



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, March 17, 2025

1:00 PM

Historic Courthouse Courtroom

Work Session - 1:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should notify the County Manager's Office at 919-542-8200 at least 48 hours prior to the meeting.

CALL TO ORDER

ADJUSTMENTS AND APPROVAL OF WORK SESSION AGENDA

The Board of Commissioners may adjust the work session agenda.

RECOGNITION OF RETIREES

[25-0065](#) Recognize Retirees Miranda Moore

SPECIAL PRESENTATION

[25-0129](#) Vote to adopt and present a Resolution to proclaim April 2025 as Child Abuse Prevention Month
Attachments: [Resolution Proclaiming April 2025 Child Abuse Prevention Month 3-17-2025](#)

PUBLIC COMMENT SESSION

[25-0131](#) The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing
Attachments: [Click Here To Sign Up For Public Comment](#)

BOARD PRIORITIES

[25-0056](#) Receive a presentation from Vaya Health
Attachments: [Vaya Health 4th Quarter Presentation](#)

[25-0104](#) Receive a presentation from the Triangle West Transportation Planning Organization
Attachments: [Triangle West Transportation Planning Presentation 3-17-2025](#)

[25-0101](#) Receive the Annual Report from the Affordable Housing Advisory Committee for the Calendar Year 2024

Attachments: [2024 AHAC Annual Report Presentation](#)

[2024 AHAC Annual Written Report](#)

[25-0069](#) Receive a presentation from the Conservation Working Group

Attachments: [Conservation Working Group February 2025 Update](#)

[25-0067](#) Discuss a request by the Chatham Planning Board to provide recommendations to amend the Ordinance Establishing the Chatham County Planning Board

Attachments: [An Ordinance To Establish a Planning Board 12-19-2022](#)

[25-0120](#) Receive an BOC Committees and Liaison Update

Attachments: [BOC Committee and Liaison Update Final](#)

[Boards and Committees Directory 3-17-2025 - merged](#)

End of Work Session

CLOSED SESSION

[25-0097](#) Vote to go into closed session pursuant to § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege and to consider and give instructions to an attorney concerning the handling or settlement of a claim and a judicial action (*i.e.*, The Summit Church-Homestead Heights Baptist Church, Inc. v. Chatham County, North Carolina Board of Commissioners)

[25-0098](#) Vote to come out of closed session

RECESS

Regular Session - 6:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

CALL TO ORDER

INVOCATION and PLEDGE OF ALLEGIANCE

ADJUSTMENTS AND APPROVAL OF REGULAR SESSION AGENDA

The Board of Commissioners may adjust the agenda including removing items from the consent agenda and placing them elsewhere on the agenda.

APPROVAL OF CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. The Consent Agenda contains the following items:

[25-0059](#)

Vote to approve the December 2, 2024 Regular Session Minutes

Attachments: [12-2-2024 Minutes Draft](#)[25-0060](#)

Vote to approve the December 16, 2024 Work and Regular Session Minutes

Attachments: [12-16-2024 Minutes Draft](#)[25-0088](#)

Vote to appoint Ashley Tittlemore as the District 1 Library Advisory Committee member with a term expiring June 30, 2027

Attachments: [Ashley Tittlemore Advisory Committee Application - Library D1](#)[25-0086](#)

Vote to appoint Janet Nichols as the District 1 Board of Equalization and Review member with a term ending December 31, 2027

Attachments: [Janet Nichols Advisory Committee Application - AHAC At-Large](#)[25-0087](#)

Vote to appoint Marisol Hydock as the District 5 Environmental Review Advisory Committee member with a term expiring June 30, 2026

Attachments: [Marisol Hydock Advisory Committee Application - ERAC D5](#)[25-0057](#)

Vote to adopt a resolution declaring property surplus and authorizing sale of said property

Attachments: [Resolution Declaring Property Surplus and Authorizing Sale of Said Property](#)
[Surplus List FY25 Auction](#)[25-0058](#)

Vote to adopt a resolution amending the Chatham County Personnel Policy

Attachments: [Resolution Amending Personnel Policy 3-17-2025](#)
[Personnel Policy - Amended 021025 - 2025 HR Edits](#)[25-0062](#)

Vote to adopt a resolution approving the NCDOT Road Addition - Briar Chapel Subdivision Firmage Tract

Attachments: [Resolution Approving the NCDOT Road Addition - Briar Chapel Firmage Tract 2](#)
[NCDOT Request Letter for Road Addition - Briar Chapel Subdivision Firmage T1](#)[25-0111](#)

Vote to adopt a resolution approving the state and federally mandated compliance policies for the Coronavirus State Fiscal Recovery Fund and American Rescue Act funding

Attachments: [Resolution Adopting the ARPA Policies 3-17-2025](#)
[ARPA Nondiscrimination Policy 3-17-2025](#)
[ARPA Conflict of Interest Policy 3-17-2025](#)
[ARPA Records Retention Policy 3-17-2025](#)

