



# Chatham County, NC

## Meeting Minutes

### Board of Commissioners

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Monday, April 20, 2020

6:00 PM

Agriculture and Conference Center

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#### **INVOCATION and PLEDGE OF ALLEGIANCE**

*Chair Howard asked everyone to paused for a moment of silence after which she invited everyone present to stand and recite the Pledge of Allegiance.*

#### **CALL TO ORDER**

*Chair Howard welcomed those in attendance and called the meeting to order at 6:00 PM. The Clerk did the roll call. Commissioner Hales and Commissioner Wilkie both participated by phone.*

**Present:** 5 - Chair Karen Howard, Commissioner Andy Wilkie, Vice Chair Diana Hales, Commissioner Jim Crawford and Commissioner Mike Dasher

#### **APPROVAL OF AGENDA and CONSENT AGENDA**

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that the Agenda and Consent Agenda be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

#### **[20-3432](#)**

Vote on a request to approve the January 14, 2020 Retreat Minutes, the January 15, 2020 Retreat Minutes, the January 21, 2020 Work and Regular Session Minutes, the February 17, 2020 Work and Regular Session Minutes, the February 28, 2020 Legislative Breakfast Minutes, and the March 16, 2020 Regular Session Minutes.

**Attachments:** [01.14.2020 Draft Minutes](#)  
[01.15.2020 Draft Minutes](#)  
[01.21.2020 Draft Minutes](#)  
[02.17.2020 Draft Minutes](#)  
[02.28.2020 Draft Minutes](#)  
[03.16.2020 Draft Minutes](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that the Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3471](#)

Vote on a request to postpone the Williams Corner public hearings (Item # 20-3426 and #20-3427) to a future Board of Commissioners Meeting.

**Attachments:** [20-3426 Abstract](#)

[20-3427 Abstract](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3380](#)

Vote on a request to approve a legislative request for a general use rezoning request by Jeff Wilson dba Wilson Brothers Milling Co., Inc to rezone Parcel No. 63839, from R-1 Residential to IL Light Industrial, located off NC HWY 902, Bear Creek Township.

**Attachments:** [More information on the Planning Department website](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-11 Adopting a Consistency Statement for the Approval of Rezoning for Jeff Wilson dba Wilson Brothers Milling Company Inc., attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Ordinance amending the zoning map of Chatham County for Jeff Wilson dba Wilson Brothers Milling Company Inc., attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3404](#)

Vote on a request to approve a legislative request by Paul Brewer for a conditional district rezoning from R-1 Residential to CD-CB, Conditional District Community Business, for an indoor/outdoor storage facility, Parcel No. 60167 being 38.4 of 48.8 acres, located off Jordan Dam Rd, Haw River Township.

**Attachments:** [More information on the Planning department website.](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-12 Adopting a Consistency Statement for the Approval of CD-CB Rezoning for Paul Brewer, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Ordinance amending the zoning map of Chatham County for Paul Brewer, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3450](#)

Vote on a request to adopt a Resolution Proclaiming April 2020 as Child Abuse Prevention Month.

**Attachments:** [Child Abuse Prevention Month](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-13 Proclaiming April 2020 as Child Abuse Prevention Month, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3451](#)

Vote on a request to accept \$20,123 from Food Protection and Facilities Branch

**Attachments:** [\\$20,123 Food & Lodging Funds - Env Health](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3452](#)

Vote on a request to adopt a resolution appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19.

**Attachments:** [FEMA Resolution](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-14 appointing Steve Newton and Vicki McConnell as agents of the County authorized to apply for FEMA reimbursements for COVID19, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3453](#)

Vote on a request to approve the naming of one private road in Chatham County

**Attachments:** [John Wilkins Drive Map](#)  
[John Wilkins Drive Petition](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3454](#)

Vote on a request to approve Tax Releases and Refunds

**Attachments:**     [March 2020 Release and Refund Report](#)  
                              [March 2020 NCVTS Pending Refund Report](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that the Tax Releases and Refunds, attached hereto and by reference made a part hereof, be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3457](#)

Vote on a request to approve a Resolution to authorize the levy of an additional (1/4¢) County Sales and Use Tax

**Attachments:**     [Resolution to Levy Article 46 Sales Tax](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-15 Levying an Additional One-Quarter Cent County Sales and Use Tax, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3462](#)

Vote on a Request to Adopt a Resolution Authorizing Electronic Filing of Personal Property Tax and Extending the Business Personal Property Tax Listing Period to April 15th.

