



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, April 20, 2020

6:00 PM

Agriculture and Conference Center

Please be advised that the April 20, 2020 6:00 p.m. regular meeting of the Chatham County Board of Commissioners will be held at the Chatham County Agriculture and Conference Center located at 1192 US 64 Business West, Pittsboro, N.C. Due to mass gathering restrictions as outlined in the Governor's Executive Order 121, the public will not be allowed to physically attend this meeting. The meeting will be livestreamed at www.TaJTalk.com and https://www.youtube.com/results/search_query=tajtalk.com.

INVOCATION and PLEDGE OF ALLEGIANCE

CALL TO ORDER

APPROVAL OF AGENDA and CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

[20-3432](#)

Vote on a request to approve the January 14, 2020 Retreat Minutes, the January 15, 2020 Retreat Minutes, the January 21, 2020 Work and Regular Session Minutes, the February 17, 2020 Work and Regular Session Minutes, the February 28, 2020 Legislative Breakfast Minutes, and the March 16, 2020 Regular Session Minutes.

Attachments: [01.14.2020 Draft Minutes](#)

[01.15.2020 Draft Minutes](#)

[01.21.2020 Draft Minutes](#)

[02.17.2020 Draft Minutes](#)

[02.28.2020 Draft Minutes](#)

[03.16.2020 Draft Minutes](#)

[20-3471](#)

Vote on a request to postpone the Williams Corner public hearings (Item # 20-3426 and #20-3427) to a future Board of Commissioners Meeting.

Attachments: [20-3426 Abstract](#)

[20-3427 Abstract](#)

- [20-3380](#) Vote on a request to approve a legislative request for a general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township.
Attachments: [More information on the Planning Department website](#)
- [20-3404](#) Vote on a request to approve a legislative request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township.
Attachments: [More information on the Planning department website.](#)
- [20-3450](#) Vote on a request to adopt a Resolution Proclaiming April 2020 as Child Abuse Prevention Month.
Attachments: [Child Abuse Prevention Month](#)
- [20-3451](#) Vote on a request to accept \$20,123 from Food Protection and Facilities Branch
Attachments: [\\$20,123 Food & Lodging Funds - Env Health](#)
- [20-3452](#) Vote on a request to adopt a resolution appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19.
Attachments: [FEMA Resolution](#)
- [20-3453](#) Vote on a request to approve the naming of one private road in Chatham County
Attachments: [John Wilkins Drive Map](#)
[John Wilkins Drive Petition](#)
- [20-3454](#) Vote on a request to approve Tax Releases and Refunds
Attachments: [March 2020 Release and Refund Report](#)
[March 2020 NCVTS Pending Refund Report](#)
- [20-3457](#) Vote on a request to approve a Resolution to authorize the levy of an additional (1/4¢) County Sales and Use Tax
Attachments: [Resolution to Levy Article 46 Sales Tax](#)
- [20-3462](#) Vote on a Request to Adopt a Resolution Authorizing Electronic Filing of Personal Property Tax and Extending the Business Personal Property Tax Listing Period to April 15th.
Attachments: [Electronic Listing Resolution \(002\) \(002\)](#)

- [20-3470](#) Vote on a Request to Approve the Waiver of Late List Penalties for Business Personal Property for Taxpayers Who Applied for an Extension for Filing Business Personal Property in January and Filed after March 16th but before April 15th
- [20-3458](#) Vote on a request to adopt a Resolution proclaiming May as Older Americans Month
Attachments: [Older Americans Month 2020r](#)
- [20-3459](#) Vote on a request to adopt a Resolution proclaiming Vulnerable Adult and Elder Abuse and Exploitation Awareness Month in Chatham County
Attachments: [Elder abuse awareness 2020r](#)
- [20-3461](#) Vote on a request to approve a Resolution Honoring Chatham County's Outstanding Volunteers of 2020
Attachments: [Volunteer Resolution 2020](#)
[Chatham County Volunteer Descriptions 2020 Final](#)
- [20-3468](#) Vote on a request to adopt a Resolution supporting NCDOT Road Abandonment, SR-1109, SR-1110 (N Fir Ave, N Evergreen Ave, W Fourth St)
Attachments: [NCDOTCounty_Abandonment_Resolution_Request](#)
[RdAbandonment2020Resolution](#)
- [20-3460](#) Vote on a request to approve the re-appointment of a member to the Chatham County Board of Social Services.
Attachments: [Carl Thompson Sr. Chatham Volunteer Application](#)
- [20-3465](#) Vote on a request to approve Chatham County Policy Implementing the Expansion of the Family & Medical Leave Act and the Emergency Paid Sick Leave Act as prescribed by the Families First Coronavirus Response Act.
Attachments: [FFCRA Policies PDF](#)
- [20-3466](#) Vote on a request to approve changes to the Chatham County Advisory Committee Policy and addition of Addendum D with regard to electronic meetings during states of emergency.
Attachments: [Advisory committee policy revised April 2020](#)
[Citizen Advisory Committee Policy - Addendum D Revised April 2020](#)

[20-3473](#) Vote on a request to approve the Chatham County Advisory Committee Policy Addendum D as the electronic meetings policy for the Agriculture Advisory Board, Appearance Commission, Board of Equalization and Review, and the Planning Board which will be incorporated into each board's bylaws or rules of procedure.

Attachments: [Citizen Advisory Committee Policy - Addendum D](#)

[20-3472](#) Vote on a request to adopt the Chatham County State of Emergency Ordinance repealing and replacing the 1987 Chatham County State of Emergency Ordinance in accordance with NC General Statutes.

Attachments: [Chatham County State of Emergency Ordinance](#)

End of Consent Agenda

UPDATE ON COVID-19 IN CHATHAM COUNTY

POLICY DISCUSSION

[20-3467](#) Vote on a request to approve changes to the Chatham County Board of Commissioners Rules of Procedures with regard to electronic meetings during states of emergency.

Attachments: [BOC Rules of Procedure - Electronic Meeting Language Included - April 2020](#)

PUBLIC INPUT SESSION

Any residents who had planned to address the Board during Public Input at the April 20th meeting are asked to e-mail their comments to Clerk to the Board Lindsay Ray at lindsay.ray@chathamnc.org by 4:00 p.m. on April 20th. The Clerk will present those comments during the Public Input Session on the agenda at the meeting, and comments will be recorded in the minutes.

PUBLIC HEARINGS

Individuals wishing to speak on the public hearing below should e-mail their comments to Clerk to the Board Lindsay Ray at lindsay.ray@chathamnc.org by 4:00 p.m. on April 20th. The Clerk will present those comments during the public hearing.

[20-3455](#)

Hold a public hearing to receive public comment on the proposed borrowing and vote on a request to adopt a resolution authorizing the negotiation of an installment financing contract to construct and buy new communication towers, radio equipment, generators etc. to enhance the County's public safety and emergency communication system.

Attachments: [Radio Tower-Equipment Financing Resolution 4-20-20](#)

[Emergency Communications Radio System Upgrade Project Overview v202004](#)

[County Map with All Towers FINAL System updated 20200123](#)

BOARD PRIORITIES

[20-3381](#)

Vote on a request to approve a legislative request by the Chatham County Board of Commissioners to consider amendments to the Chatham County Zoning Ordinance; specifically, Section 7.2 Definitions; Section 8.1 Relationship of Building to Lot; Section 10.12 CD- MU Mixed Use Districts; Section 10.13 Table of Permitted Uses; Section 17.1 Procedure; and Section 17.2 Plans.

Attachments: [More information on the Planning Department website](#)

CLERK'S REPORT

MANAGER'S REPORT

COMMISSIONERS' REPORTS

ADJOURNMENT



Chatham County, NC

Text File

File Number: 20-3432

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Board of Commissioners

File Type: Minutes

Agenda Number:

Vote on a request to approve the January 14, 2020 Retreat Minutes, the January 15, 2020 Retreat Minutes, the January 21, 2020 Work and Regular Session Minutes, the February 17, 2020 Work and Regular Session Minutes, the February 28, 2020 Legislative Breakfast Minutes, and the March 16, 2020 Regular Session Minutes.



Chatham County, NC

Meeting Minutes

Board of Commissioners

Tuesday, January 14, 2020

9:00 AM

Agriculture and Conference Center

BOC Retreat

CALL TO ORDER

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

BOARD PRIORITIES

[20-3377](#)

Vote on a request to adopt a Resolution proclaiming January 2020 as National Radon Action Month

Attachments: [Resolution - Radon Action Month](#)
[RadonandLungCancerFactsheet\(color\)Rev-Final \(1\)](#)

A motion was made by Vice Chair Hales, seconded by Commissioner Crawford, that this Resolution #2020-09 Proclaiming January 2020 as National Radon Action Month, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3361](#)

Ground Rules

Attachments: [1--Ground Rules](#)

Budget Director Lisa West reviewed the ground rules for the retreat.

[20-3362](#)

Overview of Budget Process and Financial Policies

Attachments: [1--FY 21 BudgetCalendar](#)
[2--Budget Process and Policy](#)
[3--Chatham County FinancialandBudgetaryPolicies](#)

Ms. West continued the presentation by reviewing the budget process and financial policies.

Vice Chair Hales asked if the administrative costs are the same no matter what the fees. Deputy County Manager and Finance Officer Vicki McConnell stated the County has an indirect cost plan. Finance and the budget team work with the departments to determine the costs.

Commissioner Crawford asked which bank the County uses. Ms. McConnell said the County uses Sun Trust for checking. The County will be going out for bid for banking services next year due to the sell of Sun Trust Bank.

[20-3363](#)

Chatham County Schools

Attachments: [CCS Heads Up Document for County 2020-2021](#)
[Board of Commissioners Heads Up Presentation 2020-2021 FINAL, January, 2020](#)

Chatham County Schools Superintendent Dr. Derrick Jordan gave a presentation to the Board. (Presentation attached)

Chair Howard asked when the EC and AIG numbers were last addressed. Dr. Jordan stated they have't been significantly addressed in quite some time. In his opinion there should not be an EC cap of 12% of total enrollment or 4% AIG enrollment.

Commissioner Dasher asked if the school board is thinking about socio-economic issues. Dr. Jordan said the schools with a lot of poverty are still performing well academically. He does believe there will continue to be a great divide in the county and he is not sure how to solve that. It is a multi-level problem. They try to ensure that the funding they have control over follows the needs. Transportation is one of the Superintendents Association's legislative goals.

County Manager Dan LaMontagne asked if EC and AIG funding is also a legislative goal. Dr. Jordan replied no but they are always working on it.

Ms. West asked if the schools do not have EC students, do schools still get to spend the money? Dr. Jordan said he does not know that. Chatham County Schools Chief Financial Officer Tony Messer stated if it is less than 12% it is prorated.

Vice Chair Hales asked if EC is exceptional. Dr. Jordan replied yes. Mr. Messer stated this is the fifth year in a row the district has been over the 12% cap.

Chatham Grove Elementary should open March 5, 2020.

Chair Howard asked about resilience training. Dr. Jordan stated the schools have had a trauma-informed focus for the last couple of years. Chatham County is number one in implementing strategies around trauma compared to the eighteen school districts their consultant is working with.

Dr. Jordan said AVID stands for Advancement Via Individual Determination. In this program students who are potential first generation college goers are supported and taught how to approach school using the AVID methodology.

The Board of Education completed its retreat yesterday, January 13th and approved the Heads-Up document for the school system.

Commissioner Crawford asked if all the school districts in the state are facing the problem with the supplement. Dr. Jordan said yes.

Chair Howard asked what this proposal does to Chatham County's standing with the other districts. Dr. Jordan said they feel they would be in the top ten but probably

would be knocked out of the top five.

Mr. Messer stated 30% of teachers got a step increase so they had a slight bump up in pay.

The Board of Commissioners agreed by consensus to proceed with the plan proposed by the Board of Education.

[20-3364](#)

Heads Up Requests from Departments/CIT Update

Attachments: [Heads Up & CIT Update FINAL](#)

Policy Analyst Stephanie Watkins-Cruz and Budget Analyst Darrell Butts gave a presentation to the Board. (Presentation attached)

The mini grant program would be for community engagement.

The Clerk identified money in the current year budget to fund the new Granicus encoder.

Vice Chair Hales asked if Chatham County is providing inspections in the entire county. Mr. LaMontagne stated yes. The Town of Siler City still handles erosion control, stormwater, and planning. The Town of Pittsboro also handles planning.

The Transportation Block Grant Study would be for ped/bike on the 15-501 corridor.

Vice Chair Hales asked if staff thinks the CVB would be linked with the Visitor's Center in Pittsboro. Mr. LaMontagne said CVB Director Neha Shah is working with Main Street Pittsboro to see how the CVB can link up.

Chair Howard asked when the hotel would go in Mosaic in Chatham Park. Ms. Watkins-Cruz said the hotel is expected in Spring 2021.

Commissioner Crawford asked if the incentives are only for the first hotel in Pittsboro or just the one in Mosaic. Mr. LaMontagne stated he will have to look into details of the incentives.

Vice Chair Hales asked if the community center at Chatham Grove Elementary will be available this summer. Mr. LaMontagne stated staff is still working that out. They would like the school to get settled first and then start County programs. It is possible something could be worked out for just the summer.

LUNCH

[20-3365](#)

Trends Affecting Next Year's Budget

Attachments: [6--All Trends](#)

Ms. West continued with a presentation on trends.

Commissioner Wilkie would like to see public safety broken out for the per capita expenditure chart.

[20-3366](#)

Community Engagement Update

Attachments: [2020 Budget Retreat Presentation CommunityEngagement FINAL](#)

Assistant County Manager Bryan Thompson stated earlier in the year staff began looking at community engagement and they would like to update the Board on what they are working on.

*Community Partners Analyst Hilary Pollan gave a presentation to the Board.
(Presentation attached)*

Commissioner Dasher asked where Ms. Pollan sees child programs. Ms. Pollan stated they are part of human services and this work is really more focused on external services.

Commissioner Howard asked if Ms. Pollan focuses on a theme that connects the organizations with the departments. Or does she look for opportunities to connect them as things come up? Ms. Pollan stated it is more connecting them as things come up. She will look into a repository.

ADJOURNMENT

A motion was made by Commissioner Crawford, seconded by Commissioner Dasher, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie



Chatham County, NC

Meeting Minutes

Board of Commissioners

Wednesday, January 15, 2020

9:00 AM

Agriculture and Conference Center

BOC Retreat

CALL TO ORDER

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

BOARD PRIORITIES

Budget Director Lisa West announced that she had some follow up information that she added to the commissioners' binders. She also announced that the Board would need to call an emergency meeting if they needed to have a third day of the retreat because the 48 hour notice requirement has passed.

[20-3367](#)

Biennial Survey Results

Attachments: [2019 Biennial Phone Survey](#)

Public Information Officer Kara Lusk Dudley reviewed the Biennial Survey Results. (Presentation attached)

Chair Howard asked if the surveyers know the race of the person they are calling. Ms. Lusk Dudley stated it is learned after the fact when we call the resident. The respondents have to self-identify. Commissioner Crawford thinks a second survey is justified for the Hispanic and Latino community because their data is missing from this survey. Policy Analyst Stephanie Watkins-Cruz stated staff may be able to work on this through the Census work.

Vice Chair Hales requested the ages of the respondents. Ms. Lusk Dudley said she will follow up on that.

The Board agreed the "welcomes citizen feedback" question could be rephrased.

Commissioner Dasher asked if there is a way to map the answers. Ms. Lusk Dudley will ask the research firm.

Commissioner Dasher asked if the citizens called are given the option to say no experience. Ms. Lusk Dudley said yes. Residents can respond with "it doesn't apply to me".

Commissioner Wilkie would like to see questions in the survey about the Sheriff's Office. County Manager Dan LaMontagne said that kind of survey would need to be initiated by the Sheriff, as he is an elected official.

[20-3368](#)

Current Year Accomplishments

Attachments: [9--FY 2020 Mid-Year Accomplishments FINAL](#)

County Manager Dan LaMontagne reviewed the mid-year accomplishments. (Presentation attached)

Commissioner Dasher would like to see a presentation after the first year of Chatham Promise is complete.

Commissioner Dasher asked if staff is anticipating any news on possible partnerships on broadband. Mr. LaMontagne stated staff is still working on that. Part of that will relate to the County radio project.

Commissioner Dasher asked if there is a way to make the public aware that there is an effort to move broadband forward. Mr. LaMontagne said it is tough to publicize what is going on when the County is in contract negotiations. He will talk to MIS Director Darlene Yudell to see if there is any way to get the word out.

Vice Chair Hales stated she attended the Public Utilities Commission Public Hearing and she was pleased with the praise given to Watershed Protection Director Rachael Thorn.

Commissioner Crawford suggested the Board have an event at the NW Park after the broadband project is complete. Mr. LaMontagne said staff can look into that.

[20-3369](#)

HR Presentation Pay/Benefits

Attachments: [Pay and Benefits Update 2020 PDF](#)

Human Resources, Risk Management and Conference Center Director Carolyn Miller gave a presentation to the Board. (Presentation attached).

Ms. Miller stated 55% of the employees live in Chatham County with the next largest percentage living in the City of Sanford and Lee County.

Vice Chair Hales asked if staff has done a pay study on higher ranking deputies. She asked if the County is losing employees in whom the County has made significant investment. Ms. Miller stated there is very little turnover at that level and Chatham County is competitive at that level.

Commissioner Wilkie inquired about the program that paid for BLEET while the student worked for the county. Ms. Miller said the County has one employee who has successfully gone through that program.

Chair Howard asked if "turnover" means someone who stays in the profession and leaves. Ms. Miller stated it is the act of leaving, including retirement.

Chair Hales suggested a presentation to the NC Association of County Commissioners on the County's tobacco free petty leave incentive program.

Commissioner Crawford thanked the staff for the collaboration with the Martin-Bertie-Washington Leadership Academy. Chair Howard stated this is an

example of how we change the narrative about what good government is.

Commissioner Dasher asked about living wage and paid leave. Ms. Miller stated the County is starting to have discussions about paid leave. Most other jurisdictions are doing parental paid leave. Living wage in this area is \$12 an hour. The County's lowest paid full time employee makes a little over \$13 an hour. The only positions in the County making minimum wage are students at library who shelve books, all others make more. Ms. Miller has talked to Parks and Recreation about adult supervisors for camps making more. Collection center employees make about \$9 an hour but they are contracted. To require them to receive a living wage the Board would have to require it of every employer in the county, so the Board can't stipulate that. Mr. LaMontagne said staff has discussed bringing it in house but it is a very high cost. They are not looking to bring the Board anything this year about bringing this in-house. It would be an increased fee and regular increases in fee.

[20-3370](#)

Affordable Housing Update

Attachments: [BOCAffordableHousing2020FINAL](#)
[Key Housing Terms 1.15.2020pdf](#)

Policy Analyst Stephanie Watkins-Cruz gave a presentation to the Board.
(Presentation attached)

Commissioner Crawford asked what types of units staff is seeing in the market rate affordable housing unit category. Ms. Watkins-Cruz stated mobile homes and single family housing.

LUNCH

[20-3371](#)

EDC Update

Attachments: [1-14-2020 BOC Retreat - Presentation Only](#)

Chatham Economic Development Corporation President Alyssa Byrd gave a presentation to the Board. (Presentation attached)

[20-3372](#)

Expected Conditions Affecting Next Year's Budget

Budget Analyst Darrell Butts gave a presentation to the Board. (Presentation attached)

Commissioner Crawford asked if the County would we have to lay watershed protection employees off if revenue went down. Mr. Butts stated the department is not expected to pay for itself but revenues do offset expense.

Commissioner Dasher asked about the teacher supplement and the discussion around the gap. Is the \$800,000 for FY21 for the gap? Mr. Butts stated no, that is to continue the supplement. This year there will be a gap, plus or minus \$800,000. Chatham County Schools will absorb some of it, the rest County staff will discuss how to share the burden. Neither the County nor Chatham County Schools should have to take the full burden.

Staff asked for direction from the Board about a tax increase. The Board agreed by

consensus that staff should not recommend a tax increase for FY21. Mr. LaMontagne noted if there is a crisis, staff can come back to the Board for additional guidance.

[20-3373](#)

Commissioner Discussion of Goals and Priorities

Attachments: [FY 2019-2020 Goals](#)

The Board discussed not raising the property tax rate in the FY 21 budget.

The Board discussed its goals and priorities. The Board agreed to keep the Comprehensive Plan Goals.

Chair Howard asked how does the Board incorporate, as commissioners, the members' interests or values into these goals. How do they get input into the strategies?

Commissioner Crawford stated that as a Board they can designate sub-committees of the Board to formulate strategy work with staff. For example, the UDO could have a BOC subcommittee.

Clerk to the Board Lindsay Ray reminded the Board that BOC sub-committees are open meetings.

Vice Chair Hales thinks the County needs to establish a farmland preservation fund. The fund should have dollars, like the County did with affordable housing. The fund should have a purpose. Farmland preservation could be several things. One is a conservation land trust willing to work with farmers to put in perpetual conservation agreement. If a forever farmer wants out may they may need county money to perpetually preserve that land. She wants staff to establish a fund, say \$200,000, providing an accessible way to put that land in conservation.

Vice Chair Hales said a growing county needs land first and that will change land use. It will take land out of farming and put it in another purpose. She wants development of a fund so if there is an opportunity to divide county participation with a land conservancy we can look at it. She asked if the present use value rollback can be a source of revenue into that fund. She believes the County may have lost an opportunity for a large parcel on the edge of Pittsboro for the Triangle Land Conservancy.

Commissioner Crawford said the County has an Agriculture Advisory Board that exists that is interested. That board knows the lay of the land so before he would ask staff to go out and do the work he would suggest the Board of Commissioners ask the advisory board to look into it.

Commissioner Crawford made a motion to ask the Agriculture Advisory Board to give a report on the role a farmland preservation fund would play.

Ms. Watkins-Cruz said the Board may want to evaluate policy in place now. What are all the different ways we support what is wanted, policy, regulations, etc. to determine what a fund would be used for?

Vice Chair Hales said Susannah Goldston is now their staff liaison. On the other hand a staff person and farmers have different levels of experience and expertise. The Agriculture Advisory Board sent the County Manager something on farmland preservation through the former chair, Tandy Jones. Mr. LaMontagne said staff has

already done some research on this issue.

Commissioner Dasher said he is wary of starting with funding in the absence of policy. Chair Howard said the reason the Board is moving on affordable housing is because the County has an employee in place to guide and explain. Commissioner Crawford said there are also people at the state to do this help as consultants. Commissioner Howard said the County needs to do the preliminary ground work. If the Agriculture Advisory Board comes back and says they need a consultant then that would be a strategy. They can research other examples and come up with options.

Vice Chair Hales made a friendly amendment to the motion to direct staff to facilitate the process of the Agriculture Advisory Board researching a farmland preservation fund.

Ms. Watkins-Cruz stated that even though expertise is different, the Affordable Housing Advisory Committee members will speak up about what will work and what won't and that is a benefit. Vice Chair Hales said it doesn't fall just to staff. Mr. LaMontagne stated the Agriculture Advisory Board members have farming, not policy expertise. Ms. Watkins-Cruz said it took several years to get the Affordable Housing Advisory Committee to where they are education wise, so its been a slow growth process. Chair Howard said the advisory board will change over time.

Vice Chair Hales added a friendly amendment to the motion to direct staff to facilitate a process of

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, to direct staff to facilitate a process of asking the Agriculture Advisory Board to research and report on the role a farmland preservation fund would play. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

A motion was made by Commissioner Crawford, seconded by Commissioner Howard, to leave the current Commissioner Goals unchanged for FY21. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

Vice Chair Hales asked for an update on SolSmart. Mr. LaMontagne stated the County did not get a response to the RFP. Staff is looking at revising the RFP to make it more enticing. Vice Chair Hales asked if the Board can get a follow up report in a couple of months. Mr. LaMontagne said yes.

Vice Chair Hales asked if the County is planning on any kind of air quality monitoring before the Duke Energy STAR plant is up and running. Mr. LaMontagne stated right now he doesn't know what good preliminary sampling will do given that they have a permit from state to emit what they are going to emit. It is an industrial site and they don't have to agree to let the County on site. It will be very difficult to pinpoint the location.

Chair Howard said there is a perception that the county doesn't care about residents in Moncure. Mr. LaMontagne said the allowance and permit is not in the purview of the county. The permit will be issued and will allow a certain amount of pollutants. Chair Howard asked if the County could get an expert opinion because the industry can't be trusted to police themselves.

Commissioner Crawford suggested pulling back and looking at what the Board can reasonably be expected to do in that area. The County is doing good things in that area.

Vice Chair Hales asked if there was a way to hire an expert not connected to the NC Department of Environmental Quality. She asked if the County had a responsibility. Chair Howard stated she thinks the Board does have a responsibility to see what the County can do.

Commissioner Dasher said the County could conduct air monitoring in other areas of the County that would be just as bad. Mr. LaMontagne asked that even if the County conducts air monitoring and each industry is doing what they are supposed to do according to their permit, what is the County supposed to then do.

Commissioner Dasher asked questions about the fuel economy of the County fleet. He would love to see the average fuel economy of the current fleet and maybe have the Climate Change Advisory Committee look into it. The County Manager will follow up.

Vice Chair Hales said Fran DiGiano is stepping down as director of Clean Jordan Lake. She said the County should have a stake in the cleanup. Maybe the community engagement micro grants could help them. Mr. LaMontagne stated the County does have a stake in the cleanup. The County provides the trash containers for the cleanup and the transportation of the trash. This is not a small amount. The County also advertises for Clean Jordan Lake because it is a good County purpose.

Chair Howard asked how the coal ash funds are being used to help the Moncure community. Moncure Fire Chief Robert Shi is looking at a firefighter training building built out of shipping containers in the Moncure community. Mr. LaMontagne stated the County has already given a lot to the Moncure Fire Department. The County is committed to continue the ground water monitoring but he believes a better use of the fund would be for the southeast park in Moncure. Commissioner Dasher asked how much money is left in the fund. Staff said \$4.9 million. Commissioner Dasher asked how long the County will monitor. Mr. LaMontagne said the County will have to look at that in the future and decide if it wants to continue it. Staff will get more information about the fire project but he has talked to Chief Shi about the project in great detail. There are a lot of ongoing costs related to the project.

Commissioner Dasher said he would like a built in acceleration of the nonprofit grant funding level, particularly around early childhood development. Chair Howard wants to know what deficit he is seeing in that area. Commissioner Dasher would like the Board to make it a goal to annually increase the money to nonprofits.

Vice Chair Hales said the Climate Change Advisory Committee is talking about trees. The committee wants to keep as many trees as possible and many trees are being cut because they become pellets to burn. She asked if the County wants to consider a Forrest Stewardship program. Once timber gets older it doesn't sequester as much carbon. The Climate Change Advisory Committee is all about carbon sequestering. She asked if when the County looks at farmland preservation should we include forestry too. Can the County have a strategy for woodland preservation? Mr. LaMontagne said the Agriculture Advisory Board can look into that as well.

ADJOURNMENT

A motion was made by Commissioner Dasher, seconded by Commissioner Crawford, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie



Chatham County, NC

Meeting Minutes

Board of Commissioners

Tuesday, January 21, 2020

6:00 PM

Historic Courthouse Courtroom

Work Session - 4:00 PM - Historic Courthouse Courtroom

The Chair announced that the Board will add a Closed Session at the end of the Work Session for the purposes of discussing matters relating to personnel.

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

PUBLIC INPUT SESSION

No one signed up to speak.

BOARD PRIORITIES

[20-3383](#)

Receive Annual 2019 Audit Presentation

Attachments: [Chatham Audit Presentation 2019](#)

Kari Dunlap with Martin Starnes and Associates gave the annual audit presentation to the Board. (Presentation attached)

[19-3316](#)

Vote on a request to approve 2019-2020 Housing Trust Fund Award Recommendations

Policy Analyst Stephanie Watkins-Cruz reviewed the specifics of the request.

Commissioner Dasher asked what the criteria is related to the leveraging of funds. Ms. Watkins-Cruz stated the Affordable Housing Advisory Committee put more weight on the average income level served.

Commissioner Wilkie asked who makes the decision of who gets to live at the Farm at Penny Lane. Ms. Watkins-Cruz stated the Farm at Penny Lane selects the residents. The people living in the homes would be individuals with severe mental or physical disabilities. Commissioner Wilkie asked if the County gets to look at the applications. Ms. Watkins-Cruz stated no, the selection of residents is completely up to the Farm at Penny Lane.

Chair Howard asked if Habitat for Humanity is looking at ways to ensure affordability at Robert Run. Ms. Watkins-Cruz stated yes. They are looking at ways to bolster their long-term affordability.

Chair Howard asked if Robert Run includes multiple levels of housing. Ms. Watkins-Cruz stated they do seem to want to do some multifamily units or townhomes.

Commissioner Crawford asked if these funds will be dispersed this tax year, will the Farm at Penny Lane be able to come back next year with another request. Ms. Watkins-Cruz stated the County would not block them from submitting another request at this point.

A motion was made by Vice Chair Hales, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3394](#)

Discuss applications and vote on a request to approve an appointment to the Environmental Review Advisory Committee.

After discussing the applications the Board agreed to appoint Frank Stillo to the Environmental Review Advisory Committee.

A motion was made by Chair Dasher, seconded by Vice Chair Hales, that this Appointment be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

CLOSED SESSION

[20-3401](#)

Closed Session to discuss issues relating to personnel.

A motion was made by Vice Chair Hales, seconded by Commissioner Crawford, to approve going out of the Work Session and convening in Closed Session to discuss matters relating to personnel. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

ADJOURNMENT

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

End of Work Session

Regular Session - 6:00 PM - Historic Courthouse Courtroom

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

INVOCATION and PLEDGE OF ALLEGIANCE

Chair Howard asked everyone to pause for a moment of silence after which she invited

everyone present to stand and recite the Pledge of Allegiance.

CALL TO ORDER

Chair Howard welcomed those in attendance and called the meeting to order at 6:03pm.

APPROVAL OF AGENDA and CONSENT AGENDA

The Chair stated an agenda item to consider the approval of a purchase agreement with Wallick Communities as well as a notice of real property acquisition will be added to the agenda after the public hearings.

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that the Agenda and Consent Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

19-3350

Vote on a request to approve the October 21, 2019 Work and Regular Session Minutes, the November 4, 2019 Regular Session Minutes, and the November 18, 2019 Work and Regular Session Minutes.

Attachments: [10.21.2019 Draft Minutes](#)

[11.04.2019 Draft Minutes](#)

[11.18.2019 Draft Minutes](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

19-3295

Vote on a request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB for indoor/outdoor storage facility, Parcel No. 80765 being 15.52 acres and Parcel No. 5421 being 1.4 acres for a total of 16.92 acres, located off Dickens Road, Cape Fear Township.

Attachments: [More information from the Planning department website](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that Resolution #20-01 Adopting a Consistency Statement for the Approval of CD-CB Rezoning for Paul Brewer, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Ordinance Amending the Zoning Map of Chatham County for Paul

Brewer, attached hereto and by reference made a part hereof, be adopted.

The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[19-3297](#)

Vote on a request to approve a Legislative request to consider County-initiated zonings of five (5) parcels formerly located in Harnett County.

Attachments: [More information from the Planning department website](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Resolution #20-02 Adopting a Consistency Statement for the Approval of County Initiated Zoning of five parcels formerly located in Harnett County, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Ordinance Amending the Zoning Map of Chatham County for Initial Zoning of Parcels 93277, 93278, 93279, 93280, and 93281 to R-1 Residential, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3378](#)

Vote on a request by Mitch Craig, P.E. on behalf F-L Legacy Owner, LLC for subdivision **Preliminary Plat** review and approval of **The Legacy at Jordan Lake - Phase 3**, consisting of 69 lots on 29.59 acres, located off Big Woods Road, parcels #89438 and #92463.

Attachments: [More information from the Planning Department website](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[19-3317](#)

Vote on a request to appoint Dr. Stephanie Freese, DVM, to fill the upcoming first three year term Veterinarian Seat on the Board of Health effective 2-20-20

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Appointment, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3374](#)

Vote on a request to approve Contractor for Yard Waste Debris Management based on Request for Proposal and Evaluation Matrix and

authorize County Manager to execute the agreement.

Attachments: [Service Agreement - Yard Waste Debris Management 1.21.20](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3375](#)

Vote on a request to approve an agreement to assign certain wastewater easements to the Town of Pittsboro and authorize the County Manager to execute the agreement.

Attachments: [Agreement - Assignment of Easement to Pittsboro - Pittsboro Public Sanitary Sewer Collection System - January 2020](#)
[Copies of Easements - Pittsboro Public Sanitary Sewer Collection System](#)
[Map](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3376](#)

Vote on a request to adopt a Resolution proclaiming February 2020 as We Love Seniors Month

Attachments: [BOC Proclamation - We Love Seniors Month 2020](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Resolution #20-03 Proclaiming February 2020 as We Love Seniors Month, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3384](#)

Vote on a request to approve Tax Releases and Refunds

Attachments: [12-1-19 to 1-6-20 Release and Refund Report](#)
[December 2019 NCVTS Pending Refund Report](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3387](#)

Vote on a request to approve \$150,000 Public Health National Center for Innovations Cross-Sector Innovation Initiative grant funds

Attachments: [PHAB Re-Granting Agreement](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3388](#)

Vote on Request to Approve Community Child Protection Team Annual Report

Attachments: [2019 CCPT Annual Reportfinal](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3391](#)

Vote on a request to approve the naming of one private road in Chatham County

Attachments: [IN HARMONY WAY PETITION](#)
 [IN HARMONY WAY MAP](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3392](#)

Vote on a request to approve grant application to Crime Victim Services of NC Governor's Crime Commission for Violence Against Women Act (VAWA) funding.

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3393](#)

Vote on a request to approve grant application to Crime Victim Services of NC Governor's Crime Commission for Victims of Crime Act (VOCA) funding.

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3400](#)

Vote on a request to approve sending comments in support of adding Bynum Bridge on Old Bynum Road in Chatham County to the National Register of Historic Places.

Attachments: [Bynum Bridge](#)

A motion was made by Commissioner Crawford, seconded by Chair Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

End of Consent Agenda

SPECIAL PRESENTATIONS

[20-3398](#)

Vote on a request to adopt a Resolution In Memory of Former Chatham County Commissioner Uva Holland.

Attachments: [Uva Holland Resolution](#)

Chair Howard invited the Holland family to the podium and she read the resolution into the record. She presented the framed resolution to the family and posed for pictures.

A motion was made by Chair Dasher, seconded by Vice Chair Hales, that this Resolution #2020-06 In Memory of Former Chatham County Commissioner Uva Holland, attached hereto and by reference made a part hereof, be adopted.

The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3399](#)

Vote on a request to adopt a Resolution In Memory of Former Chatham County Commissioner Ernest Thurman "E.T." Hanner.

Attachments: [ET Hanner Resolution](#)

Chair Howard invited the Hanner family to the podium and she read the resolution into the record. She presented the framed resolution to the family and posed for pictures.

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Resolution #2020-07 in Memory of Former Chatham County Commissioner Ernest Thurman "E.T." Hanner, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3395](#)

Present Certificate of Extended Volunteer Committee Service with County Advisory Committees

Chair Howard presented Certificates of Extended Volunteer Committee Service with County Advisory Committees to Fran Di'Giano and Terry Schmidt.

Vice Chair Hales stated she and the Board appreciate their service on the Environmental Review Advisory Committee for all these years.

PUBLIC INPUT SESSION

No one signed up to speak.

PUBLIC HEARINGS

Chair Howard stated that there was an item on the agenda that caused some confusion in the Briar Chapel community. She asked Planning Director Jason Sullivan to clarify the issue.

Mr. Sullivan gave a brief clarification on the agenda item regarding the Comprehensive Plan amendment. This was a staff initiated text amendment presented to the Board of Commissioners. The Board has entered into an agreement to purchase land at the intersection of Renaissance Drive and US 64 for locating county facilities on the property. The Detention Center, Solid Waste facility, Animal Services Shelter, and County Bus Garage are all County facilities already on Renaissance Drive. The Chatham County Zoning Ordinance does not allow County facilities in residentially zoned areas. This would require the new property to be rezoned to a non-residential zoning district. There is then a conflict created with the Comprehensive Plan and the adopted regulatory standards that have to be met. The proposed language clarifies that government facilities can be located anywhere in the county where they are needed. He stated this has caused concern in the community that this amendment would allow for privately owned wastewater treatment facilities or privately owned operations anywhere in the county. That is not what is intended. Staff received comments requesting the language further clarify that the facilities must be owned and operated by a local government. Staff believes that is a good suggestion and the amendment only applies to government operated and owned facilities.

20-3380

A Legislative public hearing for general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township.

Attachments: [More information on the Planning Department website](#)

Zoning Official Janie Phelps reviewed the specifics of the request. When staff went out to physically post the property for rezoning on January 3, 2020, the signs were placed at the business, not on the property with the application to be rezoned. However, when this was brought to staff's attention on January 14, 2020 staff went out and immediately moved the signs to the correct property the same day. Therefore, staff requests the public hearing stay open until the February 17, 2020 Board of Commissioners meeting.

The Chair opened the hearing.

No one signed up to speak.

The Board will leave the hearing open until the February 17, 2020 Board of

Commissioners Meeting.

[20-3382](#)

A legislative public hearing for a request by the Board of Commissioners to consider county-initiated rezoning of thirty three (33) parcels in Gulf Township from R5- Residential to R1- Residential.

Attachments: [More information on the Planning Department website](#)

Planner Hunter Glenn reviewed the specifics of the request.

The Chair opened the hearing.

No one signed up to speak.

The Chair closed the hearing.

This Resolution was referred to the Planning Board.

[20-3379](#)

A Legislative public hearing for a request by the Chatham County Board of Commissioners to consider an amendment to the Chatham County Comprehensive Plan.

Attachments: [More information on the Planning Department website](#)

Planning Director Jason Sullivan reviewed the specifics of the request.

The Chair opened the hearing.

Commissioner Dasher stated this hearing is for Strategy 1.2 and not a hearing regarding Briar Chapel wastewater. The Board agreed to hear comments related to this agenda item only and then the Board can reopen the Public Input Session after the public hearings are over.

James Flood stated that when the documents went out this item included Strategy 1.1. Mr. Sullivan stated the abstract goes into detail about the change to Strategy 1.2 and staff did not receive any comments asking for clarification until earlier today. Mr. Flood stated he would return during the Public Input Session.

Halil Cakir suggested the Board add simple language stating any policy does not affect vulnerable populations. This usually includes children and older adults.

Stacy Donelan submitted the following comments:

I am here to voice my opposition to the Chatham County Comprehensive Plan Text Amendment, item 22-3379 on tonight's agenda. You have heard and will hear from many individuals this evening who can express themselves better than I can regarding our opposition to this text amendment - and to how Old North State Water Company/EnviroLink/Chatham North's past performance and their application to the NCUC to expand the wastewater treatment plant located in the Briar Chapel community to become a regional wastewater treatment plant for Greater Northern Chatham County has not and does not align with Strategy 1.1 of the Comprehensive Plan. So, I will not repeat their many cogent points in my statement. I would like to take a different tack tonight and look at the text changes proposed for

Recommendation 1, Strategy 1.2 of the Comprehensive Plan.

The proposed text reads "Locate new public services AND PUBLIC SERVICE FACILITIES, such as governmental offices and schools, in growth areas identified on the Future Land Use and Conservation Plan, OR WHERE EXISTING INFRASTRUCTURE EXISTS AND PUBLIC SERVICES ARE NEEDED." The English language and its punctuation are wonderful. If we condense Strategy 1.2 after the text changes, the new text essentially reads "Locate ... PUBLIC SERVICE FACILITIES ... WHERE EXISTING INFRASTRUCTURE EXISTS AND PUBLIC SERVICES ARE NEEDED." This then can be directly interpreted to refer the existing ONSWC wastewater treatment plant within Briar Chapel. I hope you can see what a slippery slope these words, this amendment, is to those like ONSWC who are waiting in the wings to receive your tacit or direct permission to expand their practices. I humbly request that you do not approve this text amendment, please.