- [25-0103](#) Vote to adopt a resolution for the North Carolina Department of Transportation Road addition in the Laurel Ridge Subdivision
Attachments: [NCDOT Request Letter for Laurel Ridge](#)
[Resolution for NCDOT Laurel Ridge Subdivision](#)
- [25-0109](#) Vote to approve Fiscal Year 2024-2025 Budget Amendments
Attachments: [Budget Amendment 2024-2025 March 17](#)
- [25-0127](#) Vote to accept \$13,618 from the NCDHHS Food Protection and Facilities Branch to support the Environmental Health Food and Lodging Program
- [25-0099](#) Vote to accept \$11,454 from NC DHHS to support core infrastructure improvements such as workforce, foundational capabilities, and data infrastructure
- [25-0100](#) Vote to accept \$7,500 from the NC Alliance for Public Health Agencies to participate in the Thriving Hearts research project in partnership with UNC-Chapel Hill and Orange County Health Department
- [25-0063](#) Vote to approve the letter of support for Triangle West Transportation Planning Organization's application for the PROTECT Grant Program
Attachments: [Triangle West Transportation Planning Protect Grant Letter of Support 3-17-202](#)
- [25-0068](#) Vote to approve Tax Releases and Refunds for January 2025
Attachments: [January 2025 Release and Refund Report](#)
[January 2025 NCVTS Pending Refund Report](#)
[January 2025 Manual NCVTS Pending Refund Report](#)
- [25-0113](#) Vote to approve Tax Releases and Refunds for February 2025
Attachments: [February 2025 Release and Refund Report](#)
[February 2025 NCVTS Pending Refund Report](#)
- [25-0070](#) Vote to receive the Tax Collector's Departmental Report for December 2024
Attachments: [December 2024](#)
- [25-0074](#) Vote to approve the naming of two private roads in Chatham County listed as Cox Forest Lane and Sleepy Williams Way
Attachments: [Sleepy Williams Way Petition](#)
[Sleepy Williams Way Map](#)
[Sleepy Williams Way Area Map](#)
[Cox Forest Lane Petition](#)
[Cox Forest Lane Map](#)
[Cox Forest Lane Area Map](#)

[25-0064](#) Vote to approve the naming of a private drive(s) listed as Bend in the River Way in Chatham County

Attachments: [Bend in the River map](#)
[Bend in the River area map](#)
[Bend in the River Way Petition](#)

[25-0110](#) Vote to approve the naming of three private roads in Chatham County listed as Turkey Buzzard Lane, Byelick Way, and Melody Drive

Attachments: [Turkey Buzzard Lane Petition](#)
[Turkey Buzzard Map](#)
[Turkey Buzzard Area Map](#)
[Byelick Way Petition](#)
[Byelick Way Map](#)
[Byelick Way Area Map](#)
[Melody Drive Petition](#)
[Melody Drive Map](#)
[Melody Drive Area Map](#)

[25-0117](#) Vote to approve the grant application of the North Carolina Parks and Recreation Trust Funds (PARTF) for Parker's Ridge Park with a County match of \$753,550

[25-0119](#) Vote to approve the grant application for the State Library for two outdoor Library Locker Kiosks with a ten percent match of \$4,967

Attachments: [SLNC Remote Lockers Grant Application 2025](#)
[SLNC Remote Lockers Budget](#)
[SLNC Remote Lockers Timeline](#)

[25-0071](#) Vote to approve a Memorandum of Agreement with Siler City to Provide Household Hazardous Waste Disposal Services for Their Residents

Attachments: [Hazardous Waste Share MOU with Siler City 3-17-2025](#)

[25-0114](#) Vote to approve a contract with Martin Starnes & Associates, CPAs, P.A. for the FY2025 Audit

Attachments: [Martin Starnes 2025 Audit Contract 3-17-2025](#)
[Martin Starnes 2025 Single Audit Engagement Letter 3-17-2025](#)

[25-0128](#) Vote to approve a contract with Samsara, Inc., to provide fleet telematics for the Environmental Quality Department fleet

Attachments: [Samsara Inc. 5year Contract for fleet 3-17-2025](#)

25-0118

Vote to approve a contract with the Town of Apex for the reimbursement associated with the Apex Gateway development

Attachments: [Apex Chatham County Reimbursement Agreement Apex Gateway 3-17-2025](#)
[Apex Economic Dev. - Mills Chatham Development Group LLC - Project Real W](#)
[Exhibit A to Economic Development Agreement](#)

25-0102

Vote to approve a contract amendment with White & Smith LLC (dba White Smith Cousino) for the UDO

Attachments: [White & Smith Fifth Amendment FY25 - Review Draft \(Tyson Feb 6\)\(CLEAN\)](#)
[White & Smith 9-3-2021](#)
[1st contract amendment](#)
[2nd contract amendment](#)
[3rd contract amendment](#)
[4th contract amendment](#)

