

Division of Public Health

Agreement Addendum

FY 19-20

Chatham County Public Health Department
Local Health Department Legal Name

Environmental Health Section /
 Food Protection and Facilities Branch
DPH Section / Branch Name

874 Food and Lodging
Activity Number and Description

Shane Smith (919) 707-5872
 shane.smith@dhhs.nc.gov
DPH Program Contact
 (name, phone number, and email)

04/01/2020 – 05/31/2020
Service Period

DPH Program Signature **Date**
 (only required for a negotiable agreement addendum)

05/01/2020 – 06/30/2020
Payment Period

- Original Agreement Addendum**
 Agreement Addendum Revision # _____

I. Background:

In order to fund a portion of local expenditures created by state-mandated Food, Lodging, and Institution (Food and Lodging) sanitation programs and activities, the legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II. Purpose:

The Agreement Addendum allows for the Local Health Department’s environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local Food and Lodging programs and activities. The disbursement and fund purpose are described under “Regulation of food and lodging establishments” in North Carolina General Statute 130A-248(d) and under “Disbursements of Funds” in North Carolina Administrative Code 15A NCAC 18A .2901.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging funds are distributed based on the attached Food and Lodging Distribution Calculations spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules

Health Director Signature _____ (use blue ink) Date 3-23-20

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Anne Lowry</u> Phone number with area code: <u>(919) 545-8310</u> Email address: <u>Anne.Lowry@chathamnc.org</u>
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creates liability for the county and the Local Health Department and may lead to a loss of confidence from the public and operators. To provide for consistency and quality within the Food and Lodging Program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance Plan.

A summary of the previous year's approved Quality Assurance Plan activities must be submitted to the Environmental Health Regional Specialist for review by **May 1, 2020**.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall ensure funds are used for Food and Lodging sanitation programs and activities in accordance with G.S. 130A-248(d).

V. Performance Monitoring and Quality Assurance:

The Division of Public Health will review annual required inspection data submitted electronically to the Environmental Health Inspections Data System to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections or if deficiencies persist, will cause the Local Health Department to lose funding.

During program monitoring activities, Environmental Health Regional Specialists may review documentation to verify that the approved Quality Assurance Plan is being implemented.

If the Local Health Department Food and Lodging program is not in compliance with an approved Quality Assurance Plan, a corrective action plan must be submitted no later than **May 15, 2020**, to the Environmental Health Regional Specialist indicating how deficiencies will be addressed.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. The Local Health Department is required to submit a signed and completed Food and Lodging Local Health Department Request for Payment form (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment forms will be processed during the period May 1, 2020 through June 5, 2020. Requests received after **June 5, 2020** will not be processed.

