



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, August 19, 2024

2:00 PM

Historic Courthouse Courtroom

Work Session - 2:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

ADJUSTMENTS AND APPROVAL OF WORK SESSION AGENDA

The Board of Commissioners may adjust the work session agenda.

RECOGNITION OF RETIREES

[24-5447](#) Recognize Chatham County Retiree Cynthia Ellington

PUBLIC COMMENT SESSION

The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing.

BOARD PRIORITIES

[24-5461](#) Receive a presentation concerning a potential utility merger of Chatham County and TriRiver Water (Sanford)

Attachments: [Potential Merger Between Chatham County Utilities and TriRiver](#)

[24-5478](#) Receive a presentation on the Chatham County Cooperative Extension Horticulture Program

Attachments: [Horticulture Program presentation 8-19-2024](#)

[24-5424](#) Receive the quarterly update on American Rescue Plan Act Funds

Attachments: [ARPA Quarterly Update 8.19.24](#)

[24-5467](#) Receive a presentation from the Conservation Working Group

Attachments: [Conservation Working Group Q2 Presentation 8-19-2024](#)

[24-5458](#)

Vote to adopt a resolution approving the 2025 Board of Commissioners Meeting and Budget Calendars

Attachments: [Resolution approving the 2025 Board of Commissioners meeting schedule 8-19](#)

[2025 BOC Meeting Calendar Draft](#)

[FY25 Budget Calendar DRAFT](#)

CLOSED SESSION

[24-5462](#)

Vote to go into closed session pursuant to § 143-318.11 (a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee

[24-5463](#)

Vote to come out of closed session

End of Work Session

RECESS

Regular Session - 6:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

ADJUSTMENTS AND APPROVAL OF REGULAR SESSION AGENDA

The Board of Commissioners may adjust the agenda including removing items from the consent agenda and placing them elsewhere on the agenda.

INVOCATION and PLEDGE OF ALLEGIANCE

CALL TO ORDER

APPROVAL OF CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. The Consent Agenda contains the following items:

[24-5454](#)

Vote to approve the October 18, 2021 Work and Regular Session Minutes

Attachments: [10-18-2021 Minutes Draft as of 7-31-2024](#)

[24-5455](#)

Vote to approve the December 8, 2021 Special Meeting Minutes

Attachments: [12-8-2021 Minutes Draft as of 7-30-2024](#)

[24-5376](#)

Vote to approve the March 20, 2023 Regular Session Minutes

Attachments: [03-20-2023 Minutes Draft](#)

- [24-5375](#) Vote to approve the April 17, 2023 Regular Session Minutes
Attachments: [4-17-2023 Minutes Draft](#)
- [24-5371](#) Vote to approve the May 1, 2023 Regular Session Minutes
Attachments: [5-01-2023 Minutes Draft](#)
- [24-5372](#) Vote to approve the May 15, 2023, Regular Session Minutes
Attachments: [5-15-2023 Minutes Draft](#)
- [24-5373](#) Vote to approve the May 16, 2023 Budget Public Hearing Minutes
Attachments: [5-16-2023 Minutes Draft](#)
- [24-5374](#) Vote to approve the May 23, 2023 Budget Work Session Minutes
Attachments: [5-23-2023 Minutes Draft](#)
- [24-5479](#) Vote to approve the July 15, 2024 Work and Regular Session Minutes
Attachments: [7-15-2024 Minutes Draft](#)
- [24-5464](#) Vote to appoint David McKay as an Alternate member of the Board of Equalization and Review with the term expiring on December 21, 2027
Attachments: [ERB - David McKay Advisory Committee Application](#)
- [24-5460](#) Vote to approve the request from the Transportation Advisory Committee (TAC) to reduce the number of members on the committee from eleven to seven and move Lenore Yarger from a District 4 appointment to an At-Large appointment and amended the Advisory Board Policy
- [24-5469](#) Vote to amend the Policy Guidelines for the Housing Trust Fund
Attachments: [FY25 Housing Trust Fund Policy Guidelines](#)
- [24-5436](#) Vote to approve competitive bid exemption and sole source under North Carolina G.S. 143-129(e)(6) for Enpira for utility data collection and management
- [24-5492](#) Vote to approve Recreational Trails Program Grant application for the Haw River State Trail Pegg Tract Improvements
- [24-5493](#) Vote to approve Great Trails State Grant application for the Haw River State Trail Pegg Tract Improvements
- [24-5494](#) Vote to approve Great Trails State Grant application for Deep River State Trail Feasibility Study for Chatham County
- [24-5487](#) Vote to approve the Sheriff's Office grant application for Essential Personnel software

