



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, September 29, 2025

6:00 PM Chatham County Agriculture & Conference Center located at
1192 US Hwy 64 West Business in Pittsboro

Special Meeting Agenda Between the Town of Pittsboro Board of Commissioners and the Chatham County Board of Commissioners

Present - 6 - Mayor Kyle Shipp, Mayor Pro Tem Pamela Baldwin, Commissioner John Bonitz, Commissioner Jay Farrell, Commissioner John Foley, and Commissioner James Vose.

Present: 5 - Chair Karen Howard, Vice Chair Katie Kenlan, Commissioner David Delaney, Commissioner Franklin Gomez Flores and Commissioner Amanda Robertson

CALL TO ORDER - Pittsboro

Town of Pittsboro Mayor Kyle Shipp called the special meeting to order of the Town of Pittsboro Board of Commissioners.

CALL TO ORDER - Chatham County

Chatham County Chair Karen Howard called the special meeting to order of the Chatham County Board of Commissioners.

INVOCATION and PLEDGE OF ALLEGIANCE

Chair Howard asked for a moment of silence which was followed by the recitation of the Pledge of Allegiance.

BOARD PRIORITIES

[25-0496](#)

Receive a presentation on 2024 Chatham County Health Community Assessment

Attachments: [Community Health Assessment Presentation 9-29-2025](#)

The 2024 Chatham County Public Health Community Engagement Specialist Jiona Mills and Public Health Population Health Data Scientist Alec Higgins.

Mills and Higgins shared the report, key findings, community priorities, strategic plan, health impact priorities, activities for youth, healthcare access, substance use treatment and support. The group reviewed the data and the next steps.

The Board of Commissioners asked questions concerning obesity, vaccinations, water

quality, and mental health and thanked Mills and Higgins for the presentation.

This Agenda Item was received and filed.

[25-0495](#)

Receive a presentation on the Town of Pittsboro Climate Action Plan

Attachments: [Pittsboro Climate Action Plan Presentation 9-29-2025](#)

Pittsboro Project Analyst Jenna Peterson the Town of Pittsboro draft Climate Action Plan. Peterson shared the timeline, vision statement, demographics, and response data.

The Board of Commissioners asked questions concerning solutions and risk threats and thanked Peterson for presenting.

This Agenda Item was received and filed.

[25-0493](#)

Receive an overview of Chatham Transit services and future initiatives

Attachments: [Chatham Transit Presentation 9-29-2025](#)

[NCSU ITRE Microtransit Study](#)

Chatham Transit Network Executive Director Anna Testermann presented an update on a potential micro transit program.

Testermann stated that the program is a flexible, on-demand public transportation service that bridges the gap between traditional fixed-route buses and private ride-hailing services like Uber and Lyft.

Testermann stated that the proposed pilot programs for the towns would including the Town of Siler City would have two vehicles running Monday through Saturday and the Town of Pittsboro would have one new vehicle running Monday through Saturday, with times to be determined.

Testermann shared the cost estimate and answered questions of the Board of Commissioners.

The Board of Commissioners asked questions of Testerman concerning the number and size of vehicles, electronic vehicles, and timing of the program.

The Board of Commissioners thanked Testermann for the presentation.

This Agenda Item was received and filed.

[25-0494](#)

Receive a presentation on Downtown Redevelopment project

Attachments: [Bolton Menk Downtown Property Pre Development Presentation 9-29-2025](#)

Bolton Menk representatives Allen Davis and Jeff Bandini shared an overview of the Downtown Redevelopment project between the Town of Pittsboro and Chatham County for publicly-owned properties located in Downtown Pittsboro owned by Chatham County and the Town of Pittsboro.

Davis shared a list and map of the properties, key points of the project, process and

timing, community engagement, board questionnaire topics and results, and direction.

The Board of Commissioners asked questions about the project including built in transit, historic research, partnerships, art center, and affordable housing.

The Board of Commissioners thanked Bandini and Davis for the presentation.

This Agenda Item was received and filed.

ADJOURNMENT - Pittsboro

With no further business, Mayor Shipp called for a motion to adjourn.

A motion was made by Commissioner Pamela Baldwin, seconded by Commissioner Jay Farrell, that the Pittsboro meeting was adjourned. The motion was unanimously approved.

ADJOURNMENT - Chatham County

With no further business, Chair Howard called for a motion to adjourn.

A motion was made by Commissioner Amanda Robertson, seconded by Vice Chair Katie Kenlan, that the meeting was adjourned. The motion carried by the following vote:

Aye: 5 - Chair Howard, Vice Chair Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson