



# Chatham County, NC

## Meeting Agenda - Final

### Board of Commissioners

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Monday, December 18, 2017

6:00 PM

Historic Courthouse Courtroom

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#### Work Session - 4:30 PM - Historic Courthouse Courtroom

#### PUBLIC INPUT SESSION

*The Public Input Session is held to give citizens an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are required to sign up in advance. Individuals who wish to speak but cannot because of time constraints will be carried to the next meeting and given priority. We apologize for the tight time restrictions. They are necessary to ensure that we complete our business. If you have insufficient time to finish your presentation, we welcome your comments in writing.*

#### BOARD PRIORITIES

- [17-2452](#) 2017 Fourth Quarter Employee of the Quarter Award-Department of Social Services Foster Care Unit  
*Attachments:* [Foster Care Unit-DSS](#)
- [17-2411](#) Vote on a request to approve nonprofit agency allocations FY 2019
- [17-2416](#) Discuss applications and vote on a request to approve an appointment to the Transportation Advisory Committee.

#### ADJOURNMENT

**End of Work Session**

**Regular Session - 6:00 PM - Historic Courthouse Courtroom**

#### INVOCATION and PLEDGE OF ALLEGIANCE

#### CALL TO ORDER

#### ORGANIZATION OF THE BOARD

- [17-2417](#) Election of the Chair and Vice Chair

#### APPROVAL OF AGENDA and CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

- [17-2413](#) Vote on a request to approve the November 20, 2017 Work and Regular Session Minutes and the November 21, 2017 CIP Work Session Minutes.  
**Attachments:** [Draft Minutes 11.20.2017](#)  
[Draft Minutes 11.21.2017](#)
- [17-2401](#) Vote on a request to approve the naming of one private road in Chatham County  
**Attachments:** [Morley Way Petition](#)  
[MORLEY WAY](#)
- [17-2412](#) Vote on a request to approve the naming of one private road in Chatham County  
**Attachments:** [BOBBY JOE LANE PETITION](#)  
[Bobby Joe Lane Map](#)
- [17-2407](#) Vote on a request to accept \$6,472.86 National Association of City and County Health Officials (NACCHO) Retail Program Standards Mentorship Program Funds.  
**Attachments:** [\\$6,472.86 Mentorship Program Contract](#)
- [17-2414](#) Vote on a request to approve the re-appointment of Walter Harris to the Chatham County Alcohol Beverage Control Board.
- [17-2415](#) Vote on a request to approve the appointment of Terri Tyson to the Environmental Review Advisory Committee.
- [17-2446](#) Vote on a request to re-appoint Michael Levandowski to the Community Advisory Committee for Nursing Homes and Adult Care Homes.
- [17-2453](#) Vote to confirm selection of Commissioner Karen Howard to a Nominating Committee and also the nomination of Health Director Layton Long to serve on a new Board of Directors for Cardinal Innovations
- [17-2437](#) Vote on a request to adopt the proposed CCCC Trails Project Ordinance  
**Attachments:** [Project Ordinance CCCC Trails](#)
- [17-2438](#) Vote on a request to adopt the proposed Animal Shelter Expansion and Renovation Project Ordinance  
**Attachments:** [Project Ordinance Animal Shelter](#)

- [17-2439](#) Vote on a request to adopt the proposed New Emergency Medical Services Base Project Ordinance  
**Attachments:** [Project Ordinance EMS Base](#)
- [17-2440](#) Vote on a request to adopt the proposed Schools Locker Room Renovations Project Ordinance  
**Attachments:** [Project Ordinance Schools Locker Room Renovations](#)
- [17-2441](#) Vote on a request to adopt the proposed Northwood High School Paving Overlay Project Ordinance  
**Attachments:** [Project Ordinance Schools Northwood Paving Overlay](#)
- [17-2442](#) Vote on a request to adopt the proposed Perry Harrison Elementary Traffic Pattern Project Ordinance  
**Attachments:** [Project Ordinance Schools Perry Harrison Traffic Pattern](#)
- [17-2443](#) Vote on a request to adopt the proposed Voting Equipment Replacement Project Ordinance  
**Attachments:** [Project Ordinance Voting Equipment](#)
- [17-2445](#) Vote on a request to approve amended project ordinances as proposed by staff  
**Attachments:** [Project Ordinance Business Campus Revised 12-18-17](#)  
[Project Ordinance Briar Chapel Park Revised 12-18-17](#)  
[Project Ordinance Schools Chatham Grove Elementary Revised 12-18-17](#)  
[Project Ordinance Schools Seaforth High Revised 12-18-17](#)  
[Project Ordinance Schools Mobile Classrooms Revised 12-18-17](#)  
[Project Ordinance School NW Auditorium HVAC Revised 12-18-17](#)
- [17-2444](#) Vote on a request to approve Fiscal Year 2017-2018 Budget Amendments  
**Attachments:** [Budget Amendment 2017-2018 Dec](#)
- [17-2447](#) Vote on a request to adopt A Resolution Approving the Addition of Brookhaven Way in the Horizon Subdivision to the North Carolina System of Secondary Roads  
**Attachments:** [2017.11.21 Resolution Request Package Signed](#)  
[Horizon Subdivision Resolution](#)

[17-2448](#) Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Preliminary Plat approval of Briar Chapel, Phase 13 - Sections 1 & 2, consisting of 43 lots on 11.03 acres, located off SR-1532, Mann's Chapel Road, and Great Ridge Parkway, parcel #'s 80418, 86285, and 2617

**Attachments:** [More Information from Planning Board Website](#)

[17-2449](#) Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Final Plat approval of Briar Chapel, Phase 15 South - Section 1, consisting of 104 lots on 28.94 acres, located off Andrews Store Road, SR-1528 and Boulder Point Drive, parcel #82828

**Attachments:** [More Information from Planning Department Website](#)

[17-2451](#) Vote on a request to approve Tax Releases and Refunds

**Attachments:** [November 2017 Release and Refund Report](#)

[November 2017 NCVTS Pending Refund Report](#)

### **End of Consent Agenda**

### **PUBLIC INPUT SESSION**

*The Public Input Session is held to give citizens an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are required to sign up in advance. Individuals who wish to speak but cannot because of time constraints will be carried to the next meeting and given priority. We apologize for the tight time restrictions. They are necessary to ensure that we complete our business. If you have insufficient time to finish your presentation, we welcome your comments in writing.*

### **BOARD PRIORITIES**

[17-2355](#) Vote on a request by Russ Anderson for a general use rezoning of Parcel 92203 located at 414 New Elam Church Road, from R-1 Residential to IL Industrial Light on approximately 10 acres, Cape Fear Township.

**Attachments:** [More Information from Planning Department Website](#)

[17-2418](#) Review and Update Commissioner Liaisons for County Boards & Committees

**Attachments:** [Board of Commissioner liaison table dec 11 2017](#)

### **MANAGER' S REPORTS**

### **COMMISSIONERS' REPORTS**

**ADJOURNMENT**



# Chatham County, NC

## Text File

File Number: 17-2452

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Work Session

**In Control:** Human Resources

**File Type:** Agenda Item

**Agenda Number:**

2017 Fourth Quarter Employee of the Quarter Award-Department of Social Services  
Foster Care Unit

Action Requested: Award the Employee of the Quarter Award to the Foster Care Unit at the Chatham County Department of Social Services.

Introduction & Background: The Foster Care Team helped over 300 children and families in 2016 by providing Christmas gifts. This team has and does work hard each year to make sure that they provide for hundreds of kids in Chatham County. They have organized, shopped and worked countless hours to make sure that every kid is taken care of at Christmas. This team goes above and beyond every day of the week; however, at Christmas, they put their own schedules of shopping and celebrating aside with their families until they have met the meets of all of their foster children.

Discussion & Analysis: None

Budgetary Impact: None

Recommendation: None

Nominee Name: Foster Care Unit

In what way does the employee demonstrate Employee of the Month criteria?

The Foster Care Team helped over 300 children and families in 2016 by providing Christmas gifts. This team has and does work hard each year to make sure that they provide for hundreds of kids in Chatham County. They have organized, shopped and worked countless hours to make sure that every kid is taken care of at Christmas. This team goes above and beyond every day of the week; however, at Christmas, they put their own schedules of shopping and celebrating aside with their families until they have met the needs of all of their foster children.



# Chatham County, NC

## Text File

File Number: 17-2411

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Work Session

**In Control:** County Manager's Office

**File Type:** Agenda Item

Vote on a request to approve nonprofit agency allocations FY 2019

**Action Requested:** Vote on a request to approve nonprofit agency allocations FY 2019

**Introduction & Background:** In December, 2016, staff identified issues with the nonprofit agency allocation process. Commissioners approved holding nonprofit agency allocations for FY 2018 at the same level as FY 2017 while staff worked to develop a streamlined approach to the funding process.

**Discussion & Analysis:** A task force composed of staff members, department heads, United Way, Triangle Community Foundation, Chatham County Schools, and residents was convened to develop recommendations for changes to the allocation process that will address the concerns identified.

The task force recommendation will be completed by the end of December, but staff is recommending that implementation of changes to the allocation process be delayed until FY 2020 in order to give agencies sufficient time to learn about and respond to a new process.

**Budgetary Impact:** Staff is requesting that: 1) the Board appropriate \$233,000 for nonprofit agency allocations in FY 2019, which is the same amount of funding appropriated in the current year, and; 2) Continue to fund the agencies and programs that are currently funded, although funding requests and awards may differ from current year. A single panel comprised of experienced volunteers will review applications and make funding recommendations.

Task force recommendations will be presented to the Board of Commissioners in the January time frame. Agencies will thus have until January of 2019 (e.g. in preparation for FY 2020) to learn about process changes and respond accordingly.

**Recommendation:** Motion to approve nonprofit agency allocations FY 2019





# Chatham County, NC

## Text File

File Number: 17-2416

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Work Session

**In Control:** Board of Commissioners

**File Type:** Appointment

Discuss applications and vote on a request to approve an appointment to the Transportation Advisory Committee.

Action Requested: Discuss applications and vote on a request to approve an appointment to the Transportation Advisory Committee.

Introduction & Background: Scott Evenson has resigned from the Transportation Advisory Committee leaving a vacancy on the committee.

Discussion & Analysis: The Commissioners have been sent all applications received over the past six months. This is an appointment of the full Board. The Board should discuss applicants and then make an appointment.

Budgetary Impact: N/A

Recommendation: Motion to approve an appointment to the Transportation Advisory Committee.



# Chatham County, NC

## Text File

File Number: 17-2417

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Board Priorities

**In Control:** Board of Commissioners

**File Type:** Agenda Item

Election of the Chair and Vice Chair

Action Requested: Elect a Chair and Vice Chair

Introduction & Background: Each December the Board of Commissioners elects a Chair and a Vice Chair of the Board.

Recommendation: Elect a Chair and Vice Chair



# Chatham County, NC

## Text File

File Number: 17-2413

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Board of Commissioners

**File Type:** Minutes

Vote on a request to approve the November 20, 2017 Work and Regular Session Minutes and the November 21, 2017 CIP Work Session Minutes.



# Chatham County, NC

## Meeting Minutes

### Board of Commissioners

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Monday, November 20, 2017

6:00 PM

Historic Courthouse Courtroom

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#### Work Session - 1:30 PM - Historic Courthouse Courtroom

**Present:** 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

#### PUBLIC INPUT SESSION

*Sonny Keisler submitted the following comments:*

*My name is Sonny Keisler. I live at 3006 River Forks Road. While I am a member of the Climate Change Advisory Committee, I am representing myself today.*

*Global Warming and Civilization Collapse This Century: My presentation focuses on global warming and a phenomenon known as "Warming in the Pipeline". Because of "Warming in the Pipeline" decision-makers locally and globally must take action now to (1) minimize emissions of manmade greenhouse gases and (2) maximize carbon sequestration on our forests and farms. Otherwise, runaway global warming and the global collapse of biological systems and civilization this century is highly likely. The rapid melting of ice around the world shows this process of collapse is well under way.*

*This message has been clearly stated by (1) the 2017 National Climate Assessment prepared under the Trump Administration, (2) a letter published in the November, 2017 edition of "Bioscience" signed by 15,354 leading scientists, and (3) numerous reports issued by such organizations as the World Bank, the Church of England, the Roman Catholic Church, and the United Nations Intergovernmental Panel on Climate Change.*

*Warming In The Pipeline: Manmade greenhouse gases trap extra heat globally equivalent to 400,000 Hiroshima size atom bombs exploding every day. Ninety percent of this heat is absorbed by the oceans. Over time, this heat will be released into the atmosphere. This is known as "Warming in the Pipeline". How fast this heat will be released and how much the atmosphere will be warmed is the critical issue.*

*The 2 Degree Celsius Threshold: We have been told we must not let atmospheric temperatures increase by 2 degrees Celsius beyond preindustrial times. Once we reach 2 degrees, the result will likely be runaway global warming and, by 2100 a planet 10 - 12 degrees F. hotter than preindustrial times and a world hotter than it has been in over 55,000,000 years.*

*Avoiding Hell On Earth - Now or Never: So ... can we stay under the 2 degree threshold? As of now, the five year average global atmospheric temperature is 1.03 degrees above preindustrial times. Research suggests releases of ocean-stored heat will add between .6 degree and 1 degree to this average. This means, even if we stopped emitting greenhouse gases today. over the coming decades atmospheric warming will likely range between 1.63 degrees and 2.03 degrees Celsius. However,*

*because emissions of greenhouse gases from manmade and natural sources are increasing, we can be sure global atmospheric temperatures will zoom well beyond these numbers. In short, as the World Bank has observed, unless we change our ways the odds are great "Hell on Earth" is headed our way in 4 to 5 decades. For this reason, the time for decisive action locally and globally is NOW or NEVER. Thank You.*

*John Graybeal submitted the following comments:*

*The Climate Change Advisory Committee had a seat on the Steering Committee for the Comprehensive Plan. We submitted comments all along and some of those comments have been incorporated into the Comprehensive Plan. We had a final set of comments and I wasn't quite sure what their status was. They were actually considered by the Planning Board and at least two of them were adopted. We had a two page document that had a total of ten recommendations. This document is on the website so I don't know that you need it but I made copies of it to handout. I am just going through the extra effort to make sure the Climate Change Advisory Committee final comments are before you.*

*Siler City Town Commissioner Michael Constantino submitted the following comments:*

*I came because there were a couple of items on your agenda today I was thinking I could get some education about. One is to expand your board to seven seats. Our board is already seven seats and the mayor, which is not a voting position. I am not sure, but I think Pittsboro has five seats on their board. There is plenty of work to go around with seven people on our board. The other thing is the early voting issue. I was kind of disappointed that we didn't vote for it in Siler City. Diana shared with me before the meeting started that we have to do it on a local level and you all won't have a say in it or shouldn't have a say in it. So I might have to bring that back home with me. Thank you.*

*Randy Voller submitted the following comments:*

*I just wanted to thank you. Yesterday we had a tremendous Pittsboro Business Association and Main Street Event. I didn't know that our Mayor, Cindy Perry, would be here today. She got to light the Christmas Tree. I am coming to say thank you because that would not happen without cooperation between the town board and the County commissioners, specifically the project that you have been able to start, the new town hall. Because the town owns that property with commitments that this board made we can have parking. Because we have parking we can bring a lot more people downtown. If you saw the street closed yesterday, it was filled with people from all over the county. It was an amazing sight. You deserve a thank you because it was work that you did in combination with the town that enabled something like that to occur.*

## **BOARD PRIORITIES**

[17-2400](#)

Chatham/ Harnett / Wake County Boundary Line Update

**Attachments:**     [CountyBoundaryChanges 11-20-17 BOC](#)

*GIS Manager, Nick Haffele, gave a presentation to the Board. (Presentation attached)*

*Vice Chair Hales wanted to know who would be drafting a bill on this matter and if that was the responsibility of the Board. The County Manager stated each board will adopt a joint resolution and request the local bill.*

**A motion was made by Commissioner Howard, seconded by Vice Chair Hales, to direct staff to move forward with correcting the boundary. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### [17-2391](#)

#### Climate Change Advisory Committee (CCAC) Annual Report

**Attachments:**     [CCAnnRep \(Clean\)](#)

*John Graybeal, Climate Change Advisory Committee Chair, gave the Committee's Annual Report to the Board. (Report attached)*

*Mr. Graybeal expressed concern for the lack of funding allocated for the preparation of a report by a consultant.*

*Vice Chair Hales wanted to know who organizes the Triangle Clean Cities group.*

**This Agenda Item was received and filed**

### [17-2392](#)

#### Chatham County Climate Change Advisory Committee Presentation on the Chatham County Climate Action Plan

**Attachments:**     [Climate Action Plan](#)

*Mr. Graybeal presented the Climate Action Plan. (Plan attached)*

*Vice Chair Hales expressed her desire for the installation of charging stations for electric vehicles throughout the county. She would like to see the EDC explore the issue.*

*Chairman Crawford discusses need for prioritization within sustainability objectives. He asked Mr. Graybeal to give him his top three goals. Mr. Graybeal said that transportation is a priority, as is attention to the tree canopy issue, and the need for solar energy.*

*Vice Chair Hales asked staff to look through the recommendations from the Climate Change Committee. Chairman Crawford said that it was something that the Board should take a closer look at prior to passing the task to staff. He suggested forming a sub-committee of the Board.*

*Commissioner Howard thinks that a dialogue among the Board is important so that these conversations can take place in other committees and elsewhere.*

*Commissioner Howard and Vice Chair Hales will serve as the sub-committee and will collect information about each Commissioners top three priorities.*

*Pittsboro Mayor Cindy Perry expressed her interest in being involved in this process. Chairman Crawford clarified that the subcommittee was going to be made up exclusively of BOC members but that her input and comments were welcome.*

*Randy Voller spoke to the commissioners about how there seems to be a disconnect between Duke Engery, Stratta Solar and the EDC. Vice Chair Hales wants staff to make sure that information is readily available between the entities.*

**A motion was made by Commissioner Howard, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### [17-2393](#)

Chatham County Climate Change Advisory Committee Presentation on the recommendation for a Sustainability staff position

**Attachments:** [CCSustainabilityDirector](#)

*Vice Chair Hales wanted to know how Climate Change Committee members felt about the idea of having a single position rather than dispersing the effort throughout present staff. Mr. Graybeal said that about three members preferred the idea of the creation of a new position. She expressed her desire for the creation of said position.*

*Commissioner Howard agreed with Vice Chair Hales.*

*Chairman Crawford responded that the Comprehensive Land Use Plan addresses a lot of these concerns and that he believes that the tools may already exist within the staff to implement some of these policies, at least in the beginning.*

*Commissioner Petty said that he thinks that staff should be made aware of the goals and then let the Board know what is needed to achieve these goals. Commissioner Dasher also thinks that maybe the staff lacks the expertise to address these issues and that maybe the county could benefit from the creation of the position.*

*Chairman Crawford would like to pass the issue off to staff for the time being in order to see what will be needed for the immediate future.*

*The Board gave unanimous consent for the staff to evaluate the need for a new position versus distributing the responsibilities among current staff.*

## **CLOSED SESSION**

### [17-2371](#)

Closed Session to discuss matters relating to attorney-client privilege, economic development and personnel.

