



Governor's Crime Commission
 1201 Front Street, Suite 200
 Raleigh, NC 27609
 Phone: (919) 733-4564 Fax: (919) 733-4625

(Official GCC Use Only)

Grant Application

Project Number: PROJ012045

Application Review

Before your application can be submitted to GCC, the following personnel must approve the application:

Project Role	Name	Review Status
Financial Officer	Vicki McConnell	Reviewing
Authorizing Official	Renee Paschal	Not Reviewed
Project Director	Sean Szpunar	Not Reviewed

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Project Review Comment History

Date	Comment By	Review Comment

Name of Project: 2015 LE - Chatham County DV GPS Tracking (1/2 JAG)

Committee Assignment: CRIMINAL JUSTICE SYSTEMS IMPROVEMENT

Organization Contacts and Personnel Information

Application Organization Information

Organization Name: County of Chatham
Billing Address: Finance Office
 P. O. Box 608
City: Pittsboro
State: North Carolina
ZipCode: 27312-0608
Phone: (919) 545-8471
DUNS Number: 131356607
CCR Registration: Yes
Federal Tax ID: 566000284
Fiscal Year End Date: 06/30

Implementing Agency Information

Implementing Agency Name: Chatham Co. Sheriffs Office
Address: 295 West Street
Address 2:
City: Pittsboro
State: North Carolina
ZIP Code: 27312-0608
Phone: 9195422811
Fax: 919-542-1215
For Law Enforcement Agencies
of Sworn Officers: 101

Authorizing Official: Renee Paschal
 County Manager

If the applicant agency is a non-profit, the Authorizing Official must be the Board Chair, Sheriffs, Police Chiefs, and Executive Directors can not be Authorizing Officials.

Financial Officer: Vicki McConnell
 Finance Officer

If the applicant agency is a non-profit, the Financial Officer must be the Board Treasurer.

Project Director: Sean Szpunar
 Criminal Investigator

General Information

Program Priority: Discretionary Grant Funding

Project State Date: 7/1/2015

Project End Date: 9/30/2016

US Congressional Districts:
 02, 04

N.C. House Districts:
 54

N.C. Senate Districts:
 23

Population of Project Area:
 66817

Project Counties:
 Chatham

Project Summary:

This program will utilize innovative technology to: monitor domestic violence offenders during the pretrial period, monitor jail calls from offenders to victims, and focus on the service of domestic violence protective orders.

Principal Place of Performance: The primary site where the work is performed

City: Pittsboro
ZIP Code: 27312-0608

Abstract and Narrative

Project Abstract (The Problem): Briefly describe project’s purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need.

The purpose of this project is to enhance the safety of victims of domestic violence crimes as well as strengthening the prosecution effort. This will be done through several areas. Offenders that have been charged with domestic violence crimes will be screened for electronic monitoring to track their movements while on pre-trial release. Inclusion and exclusion zones will be established and curfews set to control the defendant’s access to the victim. The domestic violence unit will also periodically monitor jail calls from offenders to the victims, looking for threats or intimidation. Lastly, there will be a coordinated effort between the domestic violence unit and patrol units to decrease the amount of time it takes to complete service of a domestic violence protective order on a defendant.

Project Narrative (Operation): Include a description of how grant funded positions are integral to the project and how contractual, travel, operating, and equipment expenses will support the project. Discuss how you will collaborate with other agencies. Focus on the project – do not give agency history, do not repeat abstract.

One full-time Domestic Violence Investigator will review domestic violence and sexual assault cases on a daily basis to establish need for follow-up investigation; work closely with domestic violence and sexual assault advocates as well as DSS and the DA’s office to see the cases and assist the victim through prosecution; screen offenders for electronic monitoring; carry an investigative caseload; and monitor jail calls for violations of state law. The DV Supervisor will supervise the overall operation of the project and provide support to the project staff. All project staff will provide training on various issues to the rest of the office. The travel budget would provide for one (1) investigator to attend specialized training in the field of domestic violence and victim accountability. This training generally is provided on a national level. The travel funds would provide for air fare, course registration, and lodging. The equipment budget will support the full-time, Domestic Violence Investigator in applying GPS technology to offenders during their pretrial period. The technology involved requires a 3rd party fee for both active monitoring and device insurance. The additional hardware will provide the ability for the officer to set up an offender for GPS tracking and actively monitor the offender during their period of supervision.

Project Narrative Summary: Please provide additional information about your project application.

This project will increase victim safety and offender accountability. The DV officer, as part of the CCSO’s Family Violence Unit, will provide follow-up investigations on DV calls, reviewing all calls, identifying further charges to be filed and victim safety issues and refer victims to FVRC. The officer will work with the unit to implement a plan for monitoring of calls made by DV offenders in the county jail. These calls will be reviewed to identify crimes, such as witness intimidation and case tampering. These cases will be charged and referred to the DA’s Office for prosecution. This project will further continue our electronic monitoring (EM), which has already been active in Chatham County. An advocate will work with victims to develop safety plans and to help coordinate their cases through the system. While our numbers of offenders are small, it is important to have this system in place when needed.

