB Neighborhood Business, being approximately 0.957 acres, Haw River Township.

Action Requested:

A request by the Chatham County Alcoholic Beverage Control Board for a general legislative rezoning on Parcel No. 11417 located on the Moncure Pittsboro Road from R-5 and R-1 Residential zoning to NB Neighborhood Business, being approximately 0.957 acres, Haw River Township.

Introduction & Background:

Discussion & Analysis:

Recommendation:



Chatham County, NC

Text File

File Number: 17-2056

Agenda Date: 2/20/2017

Version: 1

Status: Board Priorities

In Control: Planning

File Type: Agenda Item

Vote on a request to approve NNP Briar Chapel, LLC for subdivision Preliminary Plat review and approval of SD West, consisting of 9 non-residential lots, on 29.20 acres, located off Taylor Road, SR-1529, and US 15-501 N, parcels #18911 and #86288, Baldwin Township.

Action Requested:

Request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Preliminary Plat review and approval of SD West, consisting of 9 non-residential lots, on 29.20 acres, located off Taylor Road, SR-1529, and US 15-501 N, parcels #18911 and #86288, Baldwin Township.

Introduction & Background:

Zoning: Conditional Use District / Compact Community

Water System: Public, Chatham County

Sewer System: Private wastewater treatment plant

Subject to 100 year flood: No floodable area in SD West

General Information: Compact Community approved in 2005 for 2,389 dwelling units and commercial uses on 1.589 acres, permit revised in 2012 and 2014.

Reviewed: under pre-2008 Subdivision Regulations.

The 2014 revisions to the Conditional Use Permit, Item #5, Commercial Uses states "The commercial component of the development shall be limited to 510,000 square feet in the locations shown on the Revised Master Plan, and the commercial uses allowed within the development shall be all those uses now allowed or later added as allowed in December, 2008 Zoning Ordinance under Section 10.13 Table 1: Zoning Table of Permitted Uses under the Zoning District denominated as "O/I", "B-1", "NB", "CB", and "RB". Irrespective of whether such uses are shown as permitted or as requiring a conditional use permit, all such uses shall be deemed allowed as of right within the Briar Chapel development. Applicant has agreed to this specification of allowed uses in order to bring clarity to the scope of allowed commercial uses with the express agreement of the County that the district-specific restrictions regarding maximum size of buildings and setbacks shall not apply. Signage for the commercial uses shall comply with the Design Guidelines from the original 2005 approval and the signage provisions set forth in the Chatham County Zoning Ordinance in effect on February 15, 2005 (original approval date). Commercial components of the Briar Chapel Development shall be accessible via public sidewalks, greenways, paths or

trails". Per Chris Seamster, RLA, McKim & Creed, a greenway to connect Briar Chapel to SD West is under design by another designer and they are working with NCDOT to gain approval. Staff recommends that the design of the greenway be completed and necessary permits be obtained prior to final plat submittal.

Discussion & Analysis:

Request: The request before the Board is for preliminary plat approval of nine (9) non-residential lots and two (2) stormwater pond lots on 29.20 acres located off Taylor Road, S. R. 1529 and US 15-501, Baldwin Township, parcel #18911 and #86288. The request is for approval of the lots only at this time. The uses proposed are not known at this time. The Appearance Commission reviewed a preliminary perimeter landscaping plan on 9/23/2015 to allow the developer to start grading the site. Site plans for the specific uses will be presented to the Planning Department for review of the lighting plan, number of parking spaces required, and signage prior to obtaining a building permit. After review of the site plan, Planning staff may determine that the individual site plan be reviewed by the Appearance Commission. Permitted uses are uses listed in the 2008 Zoning Ordinance list of permitted uses in the O/I (Office and Institutional); B-1 (Business); NB (Neighborhood Business); CB (Community Business); and RD (Regional Business) districts.