**A motion was made by Commissioner Howard, seconded by Commissioner Dasher, to approve going out of the Work Session and convening in Closed Session to discuss matters relating to personnel. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2409](#)

Vote on reappointment of tax assessor and tax collector for Chatham County.

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, not to re-appoint Kep Kepley as Tax Collector. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, to appoint Vicki McConnell as Interim Tax Collector. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**CLOSED SESSION**

[17-2410](#)

Closed Session to discuss matters relating to attorney/client privilege and economic development.

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve going out of the Work Session and convening in Closed Session to discuss matters relating to economic development and personnel. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**ADJOURNMENT**

**A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**End of Work Session**

**Regular Session - 6:00 PM - Historic Courthouse Courtroom**

**Present:** 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

**INVOCATION and PLEDGE OF ALLEGIANCE**

*Commissioner Hales asked everyone to observe a moment of silence after which the Chairman invited everyone present to stand and recite the Pledge of Allegiance.*

**CALL TO ORDER**



*Chairman Crawford welcomed those in attendance and called the meeting to order at 6:02 P.M.*

## **APPROVAL OF AGENDA and CONSENT AGENDA**

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda and Consent Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### **17-2385**

Vote on a request to approve the October 16, 2017 Work and Regular Session Minutes and the November 6, 2017 Regular Session Minutes.

**Attachments:** [10.16.2017 Draft Minutes](#)  
[11.06.2017 Draft Minutes](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that these Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### **17-2324**

Vote on a request by Elkins Sawmill, Inc. to rezone a portion of property, consisting of approximately 57.41 acres, located off of King Road, Parcel No. 5595, from R1, Residential to IH, Heavy Industrial.

**Attachments:** [More Information from Planning Department Website](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that Resolution #2017-41 Adopting a Consistency Statement for the Approval of a Rezoning Request for Elkins Sawmill, Inc., attached hereto by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Ordinance Amending the Zoning Map of Chatham County for Elkins Sawmill, Inc., attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### **17-2363**

Vote on a request to accept FY 18 \$4,000 Healthy Communities Funds.

**Attachments:** [\\$4,000 Healthy Communities Funds](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2366](#)

Vote on a request to accept \$4,080 Breast and Cervical Cancer Funds

**Attachments:** [\\$4,080 Breast and Cervical Cancer Funds](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2369](#)

Vote on a request to approve **\$45,106.30** Debt Write-Off for Patient Fees in the Clinical Community Health Services Division.

**Attachments:** [\\$45,106.30 Debt Set-Off](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2370](#)

Vote on a request to adopt the FY 2018-2019 Budget Calendar

**Attachments:** [FY 19 BudgetCalendar](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2374](#)

Vote on a request to approve the naming of one private road in Chatham County

**Attachments:** [Radhika Way Petition](#)  
[Radhika Way](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2378](#)

Vote on a request to approve re-appointments to the Chatham County Housing Authority.

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that the Appointments be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2395](#)

Vote on a request to approve appointment of Wesley Hancock to the Agriculture Advisory Board.

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2380](#)

Vote to a request to adopt a Resolution Declaring the Opioid Crisis a Public Nuisance

**Attachments:** [FINAL Resolution-Declaring Opioid Crisis a Public Nuisance 11 20 2017 BOC meeting\\_skg\\_jp11-7-17](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that Resolution #2017-42 Declaring the Opioid Crisis a Public Nuisance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2384](#)

Vote on a request to adopt a Resolution Appointing Amy Gilbert and Teresa Clark and Reappointing Amy Moore and Margaret Goldston as Review Officers.

**Attachments:** [Appointing Review Officers 11-20-17](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that Resolution #2017-43 Appointing Review Officers, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2383](#)

Vote on a request to approve Tax Releases and Refunds

**Attachments:** [October 2017 Release and Refund Report](#)  
[October 2017 NCVTS Pending Refund Report](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2388](#)

Vote on a request to approve grant application to Crime Victim Services of NC Governor's Crime Commission for VAWA funding.

**Attachments:** [grant approval request visits](#)  
[Grant Approval Pg 4 revision FVS](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2389](#)

Vote on a request to approve grant application to Crime Victim Services of NC Governor's Crime Commission for VOCA funding for domestic violence funding.

**Attachments:** [grant approval request dv](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2394](#)

Vote on a request to approve a boundary line agreement and to convey 0.12 acres of property between Chatham County and the Pittsboro Community Cemetery and authorize the County Manager to sign the agreement

**Attachments:** [Draft Chatham Boundary Line Agreement with the PITTSBORO COMMUNITY CEMETERY 10 26 2017](#)

**A motion was made by Commissioner Dasher, seconded by Commissioner Howard, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### **End of Consent Agenda**

### **SPECIAL PRESENTATION**

[17-2399](#)

North Carolina Association of County Commissioners and the Local Government Federal Credit Union to present the 2017 Excellence in Innovation Award to Council on Aging Director Dennis Streets and Council on Aging Intern Stephanie Watkins-Cruz.

*Matt Gunnet, Membership Services Coordinator with the North Carolina Association of County Commissioners and Chris Temple with the Local Government Federal Credit*

*Union presented the 2017 Excellence in Innovation Award to Council on Aging Director Dennis Streets and Council on Aging Intern Stephanie Watkins-Cruz.*

*Mr. Gunnet stated this year ten awards were given in four categories: General Government, Human Services, Public Information and Participation and Intergovernmental Collaboration. Programs were judged based on four criteria: is the program innovative, are there measurable results that demonstrate improved service delivery or cost improvement to the county, can this project be replicated in other counties and are you likely to recommend or implement this program in your own county. There were 48 submissions. They are pleased to present the award for the Chatham County Collaborative Database. This program stood out in the Intergovernmental Collaboration category by setting up a clearinghouse of all project data that would improve communication across and between the Chatham County Council on Aging, Rebuilding Together of the Triangle, NC Vocational Rehabilitation, Chatham County Department of Social Services, and the NC Baptist Aging Ministries in order to create a more efficient way of collaborating and coordinating minor home repair and modification projects across Chatham County.*

*Approximately \$960 was saved due to the non-duplication of referral calls. \$216 was saved due to non-duplication of phone calls. Approximately \$4,800 was saved due to the non-duplication of material coordination efforts. The total savings due to this project were about \$6,000 but the real benefit is more efficient service delivery to county residents.*

*Mr. Streets thanked Mr. Gunnet and Mr. Temple for the award. He also thanked Community Relations Director Debra Henzey for bringing the opportunity to their attention. He expressed a special thanks to the commissioners who have seen the importance of ensuring that we have safe, accessible and affordable housing for not just our seniors but the entire population. Mr. Streets thanked County Manager Renee Paschal and county management for making the project possible. He stated Ms. Watkins-Cruz really deserves the credit for making the project happen.*

*Mr. Streets and Ms. Watkins-Cruz accepted a plaque and a \$1,000 check on behalf of the County.*

## **PUBLIC INPUT SESSION**

*Economic Development Corporation President Kyle Touchstone submitted the following comments:*

*I just wanted to take a few moments to talk a little bit about small business. This Saturday is Small Business Saturday, recognized throughout the United States and has been since 2010. As you know, here in Chatham County we are made up of small businesses. They are the backbone of our economy just like across the U.S. While we encourage people to shop and support our local small businesses during the holidays we also encourage that throughout the year. I wanted to thank you for your support to the EDC and the Central Carolina Community College's Small Business Center in our efforts to help business grow, retain those businesses and then also working to help new businesses, small businesses to open. We continue our efforts in helping small businesses and I believe in the draft of the Comprehensive Plan there is quite a bit of work we still have left to do. Again, thank you for your support.*

*Lisa Baaske submitted the following comments:*

*I reside in the southwest part of the county. I am here tonight to speak on behalf of the Recreation Advisory Committee as a member of the committee. The Committee is respectfully requesting the Board of Commissioners consider the alternate bid to replace the multipurpose room included in the base bid for Chatham Grove with a shared gymnasium recreation facility. The committee feels very strongly about recommending the alternative bid based on the following three points. First, the National Recreation and Park Association industry standards show that Chatham County should have one recreation center per 27,591 residents. That means with our 2020 population projected at 79,480 we should have three recreation centers. The 2017 final draft of the Comprehensive Plan shows four indoor recreation centers to meet the growing Chatham County population into the year 2040. However, we don't have one. With 19-20% of the county's population under 18 years of age we need indoor recreation facilities. Based on the Comprehensive Recreation Master Plan in 2009, the need for an indoor recreation center gymnasium was among the top five priorities. Again, we have zero recreation centers for programs such as youth camps, after school, arts and cultural learning activities, family time, etc. Second, the alternative bid to have a shared gymnasium recreation facility at Chatham Grove is similar to a successful plan used by the Stoney Point Elementary School in Fayetteville. This school was toured by both Chris Blice, Chief Operations Officer of Chatham County Schools and Tracy Burnett, Parks and Recreation Director. Their facility shows approximately 15,111 square feet being shared space between the school and the Parks and Recreation Department. The facility includes activity rooms, a lobby, offices and gymnasium. In fact, a Board of Education meeting on October 7th discussed the collaboration of shared facilities with Chatham Grove. The Board was receptive to such a collaboration but with a good bit of discussion around the need to do something like this on the western end of the county. Third, the mission of Chatham County Parks and Recreation is to provide all citizens with a variety of recreational opportunities through facilities and programs that are accessible, safe and well maintained. Under PR Policy Four the Chatham County Comprehensive Plan lists as a solution for more recreation facility access to partner with Chatham County Schools to develop joint use agreements. The alternative bid would be the perfect opportunity to partner with our school system and together offer services that would have a positive benefit on our community and especially youth. Over 15% of households in Chatham County are below the federal poverty line. The Sports and Fitness Industry Association shows households that bring in less than \$50,000 are exceedingly inactive. Indoor recreation would improve the health and well being of our community. Thank you for your time.*

*John Wagner submitted the following comments:*

*I have been doing a lot of research into what Duke is doing at Brickhaven and their proposed plant at the Cape Fear site. I don't have the specifics, I am still collecting data, but I wanted to say to all of you that Duke is getting increasingly inaccurate in their presentation that they made to you about the plant, the level of toxicity that would be involved and the waste streams that would be involved. There have been recent revelations in the media about the fact that they are interfering with science reports and actively inserting their own words into things that are supposed to be independent and interfering financially with scientists. Those interferences are probably in violation of their plea agreement with the courts that were set up following their criminal convictions for coal ash dumps and spills. Again, this is heresy. I am not providing facts today but I would encourage you all be very careful in any proceedings that Duke has with you in the next month and I hope to bring you some data then. Thank you.*

**PUBLIC HEARINGS**[17-2376](#)

Public Hearing on the Recommended 2019-2025 Capital Improvements Plan

**Attachments:** [InitialPresentationToBOC- 2019-2025](#)

*County Manager Renee Paschal briefly reviewed the CIP. (Presentation attached)*

*Chairman Crawford opened the hearing.*

*No one signed up to speak.*

*Chairman Crawford closed the hearing.*

*The Board will hold a CIP Work Session tomorrow, November 21, 2017 at the Agriculture and Conference Center at 9:00 A.M.*

[17-2375](#)

Second Public Hearing to receive public comment on the Sale of Malt Beverages, Unfortified Wine, Fortified Wine, and Mixed Beverages in Unincorporated Chatham County Beginning at 10:00 a.m. on Sundays and Vote on a request to approve Ordinance allowing such sales.

**Attachments:** [Tourism Advisory Committee letter supporting SB 155](#)  
[EDC Support of SB 155](#)  
[NCGS 18B 1001 Kinds of ABC Permits; places eligible](#)  
[ORDINANCE to allow the sale of Alcoholic Beverages before noon on Sundays 2017](#)

*The County Attorney reviewed the specifics of the request.*

*The Chairman opened the hearing.*

*George Gregor-Holt submitted the following comments:*

*I am the Community Outreach Coordinator for Chatham Drug Free. I just wanted to add a few things from my comments from last month. I went back and did a little bit of research after we had our discussion and learned that to apply for an ABC permit, only the permittee is required to do the training. As you remember, we had hoped to encourage permittees to train their staff on responsible sales. In our last survey in 2016 we found, of the young people who say they drink alcohol, almost 9% reported being able to buy alcohol in a store. Several years ago, we did a survey where we sent a person of age (at least 21) into alcohol selling establishments. This particular person was 23 but age tested at 19 and a half. When that person attempted to buy alcohol, she was able to purchase at about 40% of the places we approached. Because of that, we are worried that the clerks, especially younger ones, don't take the time or are not trained to spot identification that is forged or just have to make an assumption about how old somebody is. Our proposal is if there is some way that the Commission can encourage permittees to have their staff trained we would greatly appreciate it.*

*The Chairman closed the hearing.*

**A motion was made by Commissioner Howard, seconded by Vice Chair Hales, that this Ordinance, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

## **BOARD PRIORITIES**

### **17-2382**

Vote on a request to adopt a Resolution for the 2016 Local Water Supply Plan

**Attachments:**     [2016 Water Supply Plan - Resolution](#)  
                                 [Attachment - 2016 Water Supply Plans](#)

*Assistant County Manager Dan LaMontagne reviewed the specifics of the request.*

*Chairman Crawford asked if there is any correlation between dryness in the southwest and usage. Mr. LaMontagne responded that a lot of county water is used for agricultural purposes in the southwest part of the county.*

*Commissioner Petty asked what a leak detection system would look like. Mr. LaMontagne replied that the County has the SCADA system that tracks the tank levels and that is what the County uses for leak detection. Commissioner Petty also inquired about how the Fire Department communicates with the Water Department. Mr. LaMontagne stated the Fire Departments notify the Water Department when they respond to a structure fire.*

**A motion was made by Commissioner Petty, seconded by Commissioner Howard, that Resolution #2017-44 for 2016 Local Water Supply Plans, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

### **17-2386**

Vote on a request by Nicolas Robinson, on behalf of NNP-Briar Chapel, LLC, for a Compact Communities Ordinance (CCO) waiver for a perimeter buffer relocation from parcel #79946 to parcel #2715 to accommodate Chatham Grove Elementary.

**Attachments:**     [More Information from Planning Department Website](#)

*Planning Director Jason Sullivan presented a request by Nicholas Robinson regarding Chatham Grove Elementary property.*

**A motion was made by Commissioner Petty, seconded by Commissioner Howard, that this Order Approving Buffer Relocation Request of NNP-Briar Chapel, LLC and Chatham County School Board, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:**



**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

[17-2387](#)

Vote on a request by Nicolas Robinson, on behalf of NNP-Briar Chapel, LLC, for a Compact Communities Ordinance (CCO) waiver to allow a riparian buffer encroachment and stream crossing between phases 16 South and North.