Donna Sukkar stated the amendment should not say public service or public service facilities at all and instead should say government facilities.

Mark Weedon stated the challenge they are presented with is don't worry about 1.2, you should worry about 1.1. The changes to 1.2 sound very reasonable but residents haven't had the opportunity to look at it. He asked that no changes be made to 1.1 or 1.2 until they have been able to review them.

Caroline Healy submitted the following comments:

My name is Caroline Healy and I have been a homeowner in Briar Chapel for the past 4 years. I am here this evening to discuss the proposed text amendment to the Chatham County Comprehensive Plan and ask that in addressing this issue the Board give serious consideration to Chatham's unique natural resources, its rivers, streams and creeks, flora and wildlife, the horrendous damage done to these by a utility company in Briar Chapel and, moving forward, enforcement resources with the Planning and Watershed departments of Chatham County.

While understanding that development is necessary and in considered cases desirable, it must be weighed against the very real facts of the above. It is clear that as dedicated and expert as the current staff are, as of now, Chatham County simply does not have the staffing resources to enforce regulations. I am grateful for the opportunity for this hearing. Residents of Briar Chapel did not have the opportunity for such a hearing and, through a series of covert moves we are now set to become residents of a regional wastewater treatment plant, not the green community we were sold and which falls under your jurisdiction. Four years ago my husband and I purchased a premium wooded lot. We now have a view of an easement that was overcleared beyond its permitted width of 20ft to over 50ft in parts and still remains to be reseeded in accordance with the County's Soil Erosion and Sedimentation Control Ordinance. You have, and will be hearing much more about this as future planning and rezoning proposals come up.

Honorable Commissioners, I am asking you to exercise your authority and to slow things down for a moment. Please recognize the damage that has been done. Please do not allow proposals to get rushed through. Please do not allow such text amendments to be approved without careful consideration of the following: the health,

safety and wellbeing of citizens of Chatham County, the natural resources that drew many of us here and the value of our homes and other property investments. It's an unfortunate fact that the activities of one utility company, Old North State Water Company, has placed a such a filthy blot on this County's copy book.

Patricia Vanhoy submitted the following comments:

I would like to address the text change cited in 1.1 of the Chatham County Comprehensive Plan. Stated in the discussion is a quote "revision to the language in the Utilities Section should be able to locate public service facilities where needed in the County to serve the County. While it is understood the county needs to plan for utilities for undeveloped areas, the language just quoted is very broad and could be interpreted by private companies, currently providing such services, that it is an invitation to expand current facilities they own.

While I was told by a County Commissioner this has nothing to do with Briar Chapel, we believe it leaves the door open for Old North State Water Company. Because we have recently seen the Briar Chapel Environmental Impact Assessment dated June 2004 and it specifically talks about bringing in sewage from outside BC. It is worth noting that our Briar Chapel Community Association was controlled by Newland the developer until January of this year. Newland sold the treatment plant to ONS and worked in conjunction with ONS to expand the plant. The homeowners had no knowledge of this partnership between ONS and Newland until our newly elected BCCA was in place. ONS has proven to be incapable of operating the plant within the permit regulations. They have been cited for violations and fines. All of which are negatively impacting BC. The plant is located on a hill within 200 feet of homes.

We cannot continue to allow ONS to expand beyond their current permitted capacity. I ask that the text change include statement that "Regional treatment plants shall not be located in densely populated neighborhoods and Briar Chapel will not become a Regional Waste Water Treatment facility."

Tony Zordich feels a government coming in to their community and doing anything it sees fit is inappropriate.

Henry Gooding said the Briar Chapel residents are suffering from a regional wastewater treatment facility. There needs to be a plan for future wastewater treatment plants and the impacts on Jordan Lake should be considered.

Commissioner Crawford stated the question before the Board is not the wastewater treatment plant in Briar Chapel. The question is a text amendment for a specific portion of the land use plan. The land use plan is not an ordinance. It is a set of goals and objectives. A lot of your concerns are at the ordinance level and we are not there yet. He asked that any further comments in this hearing relate to this specific item.

Commissioner Dasher stated that he would like to hear ideas from residents as to how the County can communicate better.

Gerard Tucker said infrastructure now exists in Briar Chapel and the language in 1.2

could be used against the residents of Briar Chapel.

Henry Brattlie stated they are very concerned about unintended consequences. He hopes the Board will look at all the different ways this amendment could be interpreted.

The Chair closed the hearing.

This Agenda Item was referred to the Planning Board.

[20-3381](#)

A legislative public hearing for a request by the Chatham County Board of Commissioners to consider amendments to the Chatham County Zoning Ordinance; specifically, Section 7.2 Definitions; Section 8.1 Relationship of Building to Lot; Section 10.12 CD- MU Mixed Use Districts; Section 10.13 Table of Permitted Uses; Section 17.1 Procedure; and Section 17.2 Plans.

Attachments: [More information on the Planning Department website](#)

Planner Hunter Glenn reviewed the specifics of the request.

The Chair opened the hearing.

Chatham Economic Development Corporation President Alyssa Byrd submitted the following comments:

I'd like to express support for the proposed zoning ordinance amendments. The Economic Development Corporation has worked with planning staff on several of these proposed amendments.

First, the addition of new uses into the table of permitted uses helps lend clarity to prospective employers. These uses were proposed based on the actual projects we see, as well as the industries in which our region enjoys a competitive advantage.

Second, I want to provide clarity and endorsement to the proposed amendment to allow certain uses by right in light and heavy industrial areas, provided that municipal sewer is utilized.

These uses will remain conditional use everywhere in the county, unless the employer uses municipal water and sewer. The ordinance is specific with the word "municipal," which means these uses will not be allowed by right in areas with a private water or sewer provider.

There are limited light and heavy industrial zones in the county, which the municipal utility requirement further narrows.

The comprehensive plan's land use designations make most of our county unsuitable for light and heavy industrial uses, such as Northeast Chatham or Silk Hope.

And, with the designated employment centers in the 2017 Comprehensive Land Use Plan, and overall limited availability of municipal water and sewer in the county, these amendments will only impact precise areas of Chatham County. Namely, the Moncure Megasite, in which the County has invested to extend sewer in partnership with the City of Sanford.

Chatham County has a strong competitive advantage in attracting these employers. I appreciate your consideration in supporting these policies that would provide a more economic development-friendly approach that is in compliance with the goals set forth in the comprehensive plan.

The Chair closed the hearing.

This Agenda Item was referred to the Planning Board.

BOARD PRIORITIES

20-3402

Vote on a request to approve the purchase agreement and notice of real property acquisition and authorize the County Manager to execute documents.

Bryan Thompson reviewed the specifics of the request.

A motion was made by Vice Chair Hales, seconded by Chair Dasher, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

PUBLIC INPUT SESSION

John DiMiceli stated the Briar Chapel residents received notice from the Utilities Commission stating the Briar Chapel wastewater plant is being considered for a regional plant. They believe there will be irreparable harm to Briar Chapel's environment, significant harm to the health and well-being of their families, and significant harm to the values of their properties. They are not opposed to a regional plant. They are in favor of appropriately cited and regulated regional plants that would accommodate growth in Chatham County but not if they are located in densely populated areas. They hope the commissioners will use whatever power and influence they have to keep this application from being approved.

Jim Flood submitted the following comments:

I am James Flood and I live at 451 Cliffdale Rd. Chapel Hill, in Briar Chapel - which is 1250' as the geese fly from the mixing tanks of our community Waste Water Treatment Plant. I am here tonight to express my strong opposition to the changes proposed to the Chatham County Comprehensive Plan as defined in agenda item 20-3379. Words matter, so we urge you to amend the text of the Comprehensive Plan to specify: REGIONAL WWTPs SHOULD NOT BE LOCATED IN DENSELY POPULATED AREAS. The BC Community WWTP should not be designated as a "regional" plant.

Four short years ago Granite Mill Parkway ended and Boulder Point Road began - as a mostly unpaved road - and sort-of 'over-there' a few hundred yards away was the BC community WWTP. I knew it was there when I built. I also knew our treated effluent would be land-applied on 450 acres of BC rights-of-way, common areas and acceptable parts of our woodlands as described in the 2004 BC Environmental Assessment. I knew in the future some homes would be built down from and across from the plant. At

the time, maybe 100 homes were ¼ mile from the plant, including mine.

I also know well-managed 21st century WWTPs don't smell and properly-treated land-applied reclaimed effluent does not stink, is safe, and this process is an environmentally sound means of discharging, especially in the nutrient-sensitive Jordon Lake/Cape Fear watershed. You have heard from my neighbors and will hear from more of them regarding these issues. What was described and defined as BC in the 2004 Environmental Assessment continues to grow towards 2500 homes, hundreds of apartments, schools, additional retail, commercial and professional, enhancing the quality of life in NE Chatham, generating huge tax revenues for CC and waste that will be treated at our community plant. Today, nearly 1,000 BC homes are within 2600' radius (1/2 mile) of our community plant, some as close as 4-500'. This can accurately be described as "densely populated".

Let me close by simply saying 1,000's of CC residents in a neighborhood of 6,000 voters have for a couple of years endured the stink from an under-managed WWTP and spray-field system, therefore this community plant should not be designated as a "Regional Plant" and be made to accept waste from distant neighborhoods. It is the wrong plant. in the wrong location. at the wrong time. We ask you as Commissioners to courageously explore alternatives ASAP. Thank you.

Michael Machikas emphasized that the residents' property values will drop if a regional plant is approved in Briar Chapel. As a realtor, he must disclose to potential home buyers if a regional plant is coming into the community.

Dennis Hall submitted the following comments:

Thank you, Commissioners, for the opportunity to speak to you this evening. This past Sunday I forwarded to you an e-mail outlining my objection to Agenda item #20-3379 on proposed changes to the Chatham County Comprehensive Plan. Shortly thereafter I received a response from Commissioner Hales on this issue. I was quite surprised at the very quick reply from the Commissioner and encouraged that our elected officials are working 24/7 on constituent concerns!

As a resident of Chatham County and the Briar Chapel community my concern centers around current plans by our WWTP service provider Old North State Water Company (ONSWC). ONSWC fails to perform in accordance with State and Federal regulations. Briar Chapel continuously experiences sewage spills, excessive odors, over spraying, erosion, sink holes, etc. Old North State currently processes approximately 200,000 gallons per day. They are proposing to increase the capacity to 1,000,000 gallons per day integrating sewage from Fearington Village and other developments both residential and commercial. ONSWC is actively pursuing the Briar Chapel Community as a REGIONAL SEWAGE FACILITY FOR ALL OF NORTH CHATHAM COUNTY. IF BRIAR CHAPEL BECOMES A REGIONAL WASTE WATER TREATMENT PLANT ALL OF OUR HOME VALUES WILL IMMEDIATELY PLUMMET. In Commissioner Hales response she indicated that "There were no issues dealing with regional waste water on our agenda". The changes being proposed in the Comprehensive Plan were meant to address Public Facilities (County Owned) and not Public Utilities like ONSWC which is a private company.

The changes proposed in the Comprehensive Plan while minor in wording might be interpreted to support Regional Like utilities to support future Chatham County Growth.

If this change were to be adopted ONSWC might say they were supporting the County's strategy in providing regional facilities. As a Briar Chapel and Chatham County resident I am opposed to locating any Regional Facility, such as a WWTP, in any densely populated area. I would propose that the language in the Comprehensive Plan be amended to state that public utilities and or public facilities like a WWTP SHOULD NOT BE LOCATED IN DENSELY POPULATED AREAS. I hope you, the Chatham County Commissioners, can support these revisions to the proposal before you.

Liz Rolison submitted the following comments:

I'm Liz Rolison and I have been a Briar Chapel resident since 2014. When I purchased my home, I was told Briar Chapel had their own waste water treatment facility owned and operated by Old North State/EnviroLink.

What I and my neighbors weren't told was that Old North State had plans underway since 2012 to expand Briar Chapel's waste water treatment facility to Fearington Village. I have a document showing that the owner of Old North State approached Fitch Creations (the waste water facility owner in Fearington) in 2012 proposing that Fearington's waste water could be processed in Briar Chapel's facility. Despite this plan being set in motion over 7 years ago, Old North State did not notify Briar Chapel residents.

Our developer, Newland Communities, was likely aware of these plans from the start since they provided the easements within Briar Chapel to allow pipe to be laid between the Briar Chapel waste water facility and 15/501 and who documentation shows signed off on an easement for connecting the Fearington Village and Briar Chapel wastewater system in July 2019. Yet, Newland did not notify Briar Chapel residents. Chatham County officials were likely involved in the early planning stages and later for permits and approvals. Documentation shows that the Chatham County Board of Commissioners approved a request for an easement waiver to allow Old North State to complete the pipeline between Briar Chapel's facility and Fearington's facility in July 2019. Chatham County Commissioners and officials clearly knew this was planned, but you did not notify Briar Chapel residents.

The only notification we received was from the NC Utilities Commission who sent a notice for the public hearing held last week about pending applications from Old North State that would allow them to expand operations to include Fearington and other surrounding communities and commercial development. In addition, they are requesting to increase the plant's capacity to a million gallons a day. How can a plan that has been in progress for over 7 years involving all these parties not be communicated to the Chatham County residents who are most affected by this change? How could Briar Chapel homeowners only find out about this when final approvals are pending?

We strongly urge that you rethink Chatham County's plans to expand Briar Chapel's waste water facility into a regional waste water facility for northern Chatham county. Further we recommend that you look closely at Old North State's track record of violations and spills documented by the Department of Environmental Quality and seriously consider if this is a company you can trust to act responsibly on Chatham County's and your resident's behalf.

Diane Crompton stated the gray water makes walking the trails less enjoyable. She

had a fly infestation last August and two experts concluded that the standing gray water in the common space outside of her home was the cause. There have been fourteen separate overflows since she has lived there. The residents were blindsided by the news there may be a regional plant.

Henry Brattlie spoke in support of all the comments that came before him.

Camille Star submitted the following comments:

I am opposed to having a regional sewer plant, in the Briar Chapel densely populated neighborhood. Please postpone any decision on this matter until additional options are fully explored. The Briar Chapel homeowners had no knowledge of a plan to expand the Briar Chapel sewer treatment center into a regional sewer treatment plant until November of 2019. Unfortunately, neither the builder or developer was forthcoming with that important information. If known I certainly would not have chosen to purchase my home with such a close proximity to a regional sewer treatment plant. We do not want to expose our children, grandchildren or ourselves to the inevitable health and quality of life issue.

I also believe there are too many schools that are too close to this sewer plant to even consider pumping a million gallons of sewage through our community. We understand that the existing sewer treatment plant is not adequate and needs substantial upgrades to correct odors issues, leaks, health concerns. We also need the environmental damage done in our green community repaired and encourage Chatham County require ONSWC to address all of the issues immediately. Old North Gate (ONSWC), Envirolink and Michael Meyers have not earned the trust of the Briar Chapel residents, due to their poor planning and lack of action thus far, destroying our yards, common grounds and trails and plant life; issues that have gone on for years.

While I can appreciate the county's rationale in providing a regional sewer facility, a proper location is vital; an area that does not directly impact the quality of life and health of the residents. I would hope that any major construction including sewer plants would require an RFP, a performance bond as well as a reserve fund to cover upgrades as the plant ages. Thank you for providing another opportunity for the community to share our views. Please postpone your decision until a better solution can be found.

Diane Ursano said many of the Briar Chapel residents question the County's oversight of Old North State's operations in Briar Chapel.

Chair Howard thanked the residents for sharing their concerns with the Board. Some of their concerns are outside the purview of the Board of Commissioners. The Board will ask staff to look at what areas the Board does have some potential influence.

Commissioner Dasher said some residents may have come from states where they are used to local governments having certain authorities. In North Carolina this is a state authority. This is not the County's wastewater treatment plant but they will look into what the County can do.

MANAGER' S REPORTS

County Manager Dan LaMontagne stated the Moncure sewer project is on schedule to be finished at the end of March or early April. Public information for Article 46 and the ABC changes on the ballot will be coming out the next few days electronically. He and the Assistant County Manager will be attending the Manager's Conference February 5-7 and then will attend Josh Stein's Pre-Trial Round Table.

COMMISSIONERS' REPORTS

Commissioner Crawford said he and Commissioner Dasher will both attend the Chatham-Orange Task Force meeting.

Commissioner Wilkie stated the Town of Pittsboro is progressing with the new municipal building.

Chair Howard will be in Winston-Salem Friday and Saturday.

ADJOURNMENT

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, February 17, 2020

6:00 PM

Historic Courthouse Courtroom

Work Session - 2:30 PM - Historic Courthouse Courtroom

Chair Howard announced that the March 16, 2020 BOC meeting will be at the Agriculture and Conference Center

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

PUBLIC INPUT SESSION

Laurie Slade:

Dear Commissioners:

The Legend Oaks Homeowners Association respectfully asks that you delay the public hearing for a conditional district rezoning request for Williams Comer scheduled for March 16, 2020 until a fully complete and sufficient plan has been made available well in advance to the public for adequate review. Our request is based on both legal and public policy concerns.

At the outset, we note that Legend Oaks is generally in favor of any development that will enhance the property values and overall way of life within the community and surrounding neighborhoods. However, there are significant concerns with the development strategy currently proposed by Bold Development, and sufficient widespread consensus that property values may be negatively impacted, along with the general aesthetic of life in surrounding communities such as Legend Oaks.

In discussions with the Planning Department, we confirmed that Bold Development submitted the plans for Williams Comer on January 31 in a 5-inch thick notebook. The Planning Department, per the zoning ordinance, then had 15 days to review the plans for sufficiency. It is our understanding that at the close of this time period, the Planning Department determined that there were certain deficiencies in the submitted plans that needed additional attention. The Planning Department thus opted not to view the application as complete and did not publicly post the plans.

We remind the board and the public regarding the applicable sections of the zoning ordinance, specifically, section 5.7 C (3) which provides:

- 3) The Planning Department shall have fifteen (15) days from the date of submittal to notify the applicant that the application is complete for scheduling the public hearing.*
 - a. If the Planning Department determines the information is not sufficient for review, the Department shall notify the applicant of the specific information that is required for review.*
 - b. The Planning Department shall take no further action on the application until the applicant submits the required information.*

c. Once the applicant corrects the identified deficiencies, the applicant shall resubmit to the Planning Department at least 45 days prior to the next Public Hearing meeting, Chatham County Zoning Ordinance and the Department shall have 15 days to review the information and notify the applicant that the information is sufficient for review

In short, a plain English reading of this ordinance makes it clear that after the 15 day review period has passed, the Planning Department has two options: 1) They can either notify the applicant that the plan is complete, or 2) they can notify the applicant that the plan is insufficient and request that the applicant supply missing information. If the document is complete, then the plans would be posted and the scheduled hearing would proceed. If it is not complete, then the process restarts, and the applicant must resubmit within 45 days of the next public hearing.

There cannot be a middle ground here. The plan must be judged as either sufficient, or insufficient; there is no third option for "mostly sufficient, but ... "

This interpretation is in keeping with the overall spirit of the review process identified in Section 5.1 of the zoning ordinance, noting that "[s]ome land uses are of such a nature or scale that they have significant impacts on both the immediate surrounding area and on the entire community, which cannot be predetermined and controlled by general district standards." The drafters of the zoning ordinance spoke to the need for an alert community of neighbors to perform their responsibility in providing meaningful, reasoned input in the county's planning process and ultimately, its development. With this reading to rely upon, the intent of the process outlined in section 5.7 C is clear: to provide ample time for the community to review and give feedback on development plans that affect them. By withholding the release of Bold Development's plans and still moving forward with the scheduled March 16 hearing, the Planning Department is doing the county a disservice. At the least, the community is prevented from performing its responsibility in its full capacity. At its worst, this implementation of the zoning ordinance may cripple the conditional district rezoning process altogether.

We also note that the Planning Department's currently proposed interpretation of the zoning ordinance provides no incentive for developers to quickly comply with requests for clarification; in fact, the opposite is proving true. This is of particular concern to us, as Bold Development has already established a pattern of using time constraints to limit the public's opportunity to provide meaningful feedback.

- The initial community meeting was held on December 23 - two days before Christmas. Requests by the Legend Oaks HOA to hold the meeting at a more convenient time went unanswered.
- A second community meeting was held on January 29, a mere two days before submittal; this timing makes it clear that the developer had no interest in addressing additional feedback raised by the community in his plan.
- While a written document containing our neighborhoods concerns and questions was delivered to the developer on January 31, no response was received until February 13. Even then, answers provided were exceptionally vague and contained little specific data to support Bold's assertions. Requests for the independent consultant reports for the project (Traffic Impact Analysis, Market Need, and Fiscal Impact Analysis) which would have specifically addressed many of our concerns were denied until the plans were made public.

Nonetheless, the residents of Legend Oaks and the surrounding communities have done their best to provide input wherever we were given the opportunity. More than 60 homeowners were present at the December 23 meeting, from at least four different neighborhoods. Likewise, more than 80 concerned community members from at least

8 neighborhoods filled the room to capacity at the January 29th meeting, with some even standing in the hallway to voice concerns.

The proposed plans for Williams Corner are clearly controversial and directly impact a large contingent of the county. Consequently, every attempt should be made to allow all stakeholders the right to fully participate in the planning process. The sheer volume of the plans that have been submitted should indicate the complexity of the matter and warrant caution in moving forward too quickly.

Neighboring communities are quietly tasked with assisting planners and commissioners, even though very few of us already possess the technical knowledge needed to do so. We are, however, more than willing to educate ourselves on the matters at hand, collaborating with state and local experts to provide meaningful evaluation of plans proposed. Therefore, proper time allotment for review of plans prior to a public hearing is critically necessary to encourage participation, to allow our community a chance to digest info, to focus attention on remaining applicable issues, and to avoid repeat questions and dwelling on concerns of insignificant nature. For the aforementioned reasons, we respectfully request that the Commissioners delay the public hearing on the Williams Comer project until 45 days after the developer has submitted a bona fide, fully complete, sufficient plan, free of all deficiencies. Our desire is to work with county officials, the developer, and all other stakeholders in our mutually shared goal of a thriving community benefitting all involved. Accordingly, we would be happy to engage in additional discussion with you on this matter and can be reached at hoa@legendoaksnc.com.

Sincerely,

The Legend Oaks Homeowners Association, on behalf of the Legend Oaks Community.

BOARD PRIORITIES

[20-3409](#)

Receive update on usage of the Chatham County Agriculture and Conference Center

Attachments: [CCACC Presentation to BOC 02172020](#)

Carolyn Miller gave a presentation on the Chatham County Agriculture and Conference Center Usage Update. (Presentation attached)

Ms. Miller first noted that protests at the Agriculture and Conference Center were specific to events being held there and not in response to the early voting occurring there.

Ms. Miller introduced the Agriculture and Conference Center Staff: Larilee Isley, Brandy Oldham, Marty Allen, and Lacey George. She thanked them for a successful year.

Commissioner Crawford asked if there is adequate parking for large events. Ms. Miller stated there has been a problem with parking in the past but there are shuttles to the site from CCCC and the Justice Center for the Annual AgFest. She also stated it was

something they would be mindful of as they look at expanding the site. They will also add more officers during large events to help direct traffic. They will have extra officers at the road, extra signage, and more advertising to let people know about the parking/shuttles. Ms. Miller asked the library to delay the book sale so that the sale and Ag Fest were not happening the same weekend.

Chair Howard asked whether the use of the space was what the County had anticipated. Ms. Miller stated that for the most part, it is what they expected. Chair Howard also asked whether staff is reaching out to event sponsors and hosts to establish offsite parking before the events start. Ms. Miller stated that the shuttle service is specific to AgFest right now but that may need to be expanded to other events in the future.

Commissioner Wilkie asked whether the charges reflect the operating costs. Ms. Miller said this only reflects revenue. All customers get the same service whether they are paying or nonpaying customers. She is proud of the staff for providing excellent service to a wide variety of people.

Commissioner Crawford asked the CCACC staff to share information relating to the customer survey results. Staff stated that most of the negative comments relate to parking issues. Vice Chair Hales asked whether we have signage directing people to the gravel lot. Staff said there is signage but people often don't follow it. Commissioner Crawford asked whether people are having weddings at the Conference Center or just the reception. Staff stated they have had both.

[20-3408](#)

Receive an update from Planning Staff on the Unified Development Ordinance (UDO) and give direction on the options provided for the project's next steps. Additionally, vote on Request to authorize notice of advertising for the Request for Proposals (RFP) for the Chatham County UDO by electronic notice.

Attachments: [Feb 2020 BOC UDO Update](#)

Planning Director Jason Sullivan gave an update on the Unified Development Ordinance. (Presentation attached)

Chair Howard asked what "codes" refers to. Mr. Sullivan stated that referred to regulations.

Commissioner Dasher asked if our 9 land use regulations would be considered a lot of regulations. Mr. Sullivan stated yes, Chatham County is an outlier in the number of regulations it has.

Chair Howard asked how the different approaches affect the time it will take to complete the UDO. Mr. Sullivan stated the first two approaches would be the fastest at about four years. They are concerned about the possibility of delays with option three.

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Resolution #20-04 to authorize Electronic Advertising for the Request for Proposals for the Unified Development Ordinance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3412](#)

Vote on a request to approve Parkers Ridge Park Master Plan and Master plan for Northeast Park Expansion

Attachments: [Parkers Ridge Park Master Plan and Northeast Park Expansion powerpoint](#)

Rachel Connor from McAdams gave a presentation on the Master Plans for Parkers Ridge Park and Northeast Park. (Presentation attached)

Vice Chair Hales asked if the water features are already existing. Ms. Connor stated they all exist already. Vice Chair Hales also asked if the Community Center could be rented out for events. Ms. Connor said that it could be rented. County Manager Dan LaMontagne stated the Community Center would be further down the list of priorities for the park and would be adapted based on expected use.

Commissioner Wilkie asked what the population served would be. Ms. Connor stated that depended on how far people would be willing to drive to visit the park. It is not walkable from any neighborhood, it is a destination.

Commissioner Crawford asked whether the lands connect with Army Corps of Engineer or State lands. Ms. Connor stated the land connected with State lands at Jordan Lake. There is a potential to connect to the Jordan Lake trail system.

Vice Chair Hales asked whether the Master Plans were in the CIP. Mr. LaMontagne stated it is not currently in the CIP but the plan is to add it in November. Vice Chair Hales asked if there was anything in the Northeast Park expansion that would qualify for PARTF funding. Ms. Connor stated there was but Parkers Ridge Park would be a better candidate for PARTF funding. Chair Howard asked whether the county could reapply for PARTF funding if the first application was rejected. Ms. Connor stated the County could reapply. The application is due in May and staff has already begun working on it. Mr. LaMontagne stated that coal ash funds could be committed towards the project. Commissioner Dasher stated Article 46 funds could also be a source of funding.

A motion was made by Chair Dasher, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford and Chair Howard

No: 1 - Commissioner Wilkie

[20-3420](#)

Sheriff wishes to share information about Detention Center daily population, employee pay, and new staffing requests.

Attachments: [Sheriff Office Presentation 2020 BOC](#)

Sheriff Mike Roberson gave a presentation on Sheriff's Office staffing requests. (Presentation attached)

Chair Howard asked whether the requested positions for Animal Services are all new positions. Sheriff Roberson stated they are all new positions. There are only three employees at this time.

Chair Howard asked whether the entire Sheriff's budget is funded by the County. Sheriff Roberson stated it is mostly County funds but they can apply for some state grants and a few federal grants.

Commissioner Crawford proposed the Board schedule another tour of the Detention Center and see it in operation.

Vice Chair Hales asked if the addition of the 40 beds to the Detention Center is in the CIP. County Manager Dan LaMontagne stated it is not. Vice Chair Hales directed to staff to look into adding that to the CIP.

CLOSED SESSION

[20-3419](#)

Closed session for the purposes of discussing matters relating to economic development.

A motion was made by Commissioner Crawford, seconded by Chair Dasher, to approve going out of the Work Session and convening in Closed Session to discuss matters relating to economic development. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

ADJOURNMENT

A motion was made by Commissioner Wilkie, seconded by Commissioner Crawford, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

End of Work Session

Regular Session - 6:00 PM - Historic Courthouse Courtroom

Present: 5 - Commissioner Mike Dasher, Vice Chair Diana Hales, Commissioner Jim Crawford, Chair Karen Howard and Commissioner Andy Wilkie

INVOCATION and PLEDGE OF ALLEGIANCE

Chair Howard asked everyone to pause for a moment of silence after which she invited everyone present to stand and recite the Pledge of Allegiance.

CALL TO ORDER

Chair Howard welcomed those in attendance and called the meeting to order at 6:00PM. She also announced that the March 16, 2020 BOC meeting will be at the Agriculture and Conference Center.

APPROVAL OF AGENDA and CONSENT AGENDA

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda and Consent Agenda be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3417](#)

Vote on a request to approve the December 16, 2019 Work and Regular Session Minutes.

Attachments: [12.16.2019 Draft Minutes](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[19-3346](#)

Vote on a request to approve \$2,314.36 Association of Foods and Drug Officials (AFDO) Grant Funds.

Attachments: [\\$2,314.36](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[19-3354](#)

Vote on a request to approve \$2,552.36 Association of Foods and Drug Officials (AFDO) Grant Funds.

Attachments: [\\$2552.36-AFDO Grant-Env Health](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3396](#)

Vote on a request to appoint Tammy Kirkman, Joseph J. Birchett, and Bryan Phillips as Deputy Finance Officers for the purpose of signing inmate trust account checks

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that these Appointments be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3397](#)

Vote on a request to approve Fiscal Year 2019-2020 Budget Amendments

Attachments: [Budget Amendment 2019-2020 Feb](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that the Budget Amendments, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3382](#)

Vote on a legislative request by the Board of Commissioners to consider county-initiated rezoning of thirty two (32) parcels in Gulf Township from R5- Residential to R1- Residential.

Attachments: [More information on the Planning Department website](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Resolution #20-05 adopting a Consistency Statement for the approval of County initiated rezoning request of thirty two (32) parcels in Gulf Township from R-5 to R-1 Residential, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Ordinance amending the Chatham County zoning map, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3405](#)

Vote on a request to approve by Karelian Homes, Inc. for subdivision **Final Plat** review and approval of **The Lane at Cattail Creek**, consisting of 19 lots on 58.67 acres, located off Rebecca Lane, S. R. 2524, Hadley Township, parcel #60065.

Attachments: [More information on the Planning department website.](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3410](#)

Vote on a request to approve Tax Releases and Refunds

Attachments: [1-7-20 to 1-31-20 Release and Refund Report](#)
[January 2020 NCVTS Pending Refund Report](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3411](#)

Vote on a request to approve the 2019 tax lien advertisement

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3403](#)

Vote on request to approve contract between the State of North Carolina and Chatham County for water supply storage in B. Everett Jordan Lake

Attachments: [Jordan Lake Water Storage Contract - Round 4](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3413](#)

Vote on a request to approve a Fire Protection Contract for Goldston Rural Fire Department

Attachments: [Goldston Rural Fire Department Contract](#)

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3414](#)

Vote on a request to approve Chatham County Public Libraries submitting a grant application to the State Library to request funding to hire a consultant to conduct a community assessment.

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[20-3416](#)

Vote on a request to approve having the Board of Commissioners authorize Dan LaMontagne as County Manager to sign and execute the construction contract for the new Chatham County Animal Services facility.

A motion was made by Commissioner Crawford, seconded by Vice Chair Hales, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

End of Consent Agenda

SPECIAL PRESENTATION

[20-3418](#)

Present Certificate of Extended Volunteer Committee Service with County Advisory Committees

This item was postponed to a future meeting.

PUBLIC INPUT SESSION

Megan Sykes submitted the following comments:

Dear Commissioners,

I am here tonight to provide public input regarding the proposed purchase of the Briar Chapel Wastewater Treatment Plant (WWTP) by ONSWC-Chatham North, LLC - a corporate entity independent from Old North State Water Company, LLC - which:

- on November 5, 2018, was registered in the State of North Carolina, and*
- on January 3, 2019, entered into an Asset Purchase Agreement to purchase the Briar Chapel WWTP, and*
- in March, 2019, entered into an Asset Purchase Agreement to purchase the Fearington Village WWTP.*

If these Asset Purchase Agreements are approved by the North Carolina Utilities Commission (NCUC), ONSWC-Chatham North will be required to apply to the NCDEQ for a permit to operate the current Non-Branch Discharge plant at Briar Chapel.

Between October 14 and October 24, 2019, I received a letter in the mail from the NCUC regarding the intent of ONSWC-Chatham North, after it becomes the owner of the Briar Chapel WWTP, to convert the current WWTP plant on the campus of Briar Chapel, where I own property, to a regional wastewater treatment facility.

As you can imagine, such a change, if approved, would have a material impact on the value of my property in Chatham County, as stated in my testimony to the NCUC on January 14, 2020, and particularly because my home is 0.23 miles from the perimeter of the proposed location of the regional wastewater treatment plant, on Parcel 87080.

It is my understanding that the Briar Chapel Master Planned Community is governed by a Conditional Use Permit (CUP), which is in turn governed by the Chatham County Compact Communities Ordinance (CCO). In the CCO, it clearly states:

- "Compact communities shall: Show the location of all wastewater facilities needed for the compact community at build out in the sketch design submitted to Chatham County."*
- "To allow for ongoing public review, the developer of each proposed compact community shall furnish an as-built copy of the plans and specifications for wastewater treatment facilities, and management of the disposal and irrigation sites used for the compact community ... "*
- "The developer of each compact community shall conduct each of the following impact assessments: ... C. Environmental impact assessment"*

These items were submitted originally to Chatham County by NNP Briar Chapel, LLC, in 2004.

Further, the CCO states:

- "The developer shall require the operator of such systems to furnish the County with copies of any approved plans modifying said systems ... "

With that in mind, now that:

- (1) ONSWC-Chatham North intends to purchase both the Briar Chapel and Fearington Village wastewater utility system assets, which will have to be re-permitted to the corporation ONSWCChatham North, LLC, and
- (2) because ONSWC-Chatham North intends to make a significant, material change to the BC WWTP following the purchase, and
- (3) because the location of the new, proposed regional wastewater plant that ONSWC-Chatham North intends to build out utilizing branch discharge will be within the Briar Chapel Master Planned Community, and
- (4) because a new WWTP and associated National Pollutant Discharge Elimination System permit for branch discharge will have to be applied for and issued specifically for the newly designed Briar Chapel wastewater treatment plant, as per Jason Robinson of the NCDEQ on January 13, 2020, and
- (5) because the Briar Chapel Master Planned Community is governed by the current Conditional Use Permit, and
- (6) the current Conditional Use Permit is conditioned upon the most recent Environmental Impact Assessment, dated Sept 2004, and
- (7) the Environmental Impact Assessment specifically states that "the downstream waters of the Haw River and Jordan Lake should not be impacted by the development." (Attachment L); therefore, my questions for the Commissioners are as follows:
 - (A) On what date did, or will NNP Briar Chapel, LLC, be submitting detailed plans for the new ONSWC-Chatham North regional wastewater treatment plant for the Briar Chapel Master Planned Community under an amended Conditional Use Permit?
 - (B) On what date did, or will NNP Briar Chapel, LLC, be submitting an updated Environmental Impact Assessment for the Briar Chapel Master Planned Community, and corresponding CUP amendment, reflecting the impacts of the proposed new plant, including a statement on the amount of branch discharge that will be made to Jordan Lake, as well as the amount anticipated for future growth?
 - (C) And, on what date is, or will be, the quasi-judicial Chatham County public hearing scheduled for the said changes to the Briar Chapel Master Planned Community Conditional Use Permit?

The answers to each of these questions, which are under the purview of the Chatham County Board of Commissioners, are relevant to the pending hearing by the NCUC regarding the proposed purchase of the Briar Chapel and Fearington Village wastewater utility systems by ONSWC-Chatham North, LLC.

I appreciate your time today.

Alasdair McGregor submitted the following comments:

County Commissioners, Members of Staff: My name is Alasdair McGregor and I am here to talk about a proposed Satellite Annexation and associated rezoning request being considered by the town of Cary; 19-Rez-26: The Proposed development is in Chatham County at the corner of Mt Pisgah Ch. Rd and New Hope Ch. Rd.

My goal tonight is to ensure that you are aware of this proposal and that you are aware that the vast majority of the surrounding residents are not in support of it.

The Process of building the Joint Chatham County/Cary Plan was long and arduous. It is a solid framework against which to measure ongoing decisions.

Regrettably, towards the end of the process, an island of higher maximum density rose out of the Green Very Low Density Residential area in this corner of the county.

This island is at the intersection of New Hope Church Road and Mt Pisgah Church Road and it straddles the 1 mile boundary from Lake Jordan.

There was strong public condemnation of this change and the Cary Planning and Zoning board voted (7 to 1) that this area remain VLDR.

We were not heard.

In November of 2019, a formal request for annexation and rezoning was submitted to the Town of Cary. The key parameters included:

- 165 Houses*
- Age restricted*
- 7000 sq h lots (Because older people want smaller lots)*

Lots in the surrounding neighborhoods average well over 5 acres.

In January, a Neighborhood meeting was held at the Cary Town Hall. At that meeting it was announced that the Age Restriction was being dropped. The meeting was well attended and contentious.

There will be at least one follow-up Neighborhood meeting - prior to the formal Public hearing.

If the Joint Plan Guiding Principles still stand:

- No more than one dwelling per acre within 1 Mile of Lake Jordan.*
- Preserve the Rural Character of the bulk of this area while allowing for balanced growth.*
- Focus the most intense land uses close to the eastern boundary.*
- Protect Property rights of residents & landowners.*
- Preserve key open space, especially where needed to protect water quality.*

Then this development proposal needs to change.

The residents of this corner of Chatham County would appreciate your support as the process moves forward.

Chris Tommerdahl submitted the following comments:

*Dear Chatham County Board of Commissioners,
I'm writing to urge you to follow the Planning Board's recommendation to reject the Pitt Hill X proposal to rezone parcel 2721 at 10329 US 15-501 N from residential to commercial (NB).*

Based on an inventory of approved development made in conjunction with the Comprehensive Plan, "there is 636,000 square feet of existing non-residential uses in commercial centers along the 15-501 corridor and an additional 987,200 square feet

approved and unbuilt" not including Obey Creek or Chatham Park. Given this nearly one million square feet of commercial space still waiting to be built, we strongly support the Planning Board's recommendation to deny this use at this time.

At the developer's meeting with residents of adjacent properties, we asked why he was interested in this parcel rather than one already zoned for commercial use, and he led us to believe that he didn't have the resources to target any of those larger projects. We were therefore surprised to learn that this same developer has plans to develop Williams Corner, just across 15-501 from the parcel in question. Why, then, attempt to rezone a small residential lot for restaurant, retail and office space when it could be ideally situated in the walkable mixed-use Williams Corner? From information provided by the developer, the Williams Corner proposal includes approximately 100,000 square feet of self-storage space. Wouldn't the smaller proposal's restaurant, retail and office space be more desirable amenities for the walkable mixed-use development? It seems premature to approve this rezoning application before more is known about the plans for Williams Corner.

Many Polks Landing residents have lived in our neighborhood for decades and have experienced increasing pressure from growth in recent years. As a result, we are deeply concerned that rezoning this parcel would set a precedent and 'pave the way' for the other four narrow lots leading up to Polks Landing Rd and Polks Village to be converted to similar 'strip' commercial development. This concern is reinforced by the planned cross access easement that would allow an internal road connection between the parking lot and the parcel to the north with future development.

While the lots along 15-501 may not be well suited for residential use at this point, they are not wide enough to afford a conventional commercial layout that would respect the privacy of adjacent residents. With Polks Village, Chatham Downs and Williams Corner on the other three corners of the Lystra/15-501 intersection, we envision a more compatible use of the parcel in question on a scale more neighborhood friendly than a strip mall. We support the principles of the Chatham County Comprehensive Plan and believe that it provides the vision and guidance to do this.