Roadways: SD West Commercial area will be accessed off both Hwy 15-501 and SR-1529, Taylor Road. An Encroachment Agreement and Commercial Driveway Permit have been issued for each entrance as part of the superstreet widening project for Hwy 15-501. A copy of the Encroachment Agreement and Right-of-Way Encroachment Agreement for Curb and Gutter, Pavement Widening and Storm Drainage is included with the preliminary plat submittal. The internal roadway serving the lots is a variable width (30 foot wide minimum) private right-of-way. Maintenance of the private R/W will be the responsibility of the developer and/or a homeowners association.

Road Name: The road name 'Ballentrae' has been approved by the Emergency Operations Office as suitable to submit to the Board of Commissioners for approval.

Site Plan: The pre-2008 Subdivision Regulations states in part in Section 6.4 C (3) "Properties reserved or platted for commercial, institutional or industrial purposes shall be adequate in size to provide for the type of use and development contemplated.....Land subdivided for commercial, institutional or industrial use shall follow the major subdivision procedure with preliminary plat review by the Board of County Commissioners. Land shall not be platted for commercial, institutional or industrial purposes unless the subdivider can demonstrate the following to the Board of County Commissioners:

- a. A site arrangement that prevents undue interference with through traffic.
- b. An integrated parking area.
- c. An insulation against any adverse effect on any present or future adjacent

residences..

- d. A parcel size sufficient in area to allow future expansion.
- e. A plan that demonstrates that the first ½ inch of storm water runoff will be managed on site, if more than six (6) percent of the lot area is covered with impervious surfaces such as buildings, parking, and drives.”

Attachment # 4 is a general site plan prepared to demonstrate that the proposed lots will have adequate access; adequate internal traffic flow; that there is sufficient area for parking; that the viewshed buffers (ranging in width from 50 ‘ to 200’ wide) will insulate against any adverse effect on present or future owners; and that the parcel size will allow for future expansion. The maximum impervious surface allowed for SD West per the Impervious Surface Summary submitted by the developer is 637,005 square feet / 14.62 acres. The maximum impervious surface area allowed for both the residential and commercial development is 24% overall. The cumulative coverage for the overall development will be approximately 21.38% based on the Impervious Surface Summary. As stated previously, the Appearance Commission reviewed and approved the perimeter landscaping plan on 9/23/2015. Prior to obtaining building permits on any of the lots, the owner/developer will present a specific site plan for review by the Zoning Administrator for review of the lighting plan, signage, and adequate parking for the proposed use(s).

Permits: Other agency permits required for preliminary plat approval have been received.

Water/Sewer: County water is available and will be utilized. Sewer service will be provided by the Briar Chapel WWTP. A permit dated November 3, 2016 was received from NC Division of Water Resources for the wastewater collection system extension. A county water line was required to be relocated for the project. A permit dated 11/10/2016 was obtained from NCDWR for the SD West Water Main Relocation along with the Authorization to Construct, dated 11/14/2016.

Historical / Archaeological: Per the application, there are no cemeteries or structures eligible for the National Register within the project area of SD West nor any structures or cemeteries 50 years old or older.

Conditional Use Permit Stipulations: See attachment # 5 for the specific language for Conditions 11 and 14 (g). Condition # 11, Parking and off-street loading areas, of the 2014 CUP revision states in part “Future submittals for preliminary subdivision plat approval will designate park-and-ride parking spaces (such as additional spaces in proposed parking lots above the minimum number required for retail or office uses) and transit stops, pedestrian and bicycle facilities, and traffic calming devices, as reasonable and necessary to accommodate then-existing multi-modal transit needs at those locations.” Per the cover letter, attachment # 2, and the CUP Stipulation Update, attachment # 3, Briar Chapel is currently working with County officials to determine a mutually agreed upon location for the parking spaces and a park and ride shelter facility; that Briar Chapel understands the number of parking spaces to be in the range of 12-18 spaces; and that Chatham Transit has requested 18-20 parking

spaces. Per an e-mail from Anna Testerman, Executive Director of Chatham Transit, dated December 20, 2016, Ms. Testerman stated "...after meeting with the developers and much discussion I agreed on 20 spaces plus the bus shelter". Staff recommends that the issue be resolved prior to final plat submittal.