**Attachments:** [More Information from Planning Department Website](#)

*Planning Director Jason Sullivan reviewed the specifics of the request.*

*Commissioner Petty made a motion to approve the waiver. The motion failed due to lack of a second.*

*Vice Chair Hales stated she would not be comfortable granting the waiver tonight. She suggested it be reviewed by the Environmental Review Advisory Committee.*

*Vice Chair Hales made a motion to refer the request to the Environmental Review Advisory Committee. Commissioner Howard seconded the motion.*

*Nick Robinson, Attorney for NNP-Briar Chapel, LLC, gave the Board some background information on the item. Mr. Robinson stated the 404 permit was up for renewal. It is a 360 degree evaluation process that included a member of the Army Corps of Engineers coming to Briar Chapel along with the Briar Chapel Environmental Consultant. They looked at the fact that the original Army Corps permit allowed 16 creek crossings and they evaluated each of those. They also found that of the 16 crossings that had been approved, Briar Chapel had installed 13. Three of them either they didn't install at all or made substantially less impacts than what was approved. When the Army Corps approves a permit like this they also require that the entity make mitigations to other streams located in other localities in the county. They investigated the mitigation Briar Chapel had done at Harpers Crossroads to make sure that they had done it all correctly. The last thing they did is go to impacts Y, W, Z and X and evaluated them. They determined the impact was no more significant than any other impact of any other alternative. The Army Corps' approval was sent to the NC Department of Environment and Natural Resources and they approved it as well. Mr. Robinson stated that he believed it was important for the Board to know the depth of the review that has already been done before sending it to another board for review. He asked that Vice Chair Hales' motion be denied and that the Board approve the waiver tonight.*

*Commissioner Dasher asked for clarification on whether or not this matter would go through the Planning Board. Mr. Sullivan said it was up to the Board of Commissioners' discretion.*

*Commissioner Dasher and Commissioner Petty both expressed their belief that the applicant had adequately explained the request and both felt the waiver should be approved.*

*Chairman Crawford called the question.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve forwarding the request to the Environmental Review Advisory Committee for a recommendation. The motion carried by the following vote:**

**Aye:** 3 - Chairman Crawford, Vice Chair Hales and Commissioner Howard

**No:** 2 - Commissioner Petty and Commissioner Dasher

[17-2286](#)

Vote on a request by the Chatham County Board of Commissioners to consider adoption of the Chatham County Comprehensive Plan.

**Attachments:** [More Information from Planning Department website](#)  
[Comprehensive Plan Presentation](#)  
[More Information from Planning Board Website](#)  
[Comprehensive Plan Final Draft \(11/8/2017\)](#)  
[Nov 2017 minor adjustments](#)  
[Recommendations that need BOC consideration](#)

*Planning Director Jason Sullivan introduced the item. Planner Cara Coppola presented the item.*

*The Board discussed the seven recommendations from the Planning Board. The Board agreed with recommendations one through six but did not agree with the seventh recommendation to add a resource page.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve Planning Board recommendations 1-6. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

*The Board discussed the four map changes recommended by the Planning Board.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to approve all four map changes recommended by the Planning Board. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

*The Board expressed their appreciation for the Steering Committee and the planning staff for all of their hard work on the Comprehensive Plan.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to adopt the Comprehensive Plan with approved changes. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

## **MANAGER' S REPORTS**

*The County Manager reminded the Board of the Commissioner one on one sessions on Friday, December 15th.*

## **COMMISSIONERS' REPORTS**

*Vice Chair Hales went to the Keep America Beautiful kick off. She also attended the*

*Council On Aging forums and felt that it represented a good cross section. She also went to two One Water meetings and she is excited with the progress being made.*

*Chairman Crawford attended a seminar on capital budgeting taught by County Manager Renee Paschal and Siler City Town Manager Bryan Thompson. He was proud to show what Chatham County has been able to achieve as a team.*

*Commissioner Howard inquired about ADA compliance regarding the MPO. Planner Cara Coppola will follow up on the inquiry.*

## **ADJOURNMENT**

**A motion was made by Commissioner Howard, seconded by Commissioner Dasher, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard



# Chatham County, NC

## Meeting Minutes

### Board of Commissioners

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Tuesday, November 21, 2017

9:00 AM

Agriculture & Conference Center

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#### CIP Work Session

#### CALL TO ORDER

*Present from Chatham County Schools: Superintendent Dr. Derick Jordan, Chief Operations Officer Chris Blice, Construction Manager Randy Drumheller, and Chief Finance Officer Tony Messer*

*Present from Chatham County: County Manager Renee Paschal, Deputy County Manager and Finance Officer Vicki McConnell, Financial Operations Manager Hope Tally, Assistant County Manager and Director of Public Works Dan LaMontange, Budget Director Lisa West, Deputy Clerk to the Board Emily Tellman, and Clerk to the Board Lindsay Ray*

**Present:** 5 - Chairman Jim Crawford, Vice Chair Diana Hales, Commissioner Walter Petty, Commissioner Mike Dasher and Commissioner Karen Howard

#### BOARD PRIORITIES

[17-2402](#)

Review of CIP Process

**Attachments:** [BOC Work Session FY19-25 Part 1 \[Compatibility Mode\]](#)

*Budget Director Lisa West gave a presentation to the Board. (Presentation attached)*

*The County Manager stated there is a small amount of 911 funds available to help with the radio system and EOC renovation.*

[17-2403](#)

Summary of Financing Methods

*Ms. West continued the presentation.*

*The County Manager stated the school impact fees could not be used for the bus garage or administration building. The funds must go to student-growth related capital improvements.*

*The County Manager stated the 911 tax is not applied to internet based phone service. It is, however, applied to cellular phone service.*

[17-2404](#)

Operating Impacts

*Ms. West continued the presentation.*

[17-2405](#)

## School Projects

*Ms. West continued the presentation.*

*Commissioner Petty expressed his concerns about the LEED cost for Chatham Grove Elementary School. The County Manager proposed that staff come back to the Board in a work session with more information. The County Manager stated the recreation center at the new elementary school will be the model for future elementary schools in the county.*

*Chairman Crawford stated that the Board will do anything to help get an ROTC program in the school system such as a resolution of the Board.*

*Chairman Crawford suggested that maybe Mountaire Farms could offer some assistance with the dual language programs at Siler City Elementary and Virginia Cross Elementary.*

*Mr. Blice stated Chatham Park may be breaking ground in the summer for the new entrance to Northwood High School.*

[17-2406](#)

## Other Projects

**Attachments:** [BOC Work Session FY19-25 Part2 \[Compatibility Mode\]](#)

*Ms. West gave a presentation to the Board. (Presentation attached)*

*Chairman Crawford suggested the Board discuss how to promote the Business Park at the January Retreat.*

*The County Manager stated staff would present the drawings of the Health Sciences Building at an upcoming Work Session.*

*Vice Chair Hales would like electric vehicle charging stations at the Health Sciences Building.*

*Chairman Crawford stated he would like to know if the County can ask Woods Charter School to make a contribution to Briar Chapel Park. The County Manager suggested maybe they could help with the lighting of the soccer field.*

*Chairman Crawford asked when the Pokeberry Creek trail will be complete. Staff will look into this.*

*Vice Chair Hales asked how long the connector trail will be from CCCC to the CCACC. Staff will look into this.*

*Commissioner Dasher stated he would like to see an update of the County fleet with electric vehicles and supporting infrastructure. The County Manager stated staff will be bringing information to the Board about electric vehicles at the retreat in January.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Howard, that the CIP for FY 2019-2025 be approved. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard

## **ADJOURNMENT**

**A motion was made by Commissioner Howard, seconded by Commissioner Dasher, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chairman Crawford, Vice Chair Hales, Commissioner Petty, Commissioner Dasher and Commissioner Howard



# Chatham County, NC

## Text File

File Number: 17-2401

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Emergency Operations

**File Type:** Agenda Item

Vote on a request to approve the naming of one private road in Chatham County

Action Requested: Motion to approve the private drive as listed

A. Morley Way

Introduction & Background: The Chatham County Commissioners adopted an ordinance providing for the establishment for the naming of private roads in Chatham County. The Office of Emergency Operations has received one petition requesting the naming of one (1) private road located in Chatham County on private property. This petition is in order, complete and bears the proper number of required signatures.

Discussion and Analysis: As part of its plan to develop the Enhanced-911 Emergency Response System, there is a vital need to maintain the County's established system providing for the naming of private roads. This is important so that there can be no duplications or similarities of these assigned names within Chatham County which could result in confusion and/or delay in the response to these roads, should an emergency exist in that location.

Budgetary Impact: The cost of road signage for these roads will be \$78.00 per sign. At the rate of one sign per road, this total cost will be \$78.00. The Chatham County Commissioners have decided to absorb this cost for the making and installation of this private road sign.

Recommendation: Motion to approve the private drive as listed.

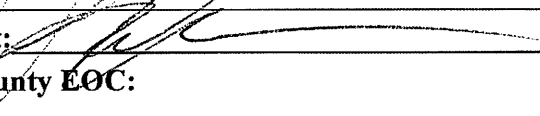
## CHATHAM COUNTY ROAD NAMING REQUEST FORM

- **QUESTIONS:** Any questions concerning this form should be directed to: Denise Suits, 919-545-8163
- **RETURN COMPLETED FORM TO:** Chatham County Emergency Operations, P. O. Box 613, Pittsboro, NC 27312

**ALL INFORMATION BELOW MUST BE COMPLETED**

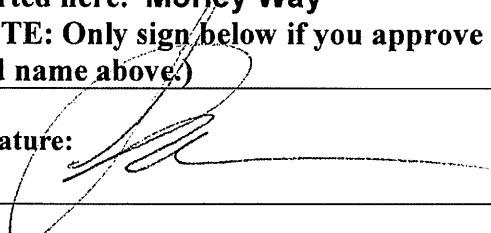
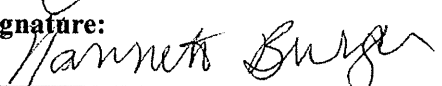
<p><b>1. APPLICANT INFORMATION</b>                  Name: Thomas Morley                  Address: 878 Gilmore Lodge Rd                  City, State &amp; Zip Code: Siler City, NC 27344                  Phone Number: 919-663-2251</p>	<p><b>2. TYPE OF REQUEST (check one box only)</b>  <input checked="" type="checkbox"/> Private road or driveway  <input type="checkbox"/> Renaming of road  <input type="checkbox"/> Other</p>
<p><b>3. PROPERTY INFORMATION</b>                  State Road Number (if applicable):                  Township where Road Originates: :Matthews                  Will the road be part of a development?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  If a development, is it:                  A major development <input type="checkbox"/>                  A minor development <input type="checkbox"/>                  Is it possible that this will be come a state road?                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                  Length of road: 1000 ft                  Type of road (check one answer only)                  Private <input checked="" type="checkbox"/> Public <input type="checkbox"/></p>	<p><b>4. ROAD NAME INFORMATION**</b>                  What is the existing road name (if applicable)?                   What are the proposed or new road name(s)?                  • Morley Way                  •                  •                   If existing name is to be changed, what is the reason for this change?</p>
<p><b>5. DIRECTIONS TO ROAD (only needed if it is a private road):</b>   </p>	
<p><b>6. ATTACHMENTS REQUIRED</b>                  Names, addresses and phone numbers of ALL adjacent property owners (see page 2).**</p> <ul style="list-style-type: none"> <li>• Signatures of at least 60% of adjacent property owners (see page 2).</li> <li>• Attached map with marked location of the road on the map.</li> </ul>	

**\*\*IMPORTANT:** The County Board of Commissioners may consider a number of factors when naming or renaming a road, including the number of adjacent owners, acreage of ownership, historical significance of a road name, and roads with similar names.

**7. Signature of Applicant:**  **Date of Signature:** 11/08/2017  
**Date Submitted to County EOC:**

**IMPORTANT:** If this form & required information is not completed and submitted properly, the petition is not valid.



<p><b>PROVIDE A COMPLETE LIST OF ALL ADJACENT PROPERTY OWNERS, INCLUDING NAME, ADDRESS &amp; PHONE NUMBERS.</b></p>	<p><b>SIGNATURES:</b> We, the undersigned owners, are in favor of the proposed road name inserted here: <b>Morley Way</b> (NOTE: Only sign below if you approve of the road name above.)</p>
<p>Name: Thomas Morley Address: 878 Gilmore Lodge Rd, Siler City, NC 27344 Phone #: 919-663-2251</p>	<p>Signature: </p>
<p>Name: Nannette Burger Address: 846 Gilmore Lodge Rd, Siler City, NC 27344 Phone #: 919-805-8249</p>	<p>Signature: </p>
<p>Name: Address: Phone #:</p>	<p>Signature:</p>
<p>Name: Address: Phone #:</p>	<p>Signature:</p>
<p>Name: Address: Phone #:</p>	<p>Signature:</p>
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<p>Name: Address: Phone #:</p>	<p>Signature:</p>
<p>Name: Address: Phone #:</p>	<p>Signature:</p>





2039

35

56

944

736

780

MORLEY WAY

SANDSTONE DR

GILMORE LODGE RD





# Chatham County, NC

## Text File

File Number: 17-2412

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Emergency Operations

**File Type:** Agenda Item

Vote on a request to approve the naming of one private road in Chatham County

Action Requested: Vote on a request to approve the naming of one private road in Chatham County as listed

A. Bobby Joe Lane

Introduction & Background: The Chatham County Commissioners adopted an ordinance providing for the establishment for the naming of private roads in Chatham County. The Office of Emergency Operations has received one petition requesting the naming of one (1) private road located in Chatham County on private property. This petition is in order, complete and bears the proper number of required signatures

Discussion & Analysis: As part of its plan to develop the Enhanced-911 Emergency Response System, there is a vital need to maintain the County's established system providing for the naming of private roads. This is important so that there can be no duplications or similarities of these assigned names within Chatham County which could result in confusion and/or delay in the response to these roads, should an emergency exist in that location.

Budgetary Impact: The cost of road signage for these roads will be \$78.00 per sign. At the rate of one sign per road, this total cost will be \$78.00. The Chatham County Commissioners have decided to absorb this cost for the making and installation of this private road sign.

Recommendation: Motion to approve the private drive as listed.

# CHATHAM COUNTY ROAD NAMING REQUEST FORM

- **QUESTIONS:** Any questions concerning this form should be directed to: Denise Suits, 919-545-8163
- **RETURN COMPLETED FORM TO:** Chatham County Emergency Operations, P. O. Box 613, Pittsboro, NC 27312

**ALL INFORMATION BELOW MUST BE COMPLETED**

<p><b>1. APPLICANT INFORMATION</b></p> <p>Name: <u>Bill Daw</u>          Address: <u>11069 NC Hwy 42W</u>          City, State &amp; Zip Code: <u>Sanford, NC 27330</u>          Phone Number: <u>(317) 600-8058</u></p>	<p><b>2. TYPE OF REQUEST (check one box only)</b></p> <p><input checked="" type="checkbox"/> Private road or driveway  <input type="checkbox"/> Renaming of road  <input type="checkbox"/> Other</p>
<p><b>3. PROPERTY INFORMATION</b></p> <p>State Road Number (if applicable):          Township where Road Originates: :Select one here          Will the road be part of a development?          Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>          If a development, is it:              A major development <input type="checkbox"/>              A minor development <input type="checkbox"/>          Is it possible that this will be come a state road?          Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>          Length of road: <u>600 ft</u>          Type of road (check one answer only)          Private <input checked="" type="checkbox"/> Public <input type="checkbox"/></p>	<p><b>4. ROAD NAME INFORMATION**</b></p> <p>What is the existing road name (if applicable)? <u>N/A</u></p> <p>What are the proposed or new road name(s)?</p> <ul style="list-style-type: none"> <li>• <u>BOBBY JOE LANE</u></li> <li>•</li> <li>•</li> </ul> <p>If existing name is to be changed, what is the reason for this change?</p>
<p><b>5. DIRECTIONS TO ROAD (only needed if it is a private road):</b></p> <p><u>Off NC 42 Hwy @ 11069</u></p>	
<p><b>6. ATTACHMENTS REQUIRED</b></p> <p>Names, addresses and phone numbers of ALL adjacent property owners (see page 2).**</p> <ul style="list-style-type: none"> <li>• Signatures of at least 60% of adjacent property owners (see page 2).</li> <li>• Attached map with marked location of the road on the map.</li> </ul>	

**\*\*IMPORTANT:** The County Board of Commissioners may consider a number of factors when naming or renaming a road, including the number of adjacent owners, acreage of ownership, historical significance of a road name, and roads with similar names.

7. Signature of Applicant: Bill Daw Date of Signature: \_\_\_\_\_

Date Submitted to County EOC: \_\_\_\_\_

**IMPORTANT: If this form & required information is not completed and submitted properly, the petition is not valid.**

<p><b>PROVIDE A COMPLETE LIST OF ALL ADJACENT PROPERTY OWNERS, INCLUDING NAME, ADDRESS &amp; PHONE NUMBERS.</b></p>	<p><b>SIGNATURES: We, the undersigned owners, are in favor of the proposed road name inserted here:</b>  <b>(NOTE: Only sign below if you approve of the road name above.)</b></p>
<p>Name: Charles Musselwhite  Address: 7216 West ROCK CT  Phone #: 317 4309098</p>	<p>Signature: <del>Charles</del> Charles Musselwhite</p>
<p>Name:  Address:  Phone #:</p>	<p>Signature:</p>
<p>Name:  Address:  Phone #:</p>	<p>Signature:</p>
<p>Name:  Address:  Phone #:</p>	<p>Signature:</p>
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2049

BOBBY JOE LANE

NC 42 HWY





# Chatham County, NC

## Text File

File Number: 17-2407

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Health Department

**File Type:** Agenda Item

Vote on a request to accept \$6,472.86 National Association of City and County Health Officials (NACCHO) Retail Program Standards Mentorship Program Funds.