Co. ID	County	Percentage for FY2018-19	1st (1)	2nd (2a)	3rd (2b)	Total
001	**Alamance	100%	\$ 750	\$ 30,752	\$ 11,279	\$ 42,781
002	Alexander	99%	\$ 750	\$ 3,831		\$ 4,581
D2	*Alleghany	84%	\$ 750	\$ 2,583		\$ 3,333
004	*Anson	91%	\$ 750	\$ 3,714		\$ 4,464
D2	*Ashe	77%	\$ 750	\$ 4,326		\$ 5,076
D6	Avery	32%	\$ 750	\$ 1,934		\$ 2,684
007	*Beaufort	100%	\$ 750	\$ 10,495	\$ 3,818	\$ 15,063
DI	*Bertie	100%	\$ 750	\$ 3,498	\$ 1,273	\$ 5,521
009	*Bladen	100%	\$ 750	\$ 6,891	\$ 2,506	\$ 10,147
010	*Brunswick	100%	\$ 750	\$ 28,147	\$ 10,238	\$ 39,135
011	**Buncombe	100%	\$ 750	\$ 79,352	\$ 28,862	\$ 108,964
012	Burke	61%	\$ 750	\$ 8,860		\$ 9,610
013	*Cabarrus	100%	\$ 750	\$ 39,968	\$ 14,538	\$ 55,256
014	Caldwell	77%	\$ 750	\$ 10,122		\$ 10,872
D1	Camden	97%	\$ 750	\$ 1,440		\$ 2,190
016	*Carteret	94%	\$ 750	\$ 20,429		\$ 21,179
017	Caswell	100%	\$ 750	\$ 2,597	\$ 945	\$ 4,292
018	Catawba	100%	\$ 750	\$ 35,939	\$ 13,072	\$ 49,761
019	*Chatham	100%	\$ 750	\$ 14,206	\$ 5,167	\$ 20,123
020	Cherokee	100%	\$ 750	\$ 8,004	\$ 2,911	\$ 11,665
D1	Chowan	99%	\$ 750	\$ 3,568		\$ 4,318
022	Clay	94%	\$ 750	\$ 2,093		\$ 2,843
023	**Cleveland	100%	\$ 750	\$ 18,288	\$ 6,652	\$ 25,690
024	*Columbus	100%	\$ 750	\$ 11,768	\$ 4,280	\$ 16,798
025	*Craven	93%	\$ 750	\$ 18,930		\$ 19,680
026	*Cumberland	88%	\$ 750	\$ 55,743		\$ 56,493
D1	Currituck	95%	\$ 750	\$ 7,906		\$ 8,656
028	*Dare	100%	\$ 750	\$ 24,861	\$ 9,043	\$ 34,654
029	*Davidson	99%	\$ 750	\$ 26,029		\$ 26,779
030	Davie	100%	\$ 750	\$ 7,792	\$ 2,834	\$ 11,376
031	*Duplin	94%	\$ 750	\$ 11,759		\$ 12,509
032	*Durham	82%	\$ 750	\$ 59,288		\$ 60,038
033	Edgecombe	58%	\$ 750	\$ 4,735		\$ 5,485
034	Forsyth	68%	\$ 750	\$ 49,382		\$ 50,132
035	Franklin	93%	\$ 750	\$ 7,690		\$ 8,440
036	**Gaston	100%	\$ 750	\$ 39,067	\$ 14,210	\$ 54,027
D1	*Gates	100%	\$ 750	\$ 1,219	\$ 443	\$ 2,412
038	Graham	100%	\$ 750	\$ 2,968	\$ 1,080	\$ 4,798
D3	*Granville	90%	\$ 750	\$ 8,540		\$ 9,290
040	*Greene	100%	\$ 750	\$ 3,923	\$ 1,427	\$ 6,100
041	**Guilford	71%	\$ 750	\$ 75,534		\$ 76,284
042	Halifax	98%	\$ 750	\$ 10,805		\$ 11,555
043	*Harnett	92%	\$ 750	\$ 15,752		\$ 16,502
044	Haywood	70%	\$ 750	\$ 11,985		\$ 12,735
045	Henderson	100%	\$ 750	\$ 26,663	\$ 9,698	\$ 37,111
D1	Hertford	99%	\$ 750	\$ 5,877		\$ 6,627
047	*Hoke	77%	\$ 750	\$ 4,408		\$ 5,158
048	Hyde	100%	\$ 750	\$ 3,923	\$ 1,427	\$ 6,100
049	Iredell	82%	\$ 750	\$ 29,383		\$ 30,133
050	Jackson	100%	\$ 750	\$ 12,828	\$ 4,666	\$ 18,244
Subtotals:			\$37,500	\$879,795	\$150,369	\$1,067,664

