



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, November 20, 2023

3:00 PM

Agriculture and Conference Center

Work Session - 3:00 PM - Agriculture and Conference Center

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

PUBLIC INPUT SESSION

The Public Input Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are required to sign up in advance. Individuals who wish to speak but cannot because of time constraints will be carried to the next meeting and given priority. We apologize for the tight time restrictions. They are necessary to ensure that we complete our business. If you have insufficient time to finish your presentation, we welcome your comments in writing.

BOARD PRIORITIES

[23-5029](#)

Receive Environmental Review Advisory Committee Annual Report

Attachments: [ADVISORY COMMITTEE SUMMARY ANNUAL REPORT](#)
[ERAC Annual Report 2022-2023](#)

[23-5004](#)

Vote to adopt the Haw River Trail Feasibility Study and its findings and recommendations.

Attachments: [Haw River Trail Study BOC adoption request](#)
[Haw River Trail Study Report Final low res](#)

[23-5009](#)

Receive presentation and vote to adopt a resolution by the County of Chatham to direct the expenditure of \$40,000 in opioid settlement funds to support naloxone distribution

Attachments: [MOA-Spending-Authorization-Resolution-Chatham](#)

CLOSED SESSION

[23-5025](#)

Vote to go into closed session pursuant to G.S. 143-318.11(a)(3) in order to consult with an attorney in order to preserve the attorney-client privilege and to consider and give instructions to an attorney concerning the handling or settlement of a claim.

RECESS**End of Work Session****Regular Session - 6:00 PM - Agriculture and Conference Center**

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

INVOCATION and PLEDGE OF ALLEGIANCE**CALL TO ORDER****APPROVAL OF AGENDA and CONSENT AGENDA**

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or resident. The Consent Agenda contains the following items:

- [23-4925](#) A legislative public hearing requested by the Chatham County Board of Commissioners to consider amendments to the Chatham County Subdivision Regulations; amend Sections 4 Types of Subdivisions; 5.2 Major Subdivisions; and 5.3 Minor Subdivisions.
Attachments: [More information from the Planning department website](#)
- [23-4928](#) Vote to approve a legislative request by Drafting and Design Services on behalf of Darryl Knight dba Knight Landscaping Supply to rezone Parcel 9808, located at 14959 US 421 S, Gulf Township, from R-1 Residential to Conditional District Regional Business for a landscaping supply, grading, and outdoor storage to include boat and RVs business.
Attachments: [More information from the Planning department website](#)
- [23-4929](#) Vote to approve a quasi-judicial request by the Chatham County Parks and Recreation Department for a Special Use Permit for new county-owned park on Parcel 5809, located at 994 Pea Ridge Rd, Cape Fear Township.
Attachments: [More information from the Planning department website](#)
- [23-5001](#) Vote to approve the Hazen and Sawyer Task Order #7 in the amount of \$118,000.00 to assess the current water metering infrastructure
Attachments: [FY24 Hazen - Task Order 7 - AMI Assessment](#)
- [23-5002](#) Vote to approve Letter of Agreement #1 Amendment 2 for the Program Manager Project for the Western Intake Partnership.
Attachments: [WIP - HDR Letter of Agreement #1 Amendment 2 -](#)