Action Requested: Vote on a request to accept \$6,472.86 NACCHO Retail Program Standards Mentorship Program Funds

Introduction & Background: Chatham County Public Health Department Environmental Health was selected to participate as a mentor local health department in the NACCHO Retail Food Program Standards Mentorship Program. This community collaboration program is focused on building capacity for integrating the FDA Retail Food Program Standards at local health departments.

Discussion & Analysis: As part of the funding Environmental Health was able to send three staff members to the National Environmental Health Association conference and purchase other outreach materials.

Budgetary Impact: No Local Funding Requested

Recommendation: Motion to accept \$6,472.86 NACCHO Retail Program Standards Mentorship Program Funds.

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS**

57172

Payee CHATHAM COUNTY PUBLIC HEALTH  
 Vendor ID CHATHAMCPHD

57172  
 10/25/2017

Account #:

Invoice	Description	Discount	Amount
1CCHD	MENTORSHIP PROGRAM CONTRACT#2016-122002	\$0.00	\$6,472.86

Total : \$0.00 \$6,472.86

**VOID VOID VOID VOID**

**NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS**  
 1201 EYE ST. NW 4TH FLOOR  
 WASHINGTON, DC 20005

**SUNTRUST**  
 ACH RT 081000104  
 65-270/550

57172  
 57172

\*\*\*\*Six Thousand Four Hundred Seventy Two and 86/100 Dollars

DATE	AMOUNT
10/25/2017	\$6,472.86

**PAY TO THE ORDER OF**  
 CHATHAM COUNTY PUBLIC HEALTH  
 DEPT.  
 ATTN: ANNE LOWRY  
 80 EAST ST. PO BOX 130  
 PITTSBORO, NC 27312

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈00057172⑈ ⑆055002707⑆ 1000016233958⑈





# Chatham County, NC

## Text File

File Number: 17-2414

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Board of Commissioners

**File Type:** Appointment

Vote on a request to approve the re-appointment of Walter Harris to the Chatham County Alcohol Beverage Control Board.

Action Requested: Vote on a request to approve the re-appointment of Walter Harris to the Chatham County Alcohol Beverage Control Board.

Introduction & Background: Walter Harris' term expires January 5, 2018.

Discussion & Analysis: The ABC Board wishes to re-appoint Walter Harris to a three year term expiring January 5, 2021.

Budgetary Impact: N/A

Recommendation: Motion to approve the re-appointment of Walter Harris to the Chatham County Alcohol Beverage Control Board.



# Chatham County, NC

## Text File

File Number: 17-2415

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Board of Commissioners

**File Type:** Appointment

Vote on a request to approve the appointment of Terri Tyson to the Environmental Review Advisory Committee.

Action Requested: Vote on a request to approve the appointment of Terri Tyson to the Environmental Review Advisory Committee.

Introduction & Background: The Environmental Review Advisory Committee has a vacancy in Commissioner Walter Petty's district, district 5.

Discussion & Analysis: Commissioner Petty reviewed all applications received and wishes to appoint Terri Tyson to the Environmental Review Advisory Committee for a term expiring June 30, 2019.

Budgetary Impact: N/A

Recommendation: Motion to approve the appointment of Terri Tyson to the Environmental Review Advisory Committee.



# Chatham County, NC

## Text File

File Number: 17-2446

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Board of Commissioners

**File Type:** Appointment

Vote on a request to re-appoint Michael Levandowski to the Community Advisory Committee for Nursing Homes and Adult Care Homes.

Action Requested: Vote on a request to re-appoint Michael Levandowski to the Community Advisory Committee for Nursing Homes and Adult Care Homes.

Introduction & Background: Michael Levandowski's term expires January 3, 2018.

Discussion & Analysis: The Community Advisory Committee would like to reappoint Mr. Levandowski to a three year term expiring January 3, 2021.

Budgetary Impact: N/A

Recommendation: Motion to re-appoint Michael Levandowski to the Community Advisory Committee for Nursing Homes and Adult Care Homes.



# Chatham County, NC

## Text File

File Number: 17-2453

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and Consent Agenda

**In Control:** County Manager's Office

**File Type:** Appointment

**Agenda Number:**

Vote to confirm selection of Commissioner Karen Howard to a Nominating Committee and also the nomination of Health Director Layton Long to serve on a new Board of Directors for Cardinal Innovations

Action Requested: Confirm the following actions:

- Recommend Commissioner Karen Howard to serve on the Nominating Committee in charge of selecting new members of the Board of Directors
- Submit the nomination of Health Director Layton Long for the Cardinal Innovations Board of Directors

Introduction & Background: On Monday, November 27, 2017, the N.C Department of Health and Human Services (DHHS) temporarily assumed leadership of Cardinal Innovations, an LME-MCO authorized under state law to provide essential behavioral services using public funds. DHHS has taken over responsibility for all LME functions.

In addition to temporarily assuming control of the organization, the department has revoked Cardinal's alternative board structure, necessitating a reconstituting of the board. DHHS and County Commissioners in the Cardinal catchment area will appoint new board members in compliance with the statutory requirements of N.C. G.S. 122C-118.1. To stabilize Cardinal and begin the process of restoring public trust in the organization, DHHS has asked that new board members be appointed by December 15.

The County Boards of Commissioners have primary authority for appointing members of the new Cardinal board. To simplify the task, DHHS and the North Carolina Association of County Commissioners (NCACC) worked together to develop a streamlined process that will allow all counties to participate while meeting the very specific statutory requirements for board composition.

This streamlined process is outlined below.

### **Nominating Committee**

Each board of county commissioners in the 20 county Cardinal catchment area were asked to select ONE county commissioner to serve on a Nominating Committee. We had to forward this name no later than December 8, 2017. Commissioner Karen Howard has served on the regional Advisory Board for Cardinal for nearly three years and is very familiar with the issues leading up to Cardinal Innovations' temporary takeover by DHHS.

She agreed to serve on the Nominating Committee.

### **Cardinal Board Nominations**

We were asked to submit a nominee for the service on the Board of Directors no later than December 11, 2017. Those interested in serving on the Cardinal Board should submit a resume, cover letter and up to three letters of support to boardnominations@ncacc.org by Monday, December 11, 2017. The nominees do not have to be county commissioner.

Health Director Layton Long volunteered to be the county's nominee to the Board of Directors. Over the past three years, he has been heavily involved in the county's effort to secure better mental health services through Cardinal Innovations and our local community provider. Under his leadership, the Health Department formed a community partnership, the Chatham Health Alliance, which includes a major focus on access to mental health services. This committee has already accomplished several major projects around public awareness of services and opioid abuse education. Finally, his role as Health Director will bring an inclusive perspective of wellness: treating the whole person.

Discussion & Analysis: Due to the fast deadline, Debra Henzey polled the Board of Commissioners individually by phone. We have submitted Commissioner Karen Howard's name as the representative for the Nominating Committee. We also have submitted all required paperwork for Layton Long's nomination to the Cardinal Innovations Board of Directors.

Budgetary Impact: N/A

Recommendation: Vote to confirm the following actions:

- Recommend Commissioner Karen Howard to serve on the Nominating Committee in charge of selecting new members of the Board of Directors
- Submit the nomination of Health Director Layton Long for the Cardinal Innovations Board of Directors



# Chatham County, NC

## Text File

File Number: 17-2437

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed CCCC Trails Project Ordinance

Action Requested: Motion to adopt the proposed CCCC Trails Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the CCCC Trails Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the CCCC Trails Project totals \$298,750 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed CCCC Trails Project Ordinance

## **Project Ordinance for Community College Trails**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of the repair and replacement of the existing CCCC walking trail and creation of a connector trail between the campus and Agriculture and Conference Center.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$298,750
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Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$298,750
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

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Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2438

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed Animal Shelter Expansion and Renovation Project Ordinance

Action Requested: Motion to adopt the proposed Animal Shelter Expansion and Renovation Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the Animal Shelter Expansion and Renovation Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program, with the exception of the feasibility study which was funded out of the general fund.

Budgetary Impact: The budget for the Animal Shelter Expansion and Renovation Project totals \$4,614,056 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed Animal Shelter Expansion and Renovation Project Ordinance



## **Project Ordinance for Animal Shelter Expansion and Renovation**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of building a 7,931 square foot addition to the existing Animal Control shelter and renovation of the existing 2,600 square foot building.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design & Administration	313,430
Construction	3,766,876
Furnishings & Equipment	108,012
Contracted Services	27,250
Permits & Fees	21,800
Contingency	<u>376,688</u>
Total Expenditures	\$4,614,056

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve	\$4,614,056
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project annually.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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James Crawford, Chairman  
Chatham County Board of Commissioners

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Lindsay Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2439

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed New Emergency Medical Services Base Project Ordinance

Action Requested: Motion to adopt the proposed New Emergency Medical Services Base Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the New Emergency Medical Services Base Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the New Emergency Medical Services Base Project totals \$1,241,897 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed New Emergency Medical Services Base Project Ordinance

**Project Ordinance Concerning the  
New Emergency Medical Services Base**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of the construction of a new 3-bay EMS base on 15-501 near Farrington Village and Briar Chapel.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design & Administration	\$206,000
Construction	702,240
Furnishings & Equipment	70,224
Contingency	<u>263,433</u>
Total Expenditures:	\$1,241,897

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$1,241,897
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project annually.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December, 2017.

\_\_\_\_\_  
Jim Crawford, Chairman  
Chatham County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2440

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed Schools Locker Room Renovations Project Ordinance

Action Requested: Motion to adopt the proposed Schools Locker Room Renovations Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the Schools Locker Room Renovation Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the Schools Locker Room Renovations Project totals \$1,084,350 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed Schools Locker Room Renovations Project Ordinance

**Project Ordinance for Schools Locker Room Renovations**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of the renovating the lockers rooms at Jordan Matthews, Chatham Central, Moncure, JS Waters, and Northwood schools.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$1,018,500
Contingency	<u>65,850</u>
	\$1,084,350

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$1,084,350
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

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Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2441

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed Northwood High School Paving Overlay Project Ordinance

Action Requested: Motion to adopt the proposed Northwood High School Paving Overlay Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the Northwood High School Paving Overlay Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the Northwood High School Paving Overlay Project totals \$189,002 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed Northwood High School Paving Overlay Project Ordinance

**Project Ordinance for Northwood High School Paving Overlay**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of pavement repair at Northwood High School.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$171,820
Contingency	<u>17,182</u>
	\$189,002

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$189,002
------------------------------------	-----------

Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

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Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2442

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed Perry Harrison Elementary Traffic Pattern Project Ordinance

Action Requested: Motion to adopt the proposed Perry Harrison Elementary Traffic Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the Perry Harrison Elementary Traffic Pattern Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the Perry Harrison Elementary Traffic Pattern Project totals \$423,500 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed Perry Harrison Elementary Traffic Pattern Project Ordinance



**Project Ordinance for Perry Harrison Elementary Traffic Pattern**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of improving the traffic pattern at Perry Harrison Elementary School.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$385,000
Contingency	<u>38,500</u>
	\$423,500

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$423,500
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

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Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2443

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

Vote on a request to adopt the proposed Voting Equipment Replacement Project Ordinance

Action Requested: Motion to adopt the proposed Voting Equipment Replacement Project Ordinance

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached is a proposed project ordinance for the Voting Equipment Replacement Project. The project ordinance reflects the estimates presented in the FY2019-2025 Approved Capital Improvements Program.

Budgetary Impact: The budget for the Voting Equipment Replacement Project totals \$676,434 and will be funded with capital reserve funds.

Recommendation: Motion to adopt the proposed Voting Equipment Replacement Project Ordinance

## **Project Ordinance for Voting Equipment Replacement**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized consists of replacing voting equipment for Chatham County elections.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Equipment	\$614,940
Contingency	<u>61,494</u>
	\$676,434

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$676,434
------------------------------------	-----------

Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

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Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2445

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Finance

**File Type:** Ordinance

**Agenda Number:**

Vote on a request to approve amended project ordinances as proposed by staff

Action Requested: Approve amended project ordinances as proposed by staff

Introduction & Background: Section 13.2 of Chapter 159 of the General Statutes of North Carolina states that a project ordinance shall be adopted by the governing board for all capital projects.

Discussion & Analysis: Attached are amended project ordinances for the following projects: the Central Carolina Business Campus Project, the Briar Chapel Park Improvements Project, the Seaforth High School Project, the Chatham Grove Elementary School Project, the Mobile Classrooms Project, and the Northwood HVAC Replacement Project. All of these project ordinances have been amended to reflect the most current project total estimates as recently approved by the Board of Commissioners in the FY 2019-2025 Capital Improvements Program.

Budgetary Impact: The project budget for the Business Campus project totals \$8,890,176. The project budget for the Briar Chapel Park project totals \$1,809,526. The project budget for the Seaforth High School project totals \$69,758,570. The project budget for the Chatham Grove Elementary project totals \$31,340,266. The project budget for the Mobile Classrooms project totals \$1,331,695. The project budget for the Northwood HVAC Replacement project totals \$234,605.

Recommendation: Motion to approve amended project ordinances as proposed by staff.

**Project Ordinance Concerning the  
Central Carolina Business Campus**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted on June 20, 2005 is hereby amended:

Section 1. The project authorized consists of the construction of roadways, and water and sewer lines to serve the Central Carolina Business Campus.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$7,759,085
Design/Engineering/Administration	\$1,005,795
Land Acquisition	<u>\$125,296</u>
<b>Project Total</b>	<b>\$8,890,176</b>

Section 4. The following revenue is anticipated to be available to complete this project:

Certificates of Participation	\$7,364,593
Grants/Gifts/Etc	399,882
Interest	28,056
Transfer from General Fund	264,062
Transfer from General Capital Reserve	495,769
Transfer from Water Capital Reserve	<u>337,814</u>
<b>Total Revenue</b>	<b>\$8,890,176</b>

Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chairman  
Chatham County Board of Commissioners

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Lindsay Ray, Clerk to the Board  
Chatham County

**Amended Project Ordinance Concerning the  
Briar Chapel Park**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted on June 6, 2011 is hereby amended:

Section 1. The project authorized consists of improvements to the Briar Chapel Park located at 1014 Andrews Store Road, Pittsboro, NC.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Planning and Design	\$76,920
Construction & Facilities	1,654,847
Equipment	63,228
Contingency	<u>14,531</u>
Total	\$1,809,526

Section 4. The following revenue is anticipated to be available to complete this project:

Grants, Gifts, Etc	\$233,375
Recreation Exaction Fees-Briar Chapel	<u>1,576,151</u>
Total Revenue	\$1,809,526

Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

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Jim Crawford, Chairman  
Chatham County Board of Commissioners

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Lindsay K. Ray, Clerk to the Board  
Chatham County

**Project Ordinance Concerning the  
Chatham Grove Elementary School**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted August 15, 2016 is hereby amended:

Section 1. The project authorized consists of the construction of a new northeast elementary school.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design, Engineering, & Admin	\$1,506,481
Contracted Services	430,421
Equipment	1,506,481
Land	750,000
Financing Costs	166,667
Construction	25,904,156
Contingency	<u>1,076,060</u>
Total	<u>\$31,340,266</u>

Section 4. The following revenue is anticipated to be available to complete this project:

Limited Obligation Bonds	<u>\$31,340,266</u>
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18th day of December 2017.

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Jim Crawford, Chairman  
Chatham County Board of Commissioners

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Lindsay K. Ray, Clerk to the Board  
Chatham County

**Project Ordinance Concerning the  
Seaforth High School**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted on August 15, 2016 is hereby amended:

Section 1. The project authorized consists of the construction of a new high school located in the northeast quadrant of the county.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design, Engineering, & Admin	\$2,872,679
Contracted Services	1,064,973
Equipment	3,727,405
Construction	57,864,050
Land	1,400,364
Financing Costs	166,667
Contingency	<u>2,662,432</u>
Total	<u>\$69,758,570</u>

Section 4. The following revenue is anticipated to be available to complete this project:

Limited Obligation Bonds	<u>\$69,758,570</u>
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18th day of December 2017.

---

Jim Crawford, Chairman  
Chatham County Board of Commissioners

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Lindsay K. Ray, Clerk to the Board  
Chatham County



**Amended Project Ordinance for School Mobile Classrooms**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted on June 15, 2015 is amended:

Section 1. The project authorized consists of the purchase of modular classrooms to alleviate crowding at Siler City Elementary, Northwood High School, and other schools as space is needed.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design, Engineering, Admin	18,450
Construction-Units & Site Work	<u>\$1,313,245</u>
	\$1,331,695

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$1,331,695
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

---

Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

---

Lindsay K. Ray, Clerk to the Board  
Chatham County

**Project Ordinance for Northwood Auditorium HVAC Replacement**

BE IT ORDAINED by the Governing Board of the County of Chatham, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance originally adopted December 14, 2015 is hereby amended:

Section 1. The project authorized consists of the replacement of heating ventilation and air-conditioning (HVAC) at Northwood High School Auditorium.