**Attachments:**     [Electronic Listing Resolution \(002\) \(002\)](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-16 Providing for Electronic Listing and Extending the Time for Filing Listings of Business Personal Property for Property Tax Purposes, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3470](#)

Vote on a Request to Approve the Waiver of Late List Penalties for Business Personal Property for Taxpayers Who Applied for an Extension for Filing Business Personal Property in January and Filed after March 16th but before April 15th

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3458](#)

Vote on a request to adopt a Resolution proclaiming May as Older Americans Month

**Attachments:** [Older Americans Month 2020r](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-17 Proclaiming May 2020 as Older Americans Month in Chatham County, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3459](#)

Vote on a request to adopt a Resolution proclaiming Vulnerable Adult and Elder Abuse and Exploitation Awareness Month in Chatham County

**Attachments:** [Elder abuse awareness 2020r](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-18 Proclaiming Vulnerable Adult and Elder Abuse and Exploitation Awareness Month in Chatham County, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3461](#)

Vote on a request to approve a Resolution Honoring Chatham County's Outstanding Volunteers of 2020

**Attachments:** [Volunteer Resolution 2020](#)  
[Chatham County Volunteer Descriptions 2020 Final](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-19 Honoring Chatham County's Outstanding Volunteers of 2020, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3468](#)

Vote on a request to adopt a Resolution supporting NCDOT Road Abandonment, SR-1109, SR-1110 (N Fir Ave, N Evergreen Ave, W Fourth St)

**Attachments:** [NCDOTCounty Abandonment Resolution Request](#)  
[RdAbandonment2020Resolution](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Resolution #2020-20 supporting NCDOT Road Abandonment, SR-1109, SR-1110 (N Fir Ave, N Evergreen Ave, W Fourth St), attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3460](#)

Vote on a request to approve the re-appointment of a member to the Chatham County Board of Social Services.

**Attachments:** [Carl Thompson Sr. Chatham Volunteer Application](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Appointment be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3465](#)

Vote on a request to approve Chatham County Policy Implementing the Expansion of the Family & Medical Leave Act and the Emergency Paid Sick Leave Act as prescribed by the Families First Coronavirus Response Act.

**Attachments:** [FFCRA Policies PDF](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3466](#)

Vote on a request to approve changes to the Chatham County Advisory Committee Policy and addition of Addendum D with regard to electronic meetings during states of emergency.

**Attachments:** [Advisory committee policy revised April 2020](#)

[Citizen Advisory Committee Policy - Addendum D Revised April 2020](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3473](#)

Vote on a request to approve the Chatham County Advisory Committee Policy Addendum D as the electronic meetings policy for the Agriculture Advisory Board, Appearance Commission, Board of Equalization and Review, and the Planning Board which will be incorporated into each board's bylaws or rules of procedure.

**Attachments:** [Citizen Advisory Committee Policy - Addendum D](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this Agenda Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

[20-3472](#)

Vote on a request to adopt the Chatham County State of Emergency Ordinance repealing and replacing the 1987 Chatham County State of Emergency Ordinance in accordance with NC General Statutes.

**Attachments:** [Chatham County State of Emergency Ordinance](#)

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, that this State of Emergency Ordinance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

### **End of Consent Agenda**

## **UPDATE ON COVID-19 IN CHATHAM COUNTY**

*Chatham County Health Director Layton Long gave an update on COVID-19 in Chatham County.*

*Mr. Long thanked Chatham County Public Information Officer Kara Lusk Dudley and Chatham County Health Department Public Information Officer Mike Zelek for all of their hard work during this time.*

*Mr. Long stated that he had planned on retiring at the end of April but he is in discussions with the Board of Health about possibly extending his retirement date due to the pandemic.*

*Chair Howard thanked Mr. Long for his service to Chatham County and for the relationships he has built during his time with the County.*

## **POLICY DISCUSSION**

[20-3467](#)

Vote on a request to approve changes to the Chatham County Board of Commissioners Rules of Procedures with regard to electronic meetings during states of emergency.

