

## Chatham County FY 2021-2022 Budget Calendar

Deadline	Actions
28 August 2020	<ul style="list-style-type: none"> <li>Capital Improvements Program (CIP) forms distributed to agencies</li> </ul>
25 September 2020	<ul style="list-style-type: none"> <li>Forms due from agencies and departments for new/changed CIP projects</li> </ul>
2 November 2020	<ul style="list-style-type: none"> <li>Manager submits recommended CIP to the Board of Commissioners</li> <li>Heads Up forms due from CITs</li> </ul>
16 November 2020	<ul style="list-style-type: none"> <li>Hold public hearing on the proposed CIP</li> </ul>
9 December 2020	<ul style="list-style-type: none"> <li>Work session on the proposed CIP</li> </ul>
21 December 2020	<ul style="list-style-type: none"> <li>Board adopts CIP; Board appropriates nonprofit funding</li> </ul>
28 December 2020	<ul style="list-style-type: none"> <li>Budget summit materials (trends, financial indicators, performance team recommendations, and "Heads Up" documents) submitted to Board of Commissioners</li> </ul>
January 12, 13, 15 2021	<ul style="list-style-type: none"> <li>Budget Retreat: Board of Commissioners sets goals and guidelines for FY 2021-2022 budget</li> </ul>
29 January 2021	<ul style="list-style-type: none"> <li>FY 2020-2021 year-end estimates due from departments (in Munis).</li> <li>Next Year Budget Entry becomes available</li> </ul>
1-28 February 2021	<ul style="list-style-type: none"> <li>Nonprofit application process</li> </ul>
28 February 2021	<ul style="list-style-type: none"> <li>Budgets due from departments and agencies (except schools)</li> </ul>
2 April 2021	<ul style="list-style-type: none"> <li>Budget due from schools</li> </ul>
3 May 2021	<ul style="list-style-type: none"> <li>Budget submitted to Board of Commissioners and public</li> </ul>
May 17 and 18, 2021	<ul style="list-style-type: none"> <li>Public hearings held in Pittsboro and Siler City</li> </ul>
May 20, 21 and 25 2021	<ul style="list-style-type: none"> <li>Board of Commissioners holds 2-3 budget work sessions</li> </ul>
By 30 June 2021	<ul style="list-style-type: none"> <li>Board of Commissioners adopts budget (legal deadline)</li> </ul>