Section 2. The County Manager is hereby directed to proceed with the capital project with the authority to sign all contracts and change orders within the terms of the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Design, Engineering, & Admin	\$9,605
Construction	<u>225,000</u>
	\$234,605

Section 4. The following revenue is anticipated to be available to complete this project:

Transfer from Capital Reserve Fund	\$234,605
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Section 5. The County Manager is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 6. Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Board, and to the County Manager and Finance Officer for direction in carrying out this project.

ADOPTED, this 18<sup>th</sup> day of December 2017.

---

Jim Crawford, Chair  
Chatham County Board of Commissioners

Attest:

---

Lindsay K. Ray, Clerk to the Board  
Chatham County



# Chatham County, NC

## Text File

File Number: 17-2444

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and Consent Agenda

**In Control:** Finance

**File Type:** Agenda Item

Vote on a request to approve Fiscal Year 2017-2018 Budget Amendments

Action Requested: Vote to approve budget amendments as proposed by staff

Introduction & Background: During the fiscal year, the budget must be amended as changing conditions warrant. The fiscal year 2017-2018 budget ordinance authorizes the County Manager to transfer funds within a department without limitation. The Manager may also transfer amounts of up to \$5,000 between departments of the same fund and transfer amounts up to \$50,000 from contingency with a memorandum report of such transfers to the Board. Resolution #2000-43 allows the Finance Officer to transfer amounts from the vehicle replacement fund for the purchase of vehicles approved for replacement in accordance with the fleet management replacement criteria. The Board must approve all other transfers.

Discussion & Analysis: The attached proposed amendments must be approved by the Board of Commissioners for fiscal year 2018.

The Register of Deeds budget is being increased by \$15,000 to use automation funds collected for the restoration of old vital records.

The Sheriff's budget is being increased by \$4,145 to cover additional donations received for youth services.

The Schools budget is being increased by \$33,600 with a transfer from contingency to cover a pod rental at Northwood.

The Community Colleges budget is being increased by \$14,565 with a transfer from contingency to match salary increases from the State.

Budgetary Impact: The proposed amendments increase the General Fund by \$19,145, with an increase to appropriated fund balance in the amount of \$15,000. Transfers from contingency total \$48,165.

Recommendation: Vote to approve budget amendments as proposed by staff.



**FY 2018 Budget Amendments**

<u>Fund</u>	<u>Department/Division</u>	<u>Account Description</u>	<u>Revenue</u>	<u>Expense</u>	<u>Description</u>
General	Register of Deeds	Appropriated Fund Balance	15,000		Register of Deeds Automation Funds
General	Register of Deeds	Contracted Services		15,000	
General	Sheriff	Youth Services Donations	4,145		Additional Youth Services Donations
General	Sheriff	Program-Youth Services		4,145	
<b>Total General Fund Budget Increase (Decrease):</b>			<b>19,145</b>	<b>19,145</b>	

**FY18 General Appropriated Fund Balance: 6,251,061**  
**Additional Appropriation with Amendments: 15,000**  
**FY18 Total General Appropriated Fund Balance: 6,266,061**

<u>Fund</u>	<u>Department/Division</u>	<u>Account Description</u>	<u>Revenue</u>	<u>Expense</u>	<u>Description</u>
General	Schools	Contingency		(33,600)	Schools POD Rental
General	Schools	Allocations - POD		33,600	
General	CCCC	Contingency		(14,565)	CCCC Salary Increases to Match State
General	CCCC	Allocations - CCCC		14,565	Approved Increases
<b>Total Transfers from Contingency</b>				<b>48,165</b>	



# Chatham County, NC

## Text File

File Number: 17-2447

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** County Manager's Office

**File Type:** Resolution

Vote on a request to adopt A Resolution Approving the Addition of Brookhaven Way in the Horizon Subdivision to the North Carolina System of Secondary Roads



Established 1771

**CHATHAM COUNTY COMMISSIONERS**

Jim Crawford, Chairman  
Diana Hales, Vice Chairman  
Mike Cross  
Karen Howard  
Walter Petty

**COUNTY MANAGER**

Renee Paschal

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P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

## Resolution of the Chatham County Board of Commissioners

### FOR THE ADDITION OF STREETS OR ROADS TO THE NORTH CAROLINA SYSTEM OF SECONDARY ROADS

#### HORIZON SUBDIVISION

**WHEREAS**, Chatham County wishes to cooperate in any way possible with the North Carolina Department of Transportation, Division of Highways, to place streets and roads within the County on the North Carolina System of Secondary Roads, operated and maintained by the North Carolina Department of Transportation; and

**WHEREAS**, Brookhaven Way from the centerline intersection of SR 2513 to the center of cul-de-sac, .32 miles and 1,690 feet.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chatham County Board of Commissioners request that subject street Brookhaven Way be added to the North Carolina System of Secondary Roads upon meeting all criteria as established by the Department of Transportation.

This the 18th day of December, 2017

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James G. Crawford, Chairman

ATTEST:

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Lindsay K. Ray, NCCCC, Clerk to the Board  
Chatham County Board of Commissioners



# Chatham County, NC

## Text File

File Number: 17-2448

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and Consent Agenda

**In Control:** Planning

**File Type:** Agenda Item

Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Preliminary Plat approval of Briar Chapel, Phase 13 - Sections 1 & 2, consisting of 43 lots on 11.03 acres, located off SR-1532, Mann's Chapel Road, and Great Ridge Parkway, parcel #'s 80418, 86285, and 2617

### **Action Requested:**

Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Preliminary Plat approval of Briar Chapel, Phase 13 - Sections 1 & 2, consisting of 43 lots on 11.03 acres, located off SR-1532, Mann's Chapel Road, and Great Ridge Parkway, parcel #'s 80418, 86285, and 2617

### **Introduction & Background:**

**Zoning:** Conditional Use District / Compact Community

**Water System:** Public, Chatham County

**Sewer System:** Private wastewater treatment plant

**Subject to 100 year flood:** Zone X

**General Information:** Compact Community approved in 2005 for 2,389 dwelling units on 1,589 acres, permit revised in 2012, 2014, and 2017. Current number of dwelling units allowed based on the 2017 CUP amendment is 2650.

**Reviewed:** Under pre-2008 Subdivision Regulations

### **Discussion & Analysis:**

The request before the Board is for subdivision preliminary plat review and approval of Briar Chapel, Phase 13, Sections 1 & 2 consisting of 43 lots on 11.03 acres.

**Roadways:** The lots will be accessed by private alleyways off Great Ridge Parkway. Although the lots are accessed by private alleyways, NCDOT reviewed the road plans for Phase 13, Sections 1 & 2 due to driveway connections and drainage. Great Ridge Parkway received final plat approval as part of Briar Chapel, Phases 3 & 4, and Great Ridge Parkway right-of-way dedication plat in 2007. The road plan for Great Ridge Parkway was reviewed and approved by NCDOT in April, 2007 prior to preliminary plat approval. A financial guarantee is in place for the completion of construction of Great Ridge Parkway and this financial guarantee is in the process of being increased to reflect current construction costs. Completion of the construction of Great Ridge Parkway will be coordinated with construction of Phase 13, Sections 1 & 2. A new erosion control permit will be obtained from the Chatham County Environmental Quality Department prior to



commencement of construction of this portion of Great Ridge Parkway. Eighteen (18) over flow parking spaces are being provided along alleyway # 6 and ten (10) overflow spaces are being provided along alleyway # 2. The overflow parking spaces will be part of the private alley and will be maintained by the homeowners association.

**Road Names:** The following road names have been reviewed by the Emergency Operations Office and deemed acceptable for submittal to the Board of Commissioners for approval: Crestridge Lane and Covil Trace. Per the Emergency Operations Office only alleyway # 2 and alleyway # 6 are required to be named.

**Permits:** The applicant has submitted the approved agency permits, as required for a preliminary plat request, which include Chatham County Erosion Control, US Army Corps of Engineers, NC Department of Environmental Quality Division of Water Quality, NC Department of Environmental Quality Division of Water Resources, and Chatham County Public Utilities Department. The permits can be viewed on the Planning Department webpage at [www.chathamnc.org/planning](http://www.chathamnc.org/planning) <<http://www.chathamnc.org/planning>> Rezoning & Subdivision Cases, 2017.

**Water/Sewer:** County water is available and will be utilized. Per Larry Bridges, Utilities Director, the water line that will serve Phase 13, Sections 1 & 2 was previously installed and has been accepted by Chatham County. The lots will be served by the private waste water treatment plant. Briar Chapel has received a Wastewater Collection System Extension Permit dated September 8, 2017 from NCDWR.

**Stormwater:** There are two stormwater features proposed as shown on the overall site plan and construction plans. The construction plan shows two existing storm pipes and scour holes previously approved as part of Great Ridge Parkway, located to the north of Phase 13, that are within the 10 foot no-build area. Information to be shown on the final plat shall include the approximate location of the BMP using top of bank of existing feature (no pipes or risers); the BMP maintenance easement is to be labeled and shown as 'private' with a minimum 10 feet of clearance; and the location of the stormwater access easement from the public right-of-way. A note shall be placed on the final plat stating the maintenance responsibility of the stormwater features. A copy of the Stormwater Plan has been submitted to Brian Burkhart, Chatham County Environmental Quality Director, for review and approval. Approval of the plan by the Stormwater Administrator is required per the Compact Community Ordinance, Section 8 and the 2014 CUP revision prior to preliminary plat approval.

**Water Features/Common Area:** There is a stream, Pokeberry Creek, shown on the site plan along with the required 100 foot per side riparian buffers. The stream is located within a common area. There are two (2) retaining walls shown on the construction plan within the common area.

The Technical Review Committee met on October 18, 2017 to review the request. Chris Seamster, RLA, McKim & Creed was present to represent the developer. Issues discussed included labeling riparian buffers, providing a map showing the location of adjacent property owners, that the water line was previously installed and accepted, review of stormwater plan by Stormwater Administrator is required, obtaining a new erosion control permit prior to commencement of construction of Great Ridge Parkway, overflow parking spaces, existing scour pipes located within 10 foot no build area, no new features allowed in 10 foot no build along stream, and retaining walls.

The Planning Board met on November 7, 2017 to review the request. Lee Bowman, Project Manager, Chris Seamster, RLA, McKim & Creed, and Nick Robinson, Attorney-at-Law were present to represent the developer. The Board discussed the request and had questions/concerns that included:

--why are there two existing stormwater features within the 10 foot no build area and can those features be removed?

--has the Stormwater Administrator reviewed and approved the stormwater plan as required prior to preliminary plat approval?

Mr. Seamster addressed the Board and stated that the two existing stormwater features were scour hole that were approved by the state as part of a 2007 stormwater plan and to remove the pipes now would cause additional disturbance to the stream buffer and it is better to leave them in place and not add any additional features in the 10 foot no-build.

Mr. Sullivan stated that in 2007 Chatham County did not have a stormwater review program and that all stormwater plans were issued and administered by the state. Mr. Sullivan also stated that the 2014 Briar Chapel CUP Revision requires the Stormwater Administrator to review and approve the stormwater plan prior to preliminary plat approval by the Board of County Commissioners; that Brian Burkhart, Chatham County Stormwater Administrator was in the process of reviewing the current stormwater plan and had sent an e-mail stating that he had not issued his approval yet, but that he sees no problems. Planning staff received an e-mail from Mr. Burkhart on November 22, 2017 that he had reviewed the stormwater plan and found the plan acceptable.

**Recommendation:**

The Planning Department and the Planning Board by a vote of 6 - 2 recommend granting preliminary plat approval of Briar Chapel, Phase 13 - Sections 1 & 2 with the following conditions:

1. The final plat shall include the approximate location of the BMP using top of bank of existing feature (no pipes or risers); the BMP maintenance easement be labeled and shown as 'private' with a minimum of 10 feet clearance; and the location of the access to the stormwater easement from the public right-of-way.
2. A note shall be placed on the final plat stating the maintenance responsibility of the stormwater features.



# Chatham County, NC

## Text File

File Number: 17-2449

**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and Consent Agenda

**In Control:** Planning

**File Type:** Agenda Item

Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Final Plat approval of Briar Chapel, Phase 15 South - Section 1, consisting of 104 lots on 28.94 acres, located off Andrews Store Road, SR-1528 and Boulder Point Drive, parcel #82828

**Action Requested:**

Vote on a request by Lee Bowman, Project Manager, on behalf of NNP Briar Chapel, LLC for subdivision Final Plat approval of Briar Chapel, Phase 15 South - Section 1, consisting of 104 lots on 28.94 acres, located off Andrews Store Road, SR-1528 and Boulder Point Drive, parcel #82828

**Zoning: Conditional Use District / Compact Community**

**Water System:** Public, Chatham County

**Sewer System:** Private wastewater treatment plant

**Subject to 100 year flood:** No floodable area in Phase 15 South, Section 1

**General Information:** Compact Community approved in 2005 for 2,389 dwelling units on 1,589 acres, permit revised in 2012, 2014, 2017. Based on the 2017 CUP revision, 2650 dwelling units are allowed in a Compact Community.

**Reviewed:** Under pre-2008 Subdivision Regulations.

The Planning Board has two (2) meetings to review and made a recommendation on the request.

**Discussion & Analysis:**

This request is for final plat approval of Briar Chapel, Phase 15 South, Section 1 consisting of 104 lots on 28.94 acres. Two lots were added to the Section 1 final plat near the intersection of Logbridge Road and Bluffwood Avenue in an area previously designated as open space.

This is a portion of the Phase 15 South preliminary plat approved July 17, 2017 for 141 lots. The submittal includes a request for a financial guarantee for completion of the required infrastructure. Per the pre-2008 Subdivision Regulations, when a minimum of 40% of the infrastructure has been completed and when the public health and/or safety will not be endangered, the County may waive the requirement that the applicant complete all required improvements prior to the signing of the subdivision plat, and that as an alternative, the applicant can post an adequate security at the time of application for final subdivision approval. Per Chris Seamster, RLA, McKim & Creed, the Phase 15 South, Section 1 infrastructure is 40.1% complete. The cost letter will be updated prior to recordation of the final plat. The county

attorney is required to review and approve the form of the contract and financial guarantee. The Subdivision Regulations also states that the public health and/or safety will not be endangered. At a minimum, the roads in Phase 15 South, Section 1 will need to have sufficient gravel prior to final plat recordation. The engineer will provide a letter to staff prior to recordation of the final plat certifying that the roadways are accessible to emergency vehicles and the Fire Marshal will review and approve the road certification letter. Staff recommends granting the request for a financial guarantee and recommends a road certification letter be submitted and approved prior to final plat recordation.

Per the approved preliminary plat, roadways are proposed to be public, state maintained roads and private alleyways. Twelve (12) off-site parking spaces are being provided with Phase 15 South. Six (6) overflow parking spaces are being provided in Section 1 along Pineland Street within the state road right-of-way and will be maintained by NCDOT once the roadways are accepted for maintenance.

As shown on the final plat, there is a stream located within Common Area 81. Riparian buffer widths ranging from 50 feet per side to 100 feet per side, measured from top of bank landward, have been shown on the plat.

There are two stormwater features in Phase 15, Section 1. Final plat information includes the approximate BMP location using top of bank of the existing features and has been reviewed and approved by Environmental Quality staff. The required stormwater note regarding the Operations and Maintenance Agreement and the maintenance responsibility of the stormwater features is included on the final plat.

The Technical Review Committee met on October 18 to review the request. Chris Seamster was present to represent the developer. Staff discussion included stormwater information and width of riparian buffers required to be shown on the final plat; labeling the off-site parking spaces; and engineer's certification of emergency vehicle access.

The Planning Board met on November 7, 2017 to review the request. Lee Bowman, Project Manager, Chris Seamster, RLA, McKim & Creed, and Nick Robinson, Attorney-at-Law were present to represent the developer. Comments/questions from the Board included:

--why does the stream width vary from perennial to intermittent then perennial. Per Mr. Seamster, on-site stream evaluation was completed by the US Army Corps of Engineers and the buffer widths meet the requirements based on the riparian buffer review,

--could the private wastewater line crossing the stream be relocated or installed using a bore under the stream? Per Mr. Seamster, the crossing is a 60 to 75 foot long aerial crossing and due to issues relating to the pump station elevation cannot be relocated or installed using a bore under the stream,

--request that the final plat show the 30 foot wide voluntary wetland buffer along all wetlands. Per Mr. Robinson, the developer will add the 30 foot wide voluntary wetland buffer, but reminds the Board that wetlands were not required to be buffered at the time the project was originally approved and this is a voluntary buffer provided by the developer.

**Recommendation:**

The Planning Board, by a vote of 8-0 and the Planning Department recommend granting final plat approval of Final Subdivision, Easement and Right-of-Way Dedication Plat of Briar Chapel Development Phase 15 South, Section 1 for NNP Briar Chapel, LLC” with the following conditions:

1. Prior to final plat recordation, the county attorney shall review and approve the contract and financial guarantee.
2. Prior to final plat recordation the engineer shall provide certification that the roadways are accessible to emergency vehicles to protect the public health and safety.
3. Location of a 30 foot wide voluntary wetland buffer along all wetlands be shown on the final plat.