- [24-5475](#) Vote to approve the joint application for the North Carolina State Department of Instruction's (DPI) Needs-Based Public School Capital Fund with Chatham County Schools for three capital projects - Namely, the replacement of school gymnasiums in Bennett, Bonlee, and Silk Hope (a total of three gymnasium replacements)
- [24-5445](#) Vote to accept \$50,000 in additional aid to County funding from NCDHHS (ARPA Temporary Savings Fund for Public Health Services) to support delivery of essential public health services
- [24-5448](#) Vote to accept \$7,885 in additional CDC COVID-19 Vaccination Program funds to be spent on costs related to transitioning electronic medical records systems
- [24-5446](#) Vote to accept \$89,265 roll-over State funding from FY24 for Communicable Disease Pandemic Recovery
- [24-5495](#) Vote to accept \$13,222.00 in Minority Diabetes Prevention Program Funds
- [24-5489](#) Vote to amend the County Fee Schedule for the addition of Historic Courthouse rental
- [24-5471](#) Vote to approve the amendment to the American Rescue Plan Funds Grant Project Ordinance
Attachments: [Amended ARPA Grant Project Ordinance \(8.19.24\)](#)
- [24-5470](#) Vote to approve a Fiscal Year 2024-2025 budget amendment for the Housing Trust Fund
Attachments: [Budget Amendment 2024-2025 Aug 19](#)
- [24-5466](#) Vote to approve Tax Releases and Refunds
Attachments: [July 2024 Release and Refund Report](#)
[July 2024 NCVTS Pending Refund Report](#)
- [24-5488](#) Vote to waive the courthouse rental fee for Volunteers for Youth to hold Teen Court
- [24-5472](#) Vote to approve a contract with UNC Health for implementation of EPIC Electronic Medical Records (EMR) system at the Chatham County Public Health Department
Attachments: [Master Epic Connect Contract](#)
- [24-5477](#) Vote to approve an agreement for client services with SphereCommerce, LLC for payment processing services related to the implementation of EPIC Electronic Medical Records (EMR) system at the Chatham County Public Health Department
Attachments: [Sphere Commerce Client Service Agreement](#)
- [24-5496](#) Vote to approve amendment #1 to the Southern Health Partners contract for the Sheriff's Office Detention Center
Attachments: [SHP Contract Amendment #1](#)
[Southern Health Partners - 7-1-2022](#)

- [24-5443](#) Vote to approve an agreement with Central Carolina Community College a joint-use of the Chatham Community Library
Attachments: [CCCC Joint-Use Library Inter-Institutional Agreement](#)
- [24-5485](#) Vote to approve a Memorandum of Understanding (MOU) with North Carolina Department of Information Technology (NCDIT) for Completing Access to Broadband Program (CAB) Allocation
Attachments: [NC Department of Information Technology CAB MOU](#)
- [24-5465](#) Vote to approve the Option to Purchase a Conservation Easement between Chatham County and Pokeberry Mitigation LLC on the 1.5 acres for the Pokeberry Creek and tributaries restoration project
Attachments: [Pokeberry Mitigation - Chatham County - Option for Conservation Easement](#)
[Pokeberry Restoration Map](#)
- [24-5441](#) Vote to approve an agreement to purchase property in ownership of the Chatham County Board of Education located on JS Waters School Road at a value of \$23,560.00
Attachments: [Agreement for Purchase of Real Property Schools JS Waters](#)
[JS Waters Property](#)
- [24-5442](#) Vote to adopt a resolution declaring property surplus and authorizing the conveyance to Chatham Habitat for Humanity
Attachments: [BOC Resolution - Convey Property to Habitat - JS Waters Road - School Property](#)
[JS Waters Property](#)
- [24-5449](#) Vote to adopt a resolution authorizing the sale for a right of way and a permanent utility easement totaling 0.037 acres on county-owned property located at 2855 Old US 1 in Moncure to the North Carolina Department of Transportation for \$5,050
Attachments: [Resolution Authorizing the Sale of ROW and PUE to NCDOT at Moncure Collection](#)
[Image of Parcel 049 and ROW and PUE - DOT Purchase - August 2024](#)
- [24-5450](#) Vote to adopt a resolution for the addition of streets into the Briar Chapel Subdivision
Attachments: [Resolution Briar Chapel Round 4A Subdivision 8-19-2024](#)
[NCDOT Request for letter for Briar Chapel 4A resolution](#)
- [24-5437](#) Vote to adopt a resolution amending the Chatham County Alcohol and Drug Free Workplace Policy
Attachments: [Alcohol and Drug Free Work- Updated June 2024](#)
[Resolution Approving Edits to Alcohol and Drug Free Workplace Policy](#)