The Comprehensive Plan allows for variability and flexibility in the areas designated as Community Centers. As an example of what this could look like, several nearby businesses along 15-501 utilize existing structures (Systems Health Care, Old House Bookkeeping, Steel Roots Home Decor) and have minimal impact on surrounding homes. These locations provide useful spaces for small, local businesses and at the same time preserve the character of established neighborhoods and our county's unique flavor. This is in stark contrast to the applicant's proposal that includes 99 parking spaces with 34% impervious surface.

We recognize that the county is changing; managing growth while protecting existing neighborhoods will be key to preserving quality of life, residents' sense of place and value, and the rural charm that makes Chatham County a desirable place to call home and to put down deep roots. We realize that this rezoning has implications for the remaining corner of the Polks Landing intersection, and we appreciate your attention to and concern for this topic. We have confidence that you will continue to competently direct growth in a manner that preserves the quality of our existing communities.

Thank you for your time and attention.

Angela Bond submitted the following comments:

*Dear Chatham County Board of Commissioners,
I stand before you today as a concerned resident of the Polks Landing neighborhood. There are several significant developments in the vicinity of our quiet neighborhood already in various stages of approval (Williams Corner), buildout (Briar Chapel and Polks Village), or unexpected transformation (Old North State's application to become a regional sewage treatment facility).*

With so much change already underway, we are concerned about the conditional district rezoning request for parcel 2721. If approved, all four corners of the Lystra Road/Polks Landing/15-501 intersection will be heavily developed. We recognize that our community lies along the 15-501 corridor, and that the parcel in question is within an area designated in the "Plan Chatham" Comprehensive Plan. This same plan calls for flexibility in community centers and for retaining the unique character of Chatham County. Allowing commercial development on all four corners of this area does not seem in keeping with the spirit of this plan.

The developer states that they are interested in this parcel because it can support small, local business development. Yet the same developer owns and plans to develop 150 acres Williams Corner property. Bold also owns substantial land between Polks Landing and Briar Chapel's main entrance with signage advertising commercial occupancy pre-leasing.

Finally, there is a huge amount of yet-unbuilt, commercially zoned square footage already approved along the 15-501 corridor within just a few miles. With approximately a million square feet approved but not yet built, it does not seem reasonable or necessary to rezone this parcel. Rather, we want to see these existing approved areas undergo development prior to approval of additional, new non-residential land use. We are concerned that zoning changes made prematurely could lead to too much square footage being built out, resulting in abandoned or otherwise empty storefronts.

We appreciate the thought and discussion held around this proposal by the Chatham County Planning Board, which voted 8-3 to deny this conditional district rezoning request. As residents who are already significantly impacted by existing and planned development immediately adjacent to our quiet residential neighborhood, we respectfully ask that you deny this rezoning request in order to allow the one remaining quadrant of the Lystra/Polks Landing/15-501 intersection to retain its current residential character.

Thank you again for your time and attention.

William Kos submitted the following comments:

County Commissioners. Staff. My name is William Kos and I'm here with my wife, Kathleen. We wish to inform you of our concerns regarding a proposed development in our Mt Pisgah Church Road - New Hope Church Road neighborhood in northeast Chatham County (town of Cary rezoning request I 9-REZ-26.) This is a rural area that is just west of the American Tobacco Trail. East of the Trail, lies Cary with high density development. We live in the Woods of Chatham subdivision. which is adjacent to the proposed development. Markham Plantation subdivision is across New Hope Church Road. Both of these subdivisions have been here for more than 20 years and are composed of large 4 to 12 acre lots. Markham Plantation subdivision has many horse owners. Shad Lane, in this neighborhood also has large acreage homesites. The

undulating topography in this area limits visibility on Mt Pisgah Church Road and New Hope Church Road which are two lane country roads with bicycle and horse traffic.

Our area is within the Chatham County Town of Cary Joint Land Use Plan. Under that plan our area has a density of no more than one dwelling per acre. The proposed development of approximately 85 acres, calls for about 165 units on 7000 sq ft lots. This represents an island of higher density in this rural area, where the average lot size exceeds 200,000 sq ft. The land for proposed development was changed to the higher density per the request of the owners shortly before the joint land use plan was adopted. despite three times as many area residents requesting the original lower density. Furthermore, the Town of Cary planning board voted 7-1 to restore said plot of land to the original lower land use density. Nevertheless the higher density was granted. In 2014, a similar development (I 4-REZ-09) was proposed for that land but, after neighborhood opposition, was withdrawn by the developer. Now six years later we are fighting the same fight.

While speaking on our own behalf, we have been in contact with many neighbors who share our concerns that the high density in the proposed development will severely impact the rural character of our neighborhood. We are seeking your help as our elected representatives to preserve the neighborhood we love. Thank you for your consideration of this matter.

Chatham Economic Development Corporation Alyssa Byrd submitted the following comments:

I'd like to express support for the proposed Pitt Hill rezoning from R-1 to a neighborhood business conditional district.

Through the development of the county's comprehensive land use plan, this area was identified through extensive public input as a high preference for retail and shopping.

The comprehensive land use plan was adopted in 2017. This parcel falls into what's identified as a community center in that plan.

A community center, according to the land use plan, is an ideal location for a retail hub, with a mix of retail, restaurants, services and office uses.

The vision adopted in the comprehensive land use plan calls for the creation of 14,000 new jobs by 2040. One of the biggest challenges facing businesses is finding a location to operate. This area is an attractive destination because there is demand for services with a growing population.

This proposed rezoning matches the county's adopted vision for development in the county. It promotes compact development in a designated area at a quadrant intersection, along a four-lane divided highway and across the street from an existing shopping center.

About half of a percent of the county's land use is currently commercial. This rezoning and future development will help achieve the adopted goal to diversify the tax base and generate more local jobs.

The Chatham County Economic Development Corporation board of directors unanimously adopted a resolution to support the county's land use plan and

development within the designated areas, such as this community center.

I also don't think we should conflate separate proposals. It doesn't have to be this or that. It can be both and still achieve the goals of our growth management plan and enhance Chatham's quality of life.

This small scale development is consistent with the vision that we've adopted and we encourage you to support the rezoning.

Stacey Donelan submitted the following comments:

*Dear Commissioners,
Thank you for the opportunity to speak today.*

I'm here to provide another reminder that I, and hundreds of my Briar Chapel neighbors, strongly oppose the transfer of the public utility franchise of Fitch Creations dba Fearington Utilities to ONSWC - Chatham North, LLC in Chatham County, and further oppose ONSWC accepting any wastewater for treatment from any Chatham County entities other than Briar Chapel. We are vehemently opposed to the ONSWC facility located in the densely populated Briar Chapel subdivision becoming a regional wastewater treatment plant.

Additionally, I am concerned that as I learn of plans for new development along 15-501, Lystra Road, and Andrews Store Road (Williams Corner and Durham Farms), that those plans do not include dedicated onsite facilities for wastewater treatment. I was deeply troubled by the information provided by Bold Development that they plan to transport their sewage to the ONSWC plant in Briar Chapel. It seems as if it is being taken for granted by developers in the northeastern part of Chatham County that the ONSWC plant is available for use by them, saving them infrastructure costs, property depreciation, and health and nuisance issues while Briar Chapel will continue to suffer those same issues as ONSWC takes on clients other than Briar Chapel.

I hope the Commissioners will keep our objections in mind as new projects are proposed to them. Thank you.

Allison Snow spoke of her concerns about the Cattail Creek agenda item before the Board. She asked that the Board deny the request.

William Mauney spoke of his concerns about the Cattail Creek agenda item before the Board.

Steven Gangemi submitted the following comments:

*Dear Chatham Board of Commissioners,
I ask that you uphold the Planning Board's 8-3 decision on January 7th to not approve the rezoning of Parcel 2721. Though this is part of the Plan Chatham Comprehensive Plan it does not outright give a developer the guarantee of a successful rezoning as the Pitt Hill X developers have continuously made reference to as if it's within their rights to be rezoned. Though this community development node allows the possibility of rezoning from residential, we know that this node also goes into surrounding residential*

areas so it's a very grey area that the developers are trying to say they are entitled to be part of. They also say in their response to the Planning Board report from February 7th (point #4) that my property was rezoned and modified from NB to O&I before the Comprehensive Plan was adopted. This is entirely untrue. My rezoning process occurred after the Plan was already in effect so they essentially are in the same situation I was in.

The Pitt X representatives say they can't use the other commercially available spots but its only because they can't be as profitable elsewhere. They even state in response #1 to the Planning Board report that these areas are at "higher price points and are less conducive to the small, local businesses" they are trying to establish. Yet they continuously fail to mention that they are the developers of William's Corner – just one of the many commercial parcels available that is mentioned in the list, and one which they specifically refer to! They have a sign currently at William's Corner stating that it's a place where people can work and live but for some reason this does not work for their own business model?

If they wanted to, they could downsize and still have offices on this parcel, as I have done next door. This is about profit. They want two huge buildings occupying every bit of space that they can, and they have stated that they don't want to modify from a NB to O&I classification as I was asked to do two years ago.

I did not move my business from Orange County to Chatham County to suddenly be in a row of strip-mall activity. Actually, when I originally asked the Pitt X developer about the project, he commented on how my property value would increase! This is not why I moved my business to Chatham. I moved here to be in a wooded, nature surrounding. My patients stay longer and enjoy being on the property because of the Chatham greenery. My average patient drives an hour to see me and many come from Wilmington as well as the Blacksburg, VA area – almost four hours away. Each month I have patients fly in to see me for two to three days. The ones coming from other surrounding counties love the extra country drive and stay longer after treatments because they enjoy feeling like they are in nature. I want to preserve that and not lose it after less than two years of being in Chatham. I don't want to look out my office window at their buildings and I'd like to think that owners and patrons of a business there would also like to feel like they're in nature and not see roads, parking areas, and my fence and garage. Yet again in their response to the Planning Board (#3) they mention preserving the rural character of Chatham County. How is this possible with their current plan?

I ask the BOC that a NB classification not be allowed now, or ever, on this parcel to stay consistent with the recommendation I was given. Pitt X mentioned that they are removing many of the "busier" businesses from the NB classification but there are still many other businesses such as day care, churches, and restaurants than would greatly increase traffic with a NB. This parcel is going to set the precedence of the other currently for sale residential lots between here and Polk Village. If this one is allowed as proposed, then filling similar business models between here and Polk will be a certainty. This proposed infrastructure itself will be a larger square footage to land ratio than the Publix that was defeated two years ago. When more commercial real estate fills in to the north, it will be a much larger office strip than that original Publix.

The number of trees which will be taken down is significant. They have to take down trees to not only develop the septic (which is still a huge unknown) but also maintain. The 34% impervious surfaces is significant for this now-rural area. These surfaces are all pushed towards the front 2.5 acres because of the rectangular shape

of the lot. I am on 2.0 acres. They're asking to put seven times more building space and nine times more parking spaces on an area just ½ acre larger than my lot.

Please keep this part of Chatham out of the strip-mall Cary image. If/when more commercial is going to come here then let's not just allow small businesses but small businesses in small offices with O&I rezoning rather than large office parks cramped into their maximum available space.

Chair Howard asked Planning Director Jason Sullivan to address the Cattail Creek agenda item that was on the Consent Agenda.

Mr. Sullivan explained that the Cattail Creek agenda item was approved earlier in the meeting as part of the Consent Agenda. This project was approved prior to the 2008 regulation changes and as a result it is not required to comply with the 2008 rules.

PUBLIC HEARINGS

[20-3380](#)

A Legislative public hearing for general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township.

Attachments: [More information on the Planning Department website](#)

Zoning Official Janie Phelps reviewed the specifics of the Wilson Brothers Milling Rezoning request.

Vice Chair Hales asked how many acres the parcel was and how many acres were available for development. Ms. Phelps stated it was 7.56 acres with .87 acres available to develop.

The Chair opened the hearing.

No one signed up to speak.

The Chair closed the hearing.

This Agenda Item was referred to the Planning Board.

[20-3404](#)

A Legislative public hearing for a request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township.

Attachments: [More information on the Planning department website.](#)

Zoning Official Janie Phelps reviewed the specifics of the rezoning request by Paul Brewer.

Paul Brewer and David Horinger spoke about their desire to create an indoor and outdoor storage facility.

Vice Chair Hales asked whether there would be two entrances. Mr. Brewer stated it would be impossible to have only one entrance.

Chair Howard asked if there would be lighting. Mr. Brewer stated there would be but it would be pointed down.

Commissioner Dasher asked whether the entrance on Jordan Dam Road was undisturbed. Mr. Brewer said there is an easement. They will only take down trees there that absolutely have to be taken down.

The Chair opened the hearing.

No one signed up to speak.

The Chair closed the hearing.

This Agenda Item was referred to the Planning Board.

BOARD PRIORITIES

20-3406

Vote on a request by Mark Ashness, P.E. on behalf of Shaddox Creek Developers, LLC for subdivision **First Plat** review and approval of **The Conservancy at Jordan Lake**, consisting of 47 lots on 105 acres, located off Old US #1, SR-1011, parcel #66894, 5334, 5545, & 5557.

Attachments: [More information on the Planning department website.](#)

Planner Kimberly Tyson gave a presentation on First Plat review and approval of The Conservancy at Jordan Lake.

Vice Chair Hales asked whether there was hope that these lots might one day be sewer instead of septic. Mr. Mark Ashness stated they are septic but it would be difficult to guess what might happen in the future.

Commissioner Crawford asked whether there would be an HOA. Mr. Ashness stated there would.

Commissioner Crawford asked whether the nearby private gun range may become a noise nuisance. Mr. Ashness stated the gun range and subdivision could coexist.

A motion was made by Vice Chair Hales, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

20-3407

Vote on a request to approve by Mark Ashness, P.E. on behalf of Swain Land & Timber, LLC for subdivision **First Plat** review and approval of

Seaforth Place, consisting of 17 lots on 64.71 acres, located off Seaforth Road, SR-1941, parcel #91403.

Attachments: [More information on the Planning department website.](#)

Planner Kimberly Tyson gave a presentation on First Plat review and approval of Seaforth Place.

Vice Chair Hales asked whether county water was available. Ms. Tyson stated county water is not available and they would be using private wells.

Chair Howard asked about the proximity to the new high school. Mr. Ashness stated it was about a mile away.

Chair Howard asked why the smoke zone was not more of a concern. Mr. Ashness stated the controlled burns don't occur very often, maybe once every ten years.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie

[19-3294](#)

Vote on a Legislative request by Pitt Hill X, LLC for a conditional district rezoning from R-1 Residential to CD-NB for retail shopping center, Parcel No. 2721, located at 10329 US 15-501 N, Baldwin Township on approximately 5.01 acres.

Attachments: [More information from the Planning department website](#)

Planning Director Jason Sullivan gave a presentation on a conditional district rezoning for Pitt Hill X.

Commissioner Crawford asked whether it would be optional or required. Mr. Sullivan stated if this property is rezoned and they have to do a stub-out to the adjoining property, the applicant has to agree to that.

Vice Chair Hales asked what uses are allowed. Mr. Sullivan read the list of permitted and prohibited uses.

Vice Chair Hales is concerned by condition #3 about the cross access easement. Mr. Sullivan said that condition can be removed from the approval if the Board is inclined to recommend approval.

Commissioner Crawford asked whether there have been instances where the staff recommendation has been overruled by the Board of Commissioners. Mr. Sullivan stated it happens from time to time but the Board is the final decision maker.

Planning Board Chair George Lucier spoke on behalf of the Planning Board in opposition of the rezoning. Commissioner Dasher asked why it matters that there are ample commercial areas nearby when talking about a new commercial project but that same argument does not happen with residential projects. Dr. Lucier stated many commercial developments have been unsuccessful and the County should be careful of getting ahead of need. Commissioner Crawford said he believes the application

demonstrates need. Dr. Lucier stated desire to build a commercial development does not mean it will be successful. It also doesn't mean that it is essential or needed at this time.

Commissioner Crawford stated he is trying to figure out how this project does not match up with the nodes identified in the Comprehensive Plan. He is not sure that the Board should decide when and how those nodes are filled up unless there is actually a plan where everyone knows what the County prefers for a parcel. There is a need for a 15-501 plan, but in the absence of that plan he is having trouble with the Planning Board's wish for criteria that doesn't exist yet. Dr. Lucier said the Comprehensive Plan says the Board should have flexibility and variability in the nodes. The Board is expected to make those judgements. Chair Howard said it is absolutely the Board's responsibility to decide how and when the nodes fill in. The Board is the single barrier against strip malls. Without the Board standing in the middle and making a determination there is a risk of overdevelopment.

Commissioner Dasher asked what input did the neighboring community give when this node was proposed in the Comprehensive Plan. Dr. Lucier stated he doesn't recall input from that particular neighborhood. That is why the terms flexibility and variability are in the Comprehensive Plan. Chair Howard said there was input at those meetings from residents about the possibility of overdevelopment in Northeast Chatham County.

Vice Chair Hales stated she has a problem with the scale of the project. She is concerned a stub out would lead to another commercial strip in that area.

Commissioner Dasher stated he thought the reason the Board adopted a land use plan was to prevent overdevelopment but also identify areas where commercial development made sense.

Chair Howard asked if there was an intended use. Applicant Chris Erhenfeld stated they plan to put a second real estate office in this complex. There will be up to ten additional tenants in addition to his office. The only available space on 15-501 is the Ace Hardware building. The landlord is not willing to subdivide the building and he doesn't market it anywhere. Mr. Erhenfeld brought a client to look at the building and they only wanted half the space but the landlord would not agree. The space is highly customized for a hardware store and the landlord wants someone to rent that space in the condition it is in. They have interest in this project from attorneys, financial planners, bottle shop, and small retailers.

Chair Howard believes rezoning to O & I would still allow him to have his real estate office and might be an easier pill for the community to swallow. Mr. Erhenfeld said they haven't considered O & I but they do not think it will alleviate the handful of neighbors with concerns. He clarified that they did not request the stub-out, that was recommended by staff.

Commissioner Dasher asked if there is any commitment at this point to an undisturbed buffer. Mr. Erhenfeld stated they are not that far along in design. They will do their best to avoid as many trees as possible.

Diana – remove condition #3 for the stub out – applicant agrees.

A motion was made by Vice Chair Hales, seconded by Commissioner Howard, to adopt a consistency statement stating the rezoning requested is not consistent with residential development proximity. The motion failed by the following vote:

Aye: 2 - Vice Chair Hales and Chair Howard

No: 3 - Commissioner Dasher, Commissioner Crawford and Commissioner Wilkie

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Resolution #2020-08, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 3 - Commissioner Dasher, Commissioner Crawford and Commissioner Wilkie

No: 2 - Vice Chair Hales and Chair Howard

Vice Chair Hales requested that condition #3 for the stub out be removed. The applicant agreed to the request.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Ordinance, attached hereto and by reference made a part hereof, be adopted as amended. The motion carried by the following vote:

Aye: 3 - Commissioner Dasher, Commissioner Crawford and Commissioner Wilkie

No: 2 - Vice Chair Hales and Chair Howard

MANAGER' S REPORTS

County Manager Dan LaMontagne and Assistant County Manager Bryan Thompson attended the Manager's Conference as well as Josh Stein's pretrial roundtable in Winston Salem. He also mentioned Opportunity Chatham is March 6th. Mr. LaMontagne has reached out to the Mayor of Pittsboro and Interim Town Manager to schedule a meeting to discuss how the County can be of help during the Town's transition.

Clerk Lindsay Ray mentioned Commissioner One on Ones will be on Friday. She also mentioned the Mock BOC meeting with the Boys and Girls Club is on Thursday at 4:30pm. The Legislative Breakfast is Friday, February 28th at 8:30am at the Agriculture and Conference Center. The ribbon cutting for the Health Sciences Building is March 12th at 3pm.

COMMISSIONERS' REPORTS

Commissioner Wilkie attended the Coal Ash reclamation hearing at the Ag Center. Around five residents attended.

Commissioner Crawford stated CCCC was a finalist in the Bellweather Competition in the area of advising. CCCC is adding two bioprocessing labs.

Vice Chair Hales mentioned the Jordan Lake One Water initiative and is hopeful for recommendations that will be coming.

Chair Howard discussed Central Piedmont Community Action and its difficulty meeting financial obligations. She hopes the Board can discuss ways to help at a future meeting.

ADJOURNMENT

A motion was made by Vice Chair Hales, seconded by Chair Dasher, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Commissioner Dasher, Vice Chair Hales, Commissioner Crawford, Chair Howard and Commissioner Wilkie



Chatham County, NC

Meeting Minutes

Board of Commissioners

Friday, February 28, 2020

8:30 AM

Agriculture and Conference Center

Legislative Breakfast

Legislative Breakfast - 8:30 AM - Agriculture and Conference Center

Present: 2 - Commissioner Mike Dasher and Chair Karen Howard

Absent: 3 - Vice Chair Diana Hales, Commissioner Jim Crawford and Commissioner Andy Wilkie

CALL TO ORDER

Chair Howard welcomed all the attendees: Representative Robert Reives, Senator Valerie Foushee, Chatham County Manager Dan LaMontagne, Deputy County Manager and Finance Officer Vicki McConnell, Assistant County Manager Bryan Thompson, Clerk to the Board Lindsay Ray, Deputy Clerk Kaitlyn Warren, County Attorney Jep Rose, County Public Information Officer Kara Lusk Dudley, Chatham County Planning Director Jason Sullivan, Chatham Economic Development Corporation President Alyssa Byrd, Council on Aging Director Dennis Streets, Chatham County Sheriff Mike Roberson, CCSO Attorney Rik Stevens, CCSO Major Tracy Kelly, Siler City Mayor John Grimes, Siler City Town Manager Roy Lynch, Pittsboro Attorney Paul Messick, Goldston Commissioner Steve Cunnup, Goldston Mayor Tim Cunnup, Chatham County Register of Deeds Lunday Riggsbee, Chatham County Schools Superintendent Dr. Derrick Jordan, Chatham County School Board Chair Gary Leonard, CCCC Provost Mark Hall, and CCCC President Lisa Chapman.

BOARD PRIORITIES

[20-3424](#)

Review issues with State Legislators

Attachments: [2020-21 Legislative Goals Final](#)

Mr. LaMontagne reviewed the School Buildings Bond Act legislative goal. Chair Howard asked Dr. Jordan if the school system's legislative goals are similar to this. Dr. Jordan stated the state associations make this a priority.

Mr. LaMontagne reviewed the legislative goal surrounding Broadband. Chair Howard said there is an app that allows people to log in and identify whether or not they have internet service. She will share it with the County Manager and then staff will share it out to attendees. Chair Howard said the app is called Test IT. Ms. Riggsbee said broadband is even more important now with coronavirus as people need to be able to work from home and stay home until they are better. Mr. Thompson said it is a critical utility and that is what is important. Rep. Reives said he and his colleagues argue that it is a utility. It is important for health and education and it is also an economic tool. He asked attendees to please keep talking to other elected officials. There are enough

votes in the General Assembly to repeal the Wilson Bill but the problem is the leadership. This is not a partisan issue. Medical care has become a big deal for tele-medicine. Sheriff Roberson said it is also a public safety issue for fire, EMS, and law enforcement.

Mr. Lynch reviewed the Economic Tiers legislative goal. There are now 20 counties that are Tier Three and six of those are in TJCOG region. This will be critical for the funding of the construction of the wastewater lines for the CAM site. Chair Howard asked who the white paper was submitted to. Mr. Thompson said TJCOG says it has been submitted to the General Assembly but it is not getting a lot of traction. Sen. Foushee said until we get enough pressure from legislators in affected areas, it is not going to change. Mayor Grimes asked how she would suggest they apply pressure. Sen. Foushee said they will have to make an appeal to legislators directly. Rep. Reives said the General Assembly leadership needs pressure from the legislators. Chair Howard suggested Mayor Grimes reach out to other counties also affected. Mayor Grimes asked if County staff can you the Town of Siler City a list of those counties. Mr. LaMontagne stated staff would get that to them. Mayor Grimes asked who the representatives are from Davie County. He will contact them. Mr. LaMontagne stated we can't eliminate the tier system but what we need to figure out is a good replacement. Sen. Foushee said there is some traction around census tract idea.

Mr. Thompson reviewed the Property Tax legislative goal.

Mr. LaMontagne reviewed local control of permitting and inspections. Chair Howard said the more the state imposes its view of how things should work, the less able we are to respond to the actual needs in the county. The professionals know planning and the planning department should be defining what the county does. Rep. Reives said when decisions are made at the state level for the local level, they just don't know the experience there. We are to the point now where we micromanage everything. The state should only step in if there is a real problem. Chair Howard said it never seems to be a benefit to the people but more for an organization. Sen. Foushee stated that there needs to be a coalition of those who have been local leaders to put pressure on legislators about local control. She is amazed that state leaders who have been in local government forget what it is like in a county or city. She suggests that the commissioners talk at their association meetings about how to reach those who are former local officials. Rep. Reives said a legislator can appreciate their leadership but they shouldn't be so loyal to the leadership's vision that they forget about the people they represent.

Mr. Thompson reviewed county sales tax assignment. Ms. Riggsbee said it is educating the people who are buying products just as much as it is about educating the vendors selling products. Ms. Byrd said she knows a home builder who corrects his sales tax on a weekly basis. The tax is based on the delivery location, not the point of sale. Chair Howard asked if it is possible to request to make the 9 digit zip codes mandatory.

Mr. Streets reviewed the Home & Community Care Block Grant legislative goal.

Mr. Streets reviewed the Senior Center general purpose funds legislative goal.

Mr. Streets reviewed the adult protective & guardianship services legislative goal. Major Kelly asked what population is growing faster. Mr. Streets said the elderly population. Major Kelly asked if the Council on Aging clients are living longer. Mr. Streets said they generally are living longer. Dr. Jordan said the number of live births continues to

fluctuate.

Mr. Streets reviewed funding for public transit.

Mr. LaMotagne reviewed solar energy tax credits.

Mr. Sullivan reviewed the goals surrounding the new 160D legislation. Chair Howard suggested finding other counties as allies. Sen. Foushee said to change the legislation would require legislation. If it is controversial it cannot be considered when they return for the short session. Rep. Reives said it probably won't be a lengthy short session. He encourages staff to start today to encourage other jurisdictions to join forces on this and get homebuilders on board.

Dr. Jordan reviewed the school system's legislative goals. Chair Howard said Sen. Foushee had to leave and is on her way to Virginia Cross Elementary but she is participating on speaker phone. Dr. Hall said it is unbelievable that the state school calendar was based on the economic benefit of a couple counties at the coast. Ms. Riggsbee said it isn't just the coast, it is also the mountains. Dr. Jordan said this is why local government should be able to have flexible calendars. Chair Howard said those counties say the current calendar was not a request of theirs. They would like a flexible calendar. The NC Association of County Commissioners has made this a priority goal. Mr. Leonard said having exams before winter break is a big positive as a teacher. Why do charter schools get calendar flexibility but the public schools don't. Dr. Hall said he also supports the retirement goal for all state employees. Rep. Reives said that is coming from the shrinking of the budget. He agrees taking the retirement benefits away from state employees is a bad idea.

Chair Howard thanked Rep. Reives and Sen. Foushee for always being available and for coming today today and listening to everyone's concerns.

ADJOURNMENT



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, March 16, 2020

6:00 PM

Agriculture & Conference Center

Regular Session - 6:00 PM - Agriculture & Conference Center

Present: 4 - Commissioner Andy Wilkie, Vice Chair Diana Hales, Commissioner Jim Crawford and Commissioner Mike Dasher

Absent: 1 - Chair Karen Howard

INVOCATION and PLEDGE OF ALLEGIANCE

Vice Chair Hales asked everyone to pause for a moment of silence after which she invited everyone present to stand and recite the Pledge of Allegiance.

CALL TO ORDER

Vice Chair Hales welcomed those in attendance and called the meeting to order at 6:00 PM.

APPROVAL OF AGENDA and CONSENT AGENDA

Vice Chair Hales asked to move the minutes to the April 20th agenda because the links to the meetings were missing from this agenda. The Board also added Item #20-3449 to the consent agenda.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that the Agenda and Consent Agenda be approved as amended. The motion carried by the following vote:

Aye: 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3432](#)

Vote on a request to approve the January 14, 2020 Retreat Minutes, the January 15, 2020 Retreat Minutes, the January 21, 2020 Work and Regular Session Minutes, the February 17, 2020 Work and Regular Session Minutes, the February 28, 2020 Legislative Breakfast Minutes, and the March 16, 2020 Regular Session Minutes.

Attachments: [01.14.2020 Draft Minutes](#)
[01.15.2020 Draft Minutes](#)
[01.21.2020 Draft Minutes](#)
[02.17.2020 Draft Minutes](#)
[02.28.2020 Draft Minutes](#)

This item was moved to the April 20, 2020 Board of Commissioners Meeting.

[20-3379](#)

Vote on a request to approve a Legislative request by the Chatham County Board of Commissioners to consider an amendment to the Chatham County Comprehensive Plan.

Attachments: [More information on the Planning Department website](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3422](#)

Vote on a request to approve the 2020 Audit Contract with Martin Starnes & Associates, CPAs, PA

Attachments: [Martin Starnes Contract for FY 2020](#)
[Martin Starnes Engagement Letter for FY 2020](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3423](#)

Vote on a request to approve an Interlocal Agreement between Chatham County and the City of Durham for Durham Fire Department to provide Fire and Rescue Services within the former Durham County Fire District and authorize the County Manager, Mr. Dan LaMontagne to execute the agreement

Attachments: [Chatham Durham Fire ILA](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3425](#)

Vote on a request to approve the First Amendment to the Siler City Building and Fire Inspection Services Interlocal Agreement and authorize the County Manager to execute the same

Attachments: [Building and Fire Inspection Services Agreement - First Amendment - Siler City - Feb 2020](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3428](#)

Vote on a request to approve the Siler City Chatham County Water Purchase Agreement 2020 and authorize the County Manager to execute the same

Attachments: [Water Purchase Agreement - Siler City and Chatham County - Feb 2020](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3429](#)

Vote on a request to approve a contract between Charles Underwood Inc. and Chatham County to complete rehabilitation work at the Chatham County Water Treatment Plant (WTP) and authorize the County Manager to execute the agreement.

Attachments: [Charles Underwood - WTP Rehab FY20](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3446](#)

Vote on a request to adopt the proposed Radio System Upgrade Project Ordinance

Attachments: [Project Ordinance Radio System Upgrade Amended 3-16-20](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Ordinance, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3430](#)

Vote on a request to approve a contract change order with Motorola in the amount of \$4,355,032.83 and authorize the County Manager to execute the agreement.

Attachments: [Chatham County, NC Change Order 1_Final Draft](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3431](#)

Vote on a request to approve an Amendment to the Incentive Agreement entered into by Chatham County and Mountaire Farms of North Carolina Corp., dated October 2, 2017 and authorize the County Manager to execute the agreement.

Attachments: [Amendment to Incentive Agreement](#)
[Mountaire Farms, Inc](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3438](#)

Vote on a request to approve the Interlocal Agreement establishing terms and conditions for financial assistance to the Town of Siler City's Wastewater Treatment Plant Improvement Project and authorizing the County Manager to execute the same

Attachments: [Interlocal Agreement - Siler City - Wastewater Treatment Plant Improvements - \\$750k County Contribution - Jan 2020](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3443](#)

Vote on a request to approve the Southern Health Partners Fourteenth

Amendment to Agreement and authorize the County Manager to execute the agreement.

Attachments: [Attachment A](#)
[Fourteenth Amendment 3-9-2020](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Contract, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3433](#)

Vote on a request to approve ETJ appointments to the Town of Pittsboro Planning Board.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that the Appointments be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3434](#)

Vote on a request to approve appointments to the Community Advisory Committee for nursing homes and adult care homes

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that the Appointments be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3435](#)

Vote on a request to approve Tax Releases and Refunds

Attachments: [February 2020 Release and Refund Report](#)
[February 2020 NCVTS Pending Refund Report](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3436](#)

Vote on a request to approve Tax Department - Electronic Listing Resolution

Attachments: [Electronic Listing Resolution](#)

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Resolution #2020-10 Authorizing the Electronic Listing of Personal Property, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3439](#)

Vote on a Request to approve competitive bid exemption for standardization and current "sole source," for Chatham County Sheriff's Office driving simulator, manufactured by Drive Square, Inc.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3440](#)

Vote on a Request to approve competitive bid exemption for standardization and current "sole source," for Chatham County Sheriff's Office narcotics camera ,Hermit Cam HD Transformer modular/multi-disguise network video surveillance system manufactured by, Crime Point Inc.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3441](#)

Vote on a request to approve to award a service weapon to retiring Deputy Chris Perry

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3442](#)

Vote on a request to approve grant application to Office of Juvenile Justice and Delinquency Prevention 2020 Family Drug Court Program for funding to expand and enhance a Family Treatment Court for 15B

Chatham County.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

[20-3449](#)

Vote on a request to set a public hearing for the April 20th commissioners meeting to receive public comment on the proposed borrowing to purchase radios and to construct and equip radio towers in the county.

A motion was made by Commissioner Crawford, seconded by Commissioner Wilkie, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 4 - Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

Absent: 1 - Chair Howard

End of Consent Agenda

BOARD PRIORITIES

[20-3447](#)

Vote on a request to move all public hearings to the April 20, 2020 Board of Commissioners Meeting.

A motion was made by Commissioner Crawford, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:

Aye: 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

PUBLIC INPUT SESSION

No one signed up to speak.

PUBLIC HEARINGS

[20-3426](#)

A legislative public hearing for a request from Bold Development Group, LLC for a conditional district rezoning on Parcels 18901, 18757, 18758, 80023, 65382, 76461, 60704, 18789, 18892, 18747, 18760, 18889, 18891, and 18748 collectively "William's Corner Commercial

Development”, located on US 15-501 N and Lystra Rd, being approximately 118 total acres, to rezone from Conditional Use Business (CU-B1) with a Conditional Use Permit for a Planned Unit Development and R1, Residential, to Conditional District Mixed Use (CD-MU) zoning district containing retail, commercial, office, storage, and multi-family residential.

Attachments: [More information from the Planning department website](#)

This item was postponed to the April 20, 2020 meeting.

[20-3427](#)

A legislative public hearing for a request from Bold Development Group, LLC for a Zoning Ordinance text amendment to Section 10.12.F Exterior Boundary Setbacks for mixed use developments.

Attachments: [More information from the Planning department website](#)

This item was postponed to the April 20, 2020 meeting.

CLERK'S REPORT

The Clerk announced that the March 24th NCACC District Meeting has been cancelled.

MANAGER'S REPORT

County Manager Dan LaMontagne said all changes to County services are being updated on the County website.

COMMISSIONERS' REPORTS

Commissioner Crawford said the TJCOG Board of Delegates meeting for March 25th has been cancelled. He also said his heart is broken by the recent tragedy in Moncure. Commissioner Dasher asked everyone to keep the Moncure community in their prayers. Commissioner Wilkie said a fund has been started for the young sons and donations can be made at any Wells Fargo Bank.

ADJOURNMENT

A motion was made by Commissioner Dasher, seconded by Commissioner Wilkie, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher



Chatham County, NC

Text File

File Number: 20-3471

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Board of Commissioners

File Type: Agenda Item

Agenda Number:

Vote on a request to postpone the Williams Corner public hearings (Item # 20-3426 and #20-3427) to a future Board of Commissioners Meeting.



Chatham County, NC

Master

File Number: 20-3426

File ID: 20-3426

Type: Agenda Item

Status: Public Hearing

Version: 1

Reference:

In Control: Planning

File Created: 02/27/2020

File Name: William's Corner Mixed Use Rezoning

Final Action:

Title: A legislative public hearing for a request from Bold Development Group, LLC for a conditional district rezoning on Parcels 18901, 18757, 18758, 80023, 65382, 76461, 60704, 18789, 18892, 18747, 18760, 18889, 18891, and 18748 collectively "William's Corner Commercial Development", located on US 15-501 N and Lystra Rd, being approximately 118 total acres, to rezone from Conditional Use Business (CU-B1) with a Conditional Use Permit for a Planned Unit Development and R1, Residential, to Conditional District Mixed Use (CD-MU) zoning district containing retail, commercial, office, storage, and multi-family residential.

Notes:

Agenda Date: 03/16/2020

Sponsors:

Enactment Date:

Attachments: More information from the Planning department website

Enactment Number:

Contact:

Hearing Date:

Drafter: dan.garrett@chathamnc.org

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 20-3426

A legislative public hearing for a request from Bold Development Group, LLC for a conditional district rezoning on Parcels 18901, 18757, 18758, 80023, 65382, 76461, 60704, 18789, 18892, 18747, 18760, 18889, 18891, and 18748 collectively "William's Corner Commercial Development", located on US 15-501 N and Lystra Rd, being approximately 118 total acres, to rezone from Conditional Use Business (CU-B1) with a Conditional Use Permit for a Planned Unit Development and R1, Residential, to Conditional District Mixed Use (CD-MU) zoning district containing retail, commercial, office, storage, and multi-family residential.

Action Requested:

A legislative public hearing for a request from Bold Development Group, LLC for a conditional district rezoning on Parcels 18901, 18757, 18758, 80023, 65382, 76461, 60704, 18789, 18892, 18747, 18760, 18889, 18891, and 18748 collectively “William’s Corner Commercial Development”, located on US 15-501 N and Lystra Rd, being approximately 118 total acres, to rezone from Conditional Use Business (CU-B1) with a Conditional Use Permit for a Planned Unit Development and R1, Residential, to Conditional District Mixed Use (CD-MU) zoning district containing retail, commercial, office, storage, and multi-family residential.

Introduction & Background:

Discussion & Analysis:

How does this relate to the Comprehensive Plan:

Recommendation:



Chatham County, NC

Master

File Number: 20-3427

File ID: 20-3427

Type: Agenda Item

Status: Public Hearing

Version: 1

Reference:

In Control: Planning

File Created: 02/27/2020

File Name: Zoning Ordinance Text Amendment Williams Corner

Final Action:

Title: A legislative public hearing for a request from Bold Development Group, LLC for a Zoning Ordinance text amendment to Section 10.12.F Exterior Boundary Setbacks for mixed use developments.

Notes:

Agenda Date: 03/16/2020

Sponsors:

Enactment Date:

Attachments: More information from the Planning department website

Enactment Number:

Contact:

Hearing Date:

Drafter: dan.garrett@chathamnc.org

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 20-3427

A legislative public hearing for a request from Bold Development Group, LLC for a Zoning Ordinance text amendment to Section 10.12.F Exterior Boundary Setbacks for mixed use developments.

Action Requested:

A legislative public hearing for a request from Bold Development Group, LLC for a Zoning Ordinance text amendment to Section 10.12.F Exterior Boundary Setbacks for mixed use developments.

Introduction & Background:

Discussion & Analysis:

How does this relate to the Comprehensive Plan:

Recommendation:



Chatham County, NC

Text File

File Number: 20-3380

Agenda Date: 4/20/2020

Version: 4

Status: Approval of Agenda and Consent Agenda

In Control: Planning

File Type: Agenda Item

Vote on a request to approve a legislative request for a general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township.

Action Requested:

Vote on a request to approve a legislative request for a general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township. The Planning reviewed this application during their March 3, 2020 meeting.

Introduction & Background:

A legislative public hearing was held on February 17, 2020. The public hearing was held open for an additional month by staff because of a misplacement of a public hearing sign on the adjacent property and not the property requested to be rezoned.

Planning staff presented the request to the Board of Commissioners and Ken Smith, Operations Manager in place of Jeff Wilson, was available to answer questions. No one signed up to speak.

