



# Chatham County, NC

## Meeting Agenda - Final

### Board of Commissioners

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Monday, September 15, 2025

2:00 PM

Historic Courthouse Courtroom

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#### Work Session - 2:00 PM - Historic Courthouse Courtroom

*NOTE: Anyone needing an accommodation to participate in the meeting should notify the County Manager's Office at 919-542-8200 at least 48 hours prior to the meeting.*

#### CALL TO ORDER

#### ADJUSTMENTS AND APPROVAL OF WORK SESSION AGENDA

*The Board of Commissioners may adjust the work session agenda.*

#### SPECIAL PRESENTATION

[25-0464](#) Vote to adopt a Resolution Honoring Hispanic Heritage Month

**Attachments:** [Resolution for Hispanic Heritage Month 9-15-2025](#)

[Resolution for Hispanic Heritage Month spanish 9-15-2025](#)

[25-0465](#) Vote to adopt a Resolution recognizing Domestic Violence Awareness Month

**Attachments:** [Resolution for Domestic Violence Awareness Month 9-15-2025](#)

[25-0466](#) Vote to adopt a Resolution recognizing National Youth Justice Action Month

**Attachments:** [Resolution for National Youth Justice Action Month 9-15-2025](#)

[25-0476](#) Vote to adopt a resolution recognizing National 4-H week

**Attachments:** [Resolution for National 4-H Week 9-15-2025](#)

#### PUBLIC COMMENT SESSION

[25-0470](#) The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing

**Attachments:** [Click Here To Sign Up For Public Comment](#)

**BOARD PRIORITIES**

[25-0433](#) Receive a presentation from Housing and Community Development on the Strategic Plan with United Way

**Attachments:** [Housing Strategic Plan United Way Presentation 9-15-2025](#)

[25-0458](#) Receive a presentation from Staff on the funding request from Partnership for Children to support early childhood programs in Chatham County

**Attachments:** [Partnership for Children Funding Request presentation 9-15-25](#)

**APPOINTMENTS**

[25-0434](#) Vote to appoint a Full Board Member to the Agricultural Advisory Board with a term expiring June 30, 2028

**Attachments:** [Danielle Culberson Advisory Committee Application Agriculture Advisory Board](#)  
[Anita Kennedy Advisory Committee Application Agriculture Advisory Board](#)  
[Loretta Batchelor Advisory Committee Application Agriculture Advisory Board](#)  
[Melisa Semenov Advisory Committee Application Agriculture Advisory Board](#)

[25-0435](#) Vote to appoint a Full Board Member to the Climate Change Advisory Committee with a term expiring on February 28, 2028

**Attachments:** [Holli Kearns Advisory Committee Application Climate Change Advisory Committ](#)  
[Lesley Pasman Advisory Committee Application Climate Change Advisory Com](#)  
[Robert Maag Advisory Committee Application Climate Change Advisory Commi](#)  
[Deb Gallagher Advisory Committee Application Climate Change Advisory Comm](#)  
[Aaron Varner Advisory Committee Application Climate Change Advisory Commi](#)  
[Clarenda Stanley Advisory Committee Application Climate Change Advisory Co](#)  
[T. Sharon Garbutt Advisory Committee Application Climate Change Advisory Co](#)  
[Nicholas Gower Advisory Committee Application Climate Change Advisory Corr](#)

[25-0436](#) Vote to appoint the District 3 Recommended Member to the Environmental Review Advisory Committee with a term expiring February 28, 2028

**Attachments:** [Lesley Pasman Advisory Committee Application Environmental Review Advisor](#)

[25-0437](#)

Vote to appoint a Full Board Member to the Library Advisory Committee with a term expiring February 28, 2027

**Attachments:** [Pierre Wertheimer Advisory Committee Application Library Advisory Committee](#)  
[Jennifer Gillis Advisory Committee Application Library Advisory Committee](#)  
[Lesley Pasman Advisory Committee Application Library Advisory Committee](#)  
[Cynthia Williams Advisory Committee Application Library Advisory Committee](#)  
[Suzanne White Advisory Committee Application Library Advisory Committee](#)  
[Heather Moffitt Advisory Committee Application Library Advisory Committee](#)  
[Linda Ellington Advisory Committee Application Library Advisory Committee](#)  
[Kathy Gaines Advisory Committee Application Library Advisory Committee](#)

[25-0438](#)