[24-5338](#)

Vote to adopt the resolution approving the amendment for a Special Use Permit revision to remove Condition No. 5 from the original approval which prohibits schools from locating in the facility when there are any industrial uses operating at the same time of the requested by Jordan Lake Business Park, Parcel 17706, located at 1434 Farrington Rd., being approximately 5.701 acres, for a Special Use Permit revision to remove Condition No. 5 from the original approval which prohibits schools from locating in the facility when there are any industrial uses operating at the same time

Attachments: [More information from the Planning department website](#)

[Jordan Lake Business Park \(NEON Impressions\) Resolution Approving SUP for](#)

[24-5337](#)

Vote to adopt the ordinance amending the zoning ordinance to approve a request by Roy Tripp on Parcel 19435, located at 3060 Lystra Rd., being approximately 6.05 acres, from MH-NC mobile home non-conforming to R-1 Residential, Williams Township and adopt the resolution approving the following consistency statement: The rezoning of the property to R-1 Residential is in keeping with Rural areas through the preservation of rural character

Attachments: [More information from the Planning department website](#)

[Tripp Ordinance to Approve GU Rezoning](#)

[Tripp Resolution Supporting Consistency Statement](#)

[24-5335](#)

Vote to adopt an ordinance amending the zoning ordinance for the request by Drafting and Design Services, Inc on behalf of BOHG Financial, LLC, to rezone Parcel 5132, located at 4133 Old US 1, being approximately 1.331 acres, from R-1 Residential to General Use Neighborhood Business (NB), Cape Fear Township and adopt a resolution approving the following consistency statement: This rezoning is consistent with Plan Moncure by being located within an Employment Center node that encourages a mix of uses being office, industrial and supporting retail and industrial uses

Attachments: [More information from the Planning department website](#)

[BOHG Financial LLC Ordinance to Approve GU Rezoning - Signed](#)

[BOHG Financial LLC Resolution Supporting Consistency Statement](#)

End of Consent Agenda

SPECIAL PRESENTATION

[24-5480](#)

Vote to adopt and present a resolution honoring Hispanic Heritage Month in Chatham County

Attachments: [Resolution Hispanic Heritage 2024 8-19-2024](#)

[Resolution Hispanic Heritage Spanish 2024 8-19-2024](#)

[24-5481](#)

Vote to adopt and present a resolution honoring Betty Jo Sanders

Attachments: [Resolution Honoring Jo Sanders 8-19-2024](#)

PUBLIC COMMENT SESSION

The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers may sign up in advance. Comments are always welcome in writing.

PUBLIC HEARINGS

[24-5451](#) A legislative public hearing requested by Qunity, PA to rezone Parcels 2752, 93852, 18909 from CD-CC Conditional District Compact Community to R-1 Residential, being a total of approximately 46.607 acres, located of US 15-501 N, Baldwin Township

Attachments: [More information from the Planning department website](#)

[24-5452](#) A legislative public hearing requested by Qunity, PA to rezone Parcels 18750, 18896, 18897 from CD-CC Conditional District Compact Community to CD-O&I Conditional District Office & Institutional for a church/place of worship, being a total of 50.117 acres, located at 9780 US 15-501 N, Williams Township

Attachments: [More information from the Planning department website](#)

BOARD PRIORITIES

[24-5250](#) Vote to adopt a resolution approving an amendment to an Interlocal Agreement between Chatham and the City of Sanford for the provision of water and wastewater infrastructure to the Chatham-Siler City Advanced Manufacturing Site (CAM Site) area

Attachments: [Amendment to Inter Local Agreement with Sanford '2024](#)
[CAM Revenue Sharing Map](#)
[Approving Resolution -Interlocal Agreement Amendment](#)
[Chatham County ILA Amendment Draft 8 1 2024 \(002\)](#)
[Chatham County ILA Amendment 02 16 2021](#)
[Chatham County ILA Amendment 07 01 2017](#)
[Chatham County ILA 07 01 2017](#)
[Chatham County ILA 10 20 2016](#)

[24-5366](#) Receive a presentation with staff's proposal for scheduling joint meetings of the Chatham County Board of Commissioners and other local elected boards

Attachments: [2024-2025 Proposal for Joint Meetings of Local Elected Boards](#)

[24-5440](#) Discuss and vote on the final list of legislative goals to submit to the NCACC by August 23, 2024

Attachments: [2025-2026 Biennium NCACC Goals Process](#)

CLERK'S REPORT

MANAGER'S REPORT

COMMISSIONERS' REPORTS

ADJOURNMENT