Planning staff has received several comments on the proposed rezoning in favor of denial. Concerns include additional noise, traffic, dust, pollution, bicycle route on 902, and how the proposed rezoning relates to the comprehensive land use plan (copies of the comments are provided on the planning website).

Discussion & Analysis:

The property is currently zoned R-1, Residential, the property to the west is zoned IND-L, Light Industrial, all other adjacent properties are zoned R-1, Residential. The property adjacent to the west is the current Wilson Brothers Trucking operation. The property currently occupied by Wilson Bros. Trucking was initially zoned as residential in 2016. They were then rezoned to Light Industrial in June 2018 as part of the first round of business rezoning cases that were offered at no charge by the Board of Commissioners.

When considering a general use zoning classification, the boards must consider all of the uses that are allowed within the district.

The company has been in existence in its current location for more than six decades. It operated in a portion of Chatham County that remained unzoned until 2016 at which time it became a legal non-conforming use/situation which allows continued operations.

Mr. Wilson had inquired about placing a new building on his business property and wanted to make sure what he had planned would be compliant with regulations. Planning staff discovered at this time that his current operation was in violation of the Watershed Protection Ordinance in that the allowable built upon area for the business had been exceeded. Mr. Wilson was informed and given options, of which he chose to purchase parcel 63839, so that his business can be compliant with Watershed Protection Regulations. In an effort to work with adjacent landowners, a preliminary plat shows parcel 63839 being reduced by 2 acres in order to give a neighboring property a larger buffer from the business. The current built upon area, if parcel 63839 is approved for an IND-L zoning classification, will be at 31% of the maximum allowable 36%. This means that only 0.87 acres is available to be developed, and must also meet the setbacks of 50' from all property lines.

The following map shows the current zoning and the areas surrounding the parcel.

The property is in the WS-IV PA Watershed. There are water features on the property and there is no special flood hazard area.

The following map shows the watershed classification.

The following map is the USGS map showing the potential blueline streams on the property.

In considering a general use rezoning request Section 19 of the Chatham County Zoning Ordinance includes four standards that must be addressed and supported in order for a rezoning application to be approved. The standards are:

Standard No 1: The alleged error in this Ordinance, if any, which would be remedied by the proposed amendment. No error in the ordinance is being alleged.

It is planning staff opinion this standard is met.

Standard No 2: The changed or changing conditions, if any, in the area or in the County generally, which make the proposed amendment reasonably necessary to the promotion of the public health, safety, and general welfare. The applicant states that their company has expanded and increased its capacity by 45% in the past 12+ months. As a result, 30 new class 8 road tractors were added to the existing rolling stock inventory for a total of 85 trucks now parked onsite. Additionally, an increase in employees has occurred with this growth. Although the character of the area is rural, it is an important economic center that is providing employment for approximately 200 people in total for the 12 small businesses that are operating. The applicant addresses promotion of general welfare, but does not address the public health and safety. However, the purpose of this application is to correct a Watershed Protection Ordinance violation of the applicant exceeding the allowable built upon area currently and also providing a small additional area of less than ½ acre to utilize for some future business need. In essence, by complying with the Watershed regulations, he will be protecting the public health of the area surrounding his property by providing natural areas for stormwater runoff.

It is planning staff opinion this finding can be met.

Standard No 3: The manner in which the proposed amendment will carry out the intent and purpose of the adopted land use plan, or part thereof. Page 56 ED policy 4 strategy 4.4 states, "permit existing commercial and industrial uses that are appropriately zoned to continue to operate, and allow for reasonable expansion, contingent upon meeting environmental and transportation requirements". The applicant needs more property to offset the current built upon area so that they are compliant with all Chatham County regulations and ordinances.

Page 68, Land Use Policy 8 states, "support the viability of agricultural operations through land use policies and regulations". Wilson Brothers is a commercial trucking company for hire. 90% of the business that it serves is supporting the agriculture industry. Primary hauling includes animal agriculture feed ingredients, finished poultry feed, and live poultry transport.

The following map is the Future Land Use Plan Map. The property is in an area designated as agriculture, but is within close proximity to a Crossroads Community node.

It is planning staff opinion this standard is met.

Standard No. 4: All other circumstances, factors, and reasons which the applicant offers in support of the proposed amendment. Wilson Brothers currently serves local/regional freight lanes within 100-mile radius of this location. They have been operating for 80 years. Because of rapid expansion that the company has experienced, this land will be utilized for their current and future growth so as to comply with all Chatham County regulations and ordinances.

This company provides a couple hundred jobs, higher property tax revenue, complies with NCDOT driveway requirements, requires no additional services from the county with respect to schools, water, etc. The

Planning Department has had no complaints or investigations on this property in at least the last 30 years. It is planning staff opinion this standard is met.

It is planning staff opinion that the Zoning Ordinance standards for granting a rezoning request have been met for this property.

The Planning Board reviewed the application during their March 3, 2020 meeting and discussion included that the request was primarily to correct a violation of the existing site where a parking area was expanded beyond the built upon area limits of the watershed regulations; that the existing business property was initially zoned R-1 in 2016 with the extension of zoning in the western part of the county; that the owner accepted the Commissioners offer to rezone the existing business property to Light Industrial to bring the property into conformity; and that the request supported the expansion of an existing business. Additional discussion included what would happen to the area where the parking area was expanded. Staff commented that some of the gravel might have to be removed to meet setback requirements, but otherwise this rezoning request would correct the violation.

How does this relate to the Comprehensive Plan:

Goal 4. Diversify the tax base and generate more quality, in-county jobs to reduce dependence on residential property taxes, create economic opportunity and reduce out-commuting.

Recommendation:

The Planning Board by unanimous vote (8-0) and planning staff recommends adoption of an ordinance amending the Zoning Ordinance approving a general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone a portion of parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township. The area being rezoned is approximately 5.56 acres as shown on a preliminary plat titled "Site Plan for Jeffrey D. Wilson" prepared by Van R. Vinch Land Surveys with a revised date of January 16, 2020.

The Planning Board by unanimous vote (8-0) recommends adoption of resolution approving the following proposed consistency statement:

It is the opinion of the Planning Board the rezoning request is consistent with the Chatham County Comprehensive Land Use Plan based on the property correcting a Watershed Protection violation to meet water supply protection measures, meeting ED Policy 4 Strategy 4.4 and Land Use Policy 8 of the Comprehensive Land Use Plan, and therefore is recommended for approved.



Chatham County, NC

Text File

File Number: 20-3404

Agenda Date: 4/20/2020

Version: 2

Status: Approval of Agenda and Consent Agenda

In Control: Planning

File Type: Agenda Item

Vote on a request to approve a legislative request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township.

Action Requested:

Vote on a request to approve a legislative request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township.

Introduction & Background:

A legislative public hearing was held on February 17, 2019. Planning staff presented the rezoning request and the applicant Paul Brewer and David Orringer presented to the Board. No one signed up to speak. The Planning Board reviewed the request during their March 3, 2020 meeting.

Discussion & Analysis:

Conditional Zoning districts are districts in which the development and use of the property is subject to predetermined ordinance standards and rules, regulations, and conditions imposed as part of a legislative decision creating the district and applying it to the particular property.

Some land uses are of such a nature or scale that they have significant impacts on both the immediate surrounding area and on the entire community, which cannot be predetermined and controlled by general district standards. The review process established in this Ordinance provides for accommodation of such uses by a reclassification of property into a conditional zoning district, subject to specific conditions, which ensure compatibility of the use with neighboring properties. A conditional zoning district is not intended for securing early zoning for a proposal, except when that proposal is consistent with an approved land use plan or the proposal can demonstrate that public infrastructure needed to serve the development will be made available within a reasonable time period.

The applicant was previously before the Planning Board for this same property on December 3, 2019 seeking a general use light industrial rezoning. Based on the discussion held, the applicant decided to withdraw the application and reapply for a conditional district rezoning reasons being to offer a site plan for review, meet with the Chatham County Appearance Commission, hold a community meeting, and incorporate some conditions that would better satisfy concerns that were raised by the Planning Board.

The property is currently zoned R-1, Residential, the property to the south of US 1 is a permitted Non-conforming Mobile Home Park, properties to the west are zoned General Use B-1, Business, and General Use NB, Neighborhood Business, and the property to the north and east is zoned R-1 Residential. Currently, the properties zoned NB are undeveloped, but are proposed to be an ABC store and convenience store. The property zoned B-1 is a RV park.

A community meeting was held on December 29, 2019 and there were no other attendees apart from the applicants.

A meeting with the Chatham County Appearance Commission (CCAC) was held on December 18, 2019. The overall plan was accepted with the following modifications being agreed to by the applicant:

- Redbuds to replace Crape Myrtles
- Wax Myrtle to replace variegated privet
- The buffers will be augmented if needed to comply with buffer requirements. The plan indicates all new plantings.
- There will be a sign on the Building No 4 facing the road
- There will be a pole sign on the Moncure Pittsboro Rd

Bev Wiggins with the Chatham County Historical Association did not see any areas of concern for this property.

At the public hearing, Commissioner Hales inquired about the number of entrances, in which Mr. Brewer stated they could possibly use one entrance. However, Mr. Brewer later stated that crossing the wetlands would be too difficult which would not allow the option of only one entrance. She also asked about the open storage on the northern part of the property and if boats would be stored there. Mr. Brewer stated that the clients will be able to store their items where they pay for storage.

Commissioner Howard asked about lighting and the applicants replied that it would meet county requirements.

Commissioner Dasher questioned if the buffer along Jordan Dam Rd was to remain undisturbed. The applicants stated that per the Army Corps requirements that each tree taken down would need to be monetarily compensated. The applicants plan to take down the least amount of trees as possible. Because of the topography and vegetation, it is proposed that passerby will not see the facility from Jordan Dam Rd.

Commissioner Crawford asked where the closest boat ramp is, which is Poe Ramp and is roughly 1 mile from this proposed facility. He then made the comment that anytime boat storage is closer to ramps creates less traffic.

There are five standard items listed in the Zoning Ordinance that must be addressed by an applicant when submitting a rezoning application. The applicant has addressed those items in the application materials or in supplemental material and they are also discussed below.

Item #1: The alleged error in this Ordinance, if any, which would be remedied by the proposed amendment with a detailed description of such error in the Ordinance and detailed reasons how the proposed amendment will correct the same. The applicant is claiming no errors in the Ordinance.

It is planning staff opinion this finding is met.

Item #2: The changed or changing conditions, if any, of the area or in the County generally, which make the proposed amendment reasonably necessary to the promotion of the public health, safety, and general welfare.

The applicant states they are promoting public health by reducing fuel emissions and public safety with shorter trips to Poe Ridge Boat Ramp, located approximately one mile from this property. Traffic counts per NCDOT on Highway 1 is 30,000+ cars per day and 2,700+ cars on Moncure Pittsboro Rd and growing.

The applicants are also keeping their development under the 36% built upon area. Because of Army Corp requirements, the applicant will be required to pay for each tree taken down/removed. The applicant states they will keep the most amount of trees as possible.

There are surrounding non-residentially zoned properties adjacent to the project area. Of the 48.8 acres, the applicant has applied to rezone 38.4 acres. The remaining 10.4 acres will remain residential which is the area closest to the residential area to the north.

It is planning staff opinion this finding is met.

The following map shows the current zoning and the areas surrounding the parcel.

Item #3: The manner in which the proposed amendment will carry out the intent and purpose of any adopted plans or part thereof.

The property is partially located in a Village Center node on the comprehensive land use plan. A mix of uses include retail, restaurants, services, and office uses. The remainder of the property is located within a compact residential area.

The applicant pulls multiple references from the comprehensive plan to address justification for development in a village center. These references are Page 55, strategy 2.1, "encourage small-scale retail development, service, office, "flex" space, and other small business development by designating Village Centers and Crossroads Communities at appropriate locations across the county". Page 61, "...development should occur within and near established and planned centers of activity". Page 63 strategy 2.3, "allow areas designated as Village Centers...to be developed for residential, commercial, and some light industrial purposes if appropriately designed to be in keeping with historic development patterns". Page 67, "Commercial and mixed use development should be sited along major highways at key intersections".

It is planning staff opinion this finding is met.

The following map shows the Future Land Use Plan map.

Item #4: The requested amendment is either essential or desirable for the public convenience or welfare. The applicant cites references from the comprehensive plan on pages 32 and 57. The policies combined are to support entrepreneurship and new businesses to diversify the local economy and capitalize on the unique assets of Chatham County; one of the assets being the home to Jordan Lake State Recreation Area and three rivers that provide recreational and tourism opportunities.

Providing a storage facility that is located roughly 1 mile from the closest boat ramp will reduce fuel emissions of larger vehicles pulling trailers/boats/RV's from long distances. With this project also having

mini-storage/self-storage, this gives flexibility for other residents and small businesses storing their belongings here.

It is planning staff opinion this finding has been met.

The following map shows the watershed classification.

The following map is the USGS map showing the potential blueline streams on the property.

Item #5: All other circumstances, factors, and reasons which the applicant offers in support of the proposed amendment include

The applicant states that by purchasing and developing this property as proposed will increase the tax value significantly and help produce more property tax for Chatham County through land, building, and personal property value stored on site.

Because Chatham County is home to Jordan Lake and three rivers, the new storage facility will complement these recreational opportunities.

Currently, the applicant's storage facility that is operating in Wake county is full and has a waiting list. The facility will be a nice, clean, secure storage facility.

Finally, the applicant states they will meet 6 goals located on page 40 of the Comprehensive Land Use Plan as follows:

- 1) Preserve the rural character and lifestyle of Chatham County; through building setbacks, light, and noise sensitivity
- 2) Preserve, protect, and enable agriculture and forestry; keeping the development below the 36% maximum built upon area
- 3) Promote a compact growth pattern by developing in and near existing towns, communities, and in designated, well planned, walkable mixed use centers; the proposed development is within a Village Center node
- 4) Diversify the tax base and generate more quality, in-county jobs to reduce dependence on residential property taxes, create economic opportunity and reduce out-commuting; tax benefits to the county
- 5) Conserve natural resources; boat and RV storage reduce emissions by reducing mileage
- 6) Provide recreational opportunities and access to open space; making boating and camping easier.

It is planning staff opinion this finding has been met.

Planning staff recommends approval of the rezoning request based on all five standards can be met.

The Planning Board reviewed the rezoning application during their March 3, 2020 meeting and discussion included what the current demand for storage is in that part of the county and what would occur with the balance of the property that was on the west side of the water feature. The applicant advised that there is increasing demand, that their existing facility in Wake County was full within six months of opening, new neighborhoods are becoming more restrictive about boat and RV storage. They also commented that the portion of the property on the west side of the creek would be difficult to develop and is needed to meet the built upon area off-set. Planning Board members also discussed that they weren't in favor of the prior general use rezoning and the applicant met their request for a conditional district rezoning.

How does this relate to the Comprehensive Plan:

Goal 4. Diversify the tax base and generate more quality, in-county jobs to reduce dependence on residential property taxes, create economic opportunity and reduce out-commuting.

Recommendation:

The Planning Board by unanimous vote (8-0) and planning staff recommends adoption of a an ordinance

amending the Zoning Ordinance approving a request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township with the following conditions:

Site Specific Conditions

1. The recommendations from the Chatham County Appearance Commission (CCAC) shall be followed as stated in the minutes and as shown on the submitted site plan or revised site plan as required that reflects the adopted design guidelines. The planning staff and CCAC may conduct routine inspections of the property to ensure compliance with the landscaping requirements.
2. A building permit shall be obtained and remain valid at all times within two years of the date of this approval or this approval becomes null and void.
3. Buildings/Structures will be one story and will not exceed 20 foot in height.
4. No electronic message center signage is permitted.

Standard Site Conditions

5. The application, standards and adopted regulations of the applicable ordinances and policies, and the approved recommendations as provided for and/or conditioned, are considered to be the standards as set forth and shall comply as stated. Changes or variations must be approved through the Planning Department or other approving board before any such changes can take place. These include but are not limited to landscaping, lighting, signage, parking, building construction, etc.
6. All required local, state, or federal permits (i.e. NCDOT commercial driveway permits, NCDWQ, Chatham County Watershed Protection Division, Environmental Health Division, Building Inspections, Fire Marshal, etc.) shall be obtained, if required, and copies submitted to the Planning Department to the initiation of the operation/business.

Standard Administrative Conditions:

7. Fees - Applicant and/or landowner shall pay to the County all required fees and charges attributable to the development of its project in a timely manner, including, but not limited to, utility, subdivision, zoning, and building inspections.
8. Continued Validity - The continued validity and effectiveness of this approval was expressly conditioned upon the continued compliance with the plans and conditional listed above.
9. Non-Severability - If any of the above conditions is held to be invalid, this approval in it's entirety shall be void.
10. Non-Waiver - Nothing contained herein shall be deemed to waive any discretion on the part of the County as to further development of the applicant's property and this permit shall not give the applicant any vested right to develop its property in any other manner than as set forth herein.

The Planning Board by unanimous vote (8-0) recommends adoption of a resolution approving the following consistency statement:

The request to rezone Parcel No. 60167, 38.4 acres of the total 48.8 acres, from R-1, Residential to CD-CB Conditional District Community Business for indoor/outdoor storage facility and complies with the Chatham County comprehensive plan, Plan Chatham. The comprehensive plan includes supporting the expansion of small and medium businesses within Village Center nodes.



Chatham County, NC

Text File

File Number: 20-3450

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Health Department

File Type: Resolution

Vote on a request to adopt a Resolution Proclaiming April 2020 as Child Abuse Prevention Month.

Action Requested: Vote on a request to adopt a Resolution Proclaiming April 2020 as Child Abuse Prevention Month.

Introduction & Background: The Chatham County Board of Commissioners has passed a proclamation eighteen on the past nineteen years declaring April 2020 as Child Abuse Prevention Month.

Discussion & Analysis: Staff and community partners from many agencies, including the Chatham County Public Health Department, Coalition for Family Peace, Family Violence and Rape Crisis Services, Child Care Networks, Chatham County Department of Social Services, and Chatham County Partnership for Children, work together to plan activities to promote awareness of child abuse and neglect during the month of April.

How does this relate to the Comprehensive Plan: This relates directly to the Comprehensive Plan goal to "Foster a Healthy Community." Research has shown the profound impact of adverse childhood experiences (ACEs) on a range of long-term health outcomes. Thus, reducing incidence of child abuse not only improves quality of life during childhood, but promotes health throughout the life course.

Budgetary Impact: None

Recommendation: Motion to approve a Resolution Proclaiming April 2020 as Child Abuse Prevention Month.



COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER: Dan LaMontagne

PROCLAIMING APRIL 2020 AS CHILD ABUSE PREVENTION MONTH

WHEREAS, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

WHEREAS, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

WHEREAS, preventing child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

WHEREAS, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, WE, THE CHATHAM COUNTY BOARD OF COMMISSIONERS do hereby proclaim April 2020 as "**CHILD ABUSE PREVENTION MONTH**" in Chatham County, and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted, this the ____ day of _____.

Karen Howard, Chairman
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, Clerk to the Board
Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 20-3451

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Health Department

File Type: Agenda Item

Vote on a request to accept \$20,123 from Food Protection and Facilities Branch

Action Requested: Vote on a request to accept \$20,123 from Food Protection and Facilities Branch

Introduction & Background: In order to fund a portion of local expenditures created by State-mandated Food, Lodging and institution sanitation programs and activities, the legislature established a State Inspections Statistics and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated **establishments and funds are then** redistributed to local environmental health programs in the form of aid to counties.

Discussion & Analysis: The funds are distributed to local environmental health divisions to support the retail food program and are allocated to counties based on percentage of food service inspections conducted and submission of quality assurance activities.

How does this relate to the Comprehensive Plan: N/A

Budgetary Impact: No Local Funding Requested

Recommendation: Vote on a request to accept \$20,123 from Food Protection and Facilities Branch

Division of Public Health

Agreement Addendum

FY 19-20

Chatham County Public Health Department
Local Health Department Legal Name

Environmental Health Section /
 Food Protection and Facilities Branch
DPH Section / Branch Name

874 Food and Lodging
Activity Number and Description

Shane Smith (919) 707-5872
 shane.smith@dhhs.nc.gov
DPH Program Contact
 (name, phone number, and email)

04/01/2020 – 05/31/2020
Service Period

DPH Program Signature **Date**
 (only required for a negotiable agreement addendum)

05/01/2020 – 06/30/2020
Payment Period

- Original Agreement Addendum**
 Agreement Addendum Revision # _____

I. Background:

In order to fund a portion of local expenditures created by state-mandated Food, Lodging, and Institution (Food and Lodging) sanitation programs and activities, the legislature established a State Inspections, Statistics, and Fees Program within the Environmental Health Section. This program centralizes public health data, invoices regulated facilities, and distributes the funds in accordance with G.S. 130A-248(d). The receipts collected are redistributed to local environmental health programs in the form of aid to counties.

II. Purpose:

The Agreement Addendum allows for the Local Health Department’s environmental health program to implement state-mandated sanitation regulations. The funds from this Agreement Addendum are to be used to support local Food and Lodging programs and activities. The disbursement and fund purpose are described under “Regulation of food and lodging establishments” in North Carolina General Statute 130A-248(d) and under “Disbursements of Funds” in North Carolina Administrative Code 15A NCAC 18A .2901.

III. Scope of Work and Deliverables:

The Local Health Department Food and Lodging funds are distributed based on the attached Food and Lodging Distribution Calculations spreadsheet. The Local Health Department shall use this funding for food, lodging, and institution sanitation programs and activities.

Assuring consistency and quality of Food and Lodging permitting and inspection activities is essential to effective program implementation. Inconsistency or failure to apply permitting and inspection rules

Health Director Signature (use blue ink) Date 3-23-20

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Anne Lowry</u> Phone number with area code: <u>(919) 545-8310</u> Email address: <u>Anne.Lowry@chathamnc.org</u>
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creates liability for the county and the Local Health Department and may lead to a loss of confidence from the public and operators. To provide for consistency and quality within the Food and Lodging Program, and as part of this Agreement Addendum, the Local Health Department shall maintain an internal Quality Assurance Plan.

A summary of the previous year's approved Quality Assurance Plan activities must be submitted to the Environmental Health Regional Specialist for review by **May 1, 2020**.

IV. Performance Measures/Reporting Requirements:

The Local Health Department shall ensure funds are used for Food and Lodging sanitation programs and activities in accordance with G.S. 130A-248(d).

V. Performance Monitoring and Quality Assurance:

The Division of Public Health will review annual required inspection data submitted electronically to the Environmental Health Inspections Data System to assure required food, lodging, and institution inspections are completed at the frequency required. Failure to complete required inspections or if deficiencies persist, will cause the Local Health Department to lose funding.

During program monitoring activities, Environmental Health Regional Specialists may review documentation to verify that the approved Quality Assurance Plan is being implemented.

If the Local Health Department Food and Lodging program is not in compliance with an approved Quality Assurance Plan, a corrective action plan must be submitted no later than **May 15, 2020**, to the Environmental Health Regional Specialist indicating how deficiencies will be addressed.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division of Public Health provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division of Public Health receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. The Local Health Department is required to submit a signed and completed Food and Lodging Local Health Department Request for Payment form (DPH EH 2948) to request funds. Reimbursement will not be made until this Agreement Addendum and the DPH EH 2948 form is fully executed. Requests for Payment forms will be processed during the period May 1, 2020 through June 5, 2020. Requests received after **June 5, 2020** will not be processed.

Co. ID	County	Percentage for FY2018-19	1st (1)	2nd (2a)	3rd (2b)	Total
001	**Alamance	100%	\$ 750	\$ 30,752	\$ 11,279	\$ 42,781
002	Alexander	99%	\$ 750	\$ 3,831		\$ 4,581
D2	*Alleghany	84%	\$ 750	\$ 2,583		\$ 3,333
004	*Anson	91%	\$ 750	\$ 3,714		\$ 4,464
D2	*Ashe	77%	\$ 750	\$ 4,326		\$ 5,076
D6	Avery	32%	\$ 750	\$ 1,934		\$ 2,684
007	*Beaufort	100%	\$ 750	\$ 10,495	\$ 3,818	\$ 15,063
DI	*Bertie	100%	\$ 750	\$ 3,498	\$ 1,273	\$ 5,521
009	*Bladen	100%	\$ 750	\$ 6,891	\$ 2,506	\$ 10,147
010	*Brunswick	100%	\$ 750	\$ 28,147	\$ 10,238	\$ 39,135
011	**Buncombe	100%	\$ 750	\$ 79,352	\$ 28,862	\$ 108,964
012	Burke	61%	\$ 750	\$ 8,860		\$ 9,610
013	*Cabarrus	100%	\$ 750	\$ 39,968	\$ 14,538	\$ 55,256
014	Caldwell	77%	\$ 750	\$ 10,122		\$ 10,872
D1	Camden	97%	\$ 750	\$ 1,440		\$ 2,190
016	*Carteret	94%	\$ 750	\$ 20,429		\$ 21,179
017	Caswell	100%	\$ 750	\$ 2,597	\$ 945	\$ 4,292
018	Catawba	100%	\$ 750	\$ 35,939	\$ 13,072	\$ 49,761
019	*Chatham	100%	\$ 750	\$ 14,206	\$ 5,167	\$ 20,123
020	Cherokee	100%	\$ 750	\$ 8,004	\$ 2,911	\$ 11,665
D1	Chowan	99%	\$ 750	\$ 3,568		\$ 4,318
022	Clay	94%	\$ 750	\$ 2,093		\$ 2,843
023	**Cleveland	100%	\$ 750	\$ 18,288	\$ 6,652	\$ 25,690
024	*Columbus	100%	\$ 750	\$ 11,768	\$ 4,280	\$ 16,798
025	*Craven	93%	\$ 750	\$ 18,930		\$ 19,680
026	*Cumberland	88%	\$ 750	\$ 55,743		\$ 56,493
D1	Currituck	95%	\$ 750	\$ 7,906		\$ 8,656
028	*Dare	100%	\$ 750	\$ 24,861	\$ 9,043	\$ 34,654
029	*Davidson	99%	\$ 750	\$ 26,029		\$ 26,779
030	Davie	100%	\$ 750	\$ 7,792	\$ 2,834	\$ 11,376
031	*Duplin	94%	\$ 750	\$ 11,759		\$ 12,509
032	*Durham	82%	\$ 750	\$ 59,288		\$ 60,038
033	Edgecombe	58%	\$ 750	\$ 4,735		\$ 5,485
034	Forsyth	68%	\$ 750	\$ 49,382		\$ 50,132
035	Franklin	93%	\$ 750	\$ 7,690		\$ 8,440
036	**Gaston	100%	\$ 750	\$ 39,067	\$ 14,210	\$ 54,027
D1	*Gates	100%	\$ 750	\$ 1,219	\$ 443	\$ 2,412
038	Graham	100%	\$ 750	\$ 2,968	\$ 1,080	\$ 4,798
D3	*Granville	90%	\$ 750	\$ 8,540		\$ 9,290
040	*Greene	100%	\$ 750	\$ 3,923	\$ 1,427	\$ 6,100
041	**Guilford	71%	\$ 750	\$ 75,534		\$ 76,284
042	Halifax	98%	\$ 750	\$ 10,805		\$ 11,555
043	*Harnett	92%	\$ 750	\$ 15,752		\$ 16,502
044	Haywood	70%	\$ 750	\$ 11,985		\$ 12,735
045	Henderson	100%	\$ 750	\$ 26,663	\$ 9,698	\$ 37,111
D1	Hertford	99%	\$ 750	\$ 5,877		\$ 6,627
047	*Hoke	77%	\$ 750	\$ 4,408		\$ 5,158
048	Hyde	100%	\$ 750	\$ 3,923	\$ 1,427	\$ 6,100
049	Iredell	82%	\$ 750	\$ 29,383		\$ 30,133
050	Jackson	100%	\$ 750	\$ 12,828	\$ 4,666	\$ 18,244
Subtotals:			\$37,500	\$879,795	\$150,369	\$1,067,664

Co. ID	County	Percentage for FY2018-19	1st (1)	2nd (2a)	3rd (2b)	Total
051	*Johnston	100%	\$ 750	\$ 34,667	\$ 12,609	\$ 48,026
052	*Jones	100%	\$ 750	\$ 1,219	\$ 443	\$ 2,412
053	*Lee	100%	\$ 750	\$ 13,093	\$ 4,762	\$ 18,605
054	*Lenoir	80%	\$ 750	\$ 9,881		\$ 10,631
055	Lincoln	91%	\$ 750	\$ 11,577		\$ 12,327
056	*Macon	100%	\$ 750	\$ 12,298	\$ 4,473	\$ 17,521
057	*Madison	97%	\$ 750	\$ 4,165		\$ 4,915
D4	Martin	100%	\$ 750	\$ 5,142	\$ 1,870	\$ 7,762
D7	*McDowell	69%	\$ 750	\$ 6,510		\$ 7,260
060	**Mecklenburg	85%	\$ 750	\$ 207,575		\$ 208,325
D6	Mitchell	38%	\$ 750	\$ 1,108		\$ 1,858
062	*Montgomery	97%	\$ 750	\$ 5,142		\$ 5,892
063	*Moore	91%	\$ 750	\$ 21,417		\$ 22,167
064	Nash	81%	\$ 750	\$ 16,101		\$ 16,851
065	*New Hanover	84%	\$ 750	\$ 51,472		\$ 52,222
066	Northampton	38%	\$ 750	\$ 1,068		\$ 1,818
067	*Onslow	100%	\$ 750	\$ 31,115	\$ 11,318	\$ 43,183
068	*Orange	100%	\$ 750	\$ 26,292	\$ 9,563	\$ 36,605
069	*Pamlico	88%	\$ 750	\$ 2,332		\$ 3,082
D1	Pasquotank	98%	\$ 750	\$ 9,351		\$ 10,101
071	*Pender	100%	\$ 750	\$ 10,708	\$ 3,895	\$ 15,353
D1	Perquimans	95%	\$ 750	\$ 2,669		\$ 3,419
073	*Person	100%	\$ 750	\$ 6,202	\$ 2,256	\$ 9,208
074	*Pitt	98%	\$ 750	\$ 33,662		\$ 34,412
075	*Polk	68%	\$ 750	\$ 3,532		\$ 4,282
076	*Randolph	90%	\$ 750	\$ 22,231		\$ 22,981
077	**Richmond	100%	\$ 750	\$ 7,845	\$ 2,854	\$ 11,449
078	*Robeson	94%	\$ 750	\$ 22,771		\$ 23,521
079	**Rockingham	100%	\$ 750	\$ 17,121	\$ 6,228	\$ 24,099
080	*Rowan	57%	\$ 750	\$ 13,808		\$ 14,558
D7	Rutherford	69%	\$ 750	\$ 9,510		\$ 10,260
082	*Sampson	100%	\$ 750	\$ 10,230	\$ 3,721	\$ 14,701
083	*Scotland	46%	\$ 750	\$ 2,999		\$ 3,749
084	*Stanly	100%	\$ 750	\$ 12,298	\$ 4,473	\$ 17,521
085	Stokes	95%	\$ 750	\$ 6,446		\$ 7,196
086	Surry	100%	\$ 750	\$ 18,341	\$ 6,671	\$ 25,762
087	Swain	66%	\$ 750	\$ 4,478		\$ 5,228
088	Transylvania	56%	\$ 750	\$ 5,462		\$ 6,212
D4	*Tyrrell	100%	\$ 750	\$ 1,113	\$ 405	\$ 2,268
090	*Union	100%	\$ 750	\$ 31,752	\$ 11,549	\$ 44,051
D3	Vance	74%	\$ 750	\$ 6,511		\$ 7,261
092	Wake	73%	\$ 750	\$ 151,841		\$ 152,591
093	Warren	83%	\$ 750	\$ 2,860		\$ 3,610
D4	*Washington	100%	\$ 750	\$ 2,491	\$ 906	\$ 4,147
D2	Watauga	90%	\$ 750	\$ 15,075		\$ 15,825
096	*Wayne	100%	\$ 750	\$ 24,755	\$ 9,004	\$ 34,509
097	Wilkes	97%	\$ 750	\$ 10,952		\$ 11,702
098	*Wilson	100%	\$ 750	\$ 17,864	\$ 6,498	\$ 25,112
099	Yadkin	92%	\$ 750	\$ 7,364		\$ 8,114
D6	*Yancey	59%	\$ 750	\$ 1,532		\$ 2,282
Subtotals:			\$37,500	\$955,948	\$103,498	\$1,096,946

* Hurricane Florence
 ** World Equestrian Games

	1st (1)	2nd (2a)	3rd (2b)	Total
TOTALS:	\$ 75,000	\$ 1,835,743	\$ 253,867	\$ 2,164,610

D1-Albemarle Regional Health Services-	\$ 43,244	Bertie, Camden, Chowan, Currituck, Gates, Hertford, Pasquotank, Perquimans
D2-Appalachian District Health Department-	\$ 24,234	Alleghany, Ashe, Watauga
D3-Granville-Vance District Health Department-	\$ 16,551	Granville, Vance
D4-Martin-Tyrrell-Washington District Health Department-	\$ 14,177	Martin, Tyrrell, Washington
D6-Toe River Health District-	\$ 6,824	Avery, Mitchell, Yancey
D7-Foothills Health District-	\$ 17,520	McDowell, Rutherford



Chatham County, NC

Text File

File Number: 20-3452

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Finance

File Type: Resolution

Agenda Number:

Vote on a request to adopt a resolution appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19.

Action Requested: Vote on a request to adopt a resolution appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19.

Introduction & Background: In order to receive funds from FEMA the Commissioners must pass the attached resolution to name individuals who will be authorized to execute and file applications for federal and state assistance on behalf of Chatham County. This resolution authorizes Steve Newton, Emergency Management Director and/or Vicki McConnell, Deputy County Manager/Finance Officer to serve as agents for Chatham County.

How does this relate to the Comprehensive Plan:

Budgetary Impact: Seeking reimbursement for qualifying expenditures associated with COVID19.

Recommendation: Motion to Adopt Resolution appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19.

RESOLUTION
DESIGNATION OF APPLICANT'S AGENT
 North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) Chatham County	Disaster Number: 4487-DR-NC
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start Month: 07 Day: 01	
Applicant's Federal Employer's Identification Number 56 - 6000284	
Applicant's Federal Information Processing Standards (FIPS) Number - 37037 -	

PRIMARY AGENT	SECONDARY AGENT
Agent's Name Steve Newton	Agent's Name Vicki McConnell
Organization Chatham County	Organization Chatham County
Official Position Emergency Management Director	Official Position Deputy County Manager / Finance Officer
Mailing Address PO Box 613 +	Mailing Address PO Box 608 +
City, State, Zip Pittsboro, NC 27312	City, State, Zip Pittsboro, NC 27312
Daytime Telephone (919) 545-8162	Daytime Telephone (919) 542-8213
Facsimile Number (919) 542-2498	Facsimile Number
Pager or Cellular Number	Pager or Cellular Number

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.

GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title Karen Howard, Chair	Name Lindsay K. Ray
Name and Title Diana Hales, Vice Chair	Official Position Clerk to the Board
Name and Title	Daytime Telephone (919) 545-8302

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____ Signature: _____

Rev. 06/02

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.



Chatham County, NC

Text File

File Number: 20-3453

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Emergency Operations

File Type: Agenda Item

Vote on a request to approve the naming of one private road in Chatham County

Action Requested: Motion to approve the private drive(s) as listed:

A. John Wilkins Drive

Introduction & Background: The Chatham County Commissioners adopted an ordinance providing the establishment for the naming of private roads in Chatham County. The Office of Emergency Operations has received one petition requesting the naming of one (1) private road located in Chatham County on private property. This petition is in order, complete and bears the proper number of required signatures.

Discussion and Analysis: As part of its plan to develop the Enhanced-911 Emergency Response System, there is a vital need to maintain the County's established system providing for the naming of private roads. This is important so that there can be no duplications or similarities of these assigned names within Chatham County which could result in confusion and/or delay in the response to these roads, should an emergency exist in that location.

How does this relate to the Comprehensive Plan:

Budgetary Impact: The cost of road signage for these roads will be \$78.00 per sign. The maximum cost will be \$78.00. The funds are approved in the FY19-20 Budget.

Recommendation: Vote on a request to approve the naming of one private road in Chatham County



JOHN WILKINS DRIVE

US-421 S

US-421 S

8252

8254

CHATHAM COUNTY ROAD NAMING REQUEST FORM

- **QUESTIONS:** Any questions concerning this form should be directed to: Denise Suits, 919-545-8163
- **RETURN COMPLETED FORM TO:** Chatham County Emergency Operations, P. O. Box 613, Pittsboro, NC 27312

ALL INFORMATION BELOW MUST BE COMPLETED

<p>1. APPLICANT INFORMATION Name: <i>Matthew Wilkins</i> Address: <i>P. O. Box 72</i> City, State & Zip Code: <i>Goldston, NC 27252</i> Phone Number: <i>919-548-6692</i></p>	<p>2. TYPE OF REQUEST (check one box only) <input checked="" type="checkbox"/> Private road or driveway <input type="checkbox"/> Renaming of road <input type="checkbox"/> Other</p>
<p>3. PROPERTY INFORMATION State Road Number (if applicable): Township where Road Originates: :Select one here Will the road be part of a development? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If a development, is it: A major development <input type="checkbox"/> A minor development <input type="checkbox"/> Is it possible that this will be come a state road? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Length of road: Type of road (check one answer only) Private <input checked="" type="checkbox"/> Public <input type="checkbox"/></p>	<p>4. ROAD NAME INFORMATION** What is the existing road name (if applicable)? What are the proposed or new road name(s)? • <i>Wilkins Dr</i> • <i>John Wilkins Dr</i> • <i>Charles Wilkins Dr</i> <i>Wilkins Ln</i> If existing name is to be changed, what is the reason for this change?</p>
<p>5. DIRECTIONS TO ROAD (only needed if it is a private road): <i>Head southwest on US-421 S toward US-421 S from the intersection of NC 902 and US-421. Turn right in 1.1 miles and you will be on the road. (currently addressed as 8252 US-421 S.)</i></p>	
<p>6. ATTACHMENTS REQUIRED Names, addresses and phone numbers of ALL adjacent property owners (see page 2).**</p> <ul style="list-style-type: none"> • Signatures of at least 60% of adjacent property owners (see page 2). • Attached map with marked location of the road on the map. 	

****IMPORTANT:** The County Board of Commissioners may consider a number of factors when naming or renaming a road, including the number of adjacent owners, acreage of ownership, historical significance of a road name, and roads with similar names.

7. Signature of Applicant: *Matthew Wilkins* Date of Signature: *3/31/2020*
 Date Submitted to County EOC: *4/1/20*

IMPORTANT: If this form & required information is not completed and submitted properly, the petition is not valid.

PROVIDE A COMPLETE LIST OF ALL ADJACENT PROPERTY OWNERS, INCLUDING NAME, ADDRESS & PHONE NUMBERS.	SIGNATURES: We, the undersigned owners, are in favor of the proposed road name inserted here: (NOTE: Only sign below if you approve of the road name above.)
Name: John R. Wilkins Jr. Karen T. Wilkins Address: 8254 US 421 Bear Creek, NC 27207 Phone #: 919-837-5007 919-356-5146	Signature: <i>Kenn J. Wilkins</i> <i>John R. Wilkins Jr.</i>
Name: John R. Wilkin Sr. Martha L. Wilkins Address: 8252 US 421 Bear Creek, NC 27207 Phone #: 919-837-5034	Signature: <i>Martha L. Wilkins</i> <i>John R. Wilkin Sr.</i>
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:
Name: Address: Phone #:	Signature:



Chatham County, NC

Text File

File Number: 20-3454

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Tax Office Assessor

File Type: Agenda Item

Vote on a request to approve Tax Releases and Refunds

Action Requested: Vote on a request to approve Tax Releases and Refunds.

Introduction & Background: The attached list of taxpayers have requested a release or refund of their tax bills.

Discussion & Analysis: In accordance with G.S. 105-381, the attached list of taxpayers have requested a release or refund of their tax bills.

