

NORTH CAROLINA  
CHATHAM COUNTY

**SEVENTH AMENDMENT TO AGREEMENT**

This Seventh Amendment to the Agreement (this "Seventh Amendment") is made and entered into this 1<sup>st</sup> day of July, 2026, by and between Chatham County, acting by and through its Public Health Department (the "County"), and the Social Good Fund, on behalf of its fiscally sponsored project, the Chatham Health Alliance (the "Contractor"). The County and the Contractor are sometimes referred to in this Amendment collectively as the "Parties."

**RECITALS**

- A. The Parties entered into a series of previous Agreements, the last of which was effective July 1, 2025.
- B. The County has requested that the Agreement be extended to June 30, 2027.
- C. The County has requested that the Scope of Work be replaced with the Scope of Work set forth in Appendix 1 of this Seventh Amendment.
- D. The Contractor has requested that the Compensation be amended to reflect an additional payment of \$97,380.00 for the Services set forth in Appendix 1 hereto, as well as an additional \$2,812.50 in Compensation for the current Term for stipends for the Community Action Team set forth in Appendix 2, attached hereto.
- E. The Parties have agreed to amend the Agreement as requested.

NOW, THEREFORE, in consideration of the mutual covenants and the conditions contained herein, the Parties agree as follows:

- 1. The Term of the Agreement is extended to June 30, 2027.
- 2. The Scope of Work is replaced with the Scope of Work set forth in Appendix 1 attached hereto.
- 3. The Compensation is amended to reflect an additional payment of \$100,192.50 for the Services set forth in Appendices 1 and 2.

AGREEMENT TO REMAIN IN FULL FORCE AND EFFECT. Except for the previous amendments and the amendment set forth above, the original Agreement that commenced on March 1, 2022, shall remain in full force and effect.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Chatham County

BY: \_\_\_\_\_

Michael Zelek, Health Director

Social Good Fund

BY: \_\_\_\_\_

Susan Light

Director of Fiscal Sponsorship, Social Good Fund

[socialgood@socialgoodfund.org](mailto:socialgood@socialgoodfund.org)