25-0124

Vote to approve a contract amendment with Stewart Inc. to provide Park Design Services for Parker's Ridge Park Phase I with a cost savings of \$34,700

Attachments: [Stewart Parker's Ridge Park Phase I Contract Amendment 3-17-2025](#)
[Stewart Parker's Ridge Park Phase I contract 2-19-2024](#)

25-0130

Vote to approve a contract with Blue Cross Blue Shield of NC for Health Insurance

Attachments: [BCBS NC County of Chatham Plan Year 7-1-2025](#)
[BCBS NC County of Chatham application](#)
[BCBS NC County of Chatham Retiree only Attestation](#)

25-0134

Vote to approve a contract with Metropolitan Life Insurance Company for cancer insurance coverage

Attachments: [BBA_Met Cancer Policyholder App GAPP18-BB-SD \(NW\) completed to be sign](#)

25-0135

Vote to approve a contract with Lincoln Financial for hospital indemnity coverage

Attachments: [Chatham Application for group insurance Lincoln Financial HI 2.20.2025 to be si](#)
[Chatham County Govt Group Information Form Lincoln Financial HI 2.19.2025](#)

End of Consent Agenda

SPECIAL PRESENTATION

25-0126

Vote to adopt and present a Resolution Recognizing the 20th Anniversary of the Chatham County Community Resource Court

Attachments: [Resolution Honoring Community Resource Court 20 Years 3-17-2025](#)

[25-0076](#) Vote to adopt and present a Resolution Honoring Black History Month

Attachments: [Resolution for Black History Month 2-17-2025](#)

[25-0125](#) Vote to adopt and present a Resolution Honoring Women's History Month in Chatham County

Attachments: [Resolution Honoring Women's Month 2025](#)

[25-0136](#) Vote to adopt and present a Resolution to proclaim April 11, 2025 through April 17, 2025 as Black Maternal Health Week in Chatham County

Attachments: [Resolution for Black Maternal Health Week 3-17-2025](#)

PUBLIC COMMENT SESSION

[25-0132](#) The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing

Attachments: [Click Here To Sign Up For Public Comment](#)

PUBLIC HEARINGS

[25-0061](#) A quasi-judicial public hearing for a Special Use Permit (SUP) requested by Chatham County Facilities and Construction for a new EMS station to be located on Parcel No. 62221 (2.3 acres) and 95753 (.66 acres), located at 9251 US 15-501 N, Baldwin Township

Attachments: [More information from the Planning department website](#)

[Click Here To Sign Up To Speak During This Public Hearing](#)

BOARD PRIORITIES

[25-0085](#) Vote to appoint Lincoln Frye as the District 5 member to the Affordable Housing Advisory Committee and appoint a Full Board Member to the Affordable Housing Advisory Committee with both terms expiring June 30, 2026

Attachments: [Wyatt W. Underwood Advisory Committee Application AHAC, Planning At Large](#)

[Chris Lattimer Advisory Committee Application - Planning D2](#)

[Claire Kane Advisory Committee Application - AHAC, BER, Community Advisor](#)

[Deb Solomon Advisory Committee AHAC Nursing Home](#)

[Jan Ross Advisory Committee Application AHAC c](#)

[Janet Nichols Advisory Committee Application - AHAC At-Large](#)

[Lauren Howard Advisory Committee Application AHAC](#)

[Lourdes M Yanes Reefer Advisory Committee Application Affordable Housing fo](#)

[Richard Edwards Advisory Committee AHAC, Nursing, Planning D2, Planning A](#)

[Lincoln Frye Advisory Committee Application AHAC D5](#)

[25-0084](#)

Vote to appoint the District 2 Planning Board representative with a term expiring 12/31/2028, David Brent Levy as the District 4 Planning Board representative with a term expiring 12/31/2026, and the District 5 Planning Board representative with a term expiring 12/31/2026

Attachments: [Penelope Griffiths Advisory Committee Application - Planning Board D4](#)
[Wyatt W. Underwood Advisory Committee Application AHAC, Planning At Large](#)
[Alina Cochran Advisory Committee Application - Planning D2](#)
[Chris Lattimer Advisory Committee Application - Planning D2](#)
[David Brent Levy Advisory Committee Application Planning Board D2, At-Large](#)
[Richard Edwards Advisory Committee AHAC, Nursing, Planning D2, Planning A](#)
[Stephen D. Powers Advisory Committee Application - Planning D2](#)
[Carol A Brainard Advisory Committee Application - Planning c](#)
[George J Cianciola Advisory Committee Application - Planning Board At Large](#)
[Judith Berrios Advisory Committee Application - Planning D4](#)
[Melissa Frey - Advisory Committee Application - Planning](#)
[Whitney Schmidt - Advisory Committee Application - Planning c](#)
[Adam E Feher Advisory Committee Application Planning](#)

CLERK'S REPORT

MANAGER'S REPORT

COMMISSIONERS' REPORTS

ADJOURNMENT