Recommendation: Vote to approve Tax Releases and Refunds.

DATE 4/02/20
 TIME 8:50:35

BOARD REVIEW OF CORRECTED RECEIPTS REPORT
 CHATHAM CO TAX DEPARTMENT
 DEPOSIT DATES 3/01/2020 THROUGH 3/31/2020
 OMIT ABATE CODES ERROR BOER CHGOF PTC

PAGE 1
 PROG# CL2182

USER CHAMY
 SKIP NEGATIVE ABATEMENTS
 TAX

YEAR	TAXPAYER NAME	DATE	RECEIPT	DIST	REAL	PERSONAL	M VEH	MV FEE	S WASTE	REASON	ABTCD
2012	HURST PHILLIP M	3/30/2020	1888163	107		35.30				SOLD IN 2011 PER	PPSLD
2012	HURST PHILLIP M	3/30/2020	1888164	107		28.50				SOLD IN 2011 PER	PPSLD
** YEAR TOTALS **						63.80					
2014	NAY DONALD ROLAND	3/31/2020	2132493	107		29.45				ABANDONED EFF. 2	MHSLD
** YEAR TOTALS **						29.45					
2015	LENT KURT FLOYD	3/09/2020	2210548	106	233.60					REMOVE VAL FOR 1	WVAL
2015	NAY DONALD ROLAND	3/31/2020	2194343	107		30.06				ABANDONED EFF. 2	MHSLD
** YEAR TOTALS **						233.60	30.06				
2016	LENT KURT FLOYD	3/09/2020	2275632	106	237.33					REMOVE 1 BLDG SI	WVAL
2016	NAY DONALD ROLAND	3/31/2020	2256808	107		30.55				ABANDONED EFF. 2	MHSLD
** YEAR TOTALS **						237.33	30.55				
2017	BROWN AARON NICHOLAS	3/18/2020	2318298	103		12.75				SOLD 9/15/16	PPSLD
2017	LENT KURT FLOYD	3/09/2020	2341119	106	321.36					REMOVE 1 BLD SIT	WVAL
** YEAR TOTALS **						321.36	12.75				
2018	ARAUCO PANELS USA LLC	3/24/2020	2549988	105		32978.40				TO CORRECT TAX Y	WVAL
2018	ARAUCO PANELS USA LLC	3/24/2020	2549991	105		32978.40				CORRECTING TAX Y	WVAL
2018	BROWN AARON NICHOLAS	3/18/2020	2381436	103		11.44				SOLD 9/15/2016	PPSLD
2018	BROWN AARON NICHOLAS	3/18/2020	2401974	103		9.83				SOLD 2017 PER WI	PPSLD
2018	GREEN DAVID A	3/06/2020	2390394	107		7.00				MOVED TO CA IN 2	OCNTY
2018	GREEN DAVID A	3/06/2020	2390395	107		4.03				MOVED TO CA IN 2	OCNTY
2018	HAYNES JIMMIE ALEX	3/11/2020	2377338	112		14.13				DONATED TO UNC 6	PPSLD
2018	LENT KURT FLOYD	3/09/2020	2407055	106	321.36					REMOVE 1 BLDG SI	WVAL
** YEAR TOTALS **						321.36	66003.23				
2019	BROWN AARON NICHOLAS	3/18/2020	2510407	103		10.91				SOLD 2017 PER WI	PPSLD
2019	BROWN AARON NICHOLAS	3/18/2020	2529383	103		9.37				SOLD 2017 PER WI	PPSLD
2019	BURKE ROBERT D	3/02/2020	2486628	103	648.32					PRESENT USE VALU	LUERR
2019	BURKE ROBERT D	3/02/2020	2549879	103	1421.26					PRESENT USE VALU	LUERR
2019	GREEN DAVID A	3/06/2020	2518693	107		6.68				MOVED TO CA IN 2	OCNTY
2019	GREEN DAVID A	3/06/2020	2518694	107		4.28				MOVED TO CA IN 2	OCNTY
2019	HESTER MARSHA GRAY	3/17/2020	2536381	201		84.41				SEE OWNER ID 136	DBLST
2019	LENT KURT FLOYD	3/09/2020	2538197	106	339.30					REMOVE 1 BLDG SI	WVAL
2019	LINTON BRENDA L	3/26/2020	2503875	201	905.64					EXEMP ERRONEOUSL	NOSCE
2019	LONCHER STEVEN PAUL	3/05/2020	2528661	107		3.89				LISTED IN WAKE C	OCNTY
2019	MARSH KELLY PATTERSON	3/04/2020	2549876	201		205.36				INCORRECT FD	WCR
2019	PAYNE ROBIN T	3/11/2020	2549379	201		54.37				SOLD IN 2017	PPSLD
2019	RIVES GEORGE RALPH JR	3/09/2020	2502377	124	738.97				125.00	DWELLING BURNED	WVAL
** YEAR TOTALS **						4053.49	379.27		125.00		

DATE 4/02/20
TIME 8:50:35

BOARD REVIEW OF CORRECTED RECEIPTS REPORT
CHATHAM CO TAX DEPARTMENT

PAGE 2
PROG# CL2182

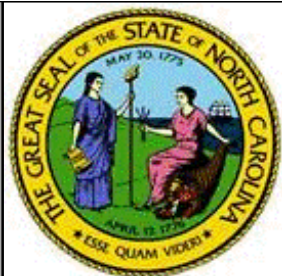
USER CHAMY
SKIP NEGATIVE ABATEMENTS
TAX
DEPOSIT DATES 3/01/2020 THROUGH 3/31/2020
OMIT ABATE CODES ERROR BOER CHGOF PTC

YEAR	TAXPAYER NAME	DATE	RECEIPT	DIST	REAL	PERSONAL	M VEH	MV FEE	S WASTE	REASON	ABTCD
2020	FIELDS RUTH LASSITER	3/04/2020	2549792	104	465.76					PUV	LUERR
2020	FIELDS RUTH LASSITER	3/04/2020	2549793	104	465.76					PUV	LUERR
2020	FIELDS RUTH LASSITER	3/04/2020	2549794	104	492.93					PUV	LUERR

** YEAR TOTALS ** 1424.45

*** FINAL TOTALS *** 6591.59 66549.11 125.00

*** NORMAL END OF JOB ***

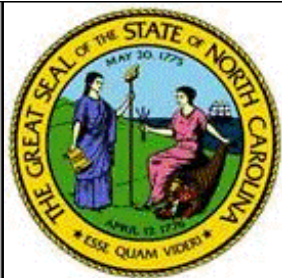


North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
ANDREWS, ROBERT MICHAEL SR	ANDREWS, ROBERT MICHAEL SR		545 PINE LAKE DR		SILER CITY, NC 27344	Adjustment >= \$100	0051836603	3957CF	AUTHORIZED	121810286	Refund Generated due to adjustment on Bill #0051836603-2019-0000-00
BAKER, CHARLES RANDOLPH	BAKER, CHARLES RANDOLPH		PO BOX 441		PITTSBORO, NC 27312	Proration	0049042472	HBZ3960	AUTHORIZED	121878842	Refund Generated due to proration on Bill #0049042472-2019-0000-00
BANKOSKI, ANDREA JEANNINE	BANKOSKI, ANDREA JEANNINE		1192 COVERED BRIDGE TRL		CHAPEL HILL, NC 27517	Proration	0045856606	CATL4DY	AUTHORIZED	121810424	Refund Generated due to proration on Bill #0045856606-2019-0000-00
BARKER, STEPHANIE NICOLE	BARKER, STEPHANIE NICOLE		140 HIGH RIDGE LN		PITTSBORO, NC 27312	Proration	0043511667	54L1BP	AUTHORIZED	122817792	Refund Generated due to proration on Bill #0043511667-2019-0000-00
BLACKWELL-PITTMAN, ALCIA NECOLE	BLACKWELL-PITTMAN, ALCIA NECOLE		619 COVERED BRIDGE TRL		CHAPEL HILL, NC 27517	Proration	0036953076	EBL8889	AUTHORIZED	121810190	Refund Generated due to proration on Bill #0036953076-2018-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Adjustment	03/04/2020	3/31/2020 4:41:02 PM
ie	Vehicle Sold	03/05/2020	3/5/2020 3:45:16 PM
ie	Vehicle Sold	03/04/2020	3/4/2020 4:48:40 PM
ie	Vehicle Sold	03/24/2020	3/24/2020 8:59:25 AM
ie	Vehicle Sold	03/04/2020	3/4/2020 2:13:40 PM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$89.71)	\$0.00	(\$89.71)
01	Tax	(\$16.07)	\$0.00	(\$16.07)
			Refund	\$105.78
00	Tax	(\$58.06)	\$0.00	(\$58.06)
09	Tax	(\$6.80)	\$0.00	(\$6.80)
			Refund	\$64.86
00	Tax	(\$32.61)	\$0.00	(\$32.61)
07	Tax	(\$5.25)	\$0.00	(\$5.25)
			Refund	\$37.86
00	Tax	(\$29.12)	\$0.00	(\$29.12)
06	Tax	(\$5.33)	\$0.00	(\$5.33)
			Refund	\$34.45
00	Tax	(\$63.15)	(\$3.16)	(\$66.31)
07	Tax	(\$10.35)	(\$0.51)	(\$10.86)
			Refund	\$77.17

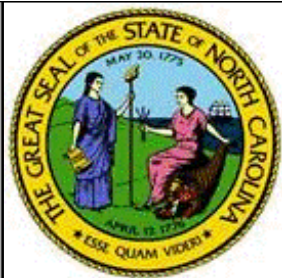


North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
BOTHA, STEVEN	BOTHA, STEVEN	BOTHA, ZELDA HARLEAN	420 EASTON GREY LOOP		CARY, NC 27519	Proration	0047772093	VYA9149	AUTHORIZED	182466714	Refund Generated due to proration on Bill #0047772093-2018-0000-00
BOWSER, JOHN WILLIAM	BOWSER, JOHN WILLIAM		831 FINNBAR DR		CARY, NC 27519	Proration	0037126391	PCE6169	AUTHORIZED	182599386	Refund Generated due to proration on Bill #0037126391-2018-0000-00
BRAY, GARLAND DEWEY JR	BRAY, GARLAND DEWEY JR		705 N GLENN AVE		SILER CITY, NC 27344	Adjustment < \$100	0052262599	CL86619	AUTHORIZED	182817879	Refund Generated due to adjustment on Bill #0052262599-2019-0000-00
CAPPELLETTI, JOHN LEONE	CAPPELLETTI, JOHN LEONE		274 GLADSTONE TRL		PITTSBORO, NC 27312	Proration	0049519226	FCS3071	AUTHORIZED	121810204	Refund Generated due to proration on Bill #0049519226-2019-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/02/2020	3/2/2020 12:40:13 PM
ie	Vehicle Sold	03/03/2020	3/3/2020 10:41:24 AM
ie	Over Assessment	03/05/2020	3/5/2020 1:15:23 PM
ie	Vehicle Sold	03/04/2020	3/4/2020 2:21:43 PM



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$20.38)	\$0.00	(\$20.38)
23	Tax	(\$11.36)	\$0.00	(\$11.36)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$31.74
00	Tax	(\$6.27)	\$0.00	(\$6.27)
23	Tax	(\$3.49)	\$0.00	(\$3.49)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$9.76
00	Tax	(\$11.12)	\$0.00	(\$11.12)
22	Tax	(\$8.96)	\$0.00	(\$8.96)
22	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$20.08
00	Tax	(\$35.78)	\$0.00	(\$35.78)
07	Tax	(\$5.76)	\$0.00	(\$5.76)
			Refund	\$41.54



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
COTTEN, JOEL QUINTEN	COTTEN, JOEL QUINTEN	COTTEN, MARGRIT ELLEN	1227 FEARRINGTON POST		PITTSBORO, NC 27312	Proration	0014496675	BBB6341	AUTHORIZED	121810092	Refund Generated due to proration on Bill #0014496675-2018-0000-00
CRIBBINS, DAVID RYAN	CRIBBINS, DAVID RYAN		933 WINDSOR RD		CHAPEL HILL, NC 27516	Proration	0033323526	DKM5883	AUTHORIZED	122115922	Refund Generated due to proration on Bill #0033323526-2019-0000-00
DE LA VALLETTE, SILVIA ANN	DE LA VALLETTE, SILVIA ANN	DE LA VALLETTE, CHAD LINCOLN	1049 RIVER FOREST RD		PITTSBORO, NC 27312	Adjustment < \$100	0052114903	TBR9382	AUTHORIZED	122817924	Refund Generated due to adjustment on Bill #0052114903-2019-0000-00
DIMEO, DORIS PHILLIPS	DIMEO, DORIS PHILLIPS		26 N HILLCREST RD		SILER CITY, NC 27344	Adjustment < \$100	0052038508	CL86611	AUTHORIZED	121732760	Refund Generated due to adjustment on Bill #0052038508-2019-0000-00
FIELD, MICHAEL EVANS	FIELD, MICHAEL EVANS	HARRIS, LENORA ELIZABETH	707 ALLFORTH PL		CARY, NC 27519	Proration	0033253637	DKC3632	AUTHORIZED	183607596	Refund Generated due to proration on Bill #0033253637-2018-0000-00

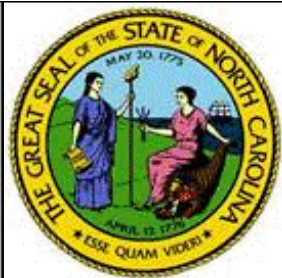


North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/04/2020	3/4/2020 12:51:31 PM
ie	Vehicle Totalled	03/10/2020	3/10/2020 4:00:42 PM
ie	Mileage	03/24/2020	3/24/2020 11:14:45 AM
ie	Adjustment	03/03/2020	3/3/2020 8:15:33 AM
ie	Vehicle Sold	03/16/2020	3/16/2020 9:46:47 AM

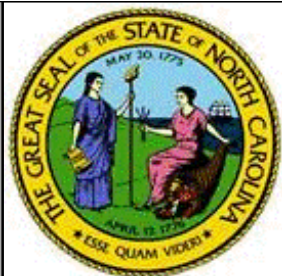


North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$9.49)	\$0.00	(\$9.49)
07	Tax	(\$1.56)	\$0.00	(\$1.56)
			Refund	\$11.05
00	Tax	(\$54.82)	\$0.00	(\$54.82)
07	Tax	(\$8.83)	\$0.00	(\$8.83)
			Refund	\$63.65
00	Tax	(\$33.59)	\$0.00	(\$33.59)
07	Tax	(\$5.42)	\$0.00	(\$5.42)
			Refund	\$39.01
00	Tax	(\$3.35)	\$0.00	(\$3.35)
01	Tax	(\$0.60)	\$0.00	(\$0.60)
			Refund	\$3.95
00	Tax	(\$12.61)	\$0.00	(\$12.61)
23	Tax	(\$7.03)	\$0.00	(\$7.03)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$19.64



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
FOURATT, DANIEL GEORGE	FOURATT, DANIEL GEORGE		150 LYSTRA RIDGE RD		CHAPEL HILL, NC 27517	Proration	0051765934	HFZ9869	AUTHORIZED	122405028	Refund Generated due to proration on Bill #0051765934-2019-0000-00
FUNT, ANNEMARIE RENEE	FUNT, ANNEMARIE RENEE		1070 PERDUE DR		CHAPEL HILL, NC 27517	Proration	0009372741	AHZ6778	AUTHORIZED	122475894	Refund Generated due to proration on Bill #0009372741-2019-0000-00
GARY, GRANT NORMAN	GARY, GRANT NORMAN		27 MARGARET MANN WAY		PITTSBORO, NC 27312	Proration	0029822504	USAFUS	AUTHORIZED	121810314	Refund Generated due to proration on Bill #0029822504-2018-0000-00
GARY, GRANT NORMAN	GARY, GRANT NORMAN		27 MARGARET MANN WAY		PITTSBORO, NC 27312	Proration	0051185112	RAK3717	AUTHORIZED	121810326	Refund Generated due to proration on Bill #0051185112-2019-0000-00
HARRIS-CHEWNING INC	HARRIS-CHEWNING INC		203 FALLEN LOG		CHAPEL HILL, NC 27516	Proration	0009568987	AZ6417	AUTHORIZED	122817786	Refund Generated due to proration on Bill #0009568987-2019-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/16/2020	3/31/2020 4:42:09 PM
ie	Vehicle Sold	03/17/2020	3/17/2020 8:07:33 AM
ie	Vehicle Sold	03/04/2020	3/4/2020 3:24:05 PM
ie	Vehicle Sold	03/04/2020	3/4/2020 3:30:07 PM
ie	Vehicle Sold	03/24/2020	3/24/2020 8:55:14 AM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$136.55)	\$0.00	(\$136.55)
07	Tax	(\$22.01)	\$0.00	(\$22.01)
			Refund	\$158.56
00	Tax	(\$16.10)	\$0.00	(\$16.10)
07	Tax	(\$2.60)	\$0.00	(\$2.60)
			Refund	\$18.70
00	Tax	(\$7.03)	\$0.00	(\$7.03)
07	Tax	(\$1.15)	\$0.00	(\$1.15)
			Refund	\$8.18
00	Tax	(\$70.40)	\$0.00	(\$70.40)
07	Tax	(\$11.35)	\$0.00	(\$11.35)
			Refund	\$81.75
00	Tax	(\$11.17)	\$0.00	(\$11.17)
07	Tax	(\$1.80)	\$0.00	(\$1.80)
			Refund	\$12.97



Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
HUTCHINSON, KEVIN MICHAEL II	HUTCHINSON, KEVIN MICHAEL II		376 BEAR TREE CRK		CHAPEL HILL, NC 27517	Proration	0044960007	DCW2467	AUTHORIZED	122817826	Refund Generated due to proration on Bill #0044960007-2019-0000-00
LAEMONT, KEITH DAVID	LAEMONT, KEITH DAVID		1004 POPLAR FOREST LN		PITTSBORO, NC 27312	Proration	0035003067	VRY9887	AUTHORIZED	121878264	Refund Generated due to proration on Bill #0035003067-2018-0000-00
LETENDRE, TERESA GREEN	LETENDRE, TERESA GREEN		731 FINNBAR DR		CARY, NC 27519	Proration	0035320144	PYB8973	AUTHORIZED	184313328	Refund Generated due to proration on Bill #0035320144-2018-0000-00
LOWE, GARY KEITH	LOWE, GARY KEITH		7364 STALEY COVE TRL		STALEY, NC 27355	Proration	0043824590	6Y8082	AUTHORIZED	122182474	Refund Generated due to proration on Bill #0043824590-2019-0000-00
MCCENEY, BARBARA SUZANNE NELKE	MCCENEY, BARBARA SUZANNE NELKE		1604 JAY SHAMBLEY RD		PITTSBORO, NC 27312	Proration	0014497281	BFR3364	AUTHORIZED	121878416	Refund Generated due to proration on Bill #0014497281-2018-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/24/2020	3/24/2020 9:18:24 AM
ie	Vehicle Totalled	03/05/2020	3/5/2020 8:30:19 AM
ie	Vehicle Sold	03/25/2020	3/25/2020 10:47:07 AM
ie	Vehicle Sold	03/11/2020	3/11/2020 3:59:27 PM
ie	Vehicle Sold	03/05/2020	3/5/2020 10:28:40 AM



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$16.33)	\$0.00	(\$16.33)
07	Tax	(\$2.63)	\$0.00	(\$2.63)
			Refund	\$18.96
00	Tax	(\$7.85)	\$0.00	(\$7.85)
06	Tax	(\$1.53)	\$0.00	(\$1.53)
			Refund	\$9.38
00	Tax	(\$22.06)	\$0.00	(\$22.06)
23	Tax	(\$12.29)	\$0.00	(\$12.29)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$34.35
00	Tax	(\$48.19)	\$0.00	(\$48.19)
09	Tax	(\$5.65)	\$0.00	(\$5.65)
			Refund	\$53.84
00	Tax	(\$4.43)	\$0.00	(\$4.43)
09	Tax	(\$0.55)	\$0.00	(\$0.55)
			Refund	\$4.98

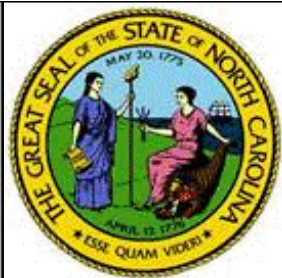


North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
MCCREERY, ELLEN MILLS	MCCREERY, ELLEN MILLS		25 RECTORY ST		PITTSBORO, NC 27312	Proration	0048987090	ECD6048	AUTHORIZED	122875526	Refund Generated due to proration on Bill #0048987090-2018-0000-00
MCFARLANE, CATHY LYNN	MCFARLANE, CATHY LYNN		100 OWENSBORO COURT		RALEIGH, NC 27603	Proration	0047881861	HBA6248	AUTHORIZED	122536320	Refund Generated due to proration on Bill #0047881861-2018-0000-00
MENGEL, RICHARD MICHAEL	MENGEL, RICHARD MICHAEL		143 GENTLE WINDS DR		CHAPEL HILL, NC 27517	Proration	0049602559	HBZ8473	AUTHORIZED	122182086	Refund Generated due to proration on Bill #0049602559-2019-0000-00
MILLER, JULIA SANDERS	MILLER, JULIA SANDERS		3 CAROLINA MDWS	APT 310	CHAPEL HILL, NC 27517	Proration	0020987272	AFM5544	AUTHORIZED	121809914	Refund Generated due to proration on Bill #0020987272-2018-0000-00
NORWOOD, ROBERT PIERCE	NORWOOD, ROBERT PIERCE		199 MT GILEAD CH RD		PITTSBORO, NC 27312	Proration	0018803290	YZC4169	AUTHORIZED	122818022	Refund Generated due to proration on Bill #0018803290-2018-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/25/2020	3/25/2020 9:44:07 AM
ie	Vehicle Totalled	03/18/2020	3/18/2020 8:21:56 AM
ie	Tag Surrender	03/11/2020	3/31/2020 4:42:09 PM
ie	Vehicle Sold	03/04/2020	3/4/2020 10:23:44 AM
ie	Vehicle Totalled	03/24/2020	3/24/2020 2:34:37 PM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$32.06)	\$0.00	(\$32.06)
21	Tax	(\$22.12)	\$0.00	(\$22.12)
			Refund	\$54.18
00	Tax	(\$39.13)	\$0.00	(\$39.13)
12	Tax	(\$6.23)	\$0.00	(\$6.23)
			Refund	\$45.36
00	Tax	(\$178.53)	\$0.00	(\$178.53)
07	Tax	(\$28.78)	\$0.00	(\$28.78)
			Refund	\$207.31
00	Tax	(\$49.41)	\$0.00	(\$49.41)
07	Tax	(\$8.10)	\$0.00	(\$8.10)
			Refund	\$57.51
00	Tax	(\$28.00)	\$0.00	(\$28.00)
07	Tax	(\$4.59)	\$0.00	(\$4.59)
			Refund	\$32.59



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
PAINTER, JOHN WILLIAM	PAINTER, JOHN WILLIAM	PAINTER, MINNIE SMITH	73 BALL PARK RD		SILER CITY, NC 27344	Proration	0028345980	YRE4033	AUTHORIZED	121878390	Refund Generated due to proration on Bill #0028345980-2019-0000-00
RICHARD, KARL MAX	RICHARD, KARL MAX		191 BRIDLE PATH		PITTSBORO, NC 27312	Proration	0050364005	EDY7966	AUTHORIZED	122817842	Refund Generated due to proration on Bill #0050364005-2019-0000-00
RICKARD, JANET MARIE	RICKARD, JANET MARIE		64 NUTHATCH DR		PITTSBORO, NC 27312	Adjustment < \$100	0014492432	WPR6608	AUTHORIZED	121644366	Refund Generated due to adjustment on Bill #0014492432-2019-0000-00
SCUILETTI, LINDA NOKES	SCUILETTI, LINDA NOKES		152 LEGACY CLUB DR		CHAPEL HILL, NC 27517	Proration	0040335018	CDX8420	AUTHORIZED	122476210	Refund Generated due to proration on Bill #0040335018-2019-0000-00
SEAGROVES, LILLIAN DARNELL	SEAGROVES, LILLIAN DARNELL		1215 EVERETT DOWDY RD		SANFORD, NC 27330	Adjustment < \$100	0014478619	YTP1225	AUTHORIZED	121732984	Refund Generated due to adjustment on Bill #0014478619-2018-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/05/2020	3/5/2020 9:58:35 AM
ie	Vehicle Sold	03/24/2020	3/31/2020 4:42:09 PM
ie	Adjustment	03/02/2020	3/2/2020 11:14:43 AM
ie	Vehicle Sold	03/17/2020	3/17/2020 11:23:49 AM
ie	Adjustment	03/03/2020	3/3/2020 11:30:59 AM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$23.34)	\$0.00	(\$23.34)
03	Tax	(\$2.44)	\$0.00	(\$2.44)
			Refund	\$25.78
00	Tax	(\$97.33)	\$0.00	(\$97.33)
07	Tax	(\$15.69)	\$0.00	(\$15.69)
			Refund	\$113.02
00	Tax	(\$9.99)	\$0.00	(\$9.99)
06	Tax	(\$1.82)	\$0.00	(\$1.82)
			Refund	\$11.81
00	Tax	(\$66.03)	\$0.00	(\$66.03)
07	Tax	(\$10.64)	\$0.00	(\$10.64)
			Refund	\$76.67
00	Tax	(\$3.52)	\$0.00	(\$3.52)
11	Tax	(\$0.48)	\$0.00	(\$0.48)
			Refund	\$4.00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
STOUT, PAUL DOUGLASS	STOUT, PAUL DOUGLASS	STOUT, MARCELA CECILIA	132 COLEY CT		PITTSBORO, NC 27312	Proration	0009407101	BES8799	AUTHORIZED	122307854	Refund Generated due to proration on Bill #0009407101-2019-0000-00
STRICKLAND, THOMAS	STRICKLAND, THOMAS		722 TOBACCO FARM WAY		CHAPEL HILL, NC 27516	Proration	0042315509	FBL6520	AUTHORIZED	122934564	Refund Generated due to proration on Bill #0042315509-2018-0000-00
STURDIVANT, RICHARD LEE	STURDIVANT, RICHARD LEE	STURDIVANT, DIANNE LUCAS	7582 SILER CTY SNOW CP RD		SILER CITY, NC 27344	Proration	0050498990	DT6242	AUTHORIZED	122045046	Refund Generated due to proration on Bill #0050498990-2019-0000-00
TERRY, CHRISTOPHER MICHAEL	TERRY, CHRISTOPHER MICHAEL		4668 OLD 421 US N		SILER CITY, NC 27344	Proration	0033736159	WRD9631	AUTHORIZED	122476380	Refund Generated due to proration on Bill #0033736159-2019-0000-00
THE BENNIE AND BETTIE BITTLE FAMILY TRUST	THE BENNIE AND BETTIE BITTLE FAMILY TRUST	BITTLE, BENNIE D	6607 SILK HOPE LIBERTY RD		SILER CITY, NC 27344	Proration	0045581967	YRC2761	AUTHORIZED	122599508	Refund Generated due to proration on Bill #0045581967-2019-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/13/2020	3/13/2020 11:16:35 AM
ie	Vehicle Sold	03/26/2020	3/26/2020 3:47:39 PM
ie	Vehicle Sold	03/09/2020	3/31/2020 4:42:09 PM
ie	Vehicle Sold	03/17/2020	3/17/2020 2:02:08 PM
ie	Vehicle Sold	03/19/2020	3/19/2020 2:44:00 PM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$31.49)	\$0.00	(\$31.49)
07	Tax	(\$5.07)	\$0.00	(\$5.07)
			Refund	\$36.56
00	Tax	(\$45.80)	\$0.00	(\$45.80)
07	Tax	(\$7.51)	\$0.00	(\$7.51)
			Refund	\$53.31
00	Tax	(\$137.51)	\$0.00	(\$137.51)
09	Tax	(\$16.11)	\$0.00	(\$16.11)
			Refund	\$153.62
00	Tax	(\$40.09)	\$0.00	(\$40.09)
10	Tax	(\$5.98)	\$0.00	(\$5.98)
			Refund	\$46.07
00	Tax	(\$52.06)	\$0.00	(\$52.06)
09	Tax	(\$6.10)	\$0.00	(\$6.10)
			Refund	\$58.16



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description
WALTON, DESMOND HERBERT	WALTON, DESMOND HERBERT		475 CHURCHWOOD LN		PITTSBORO, NC 27312	Proration	0050452935	PLE4480	AUTHORIZED	123109440	Refund Generated due to proration on Bill #0050452935-2019-0000-00
WARREN, JAMES ALAN	WARREN, JAMES ALAN		724 TOMS CREEK RD		CARY, NC 27519	Proration	0031696077	EAT7583	AUTHORIZED	184138197	Refund Generated due to proration on Bill #0031696077-2018-0000-00
WILSON, BRADLEY SHANE	WILSON, BRADLEY SHANE	OHME, KRISTIN ELAINE	45 KIMBOLTON PL		CHAPEL HILL, NC 27516	Proration	0018819048	PZJ7422	AUTHORIZED	122875646	Refund Generated due to proration on Bill #0018819048-2018-0000-00



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

	Refund Reason	Create Date	Authorization Date
ie	Vehicle Sold	03/30/2020	3/31/2020 4:42:09 PM
ie	Vehicle Sold	03/23/2020	3/31/2020 4:42:09 PM
ie	Vehicle Totalled	03/25/2020	3/25/2020 1:38:29 PM



North Carolina Veh

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
00	Tax	(\$152.92)	\$0.00	(\$152.92)
21	Tax	(\$98.90)	\$0.00	(\$98.90)
			Refund	\$251.82
00	Tax	(\$67.03)	\$0.00	(\$67.03)
23	Tax	(\$37.36)	\$0.00	(\$37.36)
23	Vehicle Fee	\$0.00	\$0.00	\$0.00
			Refund	\$104.39
00	Tax	(\$9.92)	\$0.00	(\$9.92)
07	Tax	(\$1.62)	\$0.00	(\$1.62)
			Refund	\$11.54
			Refund Total	\$2305.91



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Tax Jurisdiction	District Type	Net Change
00	COUNTY	(\$1,867.49)
21	CITY	(\$121.02)
22	CITY	(\$8.96)
23	CITY	(\$71.53)
01	FIRE	(\$16.67)
03	FIRE	(\$2.44)
06	FIRE	(\$8.68)
07	FIRE	(\$161.22)
09	FIRE	(\$35.21)
10	FIRE	(\$5.98)
11	FIRE	(\$0.48)
12	FIRE	(\$6.23)
Total		(\$2,305.91)



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM



North Carolina Ver

NCVTS Pending

Report Date 4/2/2020 8:58:21 AM

Report Parameters





Chatham County, NC

Text File

File Number: 20-3457

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: County Manager's Office

File Type: Resolution

Vote on a request to approve a Resolution to authorize the levy of an additional (1/4¢) County Sales and Use Tax

Action Requested: Vote on a request to approve a Resolution to authorize the levy of an additional (1/4¢) County Sales and Use Tax.

Introduction & Background: This tax is an additional one-quarter (1/4¢) local option sales and use tax (also known as the Article 46 Sales Tax) and was approved by the voters of Chatham County during the March 3, 2020 primary election.

Discussion & Analysis: At its November 18, 2019 meeting, the Board of Commissioners passed a resolution confirming the intended use of these additional sales tax funds to "support and enhance the County's efforts in the areas of: Affordable Housing, Education, Parks & Recreation, and Agricultural Preservation & Enhancement". Adoption of this resolution will allow staff to move forward with implementation of the levy of this local option sales tax, with the tax becoming effective on October 1, 2020.

How does this relate to the Comprehensive Plan: The Board of Commissioners have stated intended uses for these funds that directly relate to goals of the Comprehensive Plan.

Budgetary Impact: This additional sales and use tax will bring additional annual revenue to the County. A full-year of revenue from the Article 46 Sales Tax is estimated to be approximately \$1.5 million dollars. For FY21, this amount would be less since the levy would only be active for ¾ of the year.

Recommendation: Approve the Resolution and direct staff to complete necessary procedures to begin levy of Article 46 Sales Tax on October 1, 2020.

CHATHAM COUNTY BOARD OF COMMISSIONERS
THE STATE OF NORTH CAROLINA
APRIL 20, 2020

RESOLUTION LEVYING AN ADDITIONAL ONE-QUARTER CENT (1/4¢)
COUNTY SALES AND USE TAX

WHEREAS, The General Assembly has authorized county boards of commissioners across the State of North Carolina to levy a one-quarter percent (.25%) county sales and use tax, contingent on an advisory referendum in which the majority of those casting ballots voted for the levy of the tax; and

WHEREAS, the Chatham County Board of Commissioners directed the Chatham County Board of Elections to conduct an advisory referendum on the question of whether to levy the One-Quarter Cent (1/4¢) County Sales and Use Tax in Chatham County on the 3rd day of March, 2020; and

WHEREAS, the ballots were cast 51.39% FOR and 48.61% AGAINST the levy of the One-Quarter Cent (1/4¢) County Sales and Use Tax; and

WHEREAS, the Board has provided the required 10 days public notice of the Board's intent to consider this resolution to levy the tax; and

WHEREAS, the Chatham County Board of Commissioners hereby finds that the levy of the One-Quarter Cent (1/4¢) County Sales and Use Tax is necessary to help address and alleviate fiscal constraints within Chatham County; and

NOW, THEREFORE, BE IT RESOLVED, by the Chatham County Board of Commissioners:

- (1) There is hereby levied within Chatham County the One-Quarter Cent (1/4¢) County Sales and Use Tax, authorized in Section 31.17(b) of the Current Operations and Capital Improvements Appropriations Act of 2007 (Session Law 2007-323).
- (2) Collection of the tax by the North Carolina Secretary of Revenue, shall begin on and continue after the 1st day of October, 2020.
- (3) The net proceeds of the tax levied herein shall be distributed by the Secretary of Revenue to Chatham County in accordance with Article 39 Chapter 105 of the North Carolina General Statutes. Notwithstanding the provisions of Article 39 of Chapter 105, the additional One-Quarter Cent (1/4¢) County Sales and Use Tax does not apply to the sales price of food that is exempt from tax pursuant to N.C.G.S. 105-164.13B. The Secretary shall not divide the amount allocated to a county between Chatham County and the municipalities within Chatham County.
- (4) This Resolution is effective upon its adoption, and a certified copy hereof shall be forwarded to Ronald G. Penny, Secretary, North Carolina Department of Revenue, P.O. Box 25000, Raleigh, NC 27640, along with a certified copy of the Chatham County Board of Election results from the advisory referendum.

Adopted this 20th day of April, 2020.



Chatham County, NC

Text File

File Number: 20-3462

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Tax Office Assessor

File Type: Resolution

Agenda Number:

Vote on a Request to Adopt a Resolution Authorizing Electronic Filing of Personal Property Tax and Extending the Business Personal Property Tax Listing Period to April 15th.

Action Requested: Vote on a request to adopt a resolution to permit electronic listing of personal property and to extend the business personal property tax listing period to April 15th.

Introduction & Background:

Electronic Listing: NCGS 105-310.1 authorizes Counties to permit electronic listing of personal property in accordance with the NC Department of Revenue electronic listing standards and requirements. By filing electronically, taxpayer information will automatically be entered into the County's tax system thus saving time on processing tax listing forms. Taxpayers will also be able to request filing extensions on line.

Business Personal Property Tax Listing Period: The County has established March 15th as the latest date to file business personal property information without penalties. General Statutes allow the listing period to be extended to April 15th. The filing deadline for federal tax returns is April 15th. In order to more align with the federal tax filing deadline and with the allowable extension deadline allowed by the State, we are requesting that the Commissioners approve the County extension deadline to be changed to April 15th.

Current dates for filing Business Personal Property listings.

By General Statute Taxpayers must file their business personal property listing by January 31st.

Before January 31st Taxpayers may request an extension to delay filing until March 16th.

After March 16th any listing will be subject to late list penalties.

Proposed dates for filing Business Personal Property listings.

By General Statute Taxpayers must file their business personal property listing by January 31st.

Before January 31st Taxpayers may request an extension to delay filing until April 15th which will be the latest date allowed by General Statute.

After April 15th any listing filed will be subject to late listing penalties.

Discussion & Analysis: A resolution must be adopted by the Commissioners to authorize both the approval for electronic filing and the extension of the business personal property tax listing period.

How does this relate to the Comprehensive Plan: NA

Budgetary Impact: Reduction in discovery/late list penalties.

Recommendation: Motion to adopt a resolution authorizing the electronic filing of personal property and extending the business personal property tax listing period to April 15th.



Established 1771

CHATHAM COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER

Dan LaMontagne

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

RESOLUTION PROVIDING FOR ELECTRONIC LISTING AND EXTENDING THE TIME FOR FILING LISTINGS OF BUSINESS PERSONAL PROPERTY FOR PROPERTY TAX PURPOSES

WHEREAS, N.C.G.S. 105-310.1 authorizes Counties to permit electronic listing of personal property, and

WHEREAS, N.C.G.S. 105-311(b) authorizes electronic signature of personal property listings which are submitted electronically, and

WHEREAS, N.C.G.S. 105-307 permits the Board of County Commissioners to extend the deadline for filing listings of personal property under N.C.G.S. 105-304 to April 15, as long as the Notice requirements of N.C.G.S. 105-296(c) are published;

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. Chatham County Board of Commissioners pursuant to N.C.G.S. 105-310.1 by this Resolution provides for and authorizes personal property listing to be submitted and signed electronically provided that:
 - Electronic listings of personal property must be submitted online
 - Facsimiles shall not be accepted as electronic listings of personal property
 - Only an electronic listing application approved by the Chatham County Tax Assessor can be used to file electronically.

2. Chatham County Board of Commissioners pursuant to N.C.G.S. 105-307 by this Resolution provides for business personal property listing period to be extended to April 15th provided that:
 - Request for an extension must be submitted prior to January 31st.
 - Extension request shall include an account ID provided by the Chatham County Tax Assessor and associated with the location of the business personal property for which the extension is requested.
 - Extension must be received by the Chatham County Tax Assessor no later than April 15th to avoid late listing penalties.

This resolution shall be recorded in the minutes of the Chatham County Board of Commissioners and notice of the procedure and extension of time for filing of personal property listings shall be published as required by N.C.G.S. 105-296(c).

This resolution is effective upon adoption and for all tax years after its adoption and at such time as the Chatham County Tax Assessor has the ability to implement a system for electronic listing.

Adopted, this the ____ day of _____.

Karen Howard, Chair
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board
Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 20-3470

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Tax Office Assessor

File Type: Agenda Item

Agenda Number:

Vote on a Request to Approve the Waiver of Late List Penalties for Business Personal Property for Taxpayers Who Applied for an Extension for Filing Business Personal Property in January and Filed after March 16th but before April 15th

Action Requested: Vote on a request to approve the waiver of late list penalties for Taxpayers who applied for an extension for filing business personal property in January and filed after March 16th but before April 15th.

Introduction & Background: The County established March 15th as the latest date to file business personal property information with the County without penalties. General Statutes allow the listing period to be extended to April 15th. A resolution has been submitted for approval that will change the County's extension date to April 15th.

It is too late to change the extension date for the current year. The Commissioners may waive the late list penalties for those taxpayers who requested an extension in January and filed after March 16th but before April 15th.

Discussion & Analysis: Due to the COVID-19 pandemic the IRS extended the deadline to file federal tax information to July 15th. Taxpayers may use information that is included on their federal tax form to aid in completing their County business personal property tax listing form. Although by statute we can't extend the filing deadline to July 15th, we are recommending that Commissioners waive the penalty for those who requested the extension in January but filed after March 16th but before April 15th.

How does this relate to the Comprehensive Plan: NA

Budgetary Impact: Reduction in late list penalties.

Recommendation: Motion to approve the waiver of late list penalties for Taxpayers who applied for an extension for filing business personal property in January and filed after March 16th but before April 15th.