Condition # 14, Public Facilities, Item (g), of the 2014 CUP revision states in part "Applicant shall subject one of the commercial lots within SD North, SD East or SD West to a reservation of 5,000 square feet of shell space, to be constructed and provided to the County at no cost or charge to the Count, for the Chatham County Sheriff's Office for a satellite office (the "Reservation"). Because timing, size and potential commercial developers or tenants are unknown at the time of approval of this amendment to the Conditional Use Permit, the selection of which commercial lot shall will be subjected to the Reservation shall be entirely in the discretion of Applicant. Applicant, however, shall make good faith efforts to reserve said space within the agreement to convey the first lot located within the portion of SD West located north of Taylor Road". Per the cover letter, attachment # 2, and the CUP Stipulation Update, attachment # 3, "The County and NNP Briar Chapel, LLC are currently in the process of addressing the substation square footage reservation in the context of a contract to convey the first SD West lot to Chatham County for the CCCC Health Sciences building site." Please see entire cover letter. The county has not reached an agreement with the developer regarding this issue and staff recommends that the issue be resolved prior to final plat submittal.

Water Features: The subject property has two water features, one within Parcel B (pond lot) and one within a portion of the viewshed buffer along the common boundary with Herndon Woods and Taylor Road. Staff recommends that the final plat state the width of the riparian buffers and 10' no build.

Viewshed Buffers: The subject property borders Herndon Woods, Taylor Road (SR-1528), and US 15-501. Viewshed buffers have been provided as required by the Compact Community Ordinance. Section 9.3. The CCO requires a 100 foot wide viewshed buffer along all roadways, but allows a reduction to 50 feet if it is determined that the impact of the compact community is adequately mitigated by community design, topography, etc. The developer requested and received a reduction of the viewshed buffer to 50 feet along Taylor Road and US 15-501. The developer has also agreed to provide a 200 foot wide viewshed buffer along the common boundary with Herndon Woods.

Stormwater Features: There are two lots designated as pond lots, Parcel A (5.2 acres), and Parcel B (2.7 acres). A Stormwater Management Plan for SD West, dated October 28, 2016 has been approved by NC Division of Water Quality. A copy of the Stormwater Management Plan is also required to be submitted to Chatham County Environmental Quality Department for review.

Fire Department Review: Prior to a building permit being issued for a structure, the Fire Marshal will review and approve the plan which will include fire hydrant placement

and emergency vehicle access to the structure.

Technical Review Committee: The TRC met on December 14, 2016 to review the request. Lee Bowman, Chris Seamster, and Garretson Brown were present to answer question on behalf of the developer. The TRC discussed the park-and-ride lot and bus shelter, shell space for Sheriff's Office, relocation of the waterline, and the viewshed buffers.

The Planning Board met on January 3, 2017 to review the request. Lee Bowman, Project Manager, Garretson Browne, Construction Manager, Chris Seamster, RLA, McKim & Creed, and Nick Robinson, Attorney-at-Law were present to represent the developer. The Board had questions and concerns on the following:

1. That the location of the proposed greenway was not shown on the preliminary plat and that the design was not completed to allow for Planning Board review. Mr. Seamster stated that the greenway design was being prepared by a third party; that the greenway would be located within the public right-of-way of Taylor Road and Catullo Road; and that required permits for the construction of the greenway were being obtained from NCDOT.
2. Concerns regarding the location and number of parking spaces related to Chatham Transit and the bus shelter facility. Ms. Testerman, with Chatham Transit, was not present at the meeting. Mr. Lucier asked if Briar Chapel would commit to at least 18 spaces. Other Board members were concerned that the number of parking spaces allotted for Chatham Transit may not be adequate for future riders. Mr. Robinson stated that Briar Chapel was continuing to work with Chatham Transit on the location, number of spaces, construction of the spaces and bus shelter; and long term maintenance of the area; and that Briar Chapel was not in a position at that time to commit to a number of spaces. After continuing discussion between the Board members and Briar Chapel, Mr. Bowman agreed to at least 18 spaces and to continue discussions with Chatham Transit.
3. Concerns regarding the location of the sheriff's office shell space. Mr. Robinson stated that Briar Chapel is in discussion with Chatham County regarding this issue.
4. Questions regarding proposed uses of the lots. Mr. Robinson stated that the future owners and uses of the lots is not known at this time. Mr. Bowman stated that the uses will be similar to SD North and that there may be approximately 200 apartments. Ms. Siverson asked if the only access to the lots was through the private easement. Mr. Robinson stated that there would be no access to the lots from either US 15-501 or Taylor Road and that the private easement, Ballentrae, would serve all the lots and that the maintenance of the private roadway will be the responsibility of a homeowners association. The maintenance access easement to the stormwater ponds will be off the public roadway.

The Planning Board discussed tabling the request for one month due to the unanswered questions regarding the greenway, Chatham Transit, and the sheriff's office shell space; however, since all issues are required to be resolved prior to final plat submittal, the Board voted 9-2 to recommend approval with conditions.

Recommendation:

The Planning Board by vote of 9-2 and the Planning Department recommend granting approval of the road name, 'Ballentrae' and recommend granting preliminary plat approval of Briar Chapel, SD West with the following conditions:

1. The design of the greenway from Briar Chapel to SD West be completed and necessary permits be obtained prior to final plat submittal.
2. Condition # 11 of the 2014 CUP revision regarding designation of park-and-ride spaces and the bus shelter be resolved between Chatham Transit and NNP Briar Chapel, LLC prior to final plat submittal with the understanding that Briar Chapel has committed to at least 18 spaces.
3. Condition 14 (g) of the 2014 CUP revision regarding reservation of 5,000 square feet of shell space, to be constructed and provided to the County at no cost or charge to the County, for the Chatham County Sheriff's Office for a satellite office (the "Reservation") be resolved between Chatham County and NNP Briar Chapel, LLC prior to final plat submittal.
4. The final plat shall state the width of the riparian buffers and clearly designate the 10 foot no-build.
5. The access and maintenance easement for the stormwater pond on Parcel A shall be located as shown on attachment # 4 in order to lessen the impacts on the viewshed buffer and adjacent property owners.



Chatham County, NC

Text File

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Status: Board Priorities

In Control: Planning

File Type: Agenda Item

Agenda Number:

Vote on a request to approve Lewis Metty Development, Inc. for subdivision Revised Preliminary/Final Plat approval of Cedar Mountain, Phase 3A, consisting of 16 lots on 30.79 acres located off Jones Ferry Rd, SR-1540 and Cedar Grove/Cedar Mountain Road, Baldwin Township, parcels #'s 1611 and 1721.

Action Requested:

Request by Lewis Metty Development, Inc. for subdivision Revised Preliminary/Final Plat approval of Cedar Mountain, Phase 3A, consisting of 16 lots on 30.79 acres located off Jones Ferry Rd, SR-1540 and Cedar Grove/Cedar Mountain Road, Baldwin Township, parcels #'s 1611 and 1721.

Introduction & Background:

Zoning: R-1

Watershed: WSVI-PA / JLBA

Water: private wells

Septic: private on-site and off-site septic systems and repair areas.

Roadways: public, NCDOT state maintained roads. (The previously approved roads within Cedar Grove Subdivision and Cedar Mountain Subdivision have not yet been taken over by NCDOT for maintenance.)