**Attachments:** [BOC Rules of Procedure - Electronic Meeting Language Included - April 2020](#)

*Clerk to the Board Lindsay Ray stated the Chatham County Board of Commissioner Rules of Procedure adopted in 1994 did not address remote meetings in any way. Staff has added language to the rules to allow remote meetings during states of emergency. Ms. Ray thanked Assistant County Manager Bryan Thompson for his help in revising the rules. The revisions are based on recommendations from the UNC School of Government as well as examples from other counties and municipalities around the state. Ms. Ray reviewed the requested revisions.*

*Commissioner Dasher asked if the staff could clarify the section stating electronic communication between a commissioner constitutes an electronic meeting. The Board agreed and staff will make those changes.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher,**

that this Agenda Item be approved. The motion carried by the following vote:

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

## **PUBLIC INPUT SESSION**

*Nick Robinson submitted the following comments:*

*My name is Nick Robinson. I am a Chatham County resident, also practicing law at 128 Hillsboro St., Pittsboro, NC 27312. Thank you for the opportunity to be heard in these unusual times involving the Covid-19 virus. First of all, as a citizen, I am mindful that the County has many obligations to its citizenry specifically arising out of the Covid-19 virus issues. I thank each of you and the County Manager and all staffs for the adroit handling of things to date. As an attorney, I have a specific set of concerns related to the conduct of planning and land use matters. The bottom line of my comment is that other jurisdictions have implemented policies for remote legislative public hearings and it is very important that Chatham County do the same. By way of example, the Williams Corner applications were originally scheduled for public hearings on March 16, 2020. The Board voted to postpone the public hearings, a step that we all agree that was perfectly appropriate and prudent under the emergent circumstances at the time. The Board has now again indefinitely postponed the legislative public hearings for Williams Corner. Tonight, however, you will hold a legislative public hearing for the County's proposed borrowing for construction of communication towers, etc. In that legislative public hearing you have elected to limit public comment to the emailing of such comments to the Clerk of the Board. This is to request that, as soon as possible, you formulate and adopt similar reasonable accommodations to allow the Williams Corner and other public hearings to proceed.*

*I get the sense that this process is now underway with a good trajectory. On April 16, 2020, Jason Sullivan and I had a call with the Lindsay Ray, to talk about how some other jurisdictions are handling this issue. For example, our firm is scheduled to conduct a remote legislative public hearing this week and a quasi-judicial public hearing in May in Southern Pines, NC by use of streaming and remote meeting procedures. Lindsay has also followed up with an excellent email to say that the Manager's office is developing a policy for remote legislative public hearings to be reviewed and adopted by this Board at the May 18th, 2020 meeting. NCGS Section 153A-52 gives the Board extensive flexibility to adopt "reasonable rules governing the conduct of public hearings," including requiring opposing and supporting groups to designate a spokesperson. These, along with remote meeting applications, are just some of the tools that could make remote, legislative public hearings function seamlessly.*

*Out of fairness, equity and efficiency, we strongly urge you to develop a remote public hearing policy to be implemented, or at the very least, adopted at the May 18, 2020 regular meeting. We recognize that these are unusual times and we are mindful that the County has many other issues continually arising in response to the virus itself. So we thank you for your attention to this particular issue and look forward to the night in the very near future when we can hold the public hearings. Thank you.*

*The Board discussed the issues surrounding holding remote public hearings. Clerk to the Board Lindsay Ray said she believes it is possible to have remote legislative public hearings. The more important question is whether or not the Board also wants to allow residents to participate in person. Based on direction from the Board, Ms. Ray*



*is confident staff can come up with a recommendation to present to the Board in May that would allow remote public hearings to begin in June.*