Chatham County, NC

Text File

File Number: 20-3458

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Board of Commissioners

File Type: Resolution

Agenda Number:

Vote on a request to adopt a Resolution proclaiming May as Older Americans Month



Established 1771

CHATHAM COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER

Dan LaMontagne

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

Proclaiming May 2020 as Older Americans Month in Chatham County

WHEREAS, Chatham County joins the nation in observing Older Americans Month in May and echoes the month's 2020 national theme —“*Make Your Mark*” — in recognizing and celebrating the countless contributions that older adults make within our community; and

WHEREAS, Older Americans Month has been celebrated nationally since 1963, when President John F. Kennedy designated May as a special time to celebrate the current and past contributions of older persons to our country; and

WHEREAS, clearly, the people of North Carolina and Chatham County are aging—with Chatham having at least one-third of its population aged 60 and older; and

WHEREAS, we are a stronger community when all residents—young and old—can use their time, talents and life experiences to the best of their abilities to contribute to the greater good — never more evident than during this unprecedented period of the COVID-19 pandemic; and

WHEREAS, with an older population, it is vital that our community promotes seniors' continued connection with friends, family and services, and creates opportunities for them to engage in meaningful life-long learning, wellness activities and personal enrichment—even as we have sheltered-in-place; and

WHEREAS, the Chatham County Council on Aging will continue to help lead our community's efforts to celebrate, engage and serve seniors and their families.

NOW THEREFORE, BE IT RESOLVED by the Chatham County Board of County Commissioners that May 2020 is proclaimed Older Americans Month. Furthermore, the people of Chatham County are encouraged to support the work of the Chatham County Council on Aging as it works to serve and support Chatham seniors and their families.

Adopted, this the ____ day of _____.

Karen Howard, Chair
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board



Chatham County, NC

Text File

File Number: 20-3459

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Board of Commissioners

File Type: Resolution

Vote on a request to adopt a Resolution proclaiming Vulnerable Adult and Elder Abuse
and Exploitation Awareness Month in Chatham County



CHATHAM COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER

Dan LaMontagne

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Established 1771

Resolution of the Chatham County Board of Commissioners

Proclaiming Vulnerable Adult and Elder Abuse and Exploitation Awareness Month in Chatham County

WHEREAS, Chatham County wishes to join the state, nation and world in recognizing World Elder Abuse Awareness Day on Monday, June 15, 2020, and the State of North Carolina in recognizing May 10th through June 21st as Vulnerable Adult and Elder Abuse and Exploitation Awareness Month; and

WHEREAS, research shows that abuse, exploitation, and neglect (self and caregiver) of vulnerable and older adults all remain grossly underreported and affect vulnerable and older adults of every social, economic, racial and ethnic background; and

WHEREAS, protecting vulnerable and older adults is a civic responsibility, with State law requiring all persons to report suspected abuse, neglect or exploitation to County Social Services; and

WHEREAS, fraud and scams against older adults remain a major problem—including instances during the COVID-19 pandemic—robbing people of both their income and their dignity; and

WHEREAS, the Chatham County Department of Social Services, the Chatham County Council on Aging, and the Chatham Sheriff’s Office are among the many local organizations and groups working to raise greater awareness about elder abuse in its various forms.

NOW THEREFORE, BE IT RESOLVED by the Chatham County Board of County Commissioners that May 10 through June 21, 2020 is proclaimed Vulnerable Adult and Elder Abuse and Exploitation Awareness Month and calls upon the people of Chatham County to observe the month by honoring and respecting vulnerable and older adults, helping prevent abuse and exploitation, and taking steps otherwise to promote their well-being.

Adopted, this the ____ day of _____.

Karen Howard, Chair
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board



Chatham County, NC

Text File

File Number: 20-3461

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Board of Commissioners

File Type: Resolution

Vote on a request to approve a Resolution Honoring Chatham County's Outstanding Volunteers of 2020

Chatham County Volunteers have distinguished themselves by their remarkable sustained commitment of time, talent and goodwill for the betterment of Chatham County. The Chatham County Board of Commissioners commends these outstanding volunteers for dedication and service:

Pam Barker
Chatham PTA Thrift Store
Jaime Detzi
Rene Higginbotham
Jazmin Mendoza-Sosa
Lindsay Shore-Wright
Ed & Becky Spence
Cliff Stickney
Burney Waring
Elizabeth Zeringue
Jack Zollinger



CHATHAM COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
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Andy Wilkie

COUNTY MANAGER

Dan LaMontagne

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

**HONORING CHATHAM COUNTY'S
OUTSTANDING VOLUNTEERS of 2020**

WHEREAS, these outstanding Chatham County Volunteers have distinguished themselves by their remarkable sustained commitment of time, talent and good will for the betterment of Chatham County.

NOW, THEREFORE, BE IT RESOLVED by the Chatham County Board of Commissioners that we do hereby honor and commend these outstanding volunteers for their dedication and service:

Pam Barker
Chatham PTA Thrift Store
Jaime Detzi
Rene Higginbotham
Jazmin Mendoza-Sosa
Lindsay Shore-Wright
Ed & Becky Spence
Cliff Stickney
Burney Waring
Elizabeth Zeringue
Jack Zollinger

Adopted this, the 20th day of April, 2020.

Karen Howard, Chair

Diana Hales, Vice Chair

Jim Crawford, Commissioner

Mike Dasher, Commissioner

Andy Wilkie, Commissioner



United Way of Chatham County
PO Box 1066, Pittsboro, NC 27312
(919) 542-1110
www.unitedwayofchathamcounty.org

2020 Chatham County Outstanding Volunteers

Pam Barker

Pam Barker serves as a member of CORA Food Pantry's Board of Directors, and in that capacity, she has blossomed as the most active member of the Fundraising Committee. Pam has been invaluable in gathering almost \$20,000 in community sponsorships for fundraising events such as *Empty Bowls* and the annual Golf Tournament.

Pam is also the head of the Food Drive Committee. In 2019, food drives brought in 157,494 pounds of food. CORA has seen a 60% rise in need and demand over the past few months. Pam has provided a critical response to that increase in need and doubled her efforts to recruit new community partners to host food drives. She has also taken upon mentoring new volunteers to join the food drive committee. Thanks to her efforts, CORA is on track to meet their food drive goal by June 2020. Fifty percent of food that CORA serves comes from community food drives.

Pam also volunteers on a weekly basis in the pantry as a Family Services volunteer. In 2019, she donated 85 hours providing guidance to families. Pam's willingness to pitch in has made her one of the top go-to volunteers at CORA. She brings overflowing compassion for our community, professionalism to her volunteer role, and steadfast support to CORA staff.

Nominator: Isabella DeSantis

Chatham PTA Thrift Shop

The Chatham PTA Thrift Shop provides supplemental funding to Chatham County Schools. During the 2018/2019 school year, PTA volunteers helped raise over \$603,000. All the money was raised locally and was in addition to federal, state and local government funding. PTA volunteers donated an estimated 74,500 hours last year. They rolled up their sleeves and sorted clothes and other donated items. They also picked up donated items from drop boxes all over the County. With the money that is raised by PTA volunteers, the school system can subsidize funding for programs that are cut at a state level, such as art and music. Due to the efforts of the PTA volunteers, Chatham County Schools earned the distinction of the "Best Communities for Music Education" from The Namm Foundation, a nonprofit organization supported, in part, by the National Association of Music Merchants.

The money that PTA volunteers generate is supplemental funding that is not controlled by the Superintendent. Funding decisions for those dollars are made at the school level by

administrators and PTA volunteers. Over the years, funding has gone toward field trips to Washington DC, playground equipment, campus beautification, equipment upgrades, classroom supplies and admissions testing for college.

Nominator: Dr. Derrick Jordan

Jaime Detzi

Jaime Detzi is the Executive Director of the Chatham Education Foundation. She partners with Chatham County Schools to align funding **raised by the agency** with the school systems strategic plan, that ultimately is about developing and nurturing youth. Jaime led the charge and heavy lifting that resulted in a \$300,000 grant from the Oak Foundation. This enabled Chatham County Schools to establish a Kindergarten Readiness Camp. Without Jamie's efforts, the camp would not have launched.

In December of 2019, Jaime helped secure a \$110,000 grant from the North Carolina GlaxoSmithKline Foundation. This grant will allow Chatham County Schools to pilot a summer enrichment program to provide math interventions for rising ninth graders not meeting grade-level benchmarks. The aim is for those students to gain math proficiency and graduate from high school.

Jaime insists on investing her personal time and ideas into the school system. Her approach could lead someone to believe that she was an employee of the school system, because she's always willing to come to the table to help identify ways to provide expanded opportunities for students and staff.

The Chatham News and Record partnered with the University of North Carolina at Chapel Hill Hussman School of Journalism & Media for a forum at one of the high schools. The forum focused on examining how poverty impacts the way students in Chatham County are learning. Jaime was among those behind the scenes organizing the forum. She was also on stage as a panelist, championing Chatham County Schools. Jaime offered thoughtful perspective about what needs to happen in order to curb the effects of poverty on the education of students. All this time is independent of her primary work at the Chatham Education Foundation.

Nominator: Dr. Derrick Jordan

Rene Higginbotham

Rene Higginbotham is the defacto leader of the 4-H Extension Master Gardener Volunteer program in Chatham County. She spent this past year leading the management team, fundraising team, public gardening workshop team and the soil testing team. Certified Extension Master Gardener Volunteers are only required to submit 30 hours each year to maintain certification, but Rene went above and beyond by volunteering over 176 hours in 2019. She has superb organizational and management skills that has greatly assisted in volunteer coordination, which has allowed staff to devote more time to the educational and technical components of programs.

Rene has been vital in implementing the first series of Extension Gardener classes, as well as the subsequent Master Gardener Volunteer Core Training. Rene spent hours preparing for the workshops, helping with set-up, guiding residents and volunteers through portions of the hands-on training and assisting with clean-up. She also kept track of many of the detailed and underappreciated organizational tasks. The workshops and volunteer training sessions reached nearly 1,100 Chatham County residents. Rene has been a valued advisor and has helped to shape the direction of the home gardening workshops.

Nominator: Matt Jones

Lindsay Shore-Wright and Jazmin Mendoza-Sosa

Lindsay Shore-Wright and Jazmin Mendoza-Sosa are co-leaders of the Clover Creators 4-H Community Club. Their dedication to improving their community through positively impacting the lives of youth is not only demonstrated through their volunteer work with Chatham County 4-H, but also through their chosen professions. Lindsay is the Media Coordinator at Virginia Cross Elementary and Jazmin is the Communities in Schools Student Support Specialist at Virginia Cross Elementary. The Clover Creators 4-H Community Club is a newly formed bilingual, bi-cultural club based in Siler City. In the past year, seventeen members of this club have participated in monthly meetings, programs and activities at the county, district and state levels.

At the county level, they participated in activities such as County Activity Day, a mock Board of Commissioners meeting and three community service projects. Their community service projects included trash pick-up in Siler City, painting benches at Bray Park and holding a food drive for the West Chatham Food Pantry.

At the district and state level, five of the members participated in District Activity Day. All five won medals and were invited to compete at the state level. All members placed at a state level as well. Two members also participated in 4-H Congress. For some of the youth, this was the first time they had ever traveled outside of the county or visited a university.

It is because of Lindsay and Jazmin's dedication, leadership, perseverance and passion that these youth were able to develop life skills, build confidence and be exposed to enlightening experiences. It is evident that Lindsay and Jazmin wholeheartedly believe in the vision and mission of Chatham County 4-H. Their belief and support are demonstrated through their daily actions and commitment to the youth and organization they serve.

Nominator: Victoria Brewer

Ed and Becky Spence

Ed and Becky Spence have spent their lives volunteering in their community. They were instrumental in starting the Boys and Girls Club in Chatham County, where they both still serve on the Board of Directors. The Boys and Girls Club now serves almost 300 children in Siler City and offers programs that focus on education & career, health & life skills, character & leadership, fitness & recreation, sports and art. The Boys and Girls Club has become a vital human service nonprofit and has been life changing for the children of Siler City.

Soon after the Spence's moved to Galloway Ridge, they, along with their neighbors, helped to start the Galloway Ridge Summer Camp for the Boys and Girls Club. The camp served 30 children in 2019. Their camp experience included games, decorating rockets, learning the history of Jordan Lake, basket weaving, swimming at the Duke Center for Living and visiting Fearington Village to see the goats, chickens and Belted Galloway cows.

At Galloway Ridge, Ed and Becky, serve on the residents' Chatham County Charitable Fund. This group is responsible for raising money to be distributed to local human service nonprofits in Chatham County. Becky is the chairperson of the Allocations Committee which determines agency funding. Ed and Becky are also very involved in their church. They attend First Baptist Church in Siler City where Ed is a Sunday school teacher and Becky works with the church youth group. Ed also serves on the Board of Deacons and is a trustee of the Church.

Ed and Becky also established the Jay Spence Memorial Scholarship after the death of their son. This scholarship is given annual to one or more graduating seniors at Jordan Matthews High School to help students further their education. Ed and Becky are true believers in helping others and are living examples of what volunteering is all about.

Nominator: Joan Zollinger

Cliff Stickney

Cliff Stickney has been the President of East Chatham Little League since 2018. In just over a year, he helped the league thrive in many ways. His first order of business was to have East Chatham Baseball officially join Little League. He also successfully lobbied for a change from Little League District 6 to District 2, which is where Chatham County falls on the North Carolina Little League map. Cliff was the mastermind behind starting a fall baseball league in conjunction with the more traditional spring baseball league. "Fall ball" was designed to be a developmental league that focuses on teaching children the fundamentals of baseball.

Cliff has also worked on several fundraisers, including a golf tournament at Chapel Ridge and a Casino Night. He also created an Amazon Smile account and a Fan Gear store through Dick's Sporting Goods. All purchases give money back to the league. Since becoming President, the fall registration has increased by 80 and the spring registration increased by 50, which are both the highest in the league's history.

Cliff wanted to give the kids one more chance to hang out before summer, so he came up with the

idea to hold a movie night event for free. The event featured a movie that was projected outside, along with two food trucks and several other concessions. Cliff grilled burgers and did most of the set-up and break-down. The event was a huge success with over 200 people in attendance.

Under Cliff's leadership, East Chatham Little League was able to provide \$11,000 and countless man hours into fully restoring the Farell Field located near North Chatham Elementary. The field had not been operational for the past decade. East Chatham Little League was also able to spend \$12,000 to replace light poles at the two baseball fields near Pittsboro Elementary.

During 2019, Cliff donated 500 volunteer hours to East Chatham Little League. In addition to his significant contribution to youth baseball, he serves on the Board of Directors for the Chatham Wrestling Alliance and is a charter member of the Chatham Elite Wrestling Club, where he is Head Coach for the Chatham Parks and Recreation's youth wrestling program. He is also a licensed foster parent. Cliff has dedicated his life to helping youth in his community.

Nominator: Jesse Yeager

Burney Waring

Burney Waring volunteers every week at the Chatham School of Science and Engineering and has taken great interest in the school and the students. He offers his expertise in engineering to inspire and educate the students. He also teaches week-long lessons to all freshmen and connects students with mentors in the community that can help them in various careers.

Through Burney's volunteering, the school was able reach a portion of Chatham County that had not been reached before. Burney has been a huge asset to the school, helping to promote the newly formed early college program. Burney has provided connections, resources and opportunities to the schools through his outreach. He has become a recognizable face in the school and the students go to Burney with questions about job skills and job prospects. Burney continues to communicate, visit and provide resources to help improve students' high school experience and job outlook.

Nominator: Bobby Dixon

Elizabeth Zeringue

Elizabeth Zeringue has been a volunteer of Chatham Habitat for Humanity since the 1990s. She first volunteered while on a group build with county employees and from there decided to continue volunteering so she could develop new skills and meet other people in the area. Today, Elizabeth is one of Chatham Habitat's most skilled volunteers, contributing more than 300 hours every year. During 2019, she served as a house site leader during the annual Collegiate event. Elizabeth is always ready to teach groups of new volunteers, which saves staff time. She is capable of performing and leading many tasks on her own and is also a member of the Chatham Habitat's Volunteer Electrical Crew. Her nursing background has also come in handy on the construction site

when accidents occur. Not only does Elizabeth work out in the field, she also serves as a mortgage management counselor and works with families to stay up to date on their home payments.

Elizabeth has been involved with many different nonprofit organizations through her work with the Siler City Rotary Club. Her fellow Rotarians said she displayed courageous leadership as past Club President. She implemented many changes suggested by the district, region and Rotary International, despite initial resistance to change by the club membership. She continues to champion Rotary ideals and projects in the community. She also served as a volunteer mentor with Communities In Schools of Chatham County. The teens even worked with her on the Chatham Habitat construction site. Elizabeth exemplifies many desired qualities in a volunteer. She is motivated, patient, team-oriented and eager to learn.

Nominator: Rachel Horowitz

Jack Zollinger

Jack Zollinger has been a volunteer at United Way of Chatham County for over 35 years. Even before moving to North Carolina, he volunteered at the United Way in Westchester County, New York for 12 years. After living in North Carolina for a year, Jack's neighbor invited him to join the Board of Directors of the United Way of Chatham County. He began his first Board term in 1994. Not long after Jack joined the Board, he helped to start the United Way Endowment Fund. Through the endowment, United Way is able to fund community projects with the interest that is earned. In 2001, Jack was presented the Ormsbee Robinson Award for his Outstanding Service and Dedication, which is the most distinguished award that United Way bestows.

Jack has served five Board terms since 1994 and is currently serving a sixth. He served as Chairman of the Board from 2016 through 2018. Even in the years that Jack was not serving on the Board, he continued volunteering. He has chaired fundraising campaigns at Fearington and Galloway Ridge over the years, raising hundreds of thousands of dollars for local human service nonprofits. He also continued to serve on the Endowment Committee. Not only does Jack volunteer at United Way, he also volunteers at Galloway Ridge and at his church.

Jack is very active at Galloway Ridge, serving as chair of the Residents Benevolent Care Fund Committee, member of the Community Engagement Committee and member of the Resident Finance Committee during 2019. In the past, he also served as a charter member of the Residents Council and Galloway Gala.

Jack and his wife attend Chapel In The Pines Presbyterian Church, where they are pre-charter members. Jack serves as Fellowship Team Chair, Treasurer, Audit Committee member, Solar Panel Committee member and Finance & Administration Chair. Jack truly epitomizes the spirit of volunteerism, serving the United Way, his church and community whenever he can.

Nominator: Robert Holton



Chatham County, NC

Text File

File Number: 20-3468

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: County Manager's Office

File Type: Resolution

Agenda Number:

Vote on a request to adopt a Resolution supporting NCDOT Road Abandonment, SR-1109, SR-1110 (N Fir Ave, N Evergreen Ave, W Fourth St)

Action Requested: Pass a resolution supporting the Town of Siler City's request to NCDOT maintain SR-110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue)

Introduction & Background:

Currently, the roads surrounding the Henry Siler School - The future site of 44 affordable housing units - to be called Siler School Square - funded by Low Income Housing Tax Credits - are NCDOT roads. This has been the case since the building was in service as a public school, which required the roads to be maintained by NC DOT roads. The property is no longer in service as a school, as such the requirement to be maintained by NCDOT no longer applies.

Discussion & Analysis:

The developers of Siler School Square have been working with the Town of Siler City through their respective process to request that NCDOT relinquish the roads above, and the Town take over maintenance. They began this process in October 2019. This request is part of the numerous ways that the Town of Siler City and Third Wave have worked together in order to bring this affordable housing development to fruition.

The rationale behind requesting NCDOT relinquish maintenance of these roads is driven by the development costs tied to meeting NCDOT requirements. These requirements are often barriers for affordable housing developments like Siler School Square, but can also serve as barriers to redevelopment or investment for adjacent properties as well. Additionally, in recent years, the Town has actively participated in the maintenance of these roads.

On February 3rd, 2020, the Siler City Town Commissioners passed a resolution requesting that NCDOT relinquish SR-110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue). NCDOT has investigated the subject streets and has agreed to grant the Town of Siler City's request for abandonment. On March 27, 2020 a formal request was sent for a county resolution in support of this decision in order to complete the process and make the required changes to the state system and changes to the Powell Bill information.

How does this relate to the Comprehensive Plan:

Goal 9 - Provide equitable access to high quality education, housing and community options for all.

Budgetary Impact: None

Recommendation: Pass a resolution supporting the Town of Siler City's request to NCDOT to maintain SR-110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue)



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

March 27, 2020

Chatham County

Ms. Karen Howard, Chair
Chatham County Board of Commissioners
P. O. Box 1809
Pittsboro, NC 27312
karen.howard@chathamnc.org

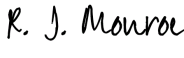
**Subject: Road Maintenance Abandonment for Powell Bill Changes
0.08 miles of SR 1109 (N. Fir St.) and 0.14 miles of SR 1110 (N. Evergreen Ave & W
Fourth St.) in Siler City**

Dear Madams and Sirs:

This is to request appropriate resolution for the abandonment the above-mentioned streets, SR 1109, also known as North Fir Street, and SR 1110, also known as North Evergreen Avenue and West Fourth Street. Please find attached a Resolution from the Town of Siler City, street summary and a map showing the location of these streets. This office has investigated the subject streets and has agreed to grant the City's request for abandonment.

If you would forward the resolution directly to this office, I will attach it with other necessary documents and forward it through proper channels for abandonment from to the State System and changes to the Powell Bill information.

Sincerely,

DocuSigned by:

F1A9CCB031DF4C3...
R. J. Monroe
District Supervisor

RJM/mp

Attachments

cc: Brandon Jones, P.E., Division Engineer
Justin Bullock, P.E., Chatham County Maintenance Engineer
Lindsay Ray, Clerk to the Chatham County Board of Commissioners
File

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION 8, DISTRICT 1
POST OFFICE BOX 1164
ASHEBORO, NC 27204

Telephone: (336) 318-4000
Fax: (336) 318-4573
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
300 DOT DRIVE
ASHEBORO, NC 27204



TOWN OF SILER CITY RESOLUTION REQUESTING THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION RELINQUISH SR-1110 (WEST 4TH STREET AND NORTH EVERGREEN AVENUE) AND SR-1109 (NORTH FIR AVENUE)


WHEREAS, the North Carolina Department of Transportation owns and maintains SR-1110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue) in the Town of Siler City, Chatham County, North Carolina, and

WHEREAS, these streets surround the former Henry Siler School and the building and land (Parcel 62694) is now being renovated and developed by After School LLC into residential apartments; and

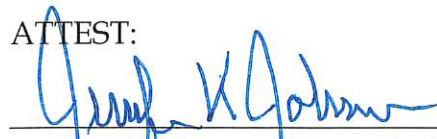
WHEREAS, the Town of Siler City desires to own and maintain the streets; and

NOW, THEREFORE, BE IT RESOVED, that the Town of Siler City Board of Commissioners hereby request the North Carolina Department of Transportation to relinquish SR-1110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue) to the Town of Siler City.

Adopted this the 3rd day of February 2020.



John F. Grimes, Mayor

ATTEST:


Jenifer K. Johnson, Town Clerk



STREET SUMMARY

Siler City

SR-1109 (N Fir Ave)

From the centerline intersection of SR-1107 W Third St. to intersection with SR-1110 W Fourth St.

0.08 mile
50 Ft. Assumed Right-of-Way (not verified)
30 Ft. Ditch to Ditch
18 Ft. Asphalt Surface
0 Occupied Homes, 1 Commercial

SR-1110 (N Evergreen Ave)

From the centerline intersection of SR-1107 W Third St. to intersection with SR-1110 W Fourth St.

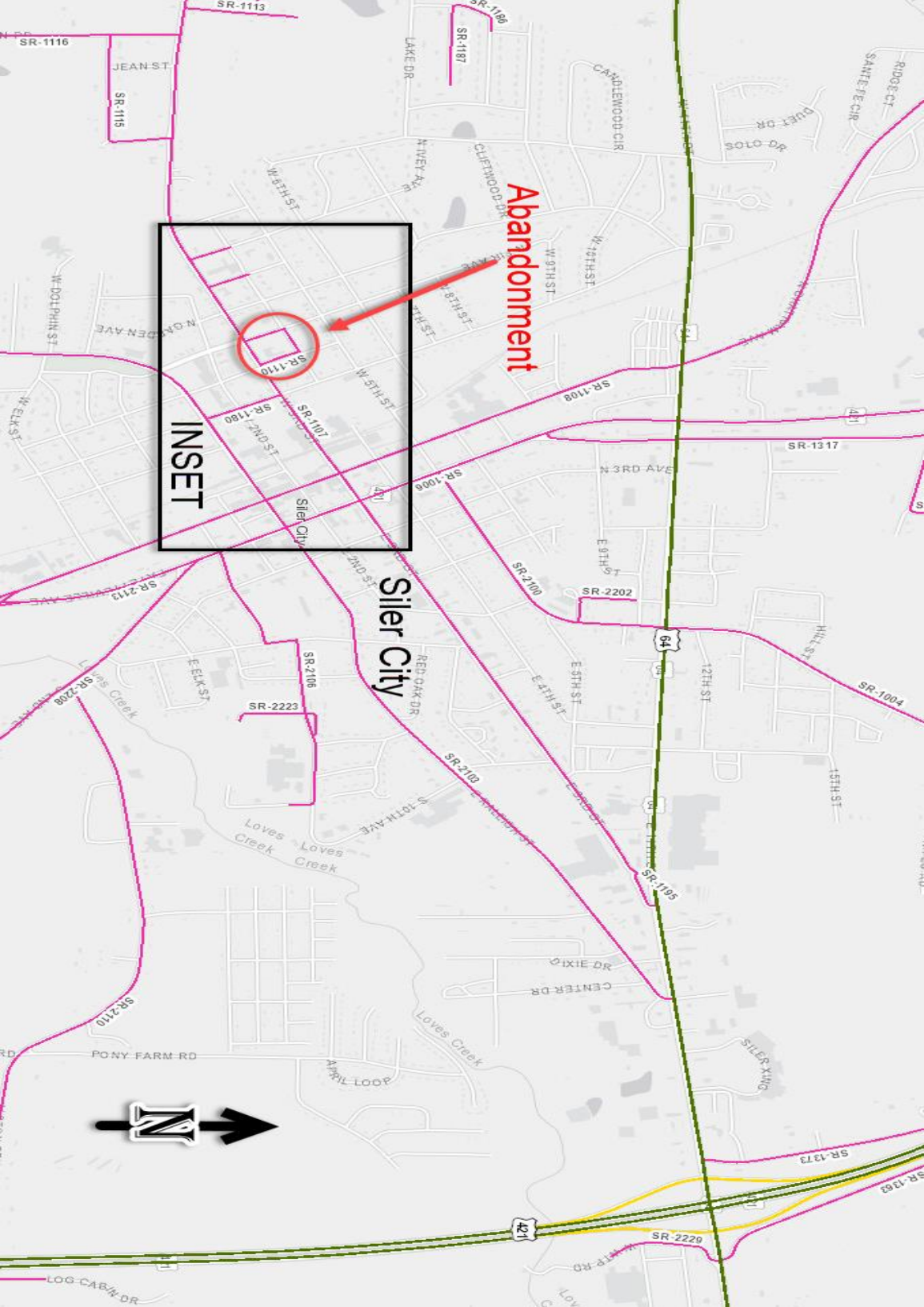
0.08 mile (SR-1110 Total Length 0.14 mi.)
50 Ft. Assumed Right-of-Way (not verified)
30 Ft. Ditch to Ditch
18 Ft. Asphalt Surface
2 Occupied Homes, 1 Commercial

SR-1110 (W Fourth St)

From the centerline intersection of SR-1110 N Evergreen Ave to intersection with SR-1109 N Fir Ave.

0.06 mile (SR-1110 Total Length 0.14 mi.)
50 Ft. Assumed Right-of-Way (not verified)
30 Ft. Ditch to Ditch
18 Ft. Asphalt Surface
2 Occupied Homes, 1 Commercial

Overview Map





CHATHAM COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER

Dan LaMontagne

P. O. Box 1809, Pittsboro, NC 27312-1809 • Phone: (919) 542-8200

Resolution of the Chatham County Board of Commissioners

WHEREAS, the North Carolina Department of Transportation owns and maintains SR-1110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue) in the Town of Siler City, Chatham County, North Carolina and,

WHEREAS, these streets surround the former Henry Siler School and the building and land (Parcel 62694) is now being renovated and developed by After School LLC into residential apartments; and

WHEREAS, the Town of Siler City desires to own and maintain the streets and Chatham County supports the Town of Siler City's desire to do so; and

NOW, THEREFORE BE IT RESOLVED, that the Chatham County Board of Commissioners hereby support the Town of Siler City's request to the North Carolina Department of Transportation to relinquish SR-1110 (West 4th Street and North Evergreen Avenue) and SR-1109 (North Fir Avenue) to the Town of Siler City.

Adopted, this the ____ day of _____.

Karen Howard, Chair
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray, NCCCC, Clerk to the Board
Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 20-3460

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Social Services

File Type: Appointment

Vote on a request to approve the re-appointment of a member to the Chatham County Board of Social Services.

Action Requested: Vote on a request to approve the re-appointment of Carl Thompson, Sr. to the Chatham County Board of Social Services for a term ending June 30, 2022.

Introduction & Background: Dr. Carl Thompson has previously served on the DSS Board and is interested in serving a second term. The Chatham County Board of Commissioners has appointment authority for this position. All DSS Board members are in support of this appointment.

Discussion & Analysis: N/A

How does this relate to the Comprehensive Plan: N/A

Budgetary Impact: N/A

Recommendation: Vote to approve the re-appointment of Carl Thompson, Sr. to the Chatham County Board of Social Services for a second term ending June 30, 2022.

Save Form to My Device



Chatham County Volunteer Application for Boards & Committees

If you have any questions, contact Lindsay Ray at 919-545-8302 or email: lindsay.ray@chathamnc.org

PERSONAL INFORMATION

Name: Carl Thompson, Sr.

MAILING ADDRESS (P. O. Box or Street) 67 Robert Thompson Road

Town and Zip Code: Bear Creek, 27207

HOME ADDRESS (if different than above) _____

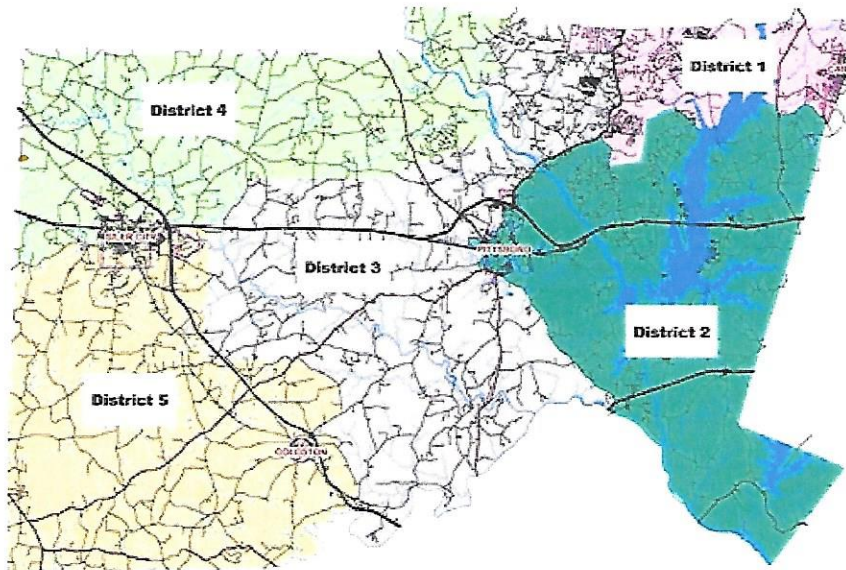
Town and Zip Code _____

Home Phone _____ Cell phone: 919-200-2279

Email Address carlethompsonsr@gmail.com

Which Board of Commissioners district do you reside in? You can use the map below or to look up your voter record, visit <https://vt.ncsbe.gov/RegLkup/>

District 1 District 2 District 3 District 4 District 5



Are you currently serving on a board or committee in Chatham County? Yes No

If yes, which one(s):

Select up to THREE boards or committees on which you would be willing to serve:

- | | |
|--|--|
| <input type="checkbox"/> Agriculture Advisory Board | <input type="checkbox"/> Library Advisory Committee |
| <input type="checkbox"/> Affordable Housing Advisory Committee | <input type="checkbox"/> Appearance Commission |
| <input type="checkbox"/> Nursing & Adult Care Home Committee | <input type="checkbox"/> Board of Equalization & Review |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Recreation Advisory Committee | <input checked="" type="checkbox"/> Board of Social Services |
| <input type="checkbox"/> Transportation Advisory Committee | <input type="checkbox"/> Climate Change Advisory Committee |
| <input type="checkbox"/> Zoning Board of Adjustment | <input type="checkbox"/> Environmental Review Advisory Committee |
| <input type="checkbox"/> OTHER: _____ | |

Why do you wish to serve the county in this capacity?

I would like to serve in a leadership and advisory capacity to the director, to assist in efficiently and effectively providing services to the indigent and less fortunate citizens of Chatham County.

EDUCATION

Please list your educational background. Include names of schools and degrees held.

BA N. C. Central University, Durham, N. C.
MRP University of Massachusetts, Amherst- Amherst Massachusetts
Th D Faith Christian University, Orlando Florida

CURRENT OR MOST RECENT EMPLOYMENT

Name of Employer: Retired

Address of Employer: _____

Position: _____

Work Phone: _____

CIVIC INVOLVEMENT

Please list the names of the civic organizations in which you currently hold membership:

West Chatham NAACP
Salvation Army of Chatham County

DEMOGRAPHIC INFO (OPTIONAL)

We ask your help in assuring the diversity of membership on our boards and committees. This section is optional, and you may leave it blank.

GENDER:

- Male
Female

ETHNIC ORIGIN/RACE:

- White, non-Hispanic
African-American
Hispanic

- Asian or Pacific Islander
Native American
Other

Year of Birth 1953



Chatham County, NC

Text File

File Number: 20-3465

Agenda Date: 4/20/2020

Version: 1

Status: Approval of Agenda and
Consent Agenda

In Control: Human Resources

File Type: Agenda Item

Vote on a request to approve Chatham County Policy Implementing the Expansion of the Family & Medical Leave Act and the Emergency Paid Sick Leave Act as prescribed by the Families First Coronavirus Response Act.

Action Requested: Vote on a request to approve Chatham County Policy Implementing the Expansion of the Family & Medical Leave Act and the Emergency Paid Sick Leave Act as prescribed by the Families First Coronavirus Response Act.

Introduction & Background: Congress passed the Families First Coronavirus Response Act on March 18, 2020 which contains two (2) acts impacting all public employers and employers of 500 or less. The Expansion of the Family & Medical Leave Act and Emergency Paid Sick Leave Act provide for additional leave for covered employees.

Discussion & Analysis: Chatham County implemented this policy effective April 1, 2020 in order to comply with the requirements for enactment based on the legislation approval date.

How does this relate to the Comprehensive Plan: n/a

Budgetary Impact:

Recommendation: Approve the Chatham County Policy Implementing the Expansion of the Family & Medical Leave Act and the Emergency Paid Sick Leave Act



COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER: Dan LaMontagne

Families First Coronavirus Response Act (FFCRA)

Emergency Family and Medical Leave Expansion Act

Emergency Paid Sick Leave Act

Chatham County Effective Date: April 1, 2020

Following the passage of the Families First Act on March 18, 2020 with an effective date of no later than April 2, 2020, Chatham County is committed to compliance and support of our many functions and compliance with federal and state labor laws and regulations.

Emergency Family and Medical Leave Expansion Act

Eligibility

All employees who have worked for at least 30 days is eligible for emergency family and medical leave with the exception of the following occupational groups/departments:

1. Sworn law enforcement
2. Detention officers
3. Public health employees
4. Water Utility employees
5. Solid Waste & Recycling drivers
6. Emergency management employees
7. Employees of the 911 communications division

Reason for Leave

The new Emergency Family and Medical Leave Expansion Act adds a new category of qualifying reasons for the employee to take job-protected leave to the Family and Medical Leave Act. An employee is qualified for the emergency family and medical leave expansion provision if:

1. An employee is unable to work (or telework) due to a need for leave to care for the son or daughter under 18 years of age of such employee if the school or place of care has been closed, or the child care provider of such son or daughter is unavailable due to an emergency with respect to COVID-19 as declared by a federal, state or local authority.

Note that the Emergency FML Act defines "child care provider" as one who provides child care services on a regular basis and receives compensation for those services.

Duration/Compensation

After a 10 day waiting period, employees are entitled to:

- **Full-time employees:** Paid leave calculated at two-thirds of the employee's regular pay rate.
- **Part-time employees:** Paid leave calculated at two-thirds of the employee's pay rate for the number of hours the employee works, on average, over a two-week period.

During the ten (10) day waiting period, employees may use accrued paid leave however usage is not required.

Paid leave under this policy is limited to \$200 per day (\$12,000 in total).

Those employees for whom emergency family and medical leave is granted at two-thirds the employee's regular rate, those employees may elect to use accrued leave to "make themselves whole" and fill in the other one-third of their time with accrued leave.

Leave Rules

No leave provided by the County before April 1, 2020 may be credited against your leave entitlement. In addition, emergency paid sick leave cannot be carried over after December 31, 2020.

Requesting Leave

If you need to take emergency family and medical leave, provide notice as soon as possible. Certification paperwork under the family and medical leave act is required. Normal call-in procedures apply to all absences from work.

Retaliation

The County will not retaliate against employees who request or take leave in accordance with this policy.

Expiration

Emergency FML leave is available only for as long as a federal, state or local COVID-19 state of emergency is in effect and in any event only through December 31, 2020.

Emergency Paid Sick Leave Act

Eligibility

All employees are eligible for emergency paid sick leave for qualifying reason #1 as listed below.

All employees are eligible for emergency paid sick leave for qualifying reasons #2-#5 with the exception of the following occupational groups/departments:

1. Sworn law enforcement
2. Detention officers
3. Public health employees
4. Water Utility employees
5. Solid Waste & Recycling drivers
6. Emergency management employees
7. Employees of the 911 communications division

Reason for Leave

You may take emergency paid sick leave if you are unable to work (or telework) because:

1. You are subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. You have been advised by a health care provider to self-quarantine because of COVID-19;
3. You are experiencing symptoms of COVID-19 and are seeking a medical diagnosis;
4. You are caring for an individual or are advised to quarantine or isolate;



COUNTY COMMISSIONERS

Karen Howard, Chair
Diana Hales, Vice Chair
Jim Crawford
Mike Dasher
Andy Wilkie

COUNTY MANAGER: Dan LaMontagne

5. You are caring for a child whose school or place of care is closed, or whose childcare provider is unavailable, due to COVID-19 precautions

Note that the Emergency Paid Sick Leave Act defines does not require that a child care provider be one who provides child care services on a regular basis and receives compensation for those services.

Duration/Compensation

Employees are entitled to:

- **Full-time employees:** 80 hours of pay at their regular pay rate. However, when caring for a family member (for reasons 4 and 5 above), sick leave is paid at two-thirds the employee's regular rate.
- **Part-time employees:** Pay for the number of hours the employee works, on average, over a two-week period.

Paid leave under this policy is limited to \$511 per day (\$5,110 in total) where leave is taken for reasons 1, 2, and 3 described above (generally, an employee's own illness or quarantine); and \$200 per day (\$2,000 in total) where leave is taken for reasons 4 (care for others or school closures) and \$200 per day (\$12,000 in total).

Those employees for whom emergency paid sick leave is granted at two-thirds the employee's regular rate, those employees may elect to use accrued leave to "make themselves whole" and fill in the other one-third of their time with accrued leave.

Leave Rules

Certification by a medical provider is required if reasons for leave are reasons 1-4 as listed above. Certification by a child care provider is required for reason 5.