Cedar Mountain Subdivision received sketch design approval from the Board of County Commissioners on July 17, 2006 and consisted of 65 lots. There were two conditions of approval:

1. The emergency access easement be widened to a minimum of 50 feet and be labeled as "50 foot wide dedication of public right-of-way and emergency vehicle access".
2. The emergency vehicle access shall be constructed to a minimum standard of a 16 foot wide, all weather travel surface. A note shall be placed on the preliminary and final plat detailing the standards to which said access is constructed and future upkeep and maintenance responsibilities.

The conditions above will be completed when the next phase of the subdivision is presented for review and approval.

Cedar Mountain Road is an extension of Cedar Grove Road. The two subdivisions do not have interconnecting roadways to adjoining properties and this necessitated the requirement for an emergency access roadway to be built to an adjoining property.

Preliminary plat approval for 65 lots was granted by the Board of Commissioners on July 6, 2007. To date 34 lots have received final plat approval. On 9/21/2015, the developer received an extension from the Board of Commissioners to extend the deadline for final plat submittal to January 16, 2018. If a final plat for the remaining 15 lots is not received by January 16, 2018, the subdivision approval will expire unless another extension request is granted by the Board of Commissioners.

Discussion & Analysis:

The request before the Board is for a revised preliminary plat / final plat approval. The reason for the revised preliminary plat is due to a reduction in the length of Eagles Crest by 50' and flattening the curve on the same road. A revised roadway plan was submitted to NCDOT and approved on August 15, 2016. A copy of the revised permit can be viewed on the Planning Department webpage at www.chathamnc.org/planning <<http://www.chathamnc.org/planning>> ; Rezoning and Subdivision Cases, 2016. A new erosion control permit was obtained from Land and Water Resources on March 30, 2016 prior to any land disturbing activity on the site.

The request is being submitted along with a request for a financial guarantee for completion of the required improvements. The developer is required to complete a minimum of 40% of the required improvements prior to a final plat submittal and the roadway has to be accessible to emergency vehicles. Per the cost estimate letter dated November 7, 2015, by Samir W. Bahho, PE, the improvements are more than 40% complete and the roadways are paved and accessible to emergency vehicles. An updated cost letter may be provided prior to final plat approval. Staff recommends the request for a financial guarantee be approved.

The lots are served by on-site and off-site septic systems and repair areas. All off-site septic areas are considered a non-contiguous part of the main lot. The off-site septic areas are served by 30 foot wide utility easements. In 2007, a condition of preliminary plat approval stated "Prior to recordation of the final plat, the developer shall install all of the supply lines for the off-site sewage treatment systems at one time, use only gravel less systems, have one contractor complete all of the work, and install the supply lines at least 30 inches deep." Septic improvement permits for each lot have been approved by Thomas Boyce, Chatham County Soil Specialist and Lead Soil Scientist. Prior to final plat recordation, Mr. Boyce will verify that the supply lines have been installed as required. The installation of the septic tanks and individual drain fields will be the responsibility of the individual property owners.

The Technical Review Committee met on November 16, 2016 to review the submittal. There were no concerns / questions.

The Planning Board met on December 6, 2016 to review the request. Several residents were present to state their concerns. The developer was not present. Due to questions raised by the Board and residents, the Board tabled the request until the January 3, 2017 Planning Board meeting. Issues of concern were:

- 1. Existing roads in Cedar Grove Subdivision not yet accepted for maintenance by NCDOT.*

2. *Mr. Cody Porter, 615 Emily Lane, parcel #79958, was concerned about the loss of privacy for property owners off Emily Lane due to construction of the emergency access road.*
3. *Where within the 50' right of way was the emergency road built. Mr. Porter was concerned that the road was built adjacent to his rear property line instead of in the center of the rofw.*
4. *Mr. and Mrs. John Parks, 479 Emily Lane, parcel #75530, stated that the emergency access road was constructed across their private property and intersects Emily Lane. Mr. Parks stated that their property does have a 75' wide access and utility easement that was placed on the property prior to their purchase of the property.*
5. *The Parks requested that a chain or a gate be installed across the emergency access road at the common boundary between their property and Cedar Mountain Subdivision. The Parks further suggested that the same be installed at the beginning of the road with a sign stating that the road was for emergency access only.*
6. *The Board had questions regarding the off-site septic areas and their long term maintenance.*
7. *Leslie Bunce, 1733 Cedar Grove Rd., parcel #88902, stated she was concerned about the future construction of the balance of Cedar Mountain Road regarding trespass on her property, run-off from the construction, and burning of brush being left unattended.*
8. *Whether additional locations for road stub-outs were considered during the sketch design process.*