*The Board agreed it would like to offer an in-person component as well as a remote component of future meetings while the County is under a state of emergency. Ms. Ray stated that she would keep Mr. Robinson updated on the options staff is considering.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Dasher, to direct staff to develop a recommendation to present at the May 18, 2020 meeting for holding remote meetings in combination with in-person meetings during states of emergency. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

*Nick Robinson submitted the following comments:*

*My name is Nick Robinson. I am a Chatham County resident, also practicing law at 128 Hillsboro St., Pittsboro, NC 27312. Thank you for the opportunity to be heard in these unusual times involving the Covid-19 virus. First of all, as a citizen, I am mindful that the County has many obligations to its citizenry specifically arising out of the Covid-19 virus issues. I thank each of you and the County Manager and all staffs for the adroit handling of things to date.*

*As an attorney, I have a specific set of concerns related to the conduct of planning and land use matters. The bottom line of my comment is that other jurisdictions have implemented policies for remote legislative public hearings and it is very important that Chatham County do the same. By way of example, the Williams Corner applications were originally scheduled for public hearings on March 16, 2020. The Board voted to postpone the public hearings, a step that we all agree that was perfectly appropriate and prudent under the emergent circumstances at the time. The Board has now again indefinitely postponed the legislative public hearings for Williams Corner. Tonight, however, you will hold a legislative public hearing for the County's proposed borrowing for construction of communication towers, etc. In that legislative public hearing you have elected to limit public comment to the emailing of such comments to the Clerk of the Board. This is to request that, as soon as possible, you formulate and adopt similar reasonable accommodations to allow the Williams Corner and other public hearings to proceed.*

*I get the sense that this process is now underway with a good trajectory. On April 16, 2020, Jason Sullivan and I had a call with the Lindsay Ray, to talk about how some other jurisdictions are handling this issue. For example, our firm is scheduled to conduct a remote legislative public hearing this week and a quasi-judicial public hearing in May in Southern Pines, NC by use of streaming and remote meeting procedures. Lindsay has also followed up with an excellent email to say that the Manager's office is developing a policy for remote legislative public hearings to be reviewed and adopted by this Board at the May 18th, 2020 meeting. NCGS Section 153A-52 gives the Board extensive flexibility to adopt "reasonable rules governing the conduct of public hearings," including requiring opposing and supporting groups to designate a spokesperson. These, along with remote meeting applications, are just some of the tools that could make remote, legislative public hearings function seamlessly.*

*Out of fairness, equity and efficiency, we strongly urge you to develop a remote public hearing policy to be implemented, or at the very least, adopted at the May 18, 2020 regular meeting. We recognize that these are unusual times and we are mindful that the County has many other issues continually arising in response to the virus itself. So we thank you for your attention to this particular issue and look forward to the night in the very near future when we can hold the public hearings. Thank you.*

## **PUBLIC HEARINGS**

### [20-3455](#)

Hold a public hearing to receive public comment on the proposed borrowing and vote on a request to adopt a resolution authorizing the negotiation of an installment financing contract to construct and buy new communication towers, radio equipment, generators etc. to enhance the County's public safety and emergency communication system.

**Attachments:** [Radio Tower-Equipment Financing Resolution 4-20-20](#)  
[Emergency Communications Radio System Upgrade Project Overview v20200416](#)  
[County Map with All Towers FINAL System updated 20200123](#)

*Deputy County Manager and Finance Officer Vicki McConnell reviewed the specifics of the request.*

*The Chair opened the hearing.*

*No one signed up to speak.*

*The Chair closed the hearing.*

**A motion was made by Commissioner Crawford, seconded by Commissioner Dasher, that this Resolution #20-23 authorizing the negotiation of an installment financing contract to construct and buy new communication towers, radio equipment, generators etc. to enhance the County's public safety and emergency communication system. attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 4 - Chair Howard, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

**No:** 1 - Commissioner Wilkie

## **BOARD PRIORITIES**

### [20-3381](#)

Vote on a request to approve a legislative request by the Chatham County Board of Commissioners to consider amendments to the Chatham County Zoning Ordinance; specifically, Section 7.2 Definitions; Section 8.1 Relationship of Building to Lot; Section 10.12 CD- MU Mixed Use Districts; Section 10.13 Table of Permitted Uses; Section 17.1 Procedure; and Section 17.2 Plans.