You may elect to use emergency paid sick leave before using any accrued paid leave.

No leave provided by the County before April 1, 2020 may be credited against your leave entitlement. In addition, emergency paid sick leave cannot be carried over after December 31, 2020.

Requesting Leave

If you need to take emergency paid sick leave, provide notice as soon as possible. Normal call-in procedures apply to all absences from work.

Retaliation

The County will not retaliate against employees who request or take leave in accordance with this policy.

Expiration

Emergency paid sick leave is available only for as long as a federal, state or local COVID-19 state of emergency is in effect and in any event only through December 31, 2020.



Chatham County, NC

Text File

File Number: 20-3466

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Board of Commissioners

File Type: Agenda Item

Agenda Number:

Vote on a request to approve changes to the Chatham County Advisory Committee Policy and addition of Addendum D with regard to electronic meetings during states of emergency.

Chatham County Citizen Advisory Committees Policy

1. SCOPE OF POLICY

PURPOSE:

This document establishes policies and procedures for the Chatham County Board of Commissioners to make appointments to Chatham County public advisory boards, committees, commissions, and councils (hereinafter referred to as "citizen advisory committees"). It also provides operating procedures and clarifies expectations of the Board of Commissioners for all advisory committees. The intent of this policy is to provide consistency in operations, appointments, accountability and reporting.

The Chatham County Board of Commissioners may appoint a citizen advisory committee whose purpose is to serve in an advisory capacity to the Board of Commissioners (BOC) concerning a variety of topics.

This policy replaces any previously adopted bylaws for specific advisory committees, unless the bylaws are required by statute.

AUTHORITY:

The Chatham County Board of Commissioners may establish rules and regulations in reference to managing the interest and business of the County. For statutory boards or committees, authority may include reference to applicable General Statutes.

The Chatham County Board of Commissioners has the responsibility to appoint citizens to serve as members of citizen advisory committees established by the board.

PERIODIC REVIEW:

Periodic review of this policy will be conducted every two (2) years by the Chatham County Board of Commissioners.

2. MEMBERSHIP

QUALIFICATIONS:

For purposes of consistency, all appointments to citizen advisory committees will be made by the Chatham County Board of Commissioners. To qualify for an appointment to the citizen advisory committees, a person must meet the following requirements:

- a. All nominees must complete a Chatham County application form to serve on advisory committees, available on the county website and through the Director of Community Relations. s. If a deadline is advertised, submitted applications may be considered after the deadline until all vacancies are filled.
- b. All committee members must meet the qualifications for the specific citizen advisory committee and/or the statutory requirements for an appointed position.
- c. All committee members must be eighteen (18) years of age or older unless applying under a youth-designated position.
- d. All committee members shall be permanent residents of Chatham County or own real property or maintain a place of business in Chatham County and shall have good reputations for integrity and community service.
- e. No nominee may currently be a party to nor a legal representative involved in litigation against Chatham County.
- f. Each nominee must be prepared and committed to participating in CAC work in a manner that enhances relationships between Chatham County and the community.
- g. Citizen advisory committee members serve the people of Chatham County. As such, their role includes their commitment for full participation in the citizen advisory committee's meetings and activities.

Revised Sept. 18, 2017

- h. Specific member expertise or other qualifications for each advisory committee is provided in Addendum A.

EXCEPTIONS:

The Chatham County Board of Commissioners may waive requirements, with the exception of statutory requirements.

COMPOSITION:

- a. The Chatham County Board of Commissioners shall appoint all voting members to citizen advisory committees, unless specified otherwise by statute. The county will strive to have the voting members reflect the cultural, geographic and ethnic diversity of the community.
- b. No committee shall have less than five (5) total voting members. However, the advisory committee may have additional non-voting ex officio members.
- c. If any representative of a Chatham County department is appointed, they shall serve as a nonvoting member of the committee.

SELECTION & APPOINTMENT:

- a. All members of citizen advisory committees serve at the pleasure of the Chatham County Board of Commissioners.
- b. The Chatham County Board of Commissioners will determine if nominees meet the required qualifications. They may choose to assign an individual or group of individuals to review and recommend candidates for advisory committees.
- c. Appointments to citizen advisory boards will be initiated with the nominee's completion of Chatham County advisory committee application form. As noted above, the Chatham County Board of Commissioners may designate other groups or individuals to review applications and recommend nominees, but typically each committee has its own review process. Other entities, such as incorporated towns, also may be responsible to making nominations to some committees.
- d. The advisory committee chairs should notify the Clerk to the Board's Office and the Chair of the Board of Commissioners when a vacancy has not been filled in a timely manner.

TERMS:

- a. Each appointed citizen advisory committee member shall serve a term of three years and hold office until the qualification and appointment of his or her successor or until one year has elapsed since the expiration of the term for which the citizen was appointed, whichever first occurs. All appointments will be effective July 1.
- b. All advisory committees should have staggered terms for its membership. Once staggered terms are implemented, each new voting member shall serve for a three-year term.
- c. Citizen advisory committee members whose terms are due to expire may request or be asked to accept reappointment to the position.
- d. Extension of a member's term may be approved by the Chatham County Board of Commissioners if it is determined that it is in the best interest of Chatham County to allow an individual to continue to serve, especially for committees that require specific expertise for its members.

ATTENDANCE:

Committee members are expected to attend meetings on a regular basis. Members should inform the chair of the advisory committee as soon as possible when unable to attend an upcoming meeting, preferably at least 48 hours notice due to quorum considerations. The advisory committee should maintain attendance records, including all regular and special meetings. If a committee member has missed 25% of the advisory committee meetings during a calendar year, the committee Chair should make a recommendation to the Chair of the Board of Commissioners on continued service of the member. The member in question will provide an explanation in writing. Based on this information, the Board of Commissioners will make a decision on the member's status.

Revised Sept. 18, 2017

RESIGNATIONS:

- a. A member of a citizen advisory board shall submit his or her resignation in writing, letter or email, to the chair of the advisory board on which he or she serves, noting the effective date of the resignation.
- b. The Chair will forward a copy of the resignation to Clerk to the Board of Commissioners and to the Chatham County Board of Commissioners.
- c. The Chatham County Board of Commissioners shall recognize the individual's service via letter or certificate. The Clerk to the Board will handle this responsibility.

VACANCIES:

Upon expiration of the term of service of members or other type of vacancies, including resignations or removal by the Chatham County Board of Commissioners shall have the responsibility of selecting and appointing new members to the committee. The Director of Community Relations will be responsible for initiating public notices of vacancies as soon as possible, preferably before a seat becomes vacated. The urgency of filling vacancies may vary based on the circumstances.

RELEASE FROM SERVICE:

- a. When it is deemed necessary to release a member from his or her term of appointment on a citizen advisory committee, the affected individual shall be notified by letter.
- b. When a citizen advisory committee has completed its function, the members shall be informed of the termination of the citizen advisory committee by letter or e-mail from the Chatham County Board of Commissioners.

3. ROLES & RESPONSIBILITIES

MEMBERS:

- a. Members shall attend meetings of the citizen advisory committee, serve on subcommittees, and perform other functions as assigned by the citizen advisory committee chair. As noted above, for quorum considerations, if a member is unable to attend citizen advisory committee meetings, the member shall contact the committee chair as soon as possible and at least forty-eight (48) hours before the scheduled meeting.
- c. Upon review of the above matters, the citizen advisory committee shall make recommendations and identify concerns, if any, to the Chatham County Board of Commissioners in writing.

GOVERNING BOARD:

- a. The Chatham County Board of Commissioners will consider the citizen advisory committee's recommendations or concerns.
- b. Should any concerns remain unresolved after a response has been received, the Chatham County Board of Commissioners may request that the matter be referred to the County Manager.
- c. To enhance trust between the Chatham County departments and the community, members of the citizen advisory committee will:
 - If requested, assist any related Chatham County departments in achieving a greater understanding of the nature and causes of community issues, with an emphasis on improving relations between the department and the citizens.
 - Recommend methods to encourage and develop advisory committees.
 - Work throughout the community to gain relevant information about advisory committee issues and communicate these with the Chatham County Board of Commissioners and employees.

Revised Sept. 18, 2017

CHAIR, VICE CHAIR, AND SECRETARY SELECTION AND RESPONSIBILITIES:

The Chair and any other officers of the citizen advisory committee will be chosen by the advisory committee for a one-year term.

All advisory committee Chairs and Vice Chairs shall be appointed members with at least one year remaining of their terms.

The Chair and the Vice Chair shall assume office when the committee holds its first meeting of the calendar year. At the first citizen advisory committee meeting upon assuming office, the citizen advisory committee Chair shall present members with a copy of the citizen advisory committee's charge, scope, membership roster and a copy of this policy.

- a. The Committee Chair has the following duties as well as any other duties specified by state statute:
 - Calls all meetings.
 - Serves as presiding officer.
 - Serves as a voting member of the advisory committee
 - Assists any assigned county staff in developing the committee meeting agenda.
 - Designates and dissolves subcommittees as needed, but the formation of any new subcommittees should be reported to the County Manager and the Board of Commissioners.
 - Appoints subcommittee chairs and members.
 - Works in consultation with any assigned department head or staff liaison
 - Carries out citizen advisory committee assignments as required by the Chatham County Board of Commissioners
 - Conducts citizen advisory committee meetings and presents a report of the proceedings and resulting motions for approval by the advisory committee.

- b. The committee Vice Chair has the following duty:
 - Presides at citizen advisory committee meetings in the absence of the Chair.

- c. The committee Secretary may be a role assigned to one member or rotated among several members. The Secretary has the following duties:
 - Takes (or oversees) the taking of minutes for all committee meetings.
 - Submits minutes to the Chair (or designated person) to be distributed to committee members in advance of CAC meetings.
 - Assures that other records of the advisory committee, including attendance records, are kept as directed by the Chatham County Board of Commissioners.

Advisory committees may appoint an Executive Committee that includes the Chair and Vice Chair or other designated members, if desired.

ACCOUNTABILITY & REPORTING

Each advisory committee will establish specific goals, objectives and measures based on the advisory committee's mission and direction from the Chatham County Board of Commissioners. The proposed goals and objectives will be submitted to the Board of Commissioners for review and approval. Progress toward goals and objectives will be reported annually to the Chatham County Board of Commissioners and County Manager. The goals may include short-term and long-term steps and measures, but the intent is to identify measures of progress to report each year and/or barriers preventing the accomplishment of goals. The County Manager's Office will provide materials and/or training to assist advisory committees in developing and tracking specific goals, objectives and measures.

Revised Sept. 18, 2017

Each advisory committee should work with the Clerk to the Board's Office to establish a time on the agenda in July, August or September of each year to make an annual report to the Board of Commissioners for the prior fiscal year, using the reporting template provided as Addendum B. The presentation itself should not exceed fifteen (15) minutes plus time for questions. A copy of the annual report will be provided to the Board of Commissioners to review at least seven (7) days prior to the meeting where the report will be presented.

All recommendations or reports officially approved by a vote of the committee shall be **transmitted in writing** in a timely manner to the Chatham County Manager who will forward to the Chatham County Board of Commissioners. If there are opposing perspectives to the action or recommendation of the committee, the advisory committee should provide a summary of the opposing viewpoints in its report to the Board of Commissioners.

4. ORGANIZATION

ORIENTATION AND TRAINING:

Chatham County citizen advisory committee members and assigned department staff may need periodic training on state and county goals and priorities as well as relevant statutes and policies, including open meetings, public records, conflicts of interest, and ethics.

- a. Each member shall attend an orientation presented by assigned staff liaison or the committee Chair to familiarize the citizen advisory committee members with the operation of County government, the related departments), and the rules and operating procedures of the citizen advisory committee.
- b. The orientation will be offered when convenient for new appointees, but members are expected to complete the orientation within six weeks after their appointment is effective.

5. MEETINGS

In accordance with the North Carolina General Statutes, all meetings are open to the public as required by the Open Meetings Law.

The members of the citizen advisory committee shall adopt rules and procedures relating to the operation of the committee, as needed. The citizen advisory committee members shall determine the date, time, and place for each meeting.

- a. Regular Citizen Advisory Committee and Subcommittee Meetings: The citizen advisory committee convenes upon call of the Chair and meets on regular basis, at least four times a year. The meetings may be held in specified or various locations within the County. Subcommittee meeting dates shall be set by the subcommittee Chairs. Advisory committees are encouraged to schedule subcommittees in conjunction with citizen advisory committee meetings, with a focus on convenience of members who must attend multiple meetings.
- b. Special Meetings: A majority of citizen advisory committee members or the Chair may call special meetings at any time for any specific business. Special meetings, such as appeals, are convened at a location selected by the Chair.
- c. Meetings via Teleconference ~~are not authorized unless pursuant to Addendum D of this Policy.~~

Deleted: : Unless

Deleted: , the following guidelines govern the utilization of teleconference technology for citizen advisory committee meetings. Teleconference meetings shall be held only in unusual circumstances and shall not replace regularly scheduled committee meetings. No regular meeting or appeal hearing shall be conducted via teleconference. Under no circumstances should a teleconference meeting exceed two hours. §143-318.13 says that "If a public body holds an official meeting by use of conference telephone or other electronic means, it shall provide a location and means whereby members of the public may listen to the meeting and the notice of the meeting required by this Article shall specify that location. A fee of up to twenty-five dollars (\$25) may be charged each such listener to defray in part the cost of providing the necessary location and equipment". This law applies to all advisory committees, subcommittees or executive committees.

- d. Emergency Meetings: A majority of citizen advisory committee members or the Chair may call a meeting in emergency circumstances by providing telephone notice to media outlets at least one hour prior to the meeting. An emergency situation includes a disaster that severely impairs the public's health or safety. In the event telephone services are not working, notice that the meeting occurred must be given as soon as possible after the meeting.
- e. Meeting Notices: Notice of public citizen advisory committee meetings and agendas shall be made available to all members and interested parties, and to any person who so requests, at least two calendar days in advance of the meeting by email and by posting on the county website. If a staff liaison is not assigned to the committee, dates of meeting for posting on the calendar should be send to the Chatham County Webmaster.
- f. Citizen advisory committee meetings may be canceled due to exigent circumstances such as inclement weather or during times of declared states of emergency as defined in Addendum D. When practicable, citizen advisory committee meeting cancelations should be communicated to the County Clerk, be posted to the County website, and a notice be conspicuously placed on the main door of the building where the canceled meeting was scheduled.
- g. All meetings should include a period of public input at least ten (10) minutes long. The advisory committee can adopt other rules as needed for this input period.
- h. Agendas:
 - Committee Chairs (and/or committee members) should submit agenda items to the designated person at least seven (7) calendar days prior to a scheduled meeting.
 - The agenda must provide a description of each item of business to be transacted or discussed so that interested members of the public will be capable of understanding the nature of each agenda item.
 - As a general rule, only those items appearing on the agenda will be discussed or voted on. However, if an item is raised by a member of the public, the citizen advisory committee may accept testimony and discuss the item so long as no action is taken until a subsequent meeting.
 - With the Chair's agreement, any designated staff liaison will develop and distribute to each member an agenda listing the matters to be considered at upcoming citizen advisory committee meetings. Also, so far as practicable, copies of all written reports that are to be presented to the citizen advisory committee for members' review will be included in this package at least five (5) calendar days before the meeting.
 - All meeting agendas should be posted on the county website and sent out as an e-notice at least two days in advance. If no staff liaison is assigned, the committee Chair should send the agenda to the Chatham County Webmaster at least two days prior to the meeting.
- i. Minutes: The committee's Secretary or other designated person will take minutes of all citizen advisory committee meetings and approved by a vote of committee members. Once minutes are approved by the advisory committee, they should be posted on the Chatham County website on the committee's web pages. If no assigned staff liaison to handle this duty, approved minutes should be sent to the Chatham County Webmaster for posting within two weeks of approval.
- j. All recommendations and reports of the citizen advisory committee, approved in the form of motions, shall be conveyed in writing exclusively to the Chatham County Board of Commissioners for action. The chair should work with the County Manager to schedule a time on an upcoming Board of Commissioners meeting for the presentation of the recommendations or reports. Approved motions are forwarded to the Chatham County Board of Commissioners for consideration, approval, or denial. Outcomes are reported back to the citizen advisory committee.

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6. SUBCOMMITTEES

Subcommittees may be formed by the citizen advisory committee to research and make recommendation on special issues or areas in order to carry out the duties of the citizen advisory committee. All subcommittees shall be reviewed on an annual basis by the advisory committees to determine continued need and realignment with

Revised Sept. 18, 2017

the priorities of the citizen advisory committee.

- a. Except as approved by the County Manager, the majority of members of a subcommittee shall be Chatham County residents and other members should work or own a business in the county.
- b. Subcommittees are ad hoc and temporary in nature. Approved ad hoc subcommittees must have documented goals, deliverables, and a timeline, and the subcommittee will cease to meet when these are satisfied.
- c. Subcommittee Formation and Operation:
 - A subcommittee can be formed only by the Chair of the advisory committee upon notification of the County Manager and the Chatham County Board of Commissioners.
 - Subcommittees shall operate as specified:
 - Voting members must be clearly identified.
 - A member of the subcommittee shall take responsibility for assigning a note taker and for reporting to the full citizen advisory committee the subcommittee's progress toward its stated objectives, including dissenting view points.
 - Subcommittees shall operate by majority vote.
 - Subcommittees may request a technical representative, to be approved by the Chatham County Manager and any related Department Heads.
 - The MIS Department will support necessary and reasonable accommodations for subcommittee members, such as teleconferencing for someone who cannot physically attend due to disability. To make a request for special accommodations, notify the staff liaison or County Manager.
 - Subcommittees shall operate openly as defined by state laws and local policies.
 - Membership on subcommittees shall be voluntary (unpaid) unless policy dictates otherwise.

7. QUORUM

A quorum for a meeting of citizen advisory committees shall consist of one more than half the voting members, excluding vacant voting positions and members who are disqualified from voting due to a conflict of interest.

8. VOTING

Decisions are reached by a simple majority vote unless otherwise required by law. All voting will be conducted in open meetings, except when in closed session as defined in the North Carolina Open Meeting Law. No issues can be voted upon unless a quorum is present. Unless statutes specify otherwise, the following applies:

- a. Only appointed members can vote at advisory committee meetings. Appointed members shall not delegate their vote to another member.
- b. Advisory committee members and others voting members appointed by the Chatham County Board of Commissioners may vote at citizen advisory committee meetings.
- c. Committee members holding non-voting seats will not vote in any circumstances.
- d. The Chair of the advisory committee will vote on committee issues except in cases of conflicts of interest.
- e. Voting by proxy is not allowed.
- f. No qualified member shall abstain from voting unless there is a clear conflict of interest. The County Attorney should be consulted if there is any question about potential conflicts.

Revised Sept. 18, 2017

9. AUTHORIZED REPRESENTATIVE

The chairs of advisory committees are the official representative of the committees during presentations or comments at public events, including meetings or hearings of the Board of Commissioners. The chairs may designate another committee member to fill this role if needed or also may ask the County Manager, staff liaison or a Department Head to do so.

10. CONFLICT OF INTEREST

During citizen advisory committee meetings, a member shall abstain from voting when he or she has a conflict of interest, as defined by Chatham County's Conflict of Interest Policy shown as Addendum C.

Revised Sept. 18, 2017

Members of the public or other committee members have the right to question the conflict of interest of any voting member. The citizen advisory committee Chair should consult with the County Attorney on any potential conflicts of interest.

11. COMPENSATION & TRAVEL

Voting members of the citizen advisory committee are not employees of Chatham County. Appointed advisory committee members shall receive no compensation or employee benefit for their services. Chatham County does not provide travel expenses without advance approval of the County Manager.

12. LIMITATION OF POWERS

Committees shall operate within the charge given by the Chatham County Board of Commissioners and in compliance with state statutes and county ordinances:

Nothing contained in this statement of policy and procedures shall be construed to be in conflict with any state law or Chatham County ordinance. Should there be an appearance of conflict, the appropriate state law or Chatham County ordinance shall prevail.

Neither the citizen advisory committee, nor any member thereof, shall:

- Incur County expense or obligate the County in any manner.
- Release any written or oral report of any board activity to any individual or body other than the Chatham County Board of Commissioners or the County Manager. Chatham County will issue any press releases related to any reports from the advisory committees, in consultation with the committee Chair.
- Independently investigate citizen complaints against a County department or an employee of the department.
- Conduct any activity that might constitute or be construed as an official governmental review of departmental or employee actions.
- Conduct any activity that might constitute or be construed as establishment of County or department policy.
- Violate the confidentiality of any information related to matters involving pending or forthcoming civil or criminal litigation.

Matters pertaining to discipline of advisory committee members will be the sole responsibility of the Chatham County Board of Commissioners and not the citizen advisory committee. The activities of the citizen advisory committee shall, at all times, be conducted in accordance with all federal, state, and local laws.

ADDENDUM D
CHATHAM COUNTY
ADVISORY COMMITTEE
RULES OF PROCEDURE FOR ELECTRONIC MEETINGS
DURING STATES OF EMERGENCY

The Chatham County Board of Commissioners recognizes that Article 33C of Chapter 143 of the North Carolina General Statutes contemplates that official meetings of public bodies, advisory committees established by the Chatham County Board of Commissioners, may take place by electronic means. In fact, §143-318.10(d) of the North Carolina General Statutes states that an official meeting is, “a meeting, assembly, or gathering together at any time or place or the simultaneous communication by conference telephone or other electronic means of a majority of the members of a public body for the purpose of conducting hearings, participating in deliberations, or voting upon or otherwise transacting the public business within the jurisdiction, real or apparent, of the public body.” The Rules of Procedure for Electronic Meetings are a guide for how advisory committees established by the Chatham County Board of Commissioners will conduct meetings featuring electronic participation.

1. Meetings to Which These Rules Apply

These Rules of Procedure for Electronic Meetings (“Electronic Rules”) shall apply to all Chatham County public advisory boards, committees, commissions, and councils as established (herein and after referred to as “citizen advisory committees”) by the Chatham County Board of Commissioners and enumerated in the Chatham County Citizen Advisory Committees Policy as may be revised from time to time. The Electronic Rules are supplemental to the Rules of Procedure approved by the Chatham County Board of Commissioners for its meetings. Electronic Meetings can take place for any regular, special, or emergency meeting of the Chatham County Board of Commissioners, subject to the conditions governing the use of Electronic Meetings.

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2. Conditions Necessary for Electronic Meetings

Electronic meetings will only be permitted when any of the following entities declare that a state of emergency or a disaster exists in an area including the Chatham County: the federal government of the United States of America; the Government of the State of North Carolina through the Governor of the State of North Carolina or other method permitted by Chapter 166A of the North Carolina General Statutes; or Chatham County, North Carolina. The state of emergency declaration or disaster declaration must be related to a distinct event that reasonable persons can agree directly affects Chatham County (for example, a determination that an emergency exists under the National Emergencies Act related to piracy conducted by Somali pirates would not reasonably be related to the Chatham County and cannot support use of electronic meetings). If no state of emergency or disaster exists, then these Electronic Rules may not be used.

3. Definition of an Electronic Meeting

An Electronic Meeting is any meeting where one or more members of the citizen advisory committee participates through telephonic communication, or a telecommunications application which allows simultaneous communication by multiple parties, or other similar means that allows the members of the citizen advisory committee to hold a meeting without all members being physically present in the same room.

4. Notice of Electronic Meeting

If an Electronic Meeting is necessary, a public notice of the electronic meeting shall be sent as part of any notice required by North Carolina General Statutes §143-318.12. The public notice, in addition to the information required by North Carolina General Statutes §143-318.12, shall provide:

- a. The location of the physical meeting (which is where any citizen advisory committee member and Staff able to attend the meeting in person shall gather); and
- b. The location of where a member of the public, member of the media, or others, may listen to the Electronic Meeting in accordance with § 143-318.13 of the North Carolina General Statutes.

The notice shall be provided in the manner required by Article 33C of Chapter 143 of the North Carolina General Statutes. If the Electronic Meeting is being used for any part of a regular meeting that is on the meeting schedule adopted by the County Board of Commissioners, then the information required above shall be provided in a separate notice to be provided in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes. Any notice provided may also be posted on the Chatham County bulletin board, website and social media accounts, if possible.

5. Quorum

Citizen advisory committee members present in person or electronically, shall be included in the calculation for determining if a quorum exists of the citizen advisory committee. If a committee member who participates electronically withdraws from the meeting, the rest of the meeting may be completed provided there is still a quorum of the committee members present either in person or electronically. Any committee member withdrawing from the meeting shall no longer be included for purposes of the quorum calculation.

6. Process of Opening Meeting

Immediately prior to opening the meeting, the Chair, Vice Chair, or other presiding officer shall communicate with the citizen advisory committee member(s) who is (are) participating electronically and ensure that he/she is prepared to go forward. From that time forward until the adjournment of the meeting, the communication line or application shall be kept open. At the start of the meeting, the Chair, Vice Chair, or presiding official

shall state which citizen advisory committee members are participating electronically.

7. Voting and Discussion

Citizen advisory committee members present for the meeting through electronic means are eligible to vote for all items considered by the citizen advisory committee during the meeting. Also, a member voting must indicate verbally with a “yes,” “no,” “yea,” “nay,” “or “abstain” (when that is permitted) such that the vote may properly and accurately record into the minutes of the citizen advisory committee. Prior to taking a vote on any issue, the Chair, Vice Chair, or other presiding officer shall inquire of the citizen advisory committee members participating electronically if he or she has been able to adequately monitor the discussion, including comments from the public, if any, and shall allow those citizen advisory committee members to make any comments he or she desires, if they chose to not avail himself or herself of the opportunity to discuss the matter before the vote. However, it is the responsibility of the member to gain the attention of the Chair or the presiding officer in order to be recognized for discussion. A committee member attending through electronic means that withdraws from the meeting without being excused from further attendance shall ~~not~~ be considered an affirmative vote on items before the citizen advisory committee. If a committee member attending through electronic means becomes disconnected from the meeting, the citizen advisory committee member will not be counted as an affirmative or negative vote.

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8. Minutes

The minutes of the meeting shall designate the name of each citizen advisory committee member who participated electronically, the nature of the electronic communication, and the duration of the committee member’s participation.



Chatham County, NC

Text File

File Number: 20-3473

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Board of Commissioners

File Type: Agenda Item

Agenda Number:

Vote on a request to approve the Chatham County Advisory Committee Policy Addendum D as the electronic meetings policy for the Agriculture Advisory Board, Appearance Commission, Board of Equalization and Review, and the Planning Board which will be incorporated into each board's bylaws or rules of procedure.

ADDENDUM D
CHATHAM COUNTY
ADVISORY COMMITTEE
RULES OF PROCEDURE FOR ELECTRONIC MEETINGS
DURING STATES OF EMERGENCY

The Chatham County Board of Commissioners recognizes that Article 33C of Chapter 143 of the North Carolina General Statutes contemplates that official meetings of public bodies, advisory committees established by the Chatham County Board of Commissioners, may take place by electronic means. In fact, §143-318.10(d) of the North Carolina General Statutes states that an official meeting is, “a meeting, assembly, or gathering together at any time or place or the simultaneous communication by conference telephone or other electronic means of a majority of the members of a public body for the purpose of conducting hearings, participating in deliberations, or voting upon or otherwise transacting the public business within the jurisdiction, real or apparent, of the public body.” The Rules of Procedure for Electronic Meetings are a guide for how advisory committees established by the Chatham County Board of Commissioners will conduct meetings featuring electronic participation.

1. Meetings to Which These Rules Apply

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2. Conditions Necessary for Electronic Meetings

Electronic meetings will only be permitted when any of the following entities declare that a state of emergency or a disaster exists in an area including the Chatham County: the federal government of the United States of America; the Government of the State of North Carolina through the Governor of the State of North Carolina or other method permitted by Chapter 166A of the North Carolina General Statutes; or Chatham County, North Carolina. The state of emergency declaration or disaster declaration must be related to a distinct event that reasonable persons can agree directly affects Chatham County (for example, a determination that an emergency exists under the National Emergencies Act related to piracy conducted by Somali pirates would not reasonably be related to the Chatham County and cannot support use of electronic meetings). If no state of emergency or disaster exists, then these Electronic Rules may not be used.

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- a. The location of the physical meeting (which is where any citizen advisory committee member and Staff able to attend the meeting in person shall gather); and
- b. The location of where a member of the public, member of the media, or others, may listen to the Electronic Meeting in accordance with § 143-318.13 of the North Carolina General Statutes.

The notice shall be provided in the manner required by Article 33C of Chapter 143 of the North Carolina General Statutes. If the Electronic Meeting is being used for any part of a regular meeting that is on the meeting schedule adopted by the County Board of Commissioners, then the information required above shall be provided in a separate notice to be provided in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes. Any notice provided may also be posted on the Chatham County bulletin board, website and social media accounts, if possible.

5. Quorum

Citizen advisory committee members present in person or electronically, shall be included in the calculation for determining if a quorum exists of the citizen advisory committee. If a committee member who participates electronically withdraws from the meeting, the rest of the meeting may be completed provided there is still a quorum of the committee members present either in person or electronically. Any committee member withdrawing from the meeting shall no longer be included for purposes of the quorum calculation.

6. Process of Opening Meeting

Immediately prior to opening the meeting, the Chair, Vice Chair, or other presiding officer shall communicate with the citizen advisory committee member(s) who is (are) participating electronically and ensure that he/she is prepared to go forward. From that time forward until the adjournment of the meeting, the communication line or application shall be kept open. At the start of the meeting, the Chair, Vice Chair, or presiding official

shall state which citizen advisory committee members are participating electronically.

7. Voting and Discussion

Citizen advisory committee members present for the meeting through electronic means are eligible to vote for all items considered by the citizen advisory committee during the meeting. Also, a member voting must indicate verbally with a “yes,” “no,” “yea,” “nay,” “or “abstain” (when that is permitted) such that the vote may properly and accurately record into the minutes of the citizen advisory committee. Prior to taking a vote on any issue, the Chair, Vice Chair, or other presiding officer shall inquire of the citizen advisory committee members participating electronically if he or she has been able to adequately monitor the discussion, including comments from the public, if any, and shall allow those citizen advisory committee members to make any comments he or she desires, if they chose to not avail himself or herself of the opportunity to discuss the matter before the vote. However, it is the responsibility of the member to gain the attention of the Chair or the presiding officer in order to be recognized for discussion. A committee member attending through electronic means that withdraws from the meeting without being excused from further attendance shall ~~not~~ be considered an affirmative vote on items before the citizen advisory committee. If a committee member attending through electronic means becomes disconnected from the meeting, the citizen advisory committee member will not be counted as an affirmative or negative vote.

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8. Minutes

The minutes of the meeting shall designate the name of each citizen advisory committee member who participated electronically, the nature of the electronic communication, and the duration of the committee member’s participation.



Chatham County, NC

Text File

File Number: 20-3472

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Board of Commissioners

File Type: Ordinance

Agenda Number:

Vote on a request to adopt the Chatham County State of Emergency Ordinance repealing and replacing the 1987 Chatham County State of Emergency Ordinance in accordance with NC General Statutes.

The purpose of this ordinance is to implement and supplement the provisions of Chapter 166A ("North Carolina Emergency Management Act") of the North Carolina General Statutes, and Article 36A ("Riots, Civil Disorders, and Emergencies") of Chapter 14 of the North Carolina General Statutes.

This Ordinance authorizes the chairperson to declare a state of emergency by proclamation imposing any or all of the prohibitions and restrictions listed in the ordinance.

This ordinance repeals and replaces the 1987 Chatham County State of Emergency Ordinance.

Recommendation: Motion to adopt the Chatham County State of Emergency Ordinance

CHATHAM COUNTY

STATE OF EMERGENCY ORDINANCE

BE IT ORDAINED BY THE CHATHAM COUNTY BOARD OF COMMISSIONERS:

Section 1. Purpose. The purpose of this ordinance is to implement and supplement the provisions of Chapter 166A ("North Carolina Emergency Management Act") of the North Carolina General Statutes, and Article 36A ("Riots, Civil Disorders, and Emergencies") of Chapter 14 of the North Carolina General Statutes.

Section 2. Definitions. As used in this ordinance, the following shall mean:

- (a) Emergency - An occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any natural or man-made, accidental, military, paramilitary, terrorism, weather-related, public health, pandemic, explosion-related, riot-related, cause, or technological failure or accident, including, but not limited to, a cyber-incident, an explosion, a transportation accident, a radiological accident, or a chemical or other hazardous material incident.
- (b) Chairperson - The chairperson of the Chatham County Board of Commissioners or, in his or her absence or disability, the vice chairperson or, in his or her absence or disability, another person authorized by the Board of Commissioners to act in lieu of the chairperson.
- (c) State of Emergency - A finding and declaration by the chairperson that an emergency exists.

Section 3. Declaration of State of Emergency. The chairperson is authorized to declare a state of emergency by proclamation imposing any or all of the prohibitions and restrictions authorized by Section 4 of this ordinance as may be appropriate.

Section 4. Types of Prohibitions and Restrictions Authorized. During a state of emergency declared by the chairperson, any one or more of the following prohibitions or restrictions may be imposed:

- (a) Restrictions or prohibitions on the movement of people, including any of the following:
 - (i) Imposing a curfew.
 - (ii) Directing and compelling the voluntary or mandatory evacuation of all or part of the population from any stricken or threatened area within Chatham County.
 - (iii) Prescribing routes, modes of transportation, and destinations in connection with evacuation.

- (iv) Controlling ingress and egress of an emergency area and the movement of persons within that area.
- (v) Providing for the closure within the emergency area of streets, roads, highways, bridges, public vehicular areas, or other areas ordinarily used for vehicular travel, except to the movement of emergency responders and other persons necessary for recovery from the emergency. In addition to any other notice or dissemination of information, notification of any closure of a road or public vehicular area under the authority of this subsection shall be given to the Department of Transportation as soon as practicable.
- (b) Restrictions or prohibitions on the operation of offices, business establishments, and other places to or from which people may travel or at which they may congregate.
- (c) Restrictions or prohibitions on the possession, transportation, sale, purchase, and consumption of alcoholic beverages.
- (d) Restrictions or prohibitions on the possession, transportation, sale, purchase, storage, and use of gasoline and dangerous weapons and substances, except that this subsection does not authorize prohibitions or restrictions on lawfully possessed firearms or ammunition. As used in the subsection, the term "dangerous weapons and substances" has the same meaning as it does under G.S. 14-288.1. As used in this subsection, the term "firearm" has the same meaning as it does under G.S. 14-409.39(2).
- (e) Restrictions or prohibitions on other activities or conditions, the control of which may be reasonably necessary to maintain order and protect lives or property during the state of emergency.

Section 5. Effective Date of Restrictions and Prohibitions. All prohibitions and restrictions imposed by declaration pursuant to this ordinance shall take effect in the emergency area immediately upon publication of the declaration unless the declaration sets a later time. For the purpose of requiring compliance, publication may consist of reports of the substance of the prohibitions and restrictions in the mass communications media serving the emergency area or other effective methods of disseminating the necessary information quickly. As soon as practicable, however, appropriate distribution of the full text of any declaration shall be made.

Section 6. Expiration of Restrictions and Prohibitions. Restrictions and prohibitions imposed pursuant to this ordinance shall expire upon the earliest to occur of either of the following:

- (a) The restrictions or prohibitions are terminated by the official who imposed them.
- (b) The state of emergency terminates.

Section 7. Any person who violates any provision of a declaration enacted or declared pursuant to this ordinance shall be guilty of a Class 2 Misdemeanor in accordance with G.S. 14-288.20A.

Section 8. This ordinance repeals and replaces the 1987 Chatham County State of Emergency Ordinance. This ordinance is effective upon adoption.

Introduced: _____

Adopted this _____ day of _____, 20____.

Karen Howard, Chairperson
Chatham County Board of Commissioners

ATTEST:

Lindsay K. Ray
Clerk to the Chatham County Board of Commissioners



Chatham County, NC

Text File

File Number: 20-3467

Agenda Date: 4/20/2020

Version: 1

Status: Agenda Ready

In Control: Board of Commissioners

File Type: Agenda Item

Vote on a request to approve changes to the Chatham County Board of Commissioners Rules of Procedures with regard to electronic meetings during states of emergency.

Rules of Procedure for the Chatham County Board of Commissioners

PURPOSE

Well-organized and well-run public meetings offer Board members, citizens, and the press a greater opportunity to understand proceedings and make their opinions heard. In addition, with the mandates of the Americans with Disabilities Act (ADA), it is important that public meetings be run in such a way as to facilitate participation from the disabled. Third, Rules of Procedure help orient new Board members to the procedures of the Board. Finally, it is essential that the Clerk to the Board be able to record accurately the proceedings of the Board. With these considerations in mind, the following procedures have been developed to increase the efficiency and effectiveness of the meetings of the Chatham County Board of Commissioners; they are in no way intended or designed to hinder public participation or limit deliberations by the Board.

AUTHORITY

N.C. General Statute 153-41 permits a board of county commissioners to adopt its own rules of procedure if they conform to "generally accepted principles of parliamentary procedure" and do not conflict with applicable law.

Open Meetings

Rule 1: The public policy of the State of North Carolina and Chatham County is that the hearings, deliberations, and actions of this Board and its committees be conducted openly. Except where specifically exempted as "executive session matters" by state law, the meetings of the Chatham County Board of Commissioners shall be open to the public, and any person may attend.

Organization of the Board

Rule 2: On the first Monday in December following a general election in which County officers are elected, the Board shall meet at the regular meeting time and place. The Board member who served as the Chair of the Board of Commissioners during the preceding year shall call the meeting to order, except if the Chair was not reelected, the duty shall fall to the Vice Chair. In the case where neither the Chair or the Vice Chair were reelected, the duty shall fall to the members of the Board of Commissioners who have already been sworn in and shall be determined by seniority. The newly elected members of the Board who are present shall take and subscribe the oath of office as the first order of business. As the second order, the Board shall elect a chair and vice chair from its members.

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Agendas

Rule 3: Agenda Preparation. The Clerk to the Board of County Commissioners shall prepare the agenda for each regular, special, and emergency meeting. A request to have an item of business placed on the agenda for a regular meeting, along with any supporting material, must be received by the Clerk at least two weeks before the meeting. In unusual circumstances, the Chair, Vice Chair, and/or County Manager may make exceptions to the deadline. Any Board member, by a timely request, may have an item placed on the agenda. The Board may, by majority vote, add an item to the agenda during its motion to approve the agenda.

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Rule 4: Agenda Packet. The agenda packet shall include the agenda document, any proposed ordinances or amendments to ordinances, and supporting documentation and information relevant to the agenda items. The agenda packet will be emailed out on Thursday before the meeting and posted to the website.

Deleted: A copy of the agenda packet will normally be made available to the Board the Wednesday evening before the meeting. In all cases, the agenda packet should be delivered to Board members at least 72 hours before the meeting.

Rule 5: Consent Agenda. For purposes of speeding up the business of the Board and reserving valuable Board time for deliberating on important issues by dealing quickly with routine items, the Board shall use a consent agenda. Items for inclusion within the consent agenda shall be selected by the Board Chair and Vice Chair upon the recommendation of the Agenda Review Committee. Only routine and non-controversial items will be considered eligible for inclusion within the consent agenda. Consent agenda items will be grouped together on the agenda and acted upon by one motion and vote of the Board of Commissioners. At the request of any Board member or citizen, items shall be removed from the consent agenda and placed on the regular agenda. In the minutes of the meeting, actions passed in the consent agenda will be recorded individually and in full. The Clerk to the Board of Commissioners shall record each of the items with separate votes indicated, as if each item was adopted separately.

Rule 5A: Public Input Session. Following approval of the consent agenda, the Board of Commissioners shall hold at each Board meeting a 30 minute session for public input. During this session the Board will hear comments from the general public on any subject, Speakers will be limited to three minutes and are required to sign up in advance. Individuals who sign up to speak, but who cannot because of time constraints, will be carried to the next meeting day and given priority.

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Deleted: No individual may speak more than one time in any three-month period.

Rule 6: Order of Business. Except where otherwise indicated, at regular meetings the Board shall proceed to its business in the following order: The order is moved around at the request of the Chair and Vice Chair at the Agenda Review Meeting.

1. Approval of the agenda
2. Approval of the consent agenda
3. Public Input Session
4. Scheduled public hearings
5. Ceremonial items and presentations
6. Administrative reports
7. Other business
8. Items and reports from Board members

Without objection from other Board members, the Chair may call items in any order most convenient for the dispatch of business.

CONDUCT OF DEBATE

Rule 7: Powers Of The Chair. The Chair shall preside at all Board meetings. To address the Board, members of the Board, staff, and audience must be recognized by the Chair. The Chair shall have the following powers:

1. To determine whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks and to entertain and rule on objections from other Board members on this ground
2. To call a brief recess
3. To adjourn in an emergency

Rule 8: Parliamentarian. The Clerk to the Board or County Attorney shall rule on points of parliamentary procedure.

Rule 9: Action by the Board. The Board shall proceed by motion. Any member, including the Chair, may make a motion. Motions shall be stated completely by the introducer. The Clerk to the Board shall have the right to interrupt the Board and request that a motion be repeated.

Rule 10: Second Required. Except where otherwise indicated, a motion shall require a second.

Rule 11: Nominations. Nominations for appointments to boards and committees shall not require a second.

Rule 12: One Motion at a Time. A Board member may make only one motion at a time.

Rule 13: Substantive Motion. A substantive motion, defined as any motion dealing with business of the Board which is not a procedural motion, is out of order while another substantive motion is pending.

Rule 14: Adoption by Majority Vote. A motion shall be adopted if approved by a simple majority of the votes cast, unless a larger majority is required by law.

Rule 15: Debate. The Chair shall state the motion, open the floor to debate, and preside according to these general principles:

1. The member making the motion or introducing the ordinance, resolution, or order shall be recognized to speak by the Chair first.
2. A member who has not spoken on the issue shall be recognized before someone who has already spoken.
3. If possible, the debate shall alternate between opponents and proponents of the measure.

Rule 16: Procedural Motions. In addition to substantive motions, the procedural motions listed below shall be in order. Unless otherwise noted, each motion is debatable, may be amended, and requires a majority vote for adoption. In order of priority (if applicable), the procedural motions are:

1. *To adjourn.* The motion may be made only at the conclusion of action on a pending matter. It may not interrupt deliberation of a pending matter.

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2. *To recess.*

3. *To call to follow the agenda.* The motion must be made at the first reasonable opportunity or it is waived.

4. *To suspend the rules.* The motion requires a vote equal to a quorum.

5. *To divide a complex motion and consider it by section.*

6. *To defer consideration of an item.* A substantive motion whose consideration has been deferred may be considered after a motion to revive consideration is adopted. In any case, the substantive motion expires 100 days from the date on which consideration is deferred.

7. *To call the previous question.* The motion is not in order until there has been at least 15 minutes of debate and every member has had one opportunity to speak.

8. *To postpone consideration of an item to a certain time or day.*

9. *To refer to a committee.* Sixty days after a motion has been referred to a standing or ad hoc committee appointed by the Board of Commissioners, the introducer may compel consideration of the measure by the entire board, regardless of whether the committee has reported the matter back to the Board.

10. *To amend.* An amendment to a motion must be germane to the subject of the motion, but it may not achieve the opposite effect of the motion. There may be an amendment to the motion and an amendment to an amendment, but no further amendments. Any amendment to a proposed ordinance shall be in writing.

11. *To revive consideration.* The motion is in order at any time within 100 days of a vote deferring consideration.

12. *To reconsider.* The motion must be made at the same meeting where the original vote was taken, and by a member who voted with the prevailing side. It cannot interrupt deliberation on a pending matter, but is in order any time before adjournment.

13. *To prevent consideration for six months.* The motion shall be in order only immediately following the defeat of a substantive motion. It requires a vote equal to a quorum and is valid only for six months or until the next regular election of County commissioners, whichever occurs first.

Rule 17: Withdrawal Of a Motion. A motion may be withdrawn by the introducer at any time before the Chair puts the motion to a vote.

Rule 18: Duty to Vote. It is the duty of each member to vote unless excused by a majority vote according to law. The Board may excuse members from voting on matters involving their own financial interest or official conduct. A member wishing to be excused from voting shall so inform the Chair, who shall take a vote of the remaining members. A member who fails to vote, not having been excused, shall be recorded as voting in the affirmative.

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Rule 19: Prohibition of Secret Voting. No vote may be taken by secret ballot. If the Board decides to vote by written ballot, each member shall sign his or her ballot and the minutes shall record the vote of each member. These ballots shall be retained and made available for public inspection until the minutes of that meeting have been approved, at which time they may be destroyed.

Rule 20: Action by Reference. The Board shall not deliberate, vote, or otherwise act on any matter by reference to an agenda or document number unless copies of the agenda or documents being referenced are available for public inspection at the meeting and are so worded that people at the meeting can understand what is being discussed or acted upon.

Rule 21: Introduction Of Ordinances. A proposed ordinance shall be deemed introduced at the first meeting at which it is on the agenda, regardless of whether it is actually considered by the Board, and its introduction shall be recorded in the minutes.

Rule 22: Adoption, Amendment or Repeal of Ordinances. To be adopted at the meeting where it is first introduced, an ordinance or an action with the effect of an ordinance, or any ordinance amending or repealing an existing ordinance (except the budget ordinance, a bond order, or another ordinance requiring a public hearing before adoption) must be approved by all members of the Board of Commissioners. If the proposed measure is approved by a majority but not by all the members of the Board, or if the measure is not voted on at that meeting, it shall be considered at the next regular meeting of the Board. If it then or at any time thereafter within 100 days of its introduction receives a majority of the votes cast, the measure is adopted.

Rule 23: Quorum. A majority of the Board membership shall constitute a quorum. The number required for a quorum is not affected by vacancies. If a member has withdrawn from a meeting without being excused by a majority vote of the remaining members, he or she shall be counted as present for the purposes of determining whether a quorum is present. The Board may compel the attendance of an absent member by ordering the sheriff to take the member into custody.

Rule 24: Public Hearings. At the appointed time, the Chair shall call the hearing to order, preside over it, and, when appropriate, adjust speaker limits. When the allotted time expires, the Chair shall declare the hearing ended and the Board shall resume the regular order of business. A quorum of the Board must be present at all public hearings required by law. Speakers shall adhere to the following guidelines: Applicants have a reasonable amount of time to speak. The general public has a three minute limit per speaker.

1. Prior to the beginning of the meeting, all persons wishing to address the Board of Commissioners during a public hearing should print his/her name on the appropriate speaker's list located outside the courtroom, unless a disability prohibits the person from doing so.
2. A member of the public wishing to speak must raise his/her hand and be recognized by the Chair. or called on by the Clerk.
3. Speakers must approach the podium and state their name (we cannot require someone to give their address) for the record.
The Clerk to the Board shall have the right to interrupt the speaker if this information is not given or is not clear. Persons prevented from approaching the podium by a disability may stay seated. The Chair shall designate a staff member to obtain the person's name.

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4. Before allowing public comment, the Chair should ask for a show of hands from those members of the audience who wish to speak. Generally, comments will be limited to three minutes per speaker. The time allotted for speaking may be adjusted by the Chair. The Clerk to the Board shall serve as the official time keeper.

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5. Large groups of citizens may be asked to designate representatives of their group.

Rule 25: Public Comment. Comments received by the public during the course of a meeting not in the context of a public hearing shall be made as follows:

1. A member of the public wishing to speak must raise his/her hand and be recognized by the Chair. or called on by the Clerk.

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2. Speakers must approach the podium and state their name and for the record.
The Clerk to the Board shall have the right to interrupt the speaker if this information is not given or is not clear. Persons prevented from approaching the podium by a disability may stay seated. The Chair shall designate a staff member to obtain the person's name and for the record.

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3. Before allowing public comment, the Chair should ask for a show of hands from those members of the audience who wish to speak. Generally, comments will be limited to three minutes per speaker. The time allotted for speaking may be adjusted by the Chair. The Clerk to the Board shall serve as the official time keeper.

4. Large groups of citizens may be asked to designate representatives of their group

Rule 26: Accommodations for the Disabled.

1. When requested, visually and hearing impaired citizens should be seated as close as possible to the front of the room. There are also two assisted listening devices available for the courtroom.

2. All public notices and the agenda shall include a statement that the County will make all reasonable accommodations for the disabled, when requested through the Manager's Office 24 hours prior to the meeting.

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Adopted the 21st day of February, 1994.

Revised August, 22 1994: Rule SA added and Rule 6 amended to include public input session.

Rule 27: Electronic Meetings. The Chatham County Board of Commissioners recognizes that Article 33C of Chapter 143 of the North Carolina General Statutes contemplates that official meetings of public bodies, such as the Chatham County Board of Commissioners, may take place by electronic means. In fact, §143-318.10(d) of the North Carolina General Statutes states that an official meeting is, "a meeting, assembly, or gathering together at any time or place or the simultaneous communication by conference telephone or other electronic means of a majority of the members of a public body for the purpose of conducting hearings, participating in deliberations, or voting upon or otherwise transacting the public business within the jurisdiction, real or apparent, of the public body." The Rules of Procedure for Electronic Meetings are a guide for how the Chatham County Board of Commissioners will conduct meetings featuring electronic participation.

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1. Meetings to Which These Rules Apply: These Rules of Procedure for Electronic Meetings ("Electronic

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Rules”) shall apply only to meetings of the Chatham County Board of Commissioners. Citizen advisory committees may operate under a separately adopted policy pertaining to electronic meetings and advisory committees established by the Chatham County Board of Commissioners. The Electronic Rules are supplemental to the Rules of Procedure approved by the County Board of Commissioners for its meetings. Electronic Meetings can take place for any regular, special, or emergency meeting of the Chatham County Board of Commissioners, subject to the conditions governing the use of Electronic Meetings.

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2. Conditions Necessary for Electronic Meetings: The Chatham County Board of Commissioners agrees that electronic meetings will only be permitted when any of the following entities declare that a state of emergency or a disaster exists in an area including Chatham County; the federal government of the United States of America; the Government of the State of North Carolina through the Governor of the State of North Carolina or other method permitted by Chapter 166A of the North Carolina General Statutes; or Chatham County, North Carolina. The state of emergency declaration or disaster declaration must be related to a distinct event that reasonable persons can agree directly affects the Chatham County, (for example, a determination that an emergency exists under the National Emergencies Act related to piracy conducted by Somali pirates would not reasonably be related to Chatham County, and cannot support use of electronic meetings). If no state of emergency or disaster exists, then the Electronic Rules may not be used.

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3. Definition of an Electronic Meeting: An Electronic Meeting is any meeting where one or more members of the Chatham County Board of Commissioners participates through telephonic communication, or a telecommunications application which allows simultaneous communication by multiple parties, or other similar means that allows the members of the County Board of Commissioners to hold a meeting without all members being physically present in the same room.

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4. Notice of Electronic Meeting: If an Electronic Meeting is necessary, a public notice of the electronic meeting shall be sent as part of any notice required by North Carolina General Statutes §143-318.12. The public notice, in addition to the information required by North Carolina General Statutes §143-318.12, shall provide:

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a. The location of the physical meeting (which is where any member of the County Board and Staff able to attend the meeting in person shall gather); and

b. The location of where a member of the public, member of the media, or others, may listen to the Electronic Meeting in accordance with § 143-318.13 of the North Carolina General Statutes.

The notice shall be provided in the manner required by Article 33C of Chapter 143 of the North Carolina General Statutes. If the Electronic Meeting is being used for any part of a regular meeting that is on the meeting schedule adopted by the County Board of Commissioners, then the information required above shall be provided in a separate notice to be provided in accordance with Article 33C of Chapter 143 of the North Carolina General Statutes. Any notice provided may also be posted on the Chatham County bulletin board, website and social media accounts, if possible.

5. Quorum: Members of the County Board of Commissioners present in person or electronically, shall be included in the calculation for determining if a quorum exists of the County Board. If a member of the County Board of Commissioners who participates electronically withdraws from the meeting, the rest of the meeting may be completed provided there is still a quorum of the Chatham County Board present either in person or electronically. Any electronically participating member of the Chatham County Board of Commissioners withdrawing from the meeting, intentionally or involuntarily, shall no longer be included for purposes of the quorum calculation.

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6. Process of Opening Meeting: Immediately prior to opening the meeting, the Chair, Vice Chair, or other presiding officer shall communicate with the Board of Commissioner members(s) who is (are) participating electronically and ensure that he/she is prepared to go forward. From that time forward until the adjournment of the meeting, the communication line or application shall be kept open. At the start of the meeting, the Chair, Vice Chair, or presiding official shall state which members of the County Board of Commissioners are

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participating electronically.

7. Voting and Discussion: Commissioners present for the meeting through electronic means are eligible to vote for all items considered by the County Board of Commissioners during the meeting. ~~Commissioners will not be permitted to join a closed session if present for the meeting through electronic means. Commissioners present for the meeting through electronic means will not be permitted to participate or vote on any quasi-judicial matters coming before the Board of Commissioners. Also, a member voting must indicate verbally with a "yes," "no," "yea," "nay," or "abstain" (when that is permitted) such that the County Clerk or her designee may record the vote. Prior to taking a vote on any issue, the Chair, Vice Chair, or other presiding officer shall inquire of the Commissioners participating electronically if he or she has been able to adequately monitor the discussion, including comments from the public, if any, and shall allow those Commissioner to make any comments he or she desires, if they chose to not avail himself or herself of the opportunity to discuss the matter before the vote. However, it is the responsibility of the member to gain the attention of the Chair or the presiding officer in order to be recognized for discussion. A Commissioner attending through electronic means that withdraws from the meeting without being excused from further attendance shall not be considered an affirmative vote on items before Board of Commissioners. If a Commissioner attending through electronic means withdraws from the meeting, intentionally or involuntarily, the Commissioner will not be counted as an affirmative or negative vote and shall no longer be included for purposes of the quorum calculation.~~

8. Minutes: The minutes of the meeting shall designate the name of each Commissioner who participated electronically, the nature of the electronic communication, and the duration of the Commissioner's participation.

9. Electronic Meeting Guidelines: The Chatham County Board of Commissioners recognizes the variability of circumstances for each declared state of emergency. The Board also recognizes the evolving nature of technology and how it might be utilized during such times as states of emergency to transact public business while maintaining necessary levels of access of and transparency to the public. In consideration of these and other factors, the Chatham County Board of Commissioners empowers the County Manager, in collaboration with the Clerk to the County Board of Commissioners and Attorney to the County Board of Commissioners, to establish a set of electronic meeting guidelines, whenever necessary, to accommodate electronic meetings of the County Board of Commissioners during states of emergency that inhibit physical meetings of the Board. Such guidelines are to be consistent with this policy, State Statutes and other relevant legal requirements.

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Chatham County, NC

Text File

File Number: 20-3455

Agenda Date: 4/20/2020

Version: 1

Status: Public Hearing

In Control: Finance

File Type: Resolution

Agenda Number:

Hold a public hearing to receive public comment on the proposed borrowing and vote on a request to adopt a resolution authorizing the negotiation of an installment financing contract to construct and buy new communication towers, radio equipment, generators etc. to enhance the County's public safety and emergency communication system.

Action Requested: Hold a public hearing to receive public comment on the proposed borrowing and vote on a request to adopt a resolution authorizing the negotiation of an installment financing contract to construct and buy new communication towers, radio equipment, generators etc. to enhance the County's public safety and emergency communication system.

Introduction & Background: Chatham County is seeking financing in an amount not to exceed \$18,300,000 to construct towers and buy equipment to enhance the County's public safety and emergency communication equipment.

Discussion & Analysis: The proposed resolution authorizes the County Manager and Finance Officer to proceed with the interim financing for the project including the following:

- Negotiate with advice from the County Attorney and Special Counsel on behalf of the County for the financing of the project for a principal amount not to exceed \$18,300,000.
- File with the Local Government Commission an application for its approval of the contracts and all relevant transactions
- Retain the assistance of Parker Poe Adams & Bernstein LLP, Raleigh, NC, as bond counsel; DEC Associates, Inc, Charlotte, NC as financial advisor

Recommendation: Motion to adopt a resolution authorizing the negotiation of an installment financing contract to construct radio towers and buy equipment to enhance the County's public safety and emergency communication system.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHATHAM,
NORTH CAROLINA, APPROVING AN INSTALLMENT FINANCING CONTRACT AND
PROVIDING FOR CERTAIN OTHER RELATED MATTERS**

WHEREAS, the County of Chatham, North Carolina (the “*County*”) is a validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “*State*”);

WHEREAS, the County has the power, pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended, to (1) purchase real and personal property, (2) enter into installment financing contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price;

WHEREAS, the Board hereby determines that it is in the best interest of the County to acquire certain equipment to enhance the County’s public safety and emergency communication system, including, but not limited to, new communication towers, radio equipment (the “*Radios*”) and generators (collectively, the “*Equipment*”).

WHEREAS, the Board hereby determines that it is in the best interest of the County to (1) enter into an Installment Financing Contract to be dated on or about May 8, 2020 (the “*Contract*”) between the County and Banc of America Public Capital Corp (the “*Bank*”) in order to (a) finance the acquisition of the Equipment and (b) pay certain costs incurred in connection with the execution and delivery of the Contract, and (2) grant the Bank a security interest in the Radios to secure the County’s obligations under the Contract;

WHEREAS, the County will own and operate the Equipment and use the Equipment to serve the County’s citizens;

WHEREAS, the Board hereby determines that the acquisition of the Equipment is essential to the County’s proper, efficient and economic operation and to the general health and welfare of its inhabitants; that the Equipment will be used to provide an essential service and will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract is necessary and expedient for the County by virtue of the findings presented herein;

WHEREAS, the Board hereby determines that the estimated cost of the acquiring the Equipment is an amount not to exceed \$18,300,000 and that such cost of acquiring the Equipment exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State;

WHEREAS, although the cost of acquiring the Equipment pursuant to the Contract is expected to exceed the cost of acquiring the Equipment pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of acquiring the Equipment pursuant to the Contract and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Equipment; and (3) operation of the Equipment produces insufficient revenues to permit a revenue bond financing;

WHEREAS, the County hereby determines that the estimated cost of acquiring the Equipment pursuant to the Contract reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles;

WHEREAS, the obligation of the County to make Installment Payments under the Contract is a limited obligation of the County payable solely from currently budgeted appropriations of the County and does not constitute a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation;

WHEREAS, the County will grant a security interest in the Radios in the Contract and will, if necessary, deliver a North Carolina Uniform Commercial Code Financing Statement (the “*Financing Statement*”) for the benefit of the Bank relating to the Radios;

WHEREAS, the County does not anticipate future property tax increases solely to pay installment payments falling due under the Contract in any fiscal year during the term of the Contract;

WHEREAS, the sums to fall due under the Contract will be adequate but not excessive for its proposed purpose;

WHEREAS, Parker Poe Adams & Bernstein LLP, as bond counsel, will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law and constitute a purpose for which public funds may be expended pursuant to the Constitution and laws of the State;

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any money due under the Contract;

WHEREAS, the County is not in default under any of its debt service obligations;

WHEREAS, the County’s budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act;

WHEREAS, the Board believes, to the best of its knowledge, that the County’s debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the “*LGC*”), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies;

WHEREAS, a public hearing on the Contract and the acquisition of the Equipment after publication of a notice with respect to such public hearing must be held and the Board conducted such public hearing at this meeting;

WHEREAS, the County has filed an application with the LGC for its approval with respect to the County entering into the Contract in an aggregate principal amount of not to exceed \$18,300,000, and the County hereby determines that all findings, conclusions and determinations of the County in this Resolution are subject to such approval by the LGC;

WHEREAS, there has been described to the Board the form of the Contract, a copy of which has been made available to the Board, which the Board proposes to approve, enter into and deliver, as applicable, to effectuate the proposed installment financing; and

WHEREAS, it appears that the Contract is in appropriate form and is an appropriate instrument for the purposes intended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHATHAM, NORTH CAROLINA, AS FOLLOWS:

Section 1. **Ratification of Prior Actions.** All actions of the County, the County Manager, the Finance Director and the Clerk to the Board and their respective designees in effectuating the proposed financing are hereby approved, ratified and authorized pursuant to and in accordance with the transaction contemplated by the Contract.

Section 2. **Financing Team.** The financing team of Parker Poe Adams & Bernstein LLP, as bond counsel, DEC Associates Inc., as financial advisor, and Banc of America Public Capital Corp., as the Bank, is hereby approved.

Section 3. **Approval, Authorization and Execution of the Contract.** The County hereby approves the acquisition of the Equipment in accordance with the terms of the Contract, which will be a valid, legal and binding obligation of the County in accordance with its respective terms. The County hereby approves the amount advanced by the Bank to the County pursuant to the Contract in an aggregate principal amount not to exceed \$18,300,000, such amount to be repaid by the County to the Bank as provided in the Contract. The form, terms and content of the Contract are in all respects authorized, approved and confirmed, and the Chair, the County Manager, the Finance Director and the Clerk to the Board or their respective designees are authorized, empowered and directed, individually and collectively, to execute and deliver the Contract for and on behalf of the County, including necessary counterparts, in substantially the form described to the Board, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of their approval of any and all such changes, modifications, additions or deletions. From and after the execution and delivery of the Contract, the Chair, the County Manager, the Finance Director and the Clerk to the Board or their respective designees are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Contract as executed.

Section 4. **Further Actions.** The County Manager, the Chair of the Board and the Finance Director are each hereby designated as the County's representatives to act on behalf of the County in connection with the transaction contemplated by the Contract. The County Manager, the Chair of the Board and the Finance Director are authorized and directed, individually and collectively, to proceed with the acquisition of the Equipment in accordance with the terms of the Contract, to file the Financing Statement, if required, and to seek opinions on matters of law from counsel to the County, which the counsel to the County is authorized to furnish on behalf of the County, and opinions of law from such other attorneys for all documents contemplated hereby as required by law. The Chair, the County Manager and the Finance Director are hereby authorized to designate one or more employees of the County to take all actions which the Chair, the County Manager or the Finance Director is authorized to perform under this Resolution, and the Chair, the County Manager, the Finance Director or their designees are in all respects authorized on behalf of the County, individually and collectively, to supply all information pertaining to the transaction contemplated by the Contract. The Chair of the Board, the County Manager, the Finance Director and the Clerk to the Board are authorized, individually and collectively, to execute and deliver for and on behalf of the County any and all additional certificates, documents, opinions or other papers and perform all other acts as may be required by the Contract or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 5. **Repealer.** All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are hereby repealed.

Section 6. **Severability.** If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

Section 7. **Effective Date.** This Resolution is effective on the date of its adoption.

Date: April 20, 2020

Chairman Board of County Commissioners

Emergency Communications Radio System Upgrade Project

April 16, 2020

Overview

This is an approved CIP project for the county-wide Motorola P25 radio system upgrade. The current radio system has reached end-of-life and is no longer viable for our current needs or the future growth of the county.

History

Over the last 4-5 years, the county has worked with several vendors, such as AECOM and Motorola to review our current system, conduct a needs assessment and provide a solution for a county-wide radio system. Emergency Communications has worked with county departments and agency stakeholders to ensure their needs are met and the county is positioned for the future growth coming to the area.

System Design

The county has selected to partner with the North Carolina Voice Interoperability Plan for Emergency Responders (VIPER) managed by the NC Department of Public Safety and State Highway Patrol. Our county system will include a total of eight (8) radio towers, five (5) of which are new construction. This design allows for the needed radio coverage across the county, as well as, connect all of the towers via microwave equipment. Our new system will increase our interoperability within the county and across the region and state.

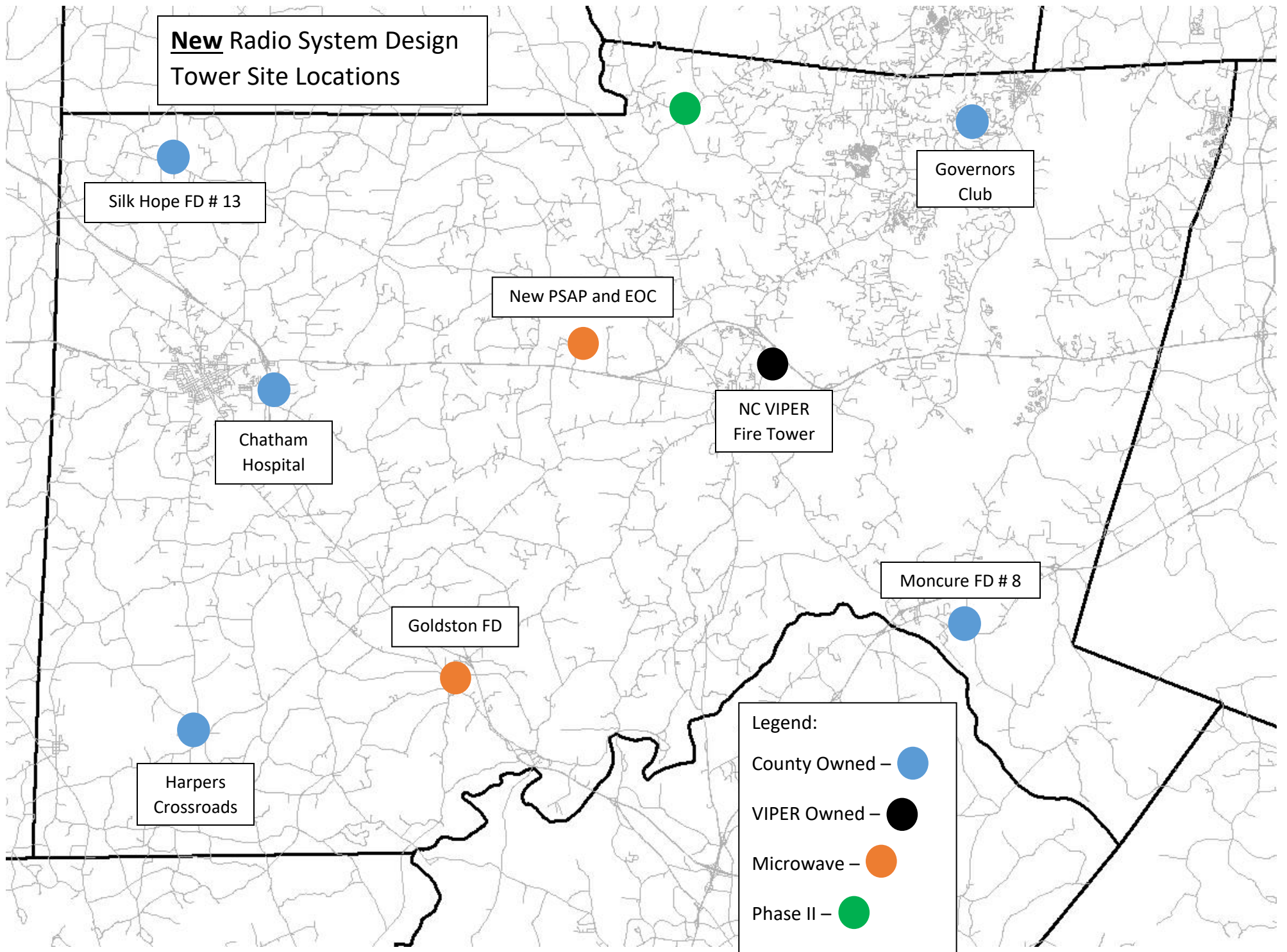
Grant Funding

The county received a grant from the NC 911 Board in the amount of \$2,339,608 for this project.

Project Status

The project team continues to meet bi-weekly via conference call. Work on the architectural and engineering phase of the project continues as scheduled. Equipment (towers, shelters, etc.) is being ordered and shipped according to the project timeline. Radio towers which will go through the conditional use permit (CUP) process may be delayed due to current public meeting restrictions. However, other towers not part of the CUP process will be able to continue construction or upgrades according to the project timeline. Radio equipment for the two (2) 911 centers is being ordered and should be installed within the next couple of months. Radios for individual agencies will be ordered and installed as needed to coincide with the project timeline.

New Radio System Design
Tower Site Locations



Legend:

- County Owned – ●
- VIPER Owned – ●
- Microwave – ●
- Phase II – ●



Chatham County, NC

Text File

File Number: 20-3381

Agenda Date: 4/20/2020

Version: 3

Status: Agenda Ready

In Control: Planning

File Type: Agenda Item

Agenda Number:

Vote on a request to approve a legislative request by the Chatham County Board of Commissioners to consider amendments to the Chatham County Zoning Ordinance; specifically, Section 7.2 Definitions; Section 8.1 Relationship of Building to Lot; Section 10.12 CD- MU Mixed Use Districts; Section 10.13 Table of Permitted Uses; Section 17.1 Procedure; and Section 17.2 Plans.

Action Requested:

Vote on a request to approve a legislative request by the Chatham County Board of Commissioners to consider amendments to the Chatham County Zoning Ordinance; specifically, Section 7.2 Definitions; Section 8.1 Relationship of Building to Lot; Section 10.12 CD- MU Mixed Use Districts; Section 10.13 Table of Permitted Uses; Section 17.1 Procedure; and Section 17.2 Plans.

Introduction & Background:

Periodically the Chatham County Zoning Ordinance is amended to reflect the ever evolving needs of Chatham County. The Zoning Ordinance was last updated on September 16th 2019. Over the last year there has been an increase in concern for and the requested use of Recreational Vehicles as temporary or permanent residences within the county, along with other concerns related to storage and any occupation of RV's. With such issues becoming more prevalent, Chatham County planning staff set out to develop a set of definitions and regulations relating to the use of RV's in the county. Staff reached out to neighboring jurisdictions, as well as those with recent updates to their Recreational Vehicle regulations in order to formulate a set of best practices to implement in the zoning ordinance.

Additional changes to the Table of Permitted Uses are related to continued marketability of the Moncure Mega-site. In order to differentiate Moncure from the other mega sites in North Carolina the zoning ordinance needs to enable the development of life science projects. Edits to Section 17 are needed based on the continuing implementation of special study requirements and previous approved amendments to the Zoning Ordinance. The other proposed amendments to the zoning ordinance are minor revisions that largely deal with improving process facilitation and language clarification. The main impacts of proposed changes are listed in the attached table "Table Attachment #1- Zoning

Ordinance Text Amendments". In April of 2017 the Board of Commissioners modified 37 of 139 Industrial uses to require a conditional use permit. Subsequently, in January of 2019 the Board of Commissioners approved the special study requirements to 18 industrial uses. The special study requirements added 12 new uses and updated 6 from the previous list requiring a conditional use permit.

Discussion & Analysis:

Section 7.2 Definitions of the Chatham County Zoning Ordinance requires amendments to reflect the addition of definitions for Recreational Vehicles (RV's), Park Model RV's, and Structure. Based on an increase in concerns from county residents and staff regarding the use and storage of RV's within the county, and the nature to which RV's are related to other structures and buildings, planning staff developed new definitions and standards for the regulation of Recreational Vehicles. The update to the definition of structure is related to the new RV definitions as well as the previous changes to the ordinance in September 2019. The height regulation changes included in the ordinance text amendment in September necessitated the need for an updated definition for structure.

Sections 8.1 is being amended to include the new regulations for recreational vehicles. The regulations for RV's is added as number 4 of the 4 requirements of the Relationship of Buildings to Lot. Storage of RV's will be permitted on residential lots within the county. Recreational vehicles are not designed nor intended for permanent habitation, therefore an RV cannot be considered as a primary residence. Permanent habitation is not permitted. In order to provide for the health, safety, and welfare, the use of a recreational vehicle for permanent habitation shall be deemed unlawful.

Section 10.13 is being amended to add twelve (12) new uses and edit the wording of several others. A new use is being added for Government buildings and offices which will be permitted in all districts. Eleven (11) of the additional uses are specifically added to enhance the viability of the Moncure Megasite.

The Board of Commissioners scheduled the public hearing during their December 16, 2019 meeting. The redline draft and table of the proposed amendments to the zoning ordinance were included in the December 3rd planning board packet to enable the board to have ample time to review the material. Based on the amount and complexity of the amendments, planning staff felt it appropriate for the planning board to have as much time as possible consider the information.

The legislative public hearing was held at the Board of Commissioners meeting on Tuesday January 21st. Planning staff presented the redline changes to the board and explained the reasoning behind the questions. There were several questions from the board of commissioners regarding the table of permitted uses, specifically the CU designation with the footnote for municipal water and sewer. Planning staff explained to the board that if municipal water and sewer facilities were available in an I-H district then the use would be allowed by right. It was understood by the board that this footnote was specifically intended for the Moncure mega site. Alyssa Byrd from the EDC was the only

public comment for the public hearing. She spoke in support of the amendments to Section 10.13 Table of Permitted uses. She also offered clarity regarding the locations of the heavy industrial centers in the county.

The planning board discussed this item at the February 4th 2020 meetings. Planning staff gave a presentation that summarized the proposed changes to the ordinance, including the changes to the redline document that were suggested by the Board of Commissioners. The planning board had several questions and concerns for each section of the proposed changes. For Section 7.2 definitions, one member was concerned about the definitions for structure, and wanted to have more discussion about the 60 foot height, as one of the proposed changes was to add structure to the maximum building height of 60 feet. He was also concerned that monuments, towers, or flagpoles could be 60 feet. Planning staff agreed to research height limit questions and present their findings at the April Planning board meeting.

Discussion on Section 8.1 was concerned with time limits on RV usage, and the planning board discussed adding a two week limit on temporary RV usage. Staff informed them that most surrounding jurisdictions did not have a maximum time, as such a regulation is typically hard to enforce. In the end, the planning board recommended approval of the language as written. There was much more discussion related to the added uses in Section 10.13. The changes to section 10.13 were split into two redline tables, and the planning board addressed the two tables separately. The first table discusses the new uses proposed.

There were some inconsistencies between the redline document and the table of changes that were provided by staff. Planning staff went through the changes with the board and explained why some of the uses were proposed in both industrial classifications and some were proposed in only heavy industrial. The planning board was concerned with allowing perceived heavy industrial uses in light industrial areas so the CU3 designation was removed from the IL uses. The planning board also wanted to remove the P from the R1, R2, and R5 zoning districts for the Government Offices and facilities use that was proposed to the Table of Permitted uses. The motion to approve the proposed uses passed unanimously.

The Planning board was concerned about the CU and CU3 designations in the IL and IH districts. Planning staff made the changes to the redline while the planning board was discussing it. The motion on the changes to the table of uses passed 8 to 2. The planning board was concerned over the footnote regarding municipal sewer and water availability. The board wanted it reworded to clarify that the sewer would be from the town of Sanford. Chair Lucier felt that this clarification would prohibit Heavy industrial uses designed for the Megasite from locating in other places in the county where sewer may be available. Planning staff informed the board that they would need to discuss the changes with the County Attorney. The planning board suggested the footnote should read: "When Chatham County Water and Town of Sanford Sewer Infrastructure is utilized the use is allowed by right." The County Attorney said he was satisfied with that language.

There was limited discussion regarding the second table of changes to 10.13. Overall the

planning board was satisfied with the edits to the table of uses. The discussion focused on the need to have CU for light industrial uses such as perfume manufacture, and CU3 for all heavy industrial uses such as pharmaceutical manufacturing. The planning board had a few questions but no objections or concerns for the proposed edits to sections 15.12, 17.1 and 17.2.

During the February 4, 2020 meeting the Planning Board did not vote to recommend a consistency statement due to an oversight, but action was taken during the March 3, 2020 meeting. The Planning Board voted 7-0 with 1 abstention (Ms. Moose did not attend the February 4, 2020 meeting) to recommend adoption of a resolution approving the following consistency:

The request for amending the text of the Zoning Ordinance is consistent with the comprehensive plan of Chatham County, Plan Chatham, by supporting the second bullet point of Strategy 5.1 of the Economic Development plan element that reads - “Promote appropriate targeted industries and commercial uses at Megasites and Employment Centers. To increase job opportunities and tax base throughout the County, suitable industry targets should be matched with the most appropriate locations and sites. Industry targets should reflect the priorities of Chatham EDC, Research Triangle Regional Partnership, Piedmont Triad Partnership, and the Economic Development Partnership of North Carolina:”. Additional support is provided in Land Use Policy #5, Strategy 5.1 encouraging “context sensitive development design.”

How does this relate to the Comprehensive Plan:

Goal: Preserve the rural character and lifestyle of Chatham County.

Land Use Policy #5, Strategy 5.1 Encourage context-sensitive development design.

ED Policy #5, Strategy 5.1 Promote appropriate targeted industries and commercial uses at Megasites and Employment Centers.

Recommendation:

The Planning Board split the item into sections and voted to recommend approval of an Ordinance amending the Zoning Ordinance as follows:

- Motion made by Mr. Frazier to approve amendment to section 7.2 Definitions amendment; second by Mr. Arthur. Motion passed, 10-0, unanimous. (note: staff has removed the definition for “Structure” based on additional discussion by the Planning Board that will continue during their April meeting)
- Motion made by Ms. Hager for Section 8.1 Relationship of Building to Lot, to approve the amendment with the following conditions: 1) modify subsection c to include a provision that the 180 day temporary occupancy can be extended and staff draft appropriate language prior to Board of Commissioner action of this item and 2) the County Attorney review and approve the updated language. Second by Vice-Chair Siverson. Motion passed, 10-0, unanimously.
- Motion made by Ms. Hager to approve Section 10.12 Dimensional and Off-Street

Parking Requirements amendment; second by Mr. Spoon. Motion passed, 10-0, unanimously.

- Motion to approve Section 10.13 Table 1: Zoning Table of Permitted Uses contingent upon 1) the County Attorney approving a revision to the footnote to require the uses to connect to the Chatham County water system and the Town of Sanford sanitary sewer system, 2) change CU3 to CU for battery manufacturing and 3) remove CU3 from all of the uses that are proposed in the Light Industrial district, 4) remove “P” from the R1, R2 and R5 zoning districts for “Government offices and facilities”. Motion passed 10-0, unanimously.
- Motion made by Mr. Galin to approve the amendment 10.13 Table 1: Zoning Table of Permitted Uses: Edits to Current Uses with the following revisions: 1) change CU3 to CU in the Light Industrial district for “Laboratories for research and testing” and “Pharmaceutical products manufacture” and 2) add “P” in the B-1 district for “General, professional, and medical offices. Second by Mr. Arthur. Motion passed 8-2, opposed by Ms. Weakley and abstained by Mr. Frazier. “One no vote was an abstention as per Robert’s Rules of Order.”
- Motion made by Mr. Spoon to approve amendment Section 15 Regulations Governing Signs 15.12 Permit Required; second by Mr. Flores. Motion passed 10-0, unanimously.
- Motion made by Ms. Weakley to approve the amendment to Section 17 Conditional Use Permits, 17.1 Procedure and 17.2 Plans; second by Vice-Chair Siverson. Motion passed 10-0, unanimously

Motion made by Mr. Frazier to recommend adoption of a resolution approving the following consistency; second by Ms. Siverson. Motion passed 7-0 with 1 abstention (Ms. Moose did not attend the February 4, 2020 meeting):

The request for amending the text of the Zoning Ordinance is consistent with the comprehensive plan of Chatham County, Plan Chatham, by supporting the second bullet point of Strategy 5.1 of the Economic Development plan element that reads - “Promote appropriate targeted industries and commercial uses at Megasites and Employment Centers. To increase job opportunities and tax base throughout the County, suitable industry targets should be matched with the most appropriate locations and sites. Industry targets should reflect the priorities of Chatham EDC, Research Triangle Regional Partnership, Piedmont Triad Partnership, and the Economic Development Partnership of North Carolina:”. Additional support is provided in Land Use Policy #5, Strategy 5.1 encouraging “context sensitive development design.”