

NORTH CAROLINA

CHATHAM COUNTY

FIRST AMENDMENT TO AGREEMENT

18th This First Amendment to the Agreement (this "First Amendment") is made and entered into this day of April, 2022 by and between Chatham County, a body politic and corporate of the State of North Carolina (the "County") and White & Smith, LLC (the "Contractor"). The County and the Contractor are sometimes referred to in this Amendment collectively as the "Parties".

RECITALS

- A. The Parties entered into the original Agreement that commenced on September 10, 2021 (the "Agreement").
- B. The County has requested that the Agreement be amended to change the Scope of Service to add the additional work set forth in Appendix 1.
- C. The Contractor has requested that the Compensation be amended to include an additional sum of \$25,000.00 to reflect the additional work set forth in Appendix 2.
- E. The Parties have agreed to amend the Agreement as requested.

NOW, THEREFORE, in consideration of the mutual covenants and the conditions contained herein, the Parties agree as follows:

- 1. The Scope of Service is amended to include the services set forth in Appendix 1.
- 2. The Compensation is amended to include an additional sum of \$25,000.00.

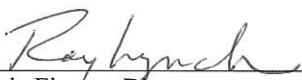
AGREEMENT TO REMAIN IN FULL FORCE AND EFFECT. Except as set forth in this First Amendment, the original Agreement that commenced September 10, 2021 shall remain in full force and effect.

CHATHAM COUNTY

BY: 

Dan LaMontagne, County Manager

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Roy Lynch, Finance Director

CONTRACTOR

BY: 

Print Name: Tyson Smith

Title: Shareholder

APPENDIX 1

SCOPE OF WORK:

CHATHAM COUNTY HEALTH & EQUITY ASSESSEMENT AND RELATED REVISIONS TO THE UNIFIED DEVELOPMENT ORDINANCE

In association with the development of a Unified Development Ordinance (UDO) for Chatham County, White & Smith will conduct a health and equity assessment of the UDO, develop approaches for addressing items identified in the assessment in the UDO, and will prepare UDO criteria, graphics, and outreach handouts as provided herein.

The purpose of this project is to identify specific revisions to the County's zoning, subdivision, and other land use codes that support healthy environments, positive behavior changes, and equity among the population. The County recognizes that the manner in which future development occurs has an impact on community health and principles of equity and wishes to ensure the new UDO incorporates best practices to improve health impacts and equity.

This project will be completed in tandem with the UDO timeline and scheduled meetings, except as provided here. If meetings or travel in addition to those provided here are requested, this scope of work can be revised.

TASK A: BACKGROUND RESEARCH AND DOCUMENT REVIEW

1 - Background Research & Document Review

White & Smith will continue its research and will update file materials specifically related to the health and equity areas of assessment. The objective of this step is to research best practices in the state and how Chatham County's UDO can support community health and equity.

Task A.1. Deliverables & Meetings:

- Collected resources will be organized into a Resource Library and provided to the planning project manager for distribution to other relevant personnel and agencies.

2 – Meeting with Planning and Health Departments

White & Smith planners will schedule a day of meetings with the project manager and other relevant County agency staff to discuss and explore areas relevant to the assessment and potential UDO revisions to ensure a full understanding of the issues that may be addressed through the UDO's development. In addition, the meetings give an opportunity to ensure relevant staff is up to speed on the UDO process and the areas of the process relevant to the areas of assessment.

Task A.2. Deliverables & Meetings:

- One-day meeting with County Planning Staff and other County agencies.
- Meeting summary including matters discussed, resources shared, and identification of next steps.

TASK B: HEALTH & EQUITY ASSESSMENT

1 – Areas of Assessment and Policy Objectives

White & Smith will begin the assessment by describing the following subject matter areas to be assessed:

- Healthy Food access
- Obesity/Inactivity
- Mobility & Multi-Modal Access
- Environment & Pollution

- Access to healthcare/early childhood development
- Access to affordable housing

These areas were identified by initial stakeholder and committees during Stage 1 of the UDO and White & Smith's initial meetings with the Planning Board and Board of Commissioners.

