



**NC DEPARTMENT  
of COMMERCE**  
RURAL ECONOMIC  
DEVELOPMENT

Roy Cooper  
GOVERNOR

Machelle Baker Sanders  
SECRETARY

Kenny Flowers  
ASSISTANT SECRETARY

November 1, 2023

Ms Karen Howard  
Chair, Board of Commissioners  
Chatham County  
1879 White Lake Dr PMB 7250  
Pittsboro, NC 27312

Re: **Building Reuse Grant Award Notification**  
**Contract Reference:** 2024-004-3201-2587  
**Project Title:** Conveyor Tech, LLC/Project Colt

**Award Date:** 10/19/2023  
**Award Amount:** \$100,000.00  
**Jobs Committed:** 20

Dear Chairperson Howard:

On behalf of the Rural Infrastructure Authority, and the Rural Economic Development Division, I am pleased to announce that the local government has been awarded funding under the Building Reuse Program.

In the coming days, the Rural Division will email contract documents to your attention. Once one complete set of signed contract documents is returned to the Rural Division, the local government may begin to request payments. Progress reports for the grant are due on **January 15 and July 15** for each year that the grant is open. When the company has hired and maintained the number of jobs committed for six consecutive months, the local government should submit the required documents for job verification and grant closure. Forms and instructions for payment requests, progress reports, job verification, and project closeout can be found on the Rural Division website at:  
[www.commerce.nc.gov/rgp](http://www.commerce.nc.gov/rgp).

Congratulations on this award and we extend our best wishes to you for success in bringing new job creation to rural North Carolina. We look forward to working with you on this important project. If you have any questions, please contact your program manager Hazel Edmond at [hazel.edmond@commerce.nc.gov](mailto:hazel.edmond@commerce.nc.gov).

Sincerely,

Kenny Flowers  
Assistant Secretary for Economic Development