Co. ID	County	Percentage for FY2018-19	1st (1)	2nd (2a)	3rd (2b)	Total
051	*Johnston	100%	\$ 750	\$ 34,667	\$ 12,609	\$ 48,026
052	*Jones	100%	\$ 750	\$ 1,219	\$ 443	\$ 2,412
053	*Lee	100%	\$ 750	\$ 13,093	\$ 4,762	\$ 18,605
054	*Lenoir	80%	\$ 750	\$ 9,881		\$ 10,631
055	Lincoln	91%	\$ 750	\$ 11,577		\$ 12,327
056	*Macon	100%	\$ 750	\$ 12,298	\$ 4,473	\$ 17,521
057	*Madison	97%	\$ 750	\$ 4,165		\$ 4,915
D4	Martin	100%	\$ 750	\$ 5,142	\$ 1,870	\$ 7,762
D7	*McDowell	69%	\$ 750	\$ 6,510		\$ 7,260
060	**Mecklenburg	85%	\$ 750	\$ 207,575		\$ 208,325
D6	Mitchell	38%	\$ 750	\$ 1,108		\$ 1,858
062	*Montgomery	97%	\$ 750	\$ 5,142		\$ 5,892
063	*Moore	91%	\$ 750	\$ 21,417		\$ 22,167
064	Nash	81%	\$ 750	\$ 16,101		\$ 16,851
065	*New Hanover	84%	\$ 750	\$ 51,472		\$ 52,222
066	Northampton	38%	\$ 750	\$ 1,068		\$ 1,818
067	*Onslow	100%	\$ 750	\$ 31,115	\$ 11,318	\$ 43,183
068	*Orange	100%	\$ 750	\$ 26,292	\$ 9,563	\$ 36,605
069	*Pamlico	88%	\$ 750	\$ 2,332		\$ 3,082
D1	Pasquotank	98%	\$ 750	\$ 9,351		\$ 10,101
071	*Pender	100%	\$ 750	\$ 10,708	\$ 3,895	\$ 15,353
D1	Perquimans	95%	\$ 750	\$ 2,669		\$ 3,419
073	*Person	100%	\$ 750	\$ 6,202	\$ 2,256	\$ 9,208
074	*Pitt	98%	\$ 750	\$ 33,662		\$ 34,412
075	*Polk	68%	\$ 750	\$ 3,532		\$ 4,282
076	*Randolph	90%	\$ 750	\$ 22,231		\$ 22,981
077	**Richmond	100%	\$ 750	\$ 7,845	\$ 2,854	\$ 11,449
078	*Robeson	94%	\$ 750	\$ 22,771		\$ 23,521
079	**Rockingham	100%	\$ 750	\$ 17,121	\$ 6,228	\$ 24,099
080	*Rowan	57%	\$ 750	\$ 13,808		\$ 14,558
D7	Rutherford	69%	\$ 750	\$ 9,510		\$ 10,260
082	*Sampson	100%	\$ 750	\$ 10,230	\$ 3,721	\$ 14,701
083	*Scotland	46%	\$ 750	\$ 2,999		\$ 3,749
084	*Stanly	100%	\$ 750	\$ 12,298	\$ 4,473	\$ 17,521
085	Stokes	95%	\$ 750	\$ 6,446		\$ 7,196
086	Surry	100%	\$ 750	\$ 18,341	\$ 6,671	\$ 25,762
087	Swain	66%	\$ 750	\$ 4,478		\$ 5,228
088	Transylvania	56%	\$ 750	\$ 5,462		\$ 6,212
D4	*Tyrrell	100%	\$ 750	\$ 1,113	\$ 405	\$ 2,268
090	*Union	100%	\$ 750	\$ 31,752	\$ 11,549	\$ 44,051
D3	Vance	74%	\$ 750	\$ 6,511		\$ 7,261
092	Wake	73%	\$ 750	\$ 151,841		\$ 152,591
093	Warren	83%	\$ 750	\$ 2,860		\$ 3,610
D4	*Washington	100%	\$ 750	\$ 2,491	\$ 906	\$ 4,147
D2	Watauga	90%	\$ 750	\$ 15,075		\$ 15,825
096	*Wayne	100%	\$ 750	\$ 24,755	\$ 9,004	\$ 34,509
097	Wilkes	97%	\$ 750	\$ 10,952		\$ 11,702
098	*Wilson	100%	\$ 750	\$ 17,864	\$ 6,498	\$ 25,112
099	Yadkin	92%	\$ 750	\$ 7,364		\$ 8,114
D6	*Yancey	59%	\$ 750	\$ 1,532		\$ 2,282
Subtotals:			\$37,500	\$955,948	\$103,498	\$1,096,946

* Hurricane Florence
 ** World Equestrian Games

	1st (1)	2nd (2a)	3rd (2b)	Total
TOTALS:	\$ 75,000	\$ 1,835,743	\$ 253,867	\$ 2,164,610

D1-Albemarle Regional Health Services-	\$ 43,244	Bertie, Camden, Chowan, Currituck, Gates, Hertford, Pasquotank, Perquimans
D2-Appalachian District Health Department-	\$ 24,234	Alleghany, Ashe, Watauga
D3-Granville-Vance District Health Department-	\$ 16,551	Granville, Vance
D4-Martin-Tyrrell-Washington District Health Department-	\$ 14,177	Martin, Tyrrell, Washington
D6-Toe River Health District-	\$ 6,824	Avery, Mitchell, Yancey
D7-Foothills Health District-	\$ 17,520	McDowell, Rutherford