

RULES OF PROCEDURE FOR ZONING PUBLIC HEARINGS  
AND MAJOR SUBDIVISION APPLICATIONS

A. APPLICABILITY

These rules apply to: (1) statutorily required public hearings before the Board of Commissioners on rezoning, conditional rezoning, and text amendment applications; and (2) consideration by the Board of Commissioners of first plat approval for major subdivisions.

B. ORDER OF PRESENTATION

The order of presentation shall be as follows:

- a. County Staff shall present the request with sufficient detail to adequately describe the application, the location of the property affected, and any other matters relevant for consideration by the Board of Commissioners. Following the Staff presentation, the presiding officer shall open the hearing.
- b. The applicant and the applicant's agents shall have fifteen minutes total to present their request. At the conclusion of the presentation, Commissioners may ask questions of the applicant and the applicant's agents.
- c. Following the applicant's presentation, members of the public may speak in support of or in opposition to the application. Persons desiring to speak must register in advance of the hearing with the Clerk to the Board of Commissioners and will be called to speak in the order registered. Speakers shall identify themselves prior to addressing the Board. Each speaker shall be limited to not more than two minutes. Speakers may not yield any portion of their allotted time to others. Speakers may also provide written copies of their presentation to the Clerk who shall make such copies available to each member of the Board. Commissioners may ask questions of

the speakers.

- d. The applicant and the applicant's agents shall have five minutes of rebuttal.
- e. At the conclusion of the hearing, the presiding officer shall entertain a motion to close the hearing or to continue the hearing to a specified Board meeting.

C. ADDITIONAL INFORMATION

Once a hearing is closed, individuals may not address the Board of Commissioners on the matter at subsequent Board meetings unless specifically asked to by the Board. This limitation shall not, however, limit the right of the applicant or individuals to provide written comments and other relevant material to the Clerk, the Board, or individual Commissioners.

D. DEVIATION

The Board of Commissioners reserves the right to deviate from or vary the procedures, limitations, and requirements set forth in these rules, and any such deviation shall not be a basis for challenging the Board's decision regarding a zoning or subdivision application.

Note: These rules replace and supplant any previous adopted rules applicable to zoning public hearings and major subdivision plat applications.