Vote to appoint two members to the Transportation Advisory Committee for the Full Board with a term expiring February 28, 2028 and District 4 Recommendation with a term expiring February 28, 2027

**Attachments:** [Mark Ferraro Advisory Committee Application Transportation Advisory Committ](#)  
[Janet Nichols Advisory Committee Application Transportation Advisory Committ](#)  
[David W. Gwynn P.E. Advisory Committee Application Transportation Advisory](#)  
[Thomas Dekle Advisory Committee Application Transportation Advisory Commi](#)

[25-0439](#)

Vote to appoint two members to the Zoning Board of Adjustment for the District 3 Recommendation with a term expiring June 30, 2029 and for the District 5 Recommendation with a term expiring on June 30, 2029

**Attachments:** [Douglas R Dorney Advisory Committee Application Zoning Board of Adjustment](#)  
[William Powell Advisory Committee Application Zoning Board of Adjustment](#)  
[Adam Feher Advisory Committee Application Zoning Board of Adjustment](#)

[25-0482](#)

Vote to appoint Lory Kelly and Greg Lewis with terms expiring 10/31/2029 and Shari Becker with a term expiring 10/31/2027 to the Chatham County Economic Development Corporation Board of Directors

**Attachments:** [EDC Governance Committee Board Appointee Recommendations](#)  
[2025 EDC Board Applications](#)

## **CLOSED SESSION**

[25-0467](#)

Vote to go into Closed Session § 143-318.11(a)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations

[25-0468](#)

Vote to come out of closed session

## End of Work Session

### RECESS

#### Regular Session - 6:00 PM - Historic Courthouse Courtroom

*NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.*

### CALL TO ORDER

### INVOCATION and PLEDGE OF ALLEGIANCE

### ADJUSTMENTS AND APPROVAL OF REGULAR SESSION AGENDA

*The Board of Commissioners may adjust the agenda including removing items from the consent agenda and placing them elsewhere on the agenda.*

### APPROVAL OF CONSENT AGENDA

*The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. The Consent Agenda contains the following items:*

- [25-0473](#) Vote to approve the December 9, 2020 Minutes  
*Attachments:* [12-9-2020 Draft Minutes as of 9-4-2025](#)
- [25-0480](#) Vote to approve the January 12, 2022 Retreat Minutes  
*Attachments:* [1-12-2022 Minutes as of 9-4-2025](#)
- [25-0491](#) Vote to approve the January 14, 2022 Budget Retreat Minutes  
*Attachments:* [1-14-2022 Minutes Draft as of 9-10-2025](#)
- [25-0492](#) Vote to approve the May 24, 2022 Budget Work Session Minutes  
*Attachments:* [5-24-2022 Minutes Draft as of 9-10-2025](#)
- [25-0472](#) Vote to approve the August 18, 2025 Work and Regular Session Minutes  
*Attachments:* [8-18-2025 Minutes Draft](#)
- [25-0441](#) Vote to appoint Rischetta White to the Chatham County Juvenile Crime Prevention Council with term expiring June 30, 2027  
*Attachments:* [JCPC BOC appointment Rischetta White](#)

- [25-0424](#) Vote to adopt a resolution of intent to participate in the North Carolina Commercial Property Assessed Capital Expenditure (C-PACE) program  
**Attachments:** [Resolution of Intent to Participate in the C-PACE Program 9-15-2025](#)
- [25-0448](#) Vote to adopt a resolution for North Carolina Department of Transportation road maintenance abandonment for a portion of SR 1753, Lakeside Drive (formally Paul Farrington Road)  
**Attachments:** [NCDOT Letter of Request to abandon a portion of Lakeside Drive](#)  
[Resolution Abandoning Portion of Lakeside Drive 9-15-2025](#)
- [25-0431](#) Vote to adopt the Goldston Library Renovation Amended Project Ordinance, Courtroom 2A CRAVE A/V System Upgrade, Courtroom 3B CRAVE A/V System Upgrade, Siler City Elementary School Roof Replacement, Wastewater Replacement at Silk Hope Elementary School, and Chatham County Schools Paving Repairs  
**Attachments:** [Project Ordinance Courtroom 2A CRAVE AV System 9-15-25](#)  
[Project Ordinance Courtroom 3B CRAVE AV System 9-15-25](#)  
[Project Ordinance Wastewater Replacement at Silk Hope Elementary School 9-](#)  
[Project Ordinance Chatham County Schools Paving Repairs 9-15-25](#)  
[Project Ordinance Goldston Library Renovation Amended 9-15-25](#)  
[Project Ordinance Siler City Elementary School Roof Replacement 9-15-25](#)
- [25-0432](#) Vote to approve Fiscal Year 2025-2026 Budget Amendments  
**Attachments:** [September 2025 Budget Amendments](#)
- [25-0479](#) Vote to accept \$100,000 in grant funds from the NC Alliance for Public Health Agencies to establish a regional academic health department model
- [25-0462](#) Vote to authorize the purchase ten (10) Ford Police Interceptor Utility Vehicles for \$405,497.00 on State Contract NC70A-STC2510A as included in the FY2026 budget
- [25-0463](#) Vote to authorize the purchase of two (2) Ford F-150 vehicles in the amount of \$143,023.58 on State Contract NC70A-STC2510A as included in the FY2026 budget
- [25-0445](#) Vote to award a recreation grant to Jordan Lake Trails Conservation Association for \$6,762 as recommended by the Recreation Advisory Committee
- [25-0477](#) Vote to award retiree Sheriff Deputy Paul Carroll the Glock 9mm Model 17 side arm service weapon and badge pursuant to NCGS 17F-20

