



Established 1771

CHATHAM COUNTY COMMISSIONERS

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COUNTY MANAGER

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Resolution of the Chatham County Board of Commissioners

APPROVING THE SURPLUS AND DISPOSAL PROCESS FOR CHATHAM COUNTY LIBRARIES

WHEREAS, the Chatham County Library routinely updates its collection material to ensure it remains current and relevant to the needs of its patrons; and

WHEREAS, the Library collection material is defined as paper books, audio books, DVD movies, and other media; and

WHEREAS, this process results in the accumulation of surplus collection material which are no longer needed by the Library; and

WHEREAS, the collection material may still have some potential value for educational, informational, and recreational purposes to other organizations; and

WHEREAS, it is in the best interest of the community and aligns with the Library's mission to promote literacy and the love of reading by facilitating the reuse of these surplus materials; and

WHEREAS, the Chatham County Board of Commissioners seeks to dispose of these surplus collection materials in a responsible and beneficial manner.

NOW, THEREFORE, BE IT RESOLVED, that the Chatham County Board of Commissioners authorize the Chatham County Library Director or their designee to take the following steps to surplus any library collection material owned by Chatham County:

1. First attempt to return the collection material(s) back to the vendor for purchasing credit(s).
2. Donated to one or multiple Friends of the Library groups in Chatham County.
3. Donated to a Chatham County Non-Profit that may dispose of the material(s) in a way that aligns with their normal procedures.
4. Maintain records of all donations, including the recipient's name, the number of collection materials donated, and the date of the donation.
5. All donations will comply with relevant local and state laws and regulations governing the disposal of public property.

Adopted, this the 15th day of July.

Mike Dasher, Chair
Chatham County Board of Commissioners

ATTEST:

Jenifer K. Johnson, MMC, Clerk to the Board
Chatham County Board of Commissioners