- [23-5003](#) Vote to approve the naming of one private road in Chatham County
Attachments: [Gracehope Lane Petition](#)
[Gracehope Lane map](#)
[Gracehope Lane area map](#)
- [23-5005](#) Vote to approve contract renewal with OpenGov for permitting software
Attachments: [County of Chatham NC - 2024 OpenGov Renewal - 1.1.2024.xlsx - Google She](#)
[Please DocuSign OpenGov and Chatham County S](#)
[County of Chatham NC - 2024 Budgetary Quote](#)
- [23-5018](#) Vote to approve Tax Releases and Refunds
Attachments: [October 2023 Release and Refund Report](#)
[October 2023 NCVTS Pending Refund Report](#)
- [23-5019](#) Vote to approve the amendment to the billing service agreement with SouthData for print services for the Tax Department with an automatic renewal at the end of three years.
Attachments: [SouthData - Amendment 1 - Billing Service Agreement](#)
- [23-5020](#) Vote to approve the contract amendment with Key Energy for the collection and recycling of used cooking oil.
Attachments: [Key Energy First Amendment](#)
- [23-5021](#) Vote to approve the contract with USA Lamp and Ballast, Inc (Dba Cleanlites Recycling) for the collection and disposal of household batteries, lead-acid batteries, and mercury-containing items and authorize the county attorney and county manager to negotiate and execute the agreement.
Attachments: [Cleanlites Contract Draft December 2023](#)
- [23-5028](#) Vote to approve the NC State Extension Memorandum of Agreement between the Board of County Commissioners Chatham County and North Carolina State University.
Attachments: [Chatham County MOA 2023](#)
[Page 1 Chatham MOA Addendum 2023](#)
- [23-5027](#) Vote to approve the Letter of Support and Commitment for Central Pines Regional Council's application for funding through the US Department of Transportation's Thriving Communities Regional Pilot Program.
Attachments: [Chatham County - Letter of Commitment - CPRC Thriving Community Applicati](#)

- [23-5026](#) Vote to accept the North Carolina Department of Commerce Building Reuse Grant Award for the Conveyor Tech, LLC/Project Colt and approve the Grant Agreement and supporting documents associated with the same.

Attachments: [2024-004-3201-2587 Award Letter](#)

[2024-004-3201-2587 Contract](#)

- [24-5142](#) Vote to adopt a Resolution Honoring American Indian Heritage Day

End of Consent Agenda

PUBLIC INPUT SESSION

The Public Input Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are required to sign up in advance. Individuals who wish to speak but cannot because of time constraints will be carried to the next meeting and given priority. We apologize for the tight time restrictions. They are necessary to ensure that we complete our business. If you have insufficient time to finish your presentation, we welcome your comments in writing.

PUBLIC HEARINGS

- [23-5023](#) Public Hearing to receive public input on the Recommended FY25-31 Capital Improvements Plan (CIP).

Attachments: [InitialPresentationToBOC- 2025-2031](#)

- [23-5011](#) A legislative public hearing requested by Catalyst Capital Partners LLC to rezone Parcels 2647 (58.03 ac) and 2646 (1 ac) from R-2 Residential to CD-MU Mixed Use for apartments with amenity building and pool and 15,000 sf commercial space located at 11785 US 15-501 N, Baldwin Township.

Attachments: [More information from the Planning department website](#)

- [23-5012](#) A legislative public hearing requested by Viridian Holdings LLC to rezone a portion of Parcel 19522 (approximately 21 ac) from R-1 Residential to CD-NB Neighborhood Business for a boat and RV storage facility located at 2649 Farrington Point Rd, Williams Township.

Attachments: [More information from the Planning department website](#)

- [23-5013](#) A legislative public hearing requested by Walt Lewis to rezone Parcels 88772 (16.54 ac) and 17696 (4 ac) from R-1 Residential to CD-NB Neighborhood Business for a boat and RV storage facility located at 896 Beaver Creek Rd, New Hope Township.

Attachments: [More information from the Planning department website](#)

SUBDIVISION FIRST PLATS[23-5010](#)

Vote to approve a request by Landon Lovelace, P.E. on behalf of Oak Crest Commercial, LLC for subdivision **First Plat** review and approval of **Jordan Retreat**, consisting of 33 lots on 52.17 acres, located off Jordan Dam Road (SR-1970), parcel 11433 in Haw River Township.

Attachments: [More information from the Planning department website](#)

CLERK'S REPORT[24-5143](#)

Vote to adopt a resolution amending the time and place for meetings of the Chatham County Board of Commissioners for Calendar Year 2024.

MANAGER'S REPORT**COMMISSIONERS' REPORTS****ADJOURNMENT**