The Board requested that the developer or his representative be present at the January 3, 2016 Planning Board meeting to address the above questions/concerns. Staff stated to the Board that construction of the emergency access road was a condition of approval required by the Board of County Commissioners at the initial sketch design and not a voluntary action by the developer.

A revised survey has been included in the packet to address an oversight by the surveyor who inadvertently did not include one of the 16 lots as noted on the application. Lot #28 has been included with the revised survey and is located near the cul-de-sac of Eagles Crest. Condition #3 has also been added by staff to address concerns from adjacent property owners about the public using the emergency access road.

The Planning Board met on January 3, 2017 to review the request. The developer, Chuck Lewis, and his engineer Samir Bahho, P.E. were present. There were several adjacent property owners also present to address the Board. The owners, Parks (parcel #75530), Wirth (parcel #79047, and Porter (parcel #79958) expressed their continued concerns regarding loss of privacy and decreased property values, and liability concerns on the portion of roadway that crosses the private property of John Parks. The adjoining property owners requested a gate be installed at both ends of the roadway and privacy plantings be planted along the roadway. The Planning Board discussed the concerns and asked Mr. Lewis to address the issues. Mr. Lewis stated that he constructed the road based on a sketch design condition required by the Board of Commissioners in 2006; stated that he took out the minimum of trees to allow

construction; that he cleared a 16 foot travelway as required; that the road was built 15 feet off the common boundary line of the adjoining property owners; that he had a cattle gate up at the common boundary with parcel #75530 but someone removed it; that he would allow the adjoining property owners to plant privacy trees/shrubs on his property to help lessen their privacy concerns; and that the ATV riders are accessing the roadway by coming down Emily Lane.

Samir Bahho, P.E. stated that he had petitioned NCDOT to take Cedar Grove Road over for maintenance because the density had been met and that a punch list of items to be repaired or corrected had been provided by NCDOT; and that he and Mr. Lewis were continuing to work on the punch list items. Mr. Lewis stated that he would like to wait until after the winter months to make the road repairs due to bad weather and construction truck traffic. Some of the corrections included removal of rock retaining walls built by private property owners within the state road right-of-way. Mr. Lewis stated that Cedar Grove nor Cedar Mountain Subdivision had a homeowners association.

Ms. Leslie Bunce was unable to attend the Planning Board meeting, but sent an e-mail to staff to re-affirm her previous concerns addressed at the December 6, 2016 meeting.

Recommendation:

The Planning Board by unanimous vote and the Planning Department recommend granting final plat approval of Cedar Mountain, Phase 3A with the following conditions:

1. The plat not be recorded until the county attorney has reviewed and approved the form of the contract and financial guarantee.
2. Prior to recordation of the final plat, the developer shall install all of the supply lines for the off-site sewage treatment systems at one time, use only gravel less systems, have one contractor complete all of the work, and install the supply lines at least 30 inches deep. The Chatham County Environmental Health Department will inspect and approve the installation prior to final plat recordation.
3. The developer shall install a locked gate or chain across the emergency access roadway at the common boundary of the Cedar Mountain Subdivision and parcel #75530 and provide emergency personnel with a key.

Condition # 3 was modified by the Planning Board to read:

The developer shall install a locked iron gate across each end of the emergency access roadway and provide emergency personnel with a key for each gate and that appropriate signage be installed at each end of the access road to indicate that use of the road is for emergency personnel only and that the developer be encouraged to plant suitable plantings to create a privacy barrier along the length of the access road.