## Appendix 1

# Scope of Services

## Responsibilities of the Alliance

<b>1. Community Assessment</b>	<ul style="list-style-type: none"> <li>A. Assure Alliance member participation in the CA process:               <ul style="list-style-type: none"> <li>i. Maintain membership on health priority Subcommittees</li> <li>ii. Engage Alliance members in development of annual community cohort survey</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>B. Support CAT to ensure CA has robust community participation               <ul style="list-style-type: none"> <li>i. Manage stipend payments to CAT participants, through fiscal sponsor, as stipend funds are available</li> <li>ii. Collaborate to plan, host, and facilitate CAT meetings, including meeting(s) focused on the 2024-2026 Strategic Action Plans and the development of the 2027 Chatham Community Assessment</li> <li>iii. Inform a plan for disseminating 2026 Community Survey results to the Chatham Community</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>i.</li> <li>ii. By February 28, 2027 work with the CCPHD's Population Health Data Scientist to identify volunteer opportunities for the 2027 Community Assessment process. Develop and implement plan to recruit Alliance members for volunteering to assist with the Community Assessment process.</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>C. Disseminate 2026 Community Survey results to Alliance membership and Chatham community by August 31, 2026               <ul style="list-style-type: none"> <li>i. Share results at Alliance meeting (with meeting minutes documented), through Alliance listserv, and on Alliance website by August 5th</li> <li>ii. Share results with Chatham community in coordination with CCPHD staff:                   <ul style="list-style-type: none"> <li>o By August 31, 2026, presentation at an Alliance meeting (documentation: meeting minutes)</li> <li>o By August 31, 2026, during Alliance subcommittee meetings as part of the action plan development process (documentation: meeting minutes)</li> </ul> </li> </ul> </li> </ul>
<b>2. Annual Alliance/ State of the County Health (SOTCH) report</b>	<ul style="list-style-type: none"> <li>A. Work with CCPHD staff to develop and submit an Annual Alliance/State of the County (SOTCH) report by March 1, 2026               <ul style="list-style-type: none"> <li>i. Have an initial meeting by November 20, 2026 with CCPHD's Population Health Data Scientist to plan for collaboration on the 2026 SOTCH report.</li> <li>ii. Provide Alliance-specific updates to include in the report, including a brief definition of the Chatham Health Alliance, the Community Health Improvement Plan Prioritization Process, and updates on priorities, subcommittees, and Advisory Board membership by January 1, 2027</li> <li>iii. Disseminate report to Alliance membership and Chatham community through membership emails, Alliance membership meetings, and Alliance website, and provide CCPHD documentation of dissemination, including meeting minutes, by March 31, 2027</li> <li>iv. With CCPHD staff, present draft report to Chatham County Board of Health by February 28, 2027</li> </ul> </li> </ul>
<b>3. Health Priority Action Plans/ Community Health Improvement Plans</b>	<ul style="list-style-type: none"> <li>A. Assure the continued implementation of Chatham Health Alliance 2025-2027 subcommittee action plans to address current health priorities               <ul style="list-style-type: none"> <li>i. Support priority subcommittees of Alliance members in achieving their identified goals and strategies</li> <li>ii. Assure subcommittees meet at least 5 times per year to work on action plan strategies</li> <li>iii. Provide subcommittee action plan updates at Alliance meetings</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>iv. Provide at least one update to Health Director by June 1, 2027 on status of action plans</li> <li>v. Maintain subcommittee action plans on Alliance website with updates</li> <li>vi. Include updates on action plans in bi-annual updates to BOH</li> <li>vii. Lead and coordinate the completion of the Clear Impact Scorecard.</li> <li>viii. Input all required information, including but not limited to performance measure and indicator data and Story Behind the Curve sections, to complete the Clear Impact Scorecard CHIP</li> <li>ix. Work with Population Health Data Scientist, as needed, to collect and enter data into Clear Impact Scorecard CHIP.</li> </ul> <p>B. Maintain the health priority Subcommittees and health priority action plans</p> <ul style="list-style-type: none"> <li>i. Plan and implement Alliance Action meetings; including but not limited to creating subcommittee agendas, identifying meeting locations and sending calendar invites and meeting reminders.</li> <li>ii. Recruitment and retention of members to subcommittees, as appropriate</li> <li>iii. Utilize NC DHHS Community Health Improvement Plan (CHIP) template and Community Health Improvement Plan checklist for action plans to meet health department accreditation requirements with support from the Population Health Data Scientist</li> <li>iv. Include the Population Health Data Scientist on any communication between Alliance and NC DHHS staff regarding the Community Health Improvement Planning process</li> <li>v. Assure the action plans demonstrate key characteristics of Results-Based Accountability (RBA)</li> <li>vi. Update Clear Impact Scorecard with priority area updates</li> </ul>
<p><b>4. Strategic Planning &amp; Special Initiatives</b></p>	<p>A. Fundraise to support collective action programs and special initiatives of the Alliance</p> <ul style="list-style-type: none"> <li>i. Document efforts to secure additional funding, and new funding received will be shared with CCPHD through the Alliance Advisory Board</li> <li>ii. Identify grant opportunities for subcommittee programs and initiatives</li> <li>iii. Launch fundraising campaigns, as appropriate, for subcommittee programs and initiatives</li> <li>iv. Maintain an Alliance Finance Committee that meets bimonthly</li> </ul> <p>B. Support and maintain other programs and special initiatives of action-oriented subcommittees as identified throughout FY25-26</p> <ul style="list-style-type: none"> <li>i. Work with subcommittees to identify initiatives that could benefit from additional Alliance support based on the health priority action plans, and begin to provide that support as appropriate</li> <li>ii. Assure Alliance representation on community committees related to the Alliance strategic action plan, as appropriate. This could include built environment planning committees, workgroups or task forces focused on health priorities, etc.</li> </ul> <p>C. Support and maintain Alliance staff led initiatives</p> <ul style="list-style-type: none"> <li>i. Will follow Alliance Advisory Board policy on Alliance staff led initiatives</li> <li>ii. Ensure resources are available to any proposed new staff led Alliance initiative</li> <li>iii. Develop, implement, evaluate, or oversee the work related to all Alliance staff led initiatives</li> </ul>
<p><b>5. County/Alliance Partnership</b></p>	<p>A. Maintain a strong working relationship with CCPHD and County</p> <ul style="list-style-type: none"> <li>i. Provide an Alliance update presentation at least twice to the Chatham County Board of Health by June 30, 2027</li> <li>ii. Provide an Alliance update presentation at least once to the Chatham County Board of Commissioners by June 30, 2027</li> <li>iii. Provide updates as requested by the Health Director on the scope of work of this contract</li> <li>iv. Public Health Department will continue to have a representative serve on the Alliance Advisory Board</li> <li>v. Meet with Health Promotion and Policy Division Director and/or Population Health Data Scientist at least monthly to coordinate on collaborative projects</li> </ul>

	vi. Meet with Population Health Data Scientist at least monthly during the SOTCH report development and CHIP Scorecard process
<b>6. Strong, Engaged Membership and Coalition</b>	A. Develop and implement strategies to grow overall Alliance membership and participation in subcommittees based on the Health Priorities through recruitment and outreach efforts <ul style="list-style-type: none"> <li>i. Make intentional efforts to recruit community members, including individuals from marginalized communities and key partners whose work relates to health priorities, and include these diverse voices in decision making</li> <li>ii. Submit a membership report to the Alliance Advisory Board (including the CCPHD representative) by June 1, 2027 that includes total members, agencies represented, meeting attendance, and number of meetings held</li> <li>iii. Hold full membership Alliance meetings at least five times per fiscal year, with agendas and minutes shared with membership</li> <li>iv. Maintain an internal Community, Equity, and Engagement Special Topic Committee made up of Advisory Board members and Alliance members-at-large that meets bimonthly</li> <li>v. Maintain an internal Marketing and Branding Committee made up of Advisory Board members and Alliance members-at-large that meets bi-monthly</li> </ul>
	B. Employ a full-time (FTE 1.0) Alliance Executive Director, and assure coverage/point-of-contact if Executive Director is on leave or otherwise unavailable
<b>7. Fiscal and Reporting Considerations</b>	A. Submit timely invoices and quarterly reports to CCPHD <ul style="list-style-type: none"> <li>i. Include this quarterly report with submitted invoices</li> </ul>
	B. Provide Health Director with any relevant documentation and updates on financial status of Alliance <ul style="list-style-type: none"> <li>i. Notify Health Director of any financial issues or organizational changes that may affect the status or sustainability of the Alliance</li> </ul>

**TOTAL COMPENSATION:** As compensation for the Services to be provided by Contractor, the County shall pay the Contractor the sum of \$97,380 paid quarterly. Alliance will invoice County quarterly according to the following schedule:

- Quarter 1: July-September (submit by October 15th)
- Quarter 2: October-December (submit by January 15th)
- Quarter 3: January-March (submit by April 15th)
- Quarter 4: April-June (submit by May 15th)

In addition, County shall pay Contractor up to \$2,812.50 for stipends and refreshments for five Community Action Team (CAT) meetings between July 2025 to June 2026. The total amount will depend on the number of attendees present per CAT meeting (stipends will be \$40.00 for CAT member per meeting attended)/ Contractor will include CAT meeting costs on the corresponding quarterly invoice. Invoices will include progress toward deliverables specified in the Scope of Services and documented using the quarterly report template. County will submit payment to Alliance within thirty (30) days of receipt of proper invoice.

TOTAL COMPENSATION: \$100,192.50.

**COMPLETION DATE:** June 30, 2027

## Appendix 2

The purpose of Community Action Team (CAT) meetings is:

- To have a time when Alliance member organizations can share information about their programs and services and receive input and guidance from CAT members on how to improve programming
- To serve as a community advisory group on the development of the community assessment survey
- Act as a fourth Alliance Subcommittee working on the Community Strategic Plan

The meeting logistics and facilitation will be coordinated by the Alliance Executive Director, with assistance from other Alliance members as needed.

Invoices will include progress toward deliverables specified in the Scope of Services and documented using the quarterly report template. County will submit payment to the Alliance within thirty days of receipt of proper invoice.

**COMPLETION DATE:** June 30, 2027