# Chatham County, NC

## Text File

File Number: 17-2451

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Approval of Agenda and  
Consent Agenda

**In Control:** Tax Office Assessor

**File Type:** Agenda Item

Vote on a request to approve Tax Releases and Refunds

Action Requested: Vote on a request to approve Tax Releases and Refunds.

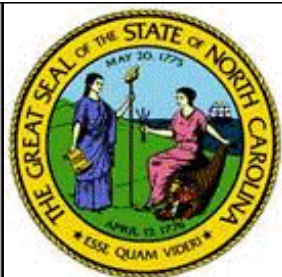
Introduction & Background: The attached list of taxpayers have requested a release or refund of their tax bills.

Discussion & Analysis: In accordance with G.S. 105-381, the attached list of taxpayers have requested a release or refund of their tax bills.

Recommendation: Vote to approve Tax Releases and Refunds.

YEAR	TAXPAYER NAME	DATE	RECEIPT	DIST	REAL	PERSONAL	M VEH	MV FEE	S WASTE	REASON	ABTCD
2015	BROWN TODD E	11/02/2017	2203452	113					125.00	REMOVE FEE PER D	SWFEE
2015	COOK RANDY	11/14/2017	2164344	103					250.00	RELEASE 2 FEES P	SWFEE
2015	GROCE FITIMA	11/15/2017	2187968	109					125.00	REMOVAL OF SW FE	SWFEE
2015	MILLER NED HOWARD	11/08/2017	2185759	107		2.40				SOLD PER DMV	PPSLD
2015	OVERMAN CALVIN LEON	11/21/2017	2165765	109	64.21					DBLST WITH PARCE	DBLST
** YEAR TOTALS **					64.21	2.40			500.00		
2016	BROWN TODD E	11/02/2017	2265376	113					125.00	REMOVE PER D GAI	SWFEE
2016	COOK RANDY	11/14/2017	2227929	103					250.00	RELEASE 2 FEES P	SWFEE
2016	GROCE FITIMA	11/15/2017	2250584	109					125.00	REMOVAL OF SW FE	SWFEE
2016	MILLER NED HOWARD	11/08/2017	2248491	107		2.43				SOLD PER BILL OF	PPSLD
2016	OVERMAN CALVIN LEON	11/21/2017	2229324	109	65.31					DBLST WITH PARCE	DBLST
** YEAR TOTALS **					65.31	2.43			500.00		
2017	AMH ROMAN TWO NC LLC	11/07/2017	2333425	203	1887.72					WRONG FIRE DISTR	WDIST
2017	BADONE RONALD	11/21/2017	2338936	106					34.00	EVERGREEN SOLID	SWFEE
2017	BOYD ROY LYNWOOD JR	11/09/2017	2309071	107		9.16				PP SOLD PER BILL	PPSLD
2017	BREDENBERG SCOTT CHRISTOPHER	11/08/2017	2315358	109		18.70				SENT BOS IN 2013	PPVAL
2017	BROWN TODD E	11/02/2017	2327742	113					125.00	REMOVE FEE PER D	SWFEE
2017	DAVIS JAMES JR	11/28/2017	2292730	105					125.00	REMOVE FEE PER W	SWFEE
2017	FEARRINGTON LARRY BERNARD	11/30/2017	2300072	107	481.09				125.00	DWELLING INCORRE	WVAL
2017	GROCE FITIMA	11/15/2017	2313821	109					125.00	REMOVAL OF SW FE	SWFEE
2017	GUIRTY GERARDO	11/27/2017	2327785	103	992.54					SCE DIDNT ROLL	NOBOC
2017	HOBGOOD ADAM	11/30/2017	2331766	105		81.43				SOLD 2016 / ADDE	RPSLD
2017	MCKEITHAN CRAIG R	11/02/2017	2351203	200		62.33				TAGGED PER DMV	DBLST
2017	MILLER NED HOWARD	11/08/2017	2311897	107		132.61				SOLD PER BILL OF	PPSLD
2017	MILLER NED HOWARD	11/08/2017	2311898	107		4.03				SOLD PER BILL OF	PPSLD
2017	MILLER NED HOWARD	11/08/2017	2311899	107		4.03				SOLD PER DMV	PPSLD
2017	OVERMAN CALVIN LEON	11/21/2017	2293689	109	68.02					DBLST WITH PARCE	DBLST
2017	O2 FITNESS CHATHAM LLC	11/01/2017	2324856	107		10.66				CORRECT PER LATE	PPVAL
2017	SNAP FITNESS	11/02/2017	2319924	201		24.79				BILLED ON ACCT 1	DBLST
2017	SNAP FITNESS	11/02/2017	2319925	201		4.24				BILLED ON ACCT 1	DBLST
** YEAR TOTALS **					3429.37	351.98			534.00		
*** FINAL TOTALS ***					3558.89	356.81			1534.00		

\*\*\* NORMAL END OF JOB \*\*\*



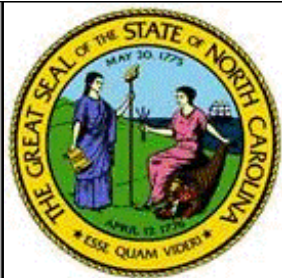
North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
ALBERT LEE ESTATE	LEE, ALBERT CHONG		7517 PATS BRANCH DR		RALEIGH, NC 27612	Proration	0001308371	VSS3817	AUTHORIZED	116656131	Refund Generated due to proration on Bill #0001308371-2016-2016-0000-00
ANDREWS, JAMES EUGENE JR	ANDREWS, JAMES EUGENE JR	ANDREWS, MARSHA GEE	2875 W 3RD ST		SILER CITY, NC 27344	Proration	0018815404	RZN2051	AUTHORIZED	77466968	Refund Generated due to proration on Bill #0018815404-2016-2016-0000-00
BAYLES, STEVE THOMAS	BAYLES, STEVE THOMAS		725 JIM MOODY RD		SILER CITY, NC 27344	Proration	0025346973	WT0485	AUTHORIZED	77770828	Refund Generated due to proration on Bill #0025346973-2016-2016-0000-00
BELL, EDWARD SHEA	BELL, EDWARD SHEA		77009 MILLER		CHAPEL HILL, NC 27517	Proration	0036417572	PDC2631	AUTHORIZED	77991338	Refund Generated due to proration on Bill #0036417572-2016-2016-0000-00
BOLTJA, WILLIAM JAMES	BOLTJA, WILLIAM JAMES		67 OAK HILL DR		APEX, NC 27523	Proration	0018815628	VYB2287	AUTHORIZED	76823516	Refund Generated due to proration on Bill #0018815628-2016-2016-0000-00





North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/20/2017	11/20/2017 9:38:52 AM
ie	Vehicle Sold	11/14/2017	11/14/2017 11:37:45 AM
ie	Vehicle Sold	11/20/2017	11/20/2017 10:16:35 AM
ie	Vehicle Sold	11/28/2017	11/28/2017 2:07:49 PM
ie	Vehicle Sold	11/02/2017	11/2/2017 10:43:03 AM

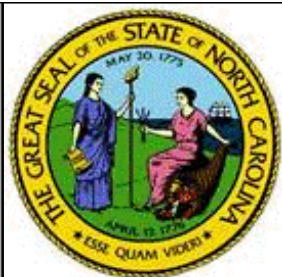


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$8.10)	\$0.00	(\$8.10)
23	Tax	(\$4.47)	\$0.00	(\$4.47)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$12.57
00	Tax	(\$7.46)	\$0.00	(\$7.46)
01	Tax	(\$1.06)	\$0.00	(\$1.06)
			Refund	\$8.52
00	Tax	(\$10.52)	\$0.00	(\$10.52)
03	Tax	(\$1.16)	\$0.00	(\$1.16)
			Refund	\$11.68
00	Tax	(\$27.85)	\$0.00	(\$27.85)
07	Tax	(\$4.53)	\$0.00	(\$4.53)
			Refund	\$32.38
00	Tax	(\$44.00)	\$0.00	(\$44.00)
07	Tax	(\$7.15)	\$0.00	(\$7.15)
			Refund	\$51.15



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
CARTER, ADRIANNA LOUISE	CARTER, ADRIANNA LOUISE		386 NEODAK RD		APEX, NC 27523	Proration	0023562912	CDC1701	AUTHORIZED	78084452	Refund Generated due to proration on Bill #0023562912-2016-0000-00
CASTRO, JENNIFER LYNNE	CASTRO, JENNIFER LYNNE		1020 CHATHAM CHURCH RD		MONCURE, NC 27559	Proration	0034784324	CATRAH0	AUTHORIZED	77345916	Refund Generated due to proration on Bill #0034784324-2016-0000-00
COOK, NICHOLAS ANTHONY	COOK, NICHOLAS ANTHONY		1030 N DOGWOOD AVE		SILER CITY, NC 27344	Proration	0018810165	WVY4348	AUTHORIZED	116987025	Refund Generated due to proration on Bill #0018810165-2016-0000-00
CORTEZ JUT, CONCEPCION	CORTEZ JUT, CONCEPCION		923 N CHATHAM AVE		SILER CITY, NC 27344	Proration	0037409752	PEP2991	AUTHORIZED	115236783	Refund Generated due to proration on Bill #0037409752-2016-0000-00
COVE, STEPHEN EARLE	COVE, STEPHEN EARLE		234 GENTRY DR		PITTSBORO, NC 27312	Proration	0038625585	FAY4969	AUTHORIZED	76823226	Refund Generated due to proration on Bill #0038625585-2017-0000-00



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/29/2017	11/29/2017 10:18:51 AM
ie	Vehicle Sold	11/09/2017	11/9/2017 8:44:35 AM
ie	Vehicle Sold	11/28/2017	11/28/2017 2:11:30 PM
ie	Vehicle Sold	11/03/2017	11/3/2017 2:29:25 PM
ie	Vehicle Sold	11/01/2017	11/6/2017 2:13:39 PM



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$75.51)	\$0.00	(\$75.51)
07	Tax	(\$12.27)	\$0.00	(\$12.27)
			Refund	\$87.78
00	Tax	(\$2.85)	\$0.00	(\$2.85)
06	Tax	(\$0.55)	\$0.00	(\$0.55)
			Refund	\$3.40
00	Tax	(\$10.39)	\$0.00	(\$10.39)
22	Tax	(\$7.87)	\$0.00	(\$7.87)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$18.26
00	Tax	(\$16.48)	\$0.00	(\$16.48)
22	Tax	(\$12.48)	\$0.00	(\$12.48)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$28.96
00	Tax	(\$68.31)	\$0.00	(\$68.31)
21	Tax	(\$47.12)	\$0.00	(\$47.12)
			Refund	\$115.43

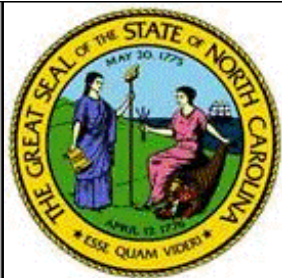


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
DAYTON, MARY ANNE AKROMAS	DAYTON, MARY ANNE AKROMAS		19208 STONE BRK		CHAPEL HILL, NC 27517	Proration	0031977996	PAM5535	AUTHORIZED	77990052	Refund Generated due to proration on Bill #0031977996-2016-0000-00
DONG, STEPHEN	DONG, STEPHEN	DONG, CHRISTINA JANICE	135 WILD WIND DR		CHAPEL HILL, NC 27516	Proration	0026208587	DFF3213	AUTHORIZED	78156640	Refund Generated due to proration on Bill #0026208587-2016-0000-00
EDWARDS, ELIZABETH GODWIN	EDWARDS, ELIZABETH GODWIN		1075 FALL CREEK CHURCH RD		BENNETT, NC 27208	Proration	0039247994	PHL7525	AUTHORIZED	77467136	Refund Generated due to proration on Bill #0039247994-2017-0000-00
EDWARDS, PAMELA SMITH	EDWARDS, PAMELA SMITH		77 BELL CIR		CHAPEL HILL, NC 27516	Proration	0018819127	TPJTT	AUTHORIZED	76823678	Refund Generated due to proration on Bill #0018819127-2016-0000-00
FERRANTI, MICHELLE BROOK	FERRANTI, MICHELLE BROOK	FERRANTI, ZACHARY ADAM	215 ASHDOWN FOREST LN		CARY, NC 27519	Proration	0023727509	DCH2238	AUTHORIZED	116018847	Refund Generated due to proration on Bill #0023727509-2016-0000-00



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/27/2017	11/27/2017 10:37:24 AM
ie	Tag Surrender	11/30/2017	11/30/2017 4:14:09 PM
ie	Vehicle Totalled	11/14/2017	11/14/2017 2:39:17 PM
ie	Vehicle Sold	11/02/2017	11/2/2017 12:11:24 PM
ie	Vehicle Sold	11/09/2017	11/9/2017 8:14:36 AM



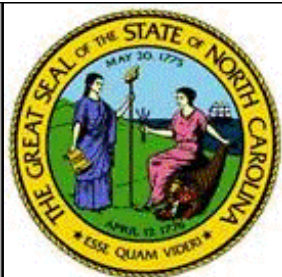
North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$7.43)	\$0.00	(\$7.43)
07	Tax	(\$1.21)	\$0.00	(\$1.21)
			Refund	\$8.64
00	Tax	(\$49.24)	(\$2.83)	(\$52.07)
07	Tax	(\$8.00)	(\$0.46)	(\$8.46)
			Refund	\$60.53
00	Tax	(\$8.74)	\$0.00	(\$8.74)
13	Tax	(\$1.25)	\$0.00	(\$1.25)
			Refund	\$9.99
00	Tax	(\$78.38)	\$0.00	(\$78.38)
07	Tax	(\$12.74)	\$0.00	(\$12.74)
			Refund	\$91.12
00	Tax	(\$14.02)	\$0.00	(\$14.02)
23	Tax	(\$7.74)	\$0.00	(\$7.74)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$21.76





North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
GOMEZ GIRON, JUAN FRANCISCO	GOMEZ GIRON, JUAN FRANCISCO		415 W 6TH ST		SILER CITY, NC 27344	Proration	0027541959	DFJ2456	AUTHORIZED	116199378	Refund Generated due to proration on Bill #0027541959-2016-0000-00
GOULD, ALAN DOUGLAS	GOULD, ALAN DOUGLAS		1720 NW 38TH AVE 13A		OCALA, FL 34482	Proration	0039165540	FBV8868	AUTHORIZED	77466824	Refund Generated due to proration on Bill #0039165540-2017-0000-00
HALL, KIM MARIE	HALL, KIM MARIE	HALL, WILLIAM IVEY	4866 US 15-501 NORTH		PITTSBORO, NC 27312	Proration	0029125554	TTV7780	AUTHORIZED	77779474	Refund Generated due to proration on Bill #0029125554-2016-0000-00
HALL, WILLIAM IVEY	HALL, WILLIAM IVEY	HALL, KIM MARIE	4866 US HWY 15 501 N		PITTSBORO, NC 27312	Proration	0038621261	ELZ3540	AUTHORIZED	77779488	Refund Generated due to proration on Bill #0038621261-2017-0000-01
HANSEN, JOAN CAROL	HANSEN, JOAN CAROL		3002 LAMONT NORWOOD RD		PITTSBORO, NC 27312	Proration	0034670954	EFW2084	AUTHORIZED	77990034	Refund Generated due to proration on Bill #0034670954-2016-0000-00

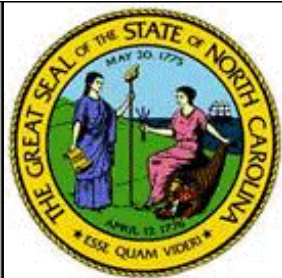


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Tag Surrender	11/13/2017	11/13/2017 2:42:04 PM
ie	Tag Surrender	11/14/2017	11/14/2017 10:12:51 AM
ie	Vehicle Sold	11/21/2017	11/21/2017 12:02:03 PM
ie	Vehicle Totalled	11/21/2017	11/21/2017 12:09:31 PM
ie	Vehicle Sold	11/27/2017	11/27/2017 10:33:19 AM

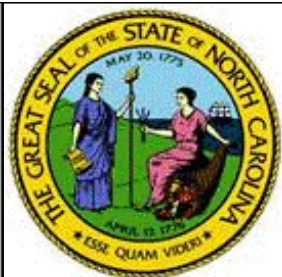


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$7.43)	\$0.00	(\$7.43)
22	Tax	(\$5.63)	\$0.00	(\$5.63)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$13.06
00	Tax	(\$26.14)	\$0.00	(\$26.14)
05	Tax	(\$5.20)	\$0.00	(\$5.20)
			Refund	\$31.34
00	Tax	(\$27.76)	\$0.00	(\$27.76)
07	Tax	(\$4.51)	\$0.00	(\$4.51)
			Refund	\$32.27
00	Tax	(\$20.73)	\$0.00	(\$20.73)
07	Tax	(\$3.40)	\$0.00	(\$3.40)
			Refund	\$24.13
00	Tax	(\$3.55)	\$0.00	(\$3.55)
07	Tax	(\$0.58)	\$0.00	(\$0.58)
			Refund	\$4.13