- [25-0456](#) Vote to approve Tax Releases and Refunds for August 2025  
**Attachments:** [August 2025 Release and Refund Report](#)  
[August 2025 NCVTS Pending Refund Report](#)  
[August 2025 Manual NCVTS Pending Refund Report](#)
- [25-0457](#) Vote to approve Tax Department - Write-off of Outstanding Real and Personal Property Taxes for 2013, 2014, and 2015  
**Attachments:** [2025 Tax Write-Off](#)
- [25-0478](#) Vote to approve pyrotechnic display at the Chatham Charter School located at 2200 Hamp Stone Road, Siler City, NC on October 3, 2025  
**Attachments:** [Attachment A-N.C.G.S 14-410 and 14-413](#)  
[Attachment B- Letter of Request Chatham Charter 2024](#)  
[Attachment C-NC Pyrotechnic Display Operators License](#)  
[Attachment D- Cavaroc Certificate of Insurance 2024](#)  
[Attachment E- Cavaroc ATF License 2024](#)  
[Attachment F-Site Plan Chatham Charter 2024](#)
- [25-0442](#) Vote to approve the name of one private road in Chatham County listed as Ward Farm Lane.  
**Attachments:** [Ward Farm Ln Petition](#)  
[Ward Farm Ln Map](#)  
[Ward Farm Ln Area Map](#)
- [25-0440](#) Vote to approve a three-year lease agreement with State of North Carolina Department of Public Safety Division of Juvenile Justice for property located at 1105 E Cardinal Street in Siler City and 40-E Chatham Street in Pittsboro for \$1.00 per annum  
**Attachments:** [NCDPS DJJ Lease Agreement 9-15-2025](#)
- [25-0447](#) Vote to award a contract to hmwPresrvation for the Chatham County Architectural Survey update and approve the contract for up to \$300,000  
**Attachments:** [HMW Presrvation - Architectural Survey Contract 9-15-2025](#)
- [25-0451](#) Vote to approve a contract with Tricom Technology Solutions for a three-year contract for office phones for \$65,209.80 per year, with a one-time setup fee of \$16,250 in the first year  
**Attachments:** [Tricom Technology Solutions Contract 9-15-2025](#)

