

ADVISORY COMMITTEE SUMMARY ANNUAL REPORT

NOTE: Attach current list of members and identify officers.

Name of Committee:	Library Advisory Committee	
Date of Presentation:	August 20, 2018	
Time Period Covered:	July 1, 2017 — June 30, 2018	
# of Meetings Held During Period (including any special meeting or community input)	Four	
<p>MISSION & GOALS - Summarize concisely the committee’s mission (charge), key goals, objectives and measures below. You also may attach as a separate document, but limit to no more than one page single-spaced.</p>		
<p>Mission: Serves as the advisory committee for the effective functioning of the library.</p>		
<p>GOAL 1: Represent and respond to current library system needs and issues and identify emerging trends, challenges, opportunities and needs.</p> <p>Strategies:</p> <ul style="list-style-type: none"> • Provide feedback on proposed new policies or revisions to existing policies • Work with the Library Director as needed to advocate for library funding needs • Work with the Library Director to obtain or collect data through surveys to identify current needs and emerging trends 		
<p>GOAL 2: Promote usage of the library services and programs by all residents</p> <p>Strategies:</p> <ul style="list-style-type: none"> • Identify barriers usage of the libraries and effective ways to address the barriers <ul style="list-style-type: none"> ○ Focus Area: Reaching underserved members of the community. • Identify and use communications strategies to reach diverse populations <ul style="list-style-type: none"> ○ Focus Area: Presentations and other outreach to churches, nonprofits, agencies, book clubs, etc. • Enhance library facilities to be as inviting and visible as possible <ul style="list-style-type: none"> ○ Focus Area: Signage, plantings, outdoor art, sitting areas, etc. • 		
<p>ACCOMPLISHMENTS & ACTIVITIES - Summarize concisely below the committee’s major accomplishments and activities of the past year. This should include reports, research, projects, public input, etc. Be sure to identify how they relate to specific goals, objectives or measures. You also may attach as a separate document but limit to no more than one page single-spaced.</p>		

Meetings:

September 28, 2017, Chatham Community Library, Pittsboro.

December 14, 2017, Chatham Community Library, Pittsboro.

February 28, 2018, Chatham Community Library, Pittsboro.

May 16, 2018, Wren Memorial Library, Siler City.

Accomplishments and Activities:

At these meetings this year, we concentrated on developing our Goals and Strategies (See “Mission and Goals,” above). We had the assistance of Debra Henzey, Director of Communications for Chatham County, and Jeffrey Hamilton, a staff member of the State Library in Raleigh. Mr. Hamilton gave us a presentation on library advisory boards in other counties within North Carolina and helped us choose goals and objectives for our own county. The coordination Ms. Henzey provided us was crucial to thinking in depth about the mission of the committee and to formalizing our goals and strategies. We are now prepared to move ahead during the coming year.

Also at these meetings, we heard about county-wide library developments from Linda Clarke, and we were given a tour of the Wren Library and told about the important improvements made in the past two years, which this committee advocated.

BARRIERS & CHALLENGES - Identify any barriers or challenges that make it difficult for the committee to achieve goals or objectives. Limit to the space provided below.
RECOMMENDED CHANGES: Please list any recommendations to the Board of Commissioners related to the changes in the advisory committee’s membership, mission, goals, objectives or other related issues.
OTHER INFORMATION: Provide any other information or observations that the Board of Commissioners should know about. Provide in the space below.
2017-2018 Members: Davenport “Dav” Robertson, Chair Rhoda L. Berkowitz Don Knowles Patricia Wall Poe Caroline Unick Patty Walters Karen Howard, County Commissioner Liaison Linda Clarke, County Library