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
HEFNER, MARTHA REGAN	HEFNER, MARTHA REGAN		81415 ALEXANDER		CHAPEL HILL, NC 27517	Proration	0014489688	ZTA5672	AUTHORIZED	77647288	Refund Generated due to proration on Bill #0014489688-2016-0000-00
HOLT, RACHEL SMITH	HOLT, RACHEL SMITH		614 W 6TH ST		SILER CITY, NC 27344	Proration	0018804260	WVY3493	AUTHORIZED	116984793	Refund Generated due to proration on Bill #0018804260-2016-0000-00
HOPKINS, DAVID CANTER	HOPKINS, DAVID CANTER		657 FEARRINGTON POST		PITTSBORO, NC 27312	Proration	0037588510	PDR7612	AUTHORIZED	77779808	Refund Generated due to proration on Bill #0037588510-2016-0000-00
HORTON, LARRY EARL	HORTON, LARRY EARL		740 ALSTON HORTON SERVICE		PITTSBORO, NC 27312	Proration	0033261892	AFJ9747	AUTHORIZED	77991362	Refund Generated due to proration on Bill #0033261892-2016-0000-00
HUSSEY, ELIZABETH KERNODLE	HUSSEY, ELIZABETH KERNODLE		62007 GRAHAM		CHAPEL HILL, NC 27517	Proration	0032094347	SZF9075	AUTHORIZED	77770948	Refund Generated due to proration on Bill #0032094347-2016-0000-00

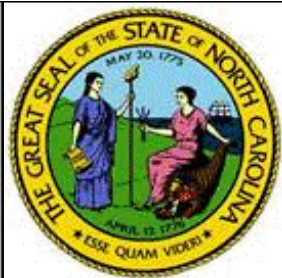


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/17/2017	11/17/2017 10:17:43 AM
ie	Vehicle Sold	11/27/2017	11/27/2017 9:26:59 AM
ie	Tag Surrender	11/21/2017	11/21/2017 4:01:53 PM
ie	Vehicle Sold	11/28/2017	11/28/2017 2:18:26 PM
ie	Reg . Out of state	11/20/2017	11/21/2017 10:03:53 AM



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$23.11)	(\$1.16)	(\$24.27)
07	Tax	(\$3.75)	(\$0.19)	(\$3.94)
			Refund	\$28.21
00	Tax	(\$5.06)	(\$0.33)	(\$5.39)
22	Tax	(\$3.84)	(\$0.11)	(\$3.95)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$9.34
00	Tax	(\$63.48)	\$0.00	(\$63.48)
07	Tax	(\$10.32)	\$0.00	(\$10.32)
			Refund	\$73.80
00	Tax	(\$19.18)	\$0.00	(\$19.18)
06	Tax	(\$3.71)	\$0.00	(\$3.71)
			Refund	\$22.89
00	Tax	(\$93.13)	\$0.00	(\$93.13)
07	Tax	(\$15.13)	\$0.00	(\$15.13)
			Refund	\$108.26

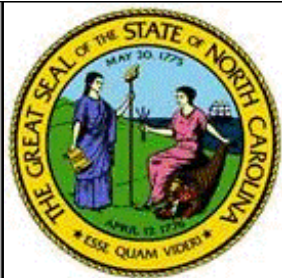


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
JONES, WILLIAM PURCELL JR	JONES, WILLIAM PURCELL JR	JONES, KATHLEEN FIAMENGO	84307 WINSLOW		CHAPEL HILL, NC 27517	Proration	0027892614	DCF1192	AUTHORIZED	77237676	Refund Generated due to proration on Bill #0027892614-2016-0000-00
KIDD, MICHAEL NORMAN JR	KIDD, MICHAEL NORMAN JR	KIDD, KIMBERLY WILLIAMS	525 SAM LOWE RD		SILER CITY, NC 27344	Proration	0032073592	DEF7431	AUTHORIZED	77770926	Refund Generated due to proration on Bill #0032073592-2016-0000-00
KRUMWIEDE, ANDREW HENRY	KRUMWIEDE, ANDREW HENRY	ALEXION, MARY LOUISE	10410 STONE		CHAPEL HILL, NC 27517	Proration	0018804178	MY0MEGA	AUTHORIZED	77535732	Refund Generated due to proration on Bill #0018804178-2016-0000-00
KUNIN, STEVEN BRIAN	KUNIN, STEVEN BRIAN	KUNIN, SYDNIE SUSAN	611 FEARRINGTON POST		PITTSBORO, NC 27312	Proration	0018814216	BP20413	AUTHORIZED	77536126	Refund Generated due to proration on Bill #0018814216-2016-0000-00
KUNIN, STEVEN BRIAN	KUNIN, STEVEN BRIAN	KUNIN, SYDNIE SUSAN	611 FEARRINGTON POST		PITTSBORO, NC 27312	Proration	0018806265	BT6275	AUTHORIZED	77536122	Refund Generated due to proration on Bill #0018806265-2016-0000-00



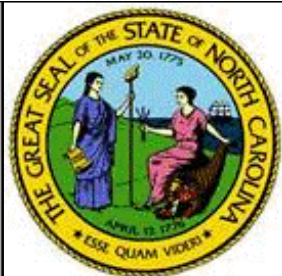
North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/06/2017	11/6/2017 2:57:12 PM
ie	Vehicle Totalled	11/20/2017	11/20/2017 11:41:49 AM
ie	Vehicle Sold	11/15/2017	11/21/2017 10:04:13 AM
ie	Vehicle Sold	11/15/2017	11/15/2017 2:15:52 PM
ie	Vehicle Sold	11/15/2017	11/15/2017 2:14:32 PM



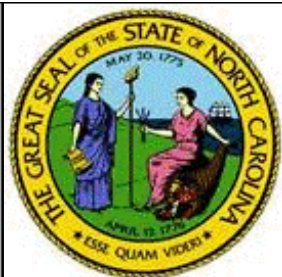


North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$17.47)	\$0.00	(\$17.47)
07	Tax	(\$2.84)	\$0.00	(\$2.84)
			Refund	\$20.31
00	Tax	(\$51.44)	\$0.00	(\$51.44)
09	Tax	(\$5.56)	\$0.00	(\$5.56)
			Refund	\$57.00
00	Tax	(\$104.15)	\$0.00	(\$104.15)
07	Tax	(\$16.93)	\$0.00	(\$16.93)
			Refund	\$121.08
00	Tax	(\$9.95)	\$0.00	(\$9.95)
07	Tax	(\$1.62)	\$0.00	(\$1.62)
			Refund	\$11.57
00	Tax	(\$24.51)	\$0.00	(\$24.51)
07	Tax	(\$3.98)	\$0.00	(\$3.98)
			Refund	\$28.49

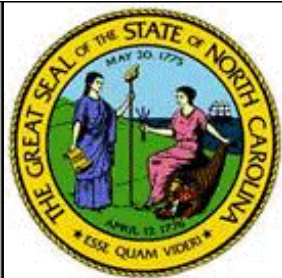


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
MANGIERI, JEANINE SAFFELLE	MANGIERI, JEANINE SAFFELLE		105 GRANITE RIDGE RD		CHAPEL HILL, NC 27516	Proration	0031553004	DKD8848	AUTHORIZED	77771156	Refund Generated due to proration on Bill #0031553004-2016-2016-0000-00
MARTINEZ DUARTE, DIGNA GUADALUPE	MARTINEZ DUARTE, DIGNA GUADALUPE		102 AMY LN		SILER CITY, NC 27344	Proration	0036080698	EJJ8940	AUTHORIZED	116779251	Refund Generated due to proration on Bill #0036080698-2016-2016-0000-00
MOODY, STEVEN BRIAN	MOODY, STEVEN BRIAN		7069 OLD US HIGHWAY 421 N		STALEY, NC 27355	Adjustment < \$100	0039734256	FBM1514	AUTHORIZED	116019723	Refund Generated due to adjustment on Bill #0039734256-2017-2017-0000
MORRIS, CASSONDRA ANN	MORRIS, CASSONDRA ANN		43 HENRYS HILL LN		PITTSBORO, NC 27312	Proration	0039188540	FBW9812	AUTHORIZED	77536288	Refund Generated due to proration on Bill #0039188540-2017-2017-0000-00
MOYER, KEITH ALLEN	MOYER, KEITH ALLEN		200 DURANT ST	APT 101	CHAPEL HILL, NC 27517	Proration	0036283440	DDP3929	AUTHORIZED	77770952	Refund Generated due to proration on Bill #0036283440-2016-2016-0000-00



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/20/2017	11/20/2017 2:02:36 PM
ie	Vehicle Sold	11/22/2017	11/22/2017 1:51:34 PM
ie	Situs error	11/09/2017	11/9/2017 3:35:46 PM
ie	Vehicle Sold	11/15/2017	11/15/2017 4:09:34 PM
ie	Vehicle Sold	11/20/2017	11/20/2017 11:50:03 AM

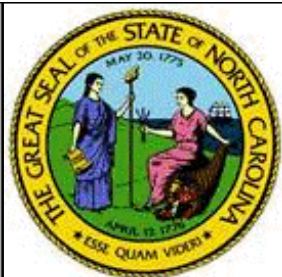


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$82.99)	\$0.00	(\$82.99)
07	Tax	(\$13.48)	\$0.00	(\$13.48)
			Refund	\$96.47
00	Tax	(\$2.30)	\$0.00	(\$2.30)
22	Tax	(\$1.74)	\$0.00	(\$1.74)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$4.04
00	Tax	\$0.00	\$0.00	\$0.00
21	Tax	(\$12.26)	\$0.00	(\$12.26)
10	Tax	\$2.83	\$0.00	\$2.83
			Refund	\$9.43
00	Tax	(\$45.90)	\$0.00	(\$45.90)
07	Tax	(\$7.52)	\$0.00	(\$7.52)
			Refund	\$53.42
00	Tax	(\$53.49)	\$0.00	(\$53.49)
07	Tax	(\$8.69)	\$0.00	(\$8.69)
			Refund	\$62.18

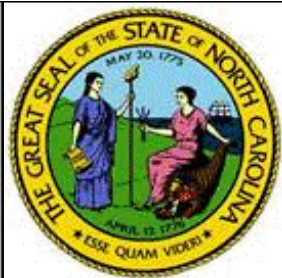


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
NICHOLAS, MARJORIE BERYL ADELE	NICHOLAS, MARJORIE BERYL ADELE		6323 CAMISE LN		CARY, NC 27518	Proration	0014488088	BJF7193	AUTHORIZED	117127158	Refund Generated due to proration on Bill #0014488088-2016-0000-00
O BRIEN, SEAN DENNIS	O BRIEN, SEAN DENNIS		920 ENDHAVEN PL		CARY, NC 27519	Proration	0034179309	U671M	AUTHORIZED	117234765	Refund Generated due to proration on Bill #0034179309-2016-0000-00
PARRA, WILLIAM CHARLES	PARRA, WILLIAM CHARLES	PARRA, MARGARET NICHOLS	10364 STEPHENS		CHAPEL HILL, NC 27517	Proration	0024080898	MVY5378	AUTHORIZED	77779354	Refund Generated due to proration on Bill #0024080898-2016-0000-00
PEREZ LEON, VICTOR HUGO	PEREZ LEON, VICTOR HUGO	PIEDRAS, ANTONIO JHONNATAN	1045 MOUNT VERNON SPRINGS		SILER CITY, NC 27344	Proration	0035307869	EHN5520	AUTHORIZED	78156520	Refund Generated due to proration on Bill #0035307869-2016-0000-01
PHILLIPS, BETSY BLALOCK	PHILLIPS, BETSY BLALOCK		84 GRANNYS ACRES		DURHAM, NC 27713	Proration	0030950592	DHZ3785	AUTHORIZED	77647694	Refund Generated due to proration on Bill #0030950592-2016-0000-00

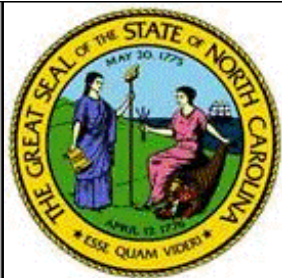


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/29/2017	11/29/2017 2:03:22 PM
ie	Vehicle Sold	11/30/2017	11/30/2017 3:05:00 PM
ie	Tag Surrender	11/21/2017	11/21/2017 10:53:45 AM
ie	Vehicle Sold	11/30/2017	11/30/2017 3:13:39 PM
ie	Vehicle Sold	11/17/2017	11/17/2017 3:52:21 PM

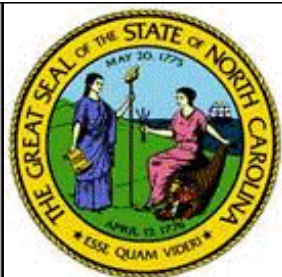


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$7.97)	\$0.00	(\$7.97)
23	Tax	(\$4.40)	\$0.00	(\$4.40)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$12.37
00	Tax	(\$6.38)	\$0.00	(\$6.38)
23	Tax	(\$3.53)	\$0.00	(\$3.53)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$9.91
00	Tax	(\$18.27)	\$0.00	(\$18.27)
07	Tax	(\$2.97)	\$0.00	(\$2.97)
			Refund	\$21.24
00	Tax	(\$29.62)	\$0.00	(\$29.62)
03	Tax	(\$3.27)	\$0.00	(\$3.27)
			Refund	\$32.89
00	Tax	(\$70.14)	\$0.00	(\$70.14)
12	Tax	(\$11.62)	\$0.00	(\$11.62)
			Refund	\$81.76



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
REED, THOMAS WOOD	REED, THOMAS WOOD	REED, GWYNNE SANDERS	103 LANDOVER CIR		CHAPEL HILL, NC 27516	Proration	0033671271	XNK5790	AUTHORIZED	77295210	Refund Generated due to proration on Bill #0033671271-2016-0000-00
RICHEAL, THERESE MARIE	RICHEAL, THERESE MARIE		100 N TURNBERRY		WILLIAMSBURG, VA 23188	Proration	0018816335	VWF1439	AUTHORIZED	77647282	Refund Generated due to proration on Bill #0018816335-2016-0000-00
ROGAN, STEVEN LANE	ROGAN, STEVEN LANE	ROGAN, CRYSTAL MCKAY	592 TALL OAKS RD		CHAPEL HILL, NC 27516	Proration	0001297009	ZZM6835	AUTHORIZED	76823722	Refund Generated due to proration on Bill #0001297009-2016-0000-00
ROSENTHAL, PAUL MARSHALL JR	ROSENTHAL, PAUL MARSHALL JR		2653 BELWICK VILLAGE DR		WINSTON SALEM, NC 27106	Proration	0022700448	RPH5576	AUTHORIZED	77770944	Refund Generated due to proration on Bill #0022700448-2016-0000-00
SCHOLZ, EDWARD PATRICK JR	SCHOLZ, EDWARD PATRICK JR	SCHOLZ, JEAN MARIE	715 BURNABY CT		CARY, NC 27519	Proration	0026933385	ZZR1400	AUTHORIZED	115856532	Refund Generated due to proration on Bill #0026933385-2017-0000-00



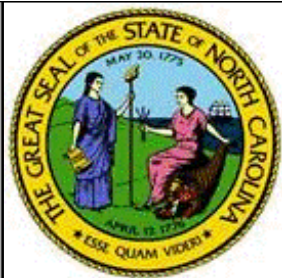


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/08/2017	11/8/2017 1:42:36 PM
ie	Reg . Out of state	11/17/2017	11/17/2017 10:14:15 AM
ie	Vehicle Totalled	11/02/2017	11/2/2017 12:36:09 PM
ie	Vehicle Sold	11/20/2017	11/20/2017 11:47:29 AM
ie	Vehicle Sold	11/06/2017	11/9/2017 3:36:03 PM



North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$16.85)	\$0.00	(\$16.85)
07	Tax	(\$2.74)	\$0.00	(\$2.74)
			Refund	\$19.59
00	Tax	(\$17.30)	\$0.00	(\$17.30)
06	Tax	(\$3.34)	\$0.00	(\$3.34)
			Refund	\$20.64
00	Tax	(\$3.88)	(\$0.19)	(\$4.07)
07	Tax	(\$0.63)	(\$0.03)	(\$0.66)
			Refund	\$4.73
00	Tax	(\$20.32)	\$0.00	(\$20.32)
07	Tax	(\$3.30)	\$0.00	(\$3.30)
			Refund	\$23.62
00	Tax	(\$69.84)	\$0.00	(\$69.84)
23	Tax	(\$38.92)	\$0.00	(\$38.92)
23	Vehicle Fee	(\$15.00)	\$0.00	(\$15.00)
			Refund	\$123.76

