

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: MIS

Department contract file name (use effective date): RTTI_MIS_20220228

Project Code: Click here to enter text.

Contract type: Agreement

Contracted Services/Goods:

Contract Component: Change Order

Change Order Number/Addendum Number: RTTI_MIS_20220228_1

Vendor Name: Randolph Telephone Telecommunications, Inc

Effective Date: 2/28/2022

Approved by: County Manager

Commissioner Approval Date:

Ending Date: 3/1/2025

Total Amount: \$11,984.40

Is this contract funded by federal dollars? Yes ☐ No ☒

Dan
Hopie's
Stamp

2. Department Head or his/her designee has read the contract in its entirety.

By: [Signature] (Department Head signature required)

3. County Attorney has reviewed and approved the contract ☐

County Attorney has reviewed and rejects the contract ☐ Reason: _____

This is an automatic renewal and does not require approval from the County Attorney: Yes ☒ No ☐



If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical/MIS Advisor has reviewed the contract if applicable. Yes ☒ No ☐

5. Vendor has signed the contract. Yes ☒ No ☐

6. A budget amendment is necessary before approval. Yes ☐ No ☒

If budget amendment is necessary, please attach to this form.

7. Approval

☐ Requires approval by the BOC - contracts over \$100,000.00, contracts longer than three years and leases longer than one year. Follow Board submission guidelines.

☒ Requires approval by the Manager – contracts \$100,000 or less.

8. Submit to Clerk.

Clerk's Office Only

☐ Finance Officer has signed the contract

☐ The Finance Officer is not required to sign the contract

Revised Service Order Summary for Renaissance Drive, Chatham County



317 East Dixie Drive Asheboro, NC 27203

Date: 2.28.22

Customer Information:

Customer Name: Chatham County

Street Address:

City, State Zip:

Customer Phone #:

Customer Fax #:

Customer Billing Information: (if different)

Customer Name: Chatham County Finance Office

Street Address: PO Box 608

City, State Zip: Pittsboro, NC 27312

Customer Phone #:

Customer Fax #:

Sales Person	Customer Name		Agreement Term (Months)	Service Proposal Expiration Date
Stephanie Gee	Chatham County - Renaissance Drive		60-months	60-Months Prior to installation
Qty	Description	Location/Additional Information	Unit Price	Line Total
1	500x500 Business Class Ethernet Connection at EOC Building		\$ 249.95	\$ 249.95
3	100x100 internet connections	Chatham County Animal Resource Center, Chatham County Detention Center and Chatham County Solid Waste & Recycling	\$ 82.95	\$ 248.85
				\$
	Subtotal of Recurring Charges:			\$ 498.80
	Estimated Monthly Recurring Charges:			\$ 498.80
4	Construction to connect Chatham County facilities to fiber†	EOC, Chatham County Animal Resource Center, Chatham County Detention Center and Chatham County Solid Waste & Recycling		\$ 25,204.80
	25% deposit due prior to construction*			\$ 6,301.20
	Remaining Balance due upon completion of construction**			\$ 18,903.60

This Service Order is contingent upon a site survey being performed by our Network Engineer to confirm equipment requirements, on data services & network cabling meeting minimum requirements and on facility availability. If special construction is required after site survey, RTTI and Customer will have the option to cancel the order for this service. Additional fees may apply to bring network up to required service levels. RTTI is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete.

This is Service Order for the products and services named, subject to the RTTI terms and conditions. Only includes services detailed in this Service Order. Any wiring, equipment, and construction not noted in this Service Order are the responsibility of the customer.

A 25%* deposit is due after execution of this agreement in the amount of \$6,301.20. Remaining balance of \$18,903.60** is due once installation is complete along with a one-time installation and set-up fee as designated above. If Chatham County decides to only utilize one 500x500 connection at the EOC building, then Customer understands it is responsible for total construction fees of \$47,429.40†.

This is the Service Order for the products and services named, subject to the RTTI terms and conditions. Only includes services detailed in this Service Order. Any wiring, equipment, and construction not noted in this Service Order are the responsibility of the customer.

Service Level Agreement. The Service includes an SLA which covers Time to Repair.

Time-to-Repair. The SLA allows credit for RTTI outages which exceed four hours. The repair interval starts when the trouble ticket is entered and ends when the fault is remedied. SLA measurements are based on each trouble ticket issued for the Service. The SLA threshold and credits are applied on a per incident, per Service basis. Multiple trouble tickets on the same day for the Service will only be eligible for one Time-to-Repair credit. Time for scheduled maintenance windows does not count towards SLA threshold. The Customer will be provided with a local number to contact the Network Operations Center (the "NOC") for the purposes of trouble reporting and to request technical assistance and testing.

Credit Amount: Per incident outage time, per Service

Credits will apply to all Monthly Recurring Costs (the "MRC") associated with the affected Customer connections.

0 to 4 hours per month: No Credit

> 4 Hours per month to 24 hours per month: Credit 3 days MRC

Each additional occurrence per month: Credit additional 3 days MRC

Chatham County Representative:

X Authorized Signature
X Dan LaMontagne Print Name & Title

Date 3/7/22

RTTI Representative:

X Authorized Signature

X Stephanie Gee, marketing Print Name & Title
Director

Date 2-28-22

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Hope Tally, Finance Officer