- [25-0455](#) Vote to approve contract extensions with First Choice Home Care, Guardian Angels Home Care, and Champion Family Healthcare Services for the Aging Services In-Home Aide and Respite Care Programs  
**Attachments:** [First Choice Home Care- First Amendment](#)  
[Guardian Angels Home Care - Second Amendment](#)  
[Champion Family Healthcare Services dba Keston Care - Second Amendment](#)
- [25-0481](#) Vote to approve the lease agreement with Pitney Bowes for the postage machine in the Annex building for five years  
**Attachments:** [Pitney Bowes Contract 9-15-2025](#)
- [25-0460](#) Vote to approve a lease agreement with FirstHealth of the Carolinas, Inc. for county property located at 320 South Chatham Avenue in Siler City for emergency medical services for five years  
**Attachments:** [FirstHealth Siler City Lease 2025-2030 9-15-2025](#)  
[Affidavit Public Notice FirstHealth of the Carolinas Lease Siler City 9-15-2025](#)
- [25-0461](#) Vote to approve a lease agreement with FirstHealth of the Carolinas, Inc. for county property located at 964 East St, Suite 103, Pittsboro for emergency medical services for five years  
**Attachments:** [FirstHealth Pittsboro Lease 2025-2030 9-15-2025](#)  
[Affidavit Public Notice FirstHealth of the Carolinas Lease Pittsboro 9-15-2025](#)
- [25-0475](#) Vote to approve the agreements with Blue Cross Blue Shield for Healthy Blue Care Together and for Data Sharing  
**Attachments:** [Blue Cross Blue Shield Healthy Blue Care Together Agreement 9-15-2025](#)  
[Blue Cross Blue Shield Data Sharing Memorandum of Agreement 9-15-2025](#)
- [25-0443](#) Vote to approve a request by Charles P. Koch, on behalf of Crown Estate Holdings, LLC for subdivision **First Plat** review and approval of **Intrepid Reserve**, consisting of 29 lots on 36.98 acres, located off US Hwy 15-501, parcels 2753  
**Attachments:** [More information from the Planning department website](#)
- [25-0444](#) Vote to approve a request by Sam Nye, P.E., on behalf of Patrick Parekh for subdivision **First Plat** review and approval of **Meadow Pointe Subdivision**, consisting of 40 lots on 201.90 acres, located off NC Hwy 87, parcels 96659 & 10819  
**Attachments:** [More information from the Planning department website](#)

[25-0446](#)

Vote to approve a request by SRE NC Landco, LLC on behalf of True Homes, LLC for subdivision **Final Plat** review and approval of **Parks at Meadowview Phase 2A**, consisting of 15 lots on 7.2 acres, located off Parks Meadow Drive, (SR-1680), parcels 61935, 10893, 89726

**Attachments:** [More information from the Planning department website](#)

### **End of Consent Agenda**

## **SPECIAL PRESENTATION**

### **PUBLIC COMMENT SESSION**

[25-0471](#)

The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing

**Attachments:** [Click Here To Sign Up For Public Comment](#)

### **PUBLIC HEARINGS**

[25-0372](#)

Hold a public hearing and adopt a resolution authorizing \$31,000, or a match of 10%, for Aging Services for the North Carolina Department of Transportation 5310 Grant - Capital Purchase of Service

**Attachments:** [Resolution Public Transportation Section 5310 Grant 9-15-2025](#)

[DOT Grant Certification Resolution- FY 27](#)

[Click Here To Sign Up For Public Hearing](#)

[25-0449](#)

Hold a legislative public hearing requested for a general use rezoning by Lockley Holdings LLC dba Bear Creek Fabrication, to rezone Parcel 9390, located at 1656 Campbell Rd, Bear Creek, being approximately 10.042 acres, from R-1 Residential to IH Heavy Industrial, Gulf Township

**Attachments:** [More information from the Planning department website](#)

[Click Here To Sign Up For Public Hearing](#)

[25-0450](#)

Hold a legislative public hearing requested by the Chatham County Planning Department to amend the effective date of the adopted Unified Development Ordinance from December 31, 2025, to December 31st, 2026 as a result of legislative action S382

**Attachments:** [More information from the Planning department website](#)

[Click Here To Sign Up For Public Hearing](#)



[25-0474](#)

Continue a legislative public hearing requested by the Chatham County Planning Board for amendments to the Chatham County Ordinance Establishing a Planning Board; Specifically, section 1 A, B, and C; section 2 A, B, C, D; section 3 A, B, C, E; and sections 4, 5, 6, 7, and 8 to modernize the terminology and change the initial member appointment date. Additional changes may also be made to include amendments required from a recent update to the Chatham County Advisory Committee Policy and continue the public hearing to October 20, 2025

**Attachments:** [More information from the Planning department website](#)

[Click Here To Sign Up For The Public Hearing](#)

## **BOARD PRIORITIES**

[25-0229](#)

Vote to approve an agreement with UNC Health (Chatham Hospital) for signage and the temporary construction easement

**Attachments:** [Temporary Access Easement Agreement Between Chatham Co and Chatham Hospital](#)

[Chatham Hospital Signage Agreement 9-15-2025](#)

[25-0469](#)

Receive a presentation from organizers of the Moncure/Haywood Food Truck holiday event

## **CLERK'S REPORT**

## **MANAGER'S REPORT**

## **COMMISSIONERS' REPORTS**

## **ADJOURNMENT**