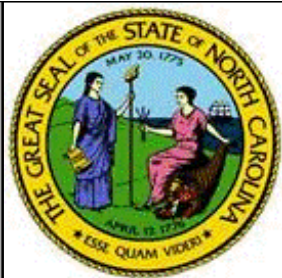


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
SHAHEEN, LOUIS JAMES JR	SHAHEEN, LOUIS JAMES JR		60155 BURTON		CHAPEL HILL, NC 27517	Proration	0035343607	0722JV	AUTHORIZED	77295362	Refund Generated due to proration on Bill #0035343607-2016-2016-0000-00
SILBAJORIS, ROBERT ANTHONY	SILBAJORIS, ROBERT ANTHONY		146 HARRISON CT		PITTSBORO, NC 27312	Proration	0030947933	PAK3509	AUTHORIZED	77990738	Refund Generated due to proration on Bill #0030947933-2016-2016-0000-00
TOOMER, THOMAS DERRICK	TOOMER, THOMAS DERRICK	TOOMER, ANGELA BROWN	176 BROWN HILL RD		NEW HILL, NC 27562	Proration	0039155373	FAP6000	AUTHORIZED	78155956	Refund Generated due to proration on Bill #0039155373-2017-2017-0000-00
VILLEGAS ARCINIEGA, VICTOR JESUS	VILLEGAS ARCINIEGA, VICTOR JESUS		219 WATKINS DR		SILER CITY, NC 27344	Proration	0038683440	DFJ4304	AUTHORIZED	116779488	Refund Generated due to proration on Bill #0038683440-2016-2016-0000-00
WALKUP, JOHN PRENTICE	WALKUP, JOHN PRENTICE		117 RIVERBIRCH DR		PITTSBORO, NC 27312	Proration	0018817292	TTW1566	AUTHORIZED	77647490	Refund Generated due to proration on Bill #0018817292-2016-2016-0000-00



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/08/2017	11/8/2017 3:57:37 PM
ie	Vehicle Sold	11/28/2017	11/28/2017 8:51:53 AM
ie	Vehicle Sold	11/30/2017	11/30/2017 8:38:54 AM
ie	Vehicle Sold	11/22/2017	11/29/2017 1:23:49 PM
ie	Vehicle Sold	11/17/2017	11/17/2017 1:17:53 PM



North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$31.66)	\$0.00	(\$31.66)
07	Tax	(\$5.14)	\$0.00	(\$5.14)
			Refund	\$36.80
00	Tax	(\$15.13)	\$0.00	(\$15.13)
07	Tax	(\$2.46)	\$0.00	(\$2.46)
			Refund	\$17.59
00	Tax	(\$82.82)	\$0.00	(\$82.82)
05	Tax	(\$16.48)	\$0.00	(\$16.48)
			Refund	\$99.30
00	Tax	(\$57.67)	\$0.00	(\$57.67)
22	Tax	(\$43.68)	\$0.00	(\$43.68)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$101.35
00	Tax	(\$11.86)	\$0.00	(\$11.86)
07	Tax	(\$1.93)	\$0.00	(\$1.93)
			Refund	\$13.79

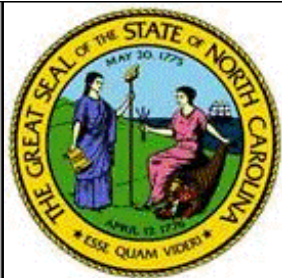


North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
WASILESKI, KATHRYN MCCULLOUGH	WASILESKI, THOMAS JAMES	WASILESKI, KATHRYN MCCULLOUGH	165 HOLLY HILL RD		CHAPEL HILL, NC 27516	Proration	0019817653	5V64DV	AUTHORIZED	77593168	Refund Generated due to proration on Bill #0019817653-2016-0000-00
WASILESKI, THOMAS JAMES	WASILESKI, THOMAS JAMES		165 HOLLY HILL RD		CHAPEL HILL, NC 27516	Proration	0039156074	D0CSKI	AUTHORIZED	77593186	Refund Generated due to proration on Bill #0039156074-2017-0000-00
WHITE, JOHN ELLIOTT	WHITE, JOHN ELLIOTT		233 JONES FARM RD		PITTSBORO, NC 27312	Adjustment < \$100	0021487839	DRDRWHO	AUTHORIZED	77237942	Refund Generated due to adjustment on Bill #0021487839-2017-0000-00
WILBURN, DONALD BANKS	WILBURN, DONALD BANKS	WILBURN, MARY ELIZABETH	PO BOX 552		GRETNA, LA 70054	Proration	0001308442	XNL7150	AUTHORIZED	77592876	Refund Generated due to proration on Bill #0001308442-2016-0000-00
ZINN, JENNIFER ANN	ZINN, JENNIFER ANN		110 MIRANDA WAY		PITTSBORO, NC 27312	Proration	0014491268	MY6252	AUTHORIZED	78156620	Refund Generated due to proration on Bill #0014491268-2016-0000-00



North Carolina Veh

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	11/16/2017	11/16/2017 1:49:32 PM
ie	Vehicle Totalled	11/16/2017	11/21/2017 10:03:56 AM
ie	Mileage	11/07/2017	11/7/2017 8:14:34 AM
ie	Vehicle Sold	11/16/2017	11/16/2017 9:41:30 AM
ie	Vehicle Sold	11/30/2017	11/30/2017 4:03:51 PM



North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$41.07)	\$0.00	(\$41.07)
07	Tax	(\$6.67)	\$0.00	(\$6.67)
			Refund	\$47.74
00	Tax	(\$84.94)	(\$4.24)	(\$89.18)
07	Tax	(\$13.93)	(\$0.70)	(\$14.63)
			Refund	\$103.81
00	Tax	(\$24.07)	\$0.00	(\$24.07)
09	Tax	(\$2.62)	\$0.00	(\$2.62)
			Refund	\$26.69
00	Tax	(\$47.06)	\$0.00	(\$47.06)
07	Tax	(\$7.65)	\$0.00	(\$7.65)
			Refund	\$54.71
00	Tax	(\$30.97)	\$0.00	(\$30.97)
09	Tax	(\$3.35)	\$0.00	(\$3.35)
			Refund	\$34.32
			Refund Total	\$2260.20





North Carolina Ver

NCVTS Pending

Report Date 12/1/2017 11:06:37 AM

Tax Jurisdiction	District Type	Net Change
00	COUNTY	(\$1,807.62)
21	CITY	(\$59.38)
22	CITY	(\$75.35)
23	CITY	(\$74.06)
01	FIRE	(\$1.06)
03	FIRE	(\$4.43)
05	FIRE	(\$21.68)
06	FIRE	(\$7.60)
07	FIRE	(\$187.45)
09	FIRE	(\$11.53)
10	FIRE	\$2.83
12	FIRE	(\$11.62)
13	FIRE	(\$1.25)
Total		(\$2,260.20)



North Carolina Ver

**NCVTS Pending**

Report Date 12/1/2017 11:06:37 AM



North Carolina Ver

**NCVTS Pending**

Report Date 12/1/2017 11:06:37 AM

Report Parameters





# Chatham County, NC

## Text File

File Number: 17-2355

Agenda Date: 12/18/2017

Version: 2

Status: Board Priorities

In Control: Planning

File Type: Agenda Item

Vote on a request by Russ Anderson for a general use rezoning of Parcel 92203 located at 414 New Elam Church Road, from R-1 Residential to IL Industrial Light on approximately 10 acres, Cape Fear Township.

### **Action Requested:**

Vote on a request by Russ Anderson for a general use rezoning of Parcel 92203 located at 414 New Elam Church Road, from R-1 Residential to IL Industrial Light on approximately 10 acres, Cape Fear Township.

### **Introduction & Background:**

A legislative public hearing was held on October 16, 2017. Planning staff and the applicant presented to the boards. The applicant stated that he wanted to use approximately 4 acres initially and expand to other uses allowed in the Light Industrial district in the future. One neighbor spoke requesting setbacks and landscaping be enforced and ensure that the area stays quiet. No other concerns were presented.

**The Planning Board reviewed the request on November 7, 2017. Mr. Anderson was also present and made additional comments to the board based on their concerns about a general rezoning request.**

**Some of the concerns noted from board members included not being comfortable considering a rezoning without a proposed site plan to review, the number of uses allowed as "P" Permitted within the Table of Permitted Uses in Section 10.13 of the Zoning Ordinance, the need for future restrooms for some uses, drainage from the site into potential headwater on the adjacent tract, and this is the first non-residential zoning on the north side of US 1 in that area.**

**Other board members, as well as planning staff, stated the Table of Permitted Uses was amended earlier in 2017 after months of review by the Commissioners and Planning Board. The amendment converted an additional 37 uses in industrial districts from permitted by right to a conditional use permit in order to allow additional review of the uses. Those uses listed as "P" Permitted would be required to follow all the ordinance and regulations currently adopted for development. Reasons were this property is not ideal for residential development, it sits at a corner of New Elam and US 1, which is four-lane controlled access highway, its close proximity to other non-residential**

**properties, the fact that the current adopted Land Use and Conservation Plan encourages continued growth in the industrial economy in the Moncure-Haywood area, and that the proposed new Comprehensive Land Use Plan also identifies this as potential area for non-residential growth. It was also noted that with no county water and poor soils for wastewater, the list of uses would be limited.**

**A minority report was also submitted by the Planning Board members voting in opposition to the motion and is included as an attachment.**

**Discussion & Analysis:**

Section 19.4.C of the Chatham County Zoning Ordinance outlines four standards that must be addressed for this general use zoning map amendment. When considering a general use rezoning, all uses listed as “P” Permitted will be allowed provided other regulatory permits can be obtained and satisfied (i.e. Erosion Control, Stormwater, Building, Fire and Environmental Health) and uses listed as “CU” require that a conditional use permit be approved prior to starting the use.

The parcel is currently zoned R1, Residential, and the applicant is requesting to rezone the entire tract to IL, Light Industrial. The property is located adjacent to New Elam Church Road and US 1, a controlled access 4 lane divided median highway. The adjoining properties to the north, west, and east are zoned R1, Residential and are primarily wooded with limited use. The properties on the south side of US 1 are zoned R1, Residential and CU-IND-L, Conditional Use Light Industrial. There are also multiple parcels zoned IH, Heavy Industrial and B1, Business, within ¾ mile of this property on the south side of US 1 that include a mix of commercial and heavy industrial uses.

The parcel is located within a WS-IV Protected Area watershed district and is outside of the Jordan Lake drainage. This watershed designation allows up 36% built upon area unless a density transfer is requested and approved. There are no water features shown on the USGS topographic or NRCS soil survey maps. Additionally, there are no special flood hazard areas identified on the property.

1. In response to any alleged error in the Ordinance, if any, which may be remedied by this proposed amendment, the applicant claims none.
2. The changed or changing conditions, if any, in the area or in the County generally, which make the proposed amendment reasonably necessary for the promotion of the public health, safety, and general welfare. The applicants states in the application the new Chatham County Growth Plan identifies this area as future employment for business growth. The applicant thinks that because this property fronts on the US 1 Highway it would be less desirable for residential development.

The proposed Future Land Use and Conservation Plan in the draft Comprehensive Land Use Plan identifies this area as suitable as an employment center, which are intended for job generating uses and include a mix of use types. Some of the supporting factors are proximity to existing industrial land uses, and a four lane controlled access highway. The

Moncure-Haywood area has historically been an industrial supporting area for the county and is specifically noted in the current Land Conservation and Development Plan. County water is not yet available from Pea Ridge Road to this site. However, it is located further north on New Elam Church Road and across US 1 on the southern portion of New Elam Church Road. There are six residences, cell tower site, and a church between this property and Old US 1.

3. The manner in which the proposed amendment will carry out the intent and purpose of any adopted plans. This area has existing industrial and business zoned due to its proximity to US 1 and Old US 1. Within ¼ mile conditional use light industrial already exists and within three miles several large industrial operations remain active. They include Triangle Brick, Elkins Saw Mill, McGill Environmental and various parcels that are already zoned heavy industrial.

4. Other circumstances, factors, and reasons which the applicant offers in support of the proposed amendment. Approximately four acres are initially proposed to be developed out of the 10.233 acre tract. The WSIV-PA watershed designation allows for up to 36% built upon area, which would apply to this site unless a density transfer were requested and approved. This requires that a majority of the property remain undeveloped. Off street parking requirements will have to be met based on the proposed use, signage will have to conform to the regulations set out in the Chatham County Zoning Ordinance, and the zoning and current uses in the surrounding area lend support to continued industrial use. Additionally, noise associated with traffic on US 1 make this property less desirable for residential use.

Planning staff and Planning Board recommends approval of the rezoning request.

**Recommendation:**

The Planning Board by vote of 5-3 recommends adoption of a resolution approving the following consistency statement:

**It is the opinion of the Board of Commissioners that the rezoning request to rezone Parcel No 92203, being acres 10.233 acres, is consistent with the goals and objectives of the Land Use Plan of Chatham County. Specifically, encouraging continued non-residential and industrial growth in the Moncure-Haywood area on property that is less desirable for residential use due to its proximity to a major four-lane highway and other industrial uses.**

The Planning Board by a vote of 5-3 recommends adoption of an ordinance amending the Zoning Ordinance approving the request by Russ Anderson for a general use rezoning of Parcel 92203 located at 414 New Elam Church Road, from R-1 Residential to IL Industrial Light on approximately 10 acres.



# Chatham County, NC

## Text File

File Number: 17-2418

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**Agenda Date:** 12/18/2017

**Version:** 1

**Status:** Board Priorities

**In Control:** County Manager's Office

**File Type:** Agenda Item

**Agenda Number:**

Review and Update Commissioner Liaisons for County Boards & Committees

Action Requested: Review the current assignments of individual commissioners to serve as liaisons to the various county and regional boards and committees and make changes as needed.

Introduction & Background: The Board of Commissioners typically reviews and updates who will serve as the liaisons for specific boards and committees. Most are county bodies but a few are regional. A list of the current assignments is attached.

Discussion & Analysis:

Budgetary Impact: NA

Recommendation: Make adjustments in assignments as needed and assign a new liaison to the Chatham Health Alliance and the Affordable Housing Advisory Committee.



## Chatham County Board of County Commissioners 2016 Board & Committee Assignments

Each of the five members serves as a member of or liaison to several volunteer committees or boards that focus on specific county issues. The table summarizes each member's board and committee assignments. The list provides guidance on the most appropriate commissioner to contact about specific issues. **An asterisk (\*)** by the committees or boards listed below indicates that the commissioner is a **voting member** of this group. Groups highlighted in **RED** are required by state law. Groups highlight in **GREEN** are mandated under certain conditions that the county has met (has zoning, accepts federal funding for rental housing, etc.). Regional/state groups are in **BLUE**.

Commissioner Karen Howard District 1	Commissioner Mike Dasher District 2	Commissioner Diana Hales District 3	Commissioner Jim Crawford District 4	Commissioner Walter Petty District 5
<ul style="list-style-type: none"> <li>• <b>Board of Education</b> (separate elected body)</li> <li>• Chatham Partnership for Children</li> <li>• <b>Community Child Protection Team</b></li> <li>• <b>Child Fatality Team</b></li> <li>• Economic Development Corporation</li> <li>• Joint Orange-Chatham Community Action*</li> <li>• Juvenile Crime Prevention Council*</li> <li>• Library Advisory Committee</li> <li>• Local OPC Mental Health Advisory Committee*</li> <li>• Durham-Chapel Hill-Carrboro Metropolitan Planning Organization* Delegate</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Alcohol Beverage Control Board</b></li> <li>• <b>Appearance Commission</b></li> <li>• Transportation Advisory Committee</li> <li>• Triangle Area Rural Planning Organization*</li> <li>• <b>Board of Social Services</b></li> <li>• TJCOG Smart Growth Committee</li> <li>• <b>Board of Elections</b></li> <li>• Orange-Chatham Task Force</li> </ul>	<ul style="list-style-type: none"> <li>• Climate Change Advisory Committee</li> <li>• Environmental Review Advisory Committee</li> <li>• <b>NC Association of County Commissioners</b></li> <li>• <b>NC Association of County Commissioners Environment Committee</b></li> <li>• Pittsboro-Siler City Convention &amp; Visitors Bureau Advisory Committee</li> <li>• Planning Board</li> <li>• Triangle J Council of Governments Alternate Delegate*</li> <li>• NC Association of County Commissioners Voting Delegate</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Board of Equalization &amp; Review</b></li> <li>• <b>Board of Health*</b></li> <li>• Chatham Transit Network Board</li> <li>• <b>Chatham County Council on Aging</b></li> <li>• Triangle J Council of Governments Delegate*</li> <li>• Triangle J Regional Council on Aging</li> <li>• <b>Home &amp; Community Care Block Grant*</b></li> <li>• Durham-Chapel Hill-Carrboro Metropolitan Planning Organization* Alternate Delegate</li> <li>• Orange-Chatham Task Force</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Adult Care &amp; Nursing Home Committee</b></li> <li>• Agriculture Advisory Committee</li> <li>• Chatham Trades</li> <li>• Economic Development Corporation</li> <li>• <b>Enhanced 911 Committee*</b></li> <li>• <b>Local Emergency Planning</b></li> <li>• Recreation Advisory Committee</li> <li>• <b>Research Triangle Regional Partnership*</b></li> </ul>

**NOTE:** The full Board of Commissioners also serves as the Southeast Water Board and Southwest Water Board.

**NOTE:** A new liaison has been requested for the Chatham Health Alliance and the Affordable Housing Committee

**UPDATED: December 11, 2017**