**Attachments:** [More information on the Planning Department website](#)

*Planning Director Jason Sullivan reviewed the specifics of the request.*

*Vice Chair Hales argued that government offices and facilities should be permitted by right should be in all three residential categories. The Board discussed the pros and cons of making government offices permitted by right.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Crawford, that this Resolution #20-24 Adopting a Consistency Statement for the Approval of County Initiated Text Amendments to the Chatham County Zoning Ordinance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 4 - Chair Howard, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

**No:** 1 - Commissioner Wilkie

*Vice Chair Hales made a motion to approve all of the recommendations of staff and the Planning Board:*

- approve amendment to section 7.2 Definitions amendment;*
- approve the amendment with the following conditions: 1) modify subsection c to include a provision that the 180 day temporary occupancy can be extended and staff draft appropriate language prior to Board of Commissioner action of this item and 2) the County Attorney review and approve the updated language.*
- approve Section 10.12 Dimensional and Off-Street Parking Requirements amendment;*
- approve Section 10.13 Table 1: Zoning Table of Permitted Uses contingent upon 1) the County Attorney approving a revision to the footnote to require the uses to connect to the Chatham County water system and the Town of Sanford sanitary sewer system, 2) change CU3 to CU for battery manufacturing and 3) remove CU3 from all of the uses that are proposed in the Light Industrial district,*
- approve the amendment 10.13 Table 1: Zoning Table of Permitted Uses: Edits to Current Uses with the following revisions: 1) change CU3 to CU in the Light Industrial district for "Laboratories for research and testing" and "Pharmaceutical products manufacture" and 2) add "P" in the B-1 district for "General, professional, and medical offices.*
- approve amendment Section 15 Regulations Governing Signs 15.12 Permit Required;*
- approve the amendment to Section 17 Conditional Use Permits, 17.1 Procedure and 17.2 Plans;*

*The motion also included the addition of making government offices and facilities permitted by right in R1, R2, and R5 districts.*

**A motion was made by Vice Chair Hales, seconded by Commissioner Crawford, that this Ordinance Amending the Zoning Ordinance of Chatham County for Multiple Revisions to the Chatham County Zoning Ordinance, attached hereto and by reference made a part hereof, be adopted. The motion carried by the following vote:**

**Aye:** 4 - Chair Howard, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher

**No:** 1 - Commissioner Wilkie

**CLERK'S REPORT**

*Clerk to the Board Lindsay Ray asked the Board if the May 4th meeting could be canceled and the County Manager could post his presentation on the recommended budget on the County website on May 4th. The Board agreed by consensus.*

*Ms. Ray reminded the Board of the budget one on one sessions on May 1st at the Ag Center.*

**MANAGER'S REPORT**

*County Manager Dan LaMontagne announced that Mike Zelek will be appointed the interim health director after Layton Long retires.*

*Mr. LaMontagne said MIS Director Darlene Yudell is also retiring at the end of May. He read a message from Ms. Yudell. She said Chatham County has been the most satisfying place she has worked in North Carolina. Mr. LaMontagne said she will be missed and they are working on the transition plans now.*

*Chatham Transit Network has finally moved into their new facility.*

*Mr. LaMontagne passed out a handout showing the new organizational chart. He and the Deputy County Manager and Assistant County Manager have divided up the departments so that all departments are not reporting to the County Manager.*

**COMMISSIONERS' REPORTS**

*The commissioners thanked staff for all they are doing during the pandemic to serve the residents of the county.*

**ADJOURNMENT**

**A motion was made by Commissioner Dasher, seconded by Commissioner Crawford, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Chair Howard, Commissioner Wilkie, Vice Chair Hales, Commissioner Crawford and Commissioner Dasher