The assessment will include a discussion of the health and equity objectives to be achieved through revisions to the UDO. Each area of assessment will describe how UDO revisions, specifically, may align with best planning practices as well as with specific Chatham County policies, including those in *Plan Chatham*.

Task B.1. Deliverables & Meetings:

- No meetings
- Staff review and final drafts of Areas of Assessment and Policy Objectives

2 – Code Approaches for Addressing Areas of Assessment

Based on the findings in Tasks A and B.1. and the revisions described in Task C, we will identify specific code revisions needed to enhance or avoid negative impacts on community health and principles of equity. Our discussion will include, where applicable, any obstacles to full implementation or enforcement, as well as the intended benefits to be achieved.

We will present the draft findings from Task A and B.1. and B.2. to County officials, including Public Health Department representatives and other community partners and members they identify, during a set of meetings and trip associated with the UDO development. This will involve preparation of slides presenting findings to-date and facilitating feedback from relevant officials, including the Board of Commissioners involved in the UDO effort.

Task B.2. Deliverables & Meetings:

- Presentation of drafts of Task B.1. and 2. sections of the Assessment
- Staff review and final drafts of Code Approaches for Addressing Areas of Assessment

TASK C: REVISIONS TO THE DRAFT UNIFIED DEVELOPMENT CODE

In Task C, we will prepare revisions to supplement the draft UDO and to advance the approaches identified in Task B, specifically as follows:

- regulatory criteria or conditions of approval related to the impacts of projects proposed in Chatham County on community health and equity. These will be included in the drafts for each module of the UDO and called out specifically as related to the assessment;
- graphics and photos of examples of development patterns, augmenting community health and, if applicable principles of equity, to be incorporated into the UDO (or other appropriate place/platform) to illustrate the specific components of the UDO added to augment community health and equity; and
- handout for applicants, with an overview of community health and equity issues and how they are related to zoning and development in Chatham County, in order to advance awareness of the County's health and equity goals in development review and approval processes

Task C Deliverables & Meetings:

- No meetings
- Ordinance approval criteria, graphics, and handouts

TASK D: STAFF WORKSHOPS

White & Smith will participate in two (2) workshops, in addition to those included in the UDO project, specifically to facilitate the development of the deliverables for this project and to ensure each deliverable reflects staff input and objectives.

Task D Deliverables & Meetings:

- Two (2) staff workshops, conducted during scheduled UDO trips.
- No additional deliverables

APPENDIX 2

Health & Equity Assessment & UDO Revisions - Estimated Budget (April 7 2022)							
Stage/Task	White & Smith, LLC				Totals		
	T. Smith/M.White		K. Cousino/J. Wallace S. Scoopmire/B. Denny				
	\$200		\$100				
	Hours	Cost	Hours	Cost	Hours	Subtotal	
A Background Research and Document Review							
1 Research and Review	2	\$400	16	\$1,600	18	\$2,000	
2 Meeting with Planning and Health Departments	8	\$1,600	8	\$800	16	\$2,400	
B Health & Equity Assessment							
1 Areas of Assessment & Policy Objectives	4	\$800	24	\$2,400	28	\$3,200	
2 Code Approaches for Addressing Areas of Assessment	6	\$1,200	24	\$2,400	30	\$3,600	
C Revisions to Draft UDO							
Regulatory Criteria	12	\$2,400	32	\$3,200	44	\$5,600	
Graphics & Photo Illustrations	2	\$400	30	\$3,000	32	\$3,400	
Public Awareness Handout	2	\$400	8	\$800	10	\$1,200	
D Staff Workshops							
Two (2) staff workshops	12	\$2,400	12	\$1,200	24	\$3,600	
Total Hours/Subtotal Fees	48	9,600	154	15,400	202	\$25,000	Total