Project Timeline of Activities:

1st Quarter- Hire and assign project staff and make necessary adjustments to existing staff, order monitoring equipment, review existing policies and procedures, involvement with multi-agency task force to address local domestic violence issues. 2nd Quarter- Provide training and familiarization with the project to other agencies within the county, judges and the District Attorney’s Office, perform semi-annual analysis of program statistics for reasons of comparison to past reports, send investigator to Domestic Violence related training, involvement with multi-agency task force to address local domestic violence issues. 3rd Quarter- Attempt to increase the number of cases identified for GPS monitoring and phone monitoring, continue inter-agency training and familiarization with the project, utilize advocate in direct victim contact, involvement with multi-agency task force. 4th Quarter- Perform semi-annual analysis of program statistics for reasons of comparison to past reports, involvement with multi-agency task force to address local domestic violence issues, re-evaluate policies and procedures for project and make adjustments where needed. 2nd Year- Continue to participate in Criminal Justice Task Force and increase community participation, continue training on DV issues with other officers, continue to increase the number defendants monitored, continue semi-annual reports, move program towards being county funded.

Project Goals

Goal 1 To improve victim safety and law enforcement response to domestic violence through enhanced investigation, monitoring of jail phone calls, direct victim contact through the use of electronic monitoring of offenders on pretrial release.	Goal 2
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Project Objectives

1. Project Objective:
By June 30 2017, we will increase the number of witness intimidation charges filed with the district attorney’s office in domestic violence cases to 20 over a baseline of 3 in 2014.

Performance Measure:
We will monitor charges files in domestic violence cases, currently tracked through agency software.

Evaluation Method:
We will review the charges filed and compare to baseline.

2. Project Objective:
By June 30 2017, we will decrease the number of domestic violence cases dropped due to lack of victim participation by 5% by increasing direct contact with the victim through the use of a domestic violence advocate.

Performance Measure:
We will track the number of cases dropped by the DA’s office and the reasons for dropping the charges. These will be kept in a database with the Chatham County Sheriff’s Office.

Evaluation Method:
We will compare the number of cases dropped on the database with the 2014 baseline.

3. Project Objective:
By June 30 2017, we will increase charges for violations of domestic violence protection orders by 10% over baseline.

Performance Measure:
Charges filed as the result of violation of domestic violence protection orders will be tracked through sheriff’s office software.

Evaluation Method:
Charges filed during the grant period will be compared to 2014 baseline.

Project Sustainability Planning

Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once this grant ends. If this program proves to be successful, at the end of the grant period the Chatham County Sheriff’s Office will submit it to the County Commissioners for continued funding.

Project Budget Summary

Category	Total	Year 1 Total	Year 2 Total
EQUIPMENT	\$6,225.00	\$6,225.00	\$0.00
PERSONNEL	\$117,347.70	\$117,347.70	\$0.00
TRAVEL	\$600.00	\$600.00	\$0.00
Total Budget:	\$124,172.70	\$124,172.70	\$0.00
(-)Match Funds:	-\$0.00	-\$0.00	-\$0.00
TOTAL FEDERAL REQUEST:	\$124,172.70	\$124,172.70	\$0.00

CRIMINAL JUSTICE SYSTEMS IMPROVEMENT - Description of Match

Matching funds may include local, state or private funds, but not other federal funds. 25 % cash match required
 Describe amount and source of cash match:

Request For Match Waiver

If you choose to apply for a match waiver, check this box and state the reasons below.
 Please note: A request for match waiver does not guarantee the waiver will be granted.

According to Tim Hinnant, this grant will be for no more than \$125,000 at 100% no match required.

Budget Details

Short Description	Quantity	Unit Cost	Total
Fringe Benefits:Dental	15.00	\$385.56	\$5,783.40
Fringe Benefits:FICA (7.65%)	15.00	\$404.53	\$6,067.95
Fringe Benefits:Hospitalization	15.00	\$994.31	\$14,914.65
Fringe Benefits:Other:401K	15.00	\$264.40	\$3,966.00
Fringe Benefits:Other:Life Insurance	15.00	\$2.30	\$34.50
Fringe Benefits:Retirement	15.00	\$379.18	\$5,687.70
Fringe Benefits:Workers Comp	15.00	\$104.87	\$1,573.05
GPS Units	15.00	\$270.00	\$4,050.00
In-State:Registration Fees:In-State Training / Registration	1.00	\$600.00	\$600.00
Monitoring Hardware	15.00	\$145.00	\$2,175.00
Salaries:DV Officer	15.00	\$3,900.59	\$58,508.85
Salaries:DV Supervisor	15.00	\$1,387.44	\$20,811.60

First Year Job Information

Job Title: DV Officer

Position Type: Personnel

Job Type: Full Time

Employee/Contractor/Volunteer Name: Todd McGee

Job Duties:

Duties are to include but not limited to, the daily operation of GPS equipment and monitoring of persons places on the program, screening and monitoring of phone calls made from the jail to DV victims, investigation of assigned cases and gathering of evidence leading to arrests of DV offenders, and entry and service of DV protective orders.

Fringe Benefits:

FICA = \$4475.93(\$296.66/mo*12 = \$3560.02 + \$305.30/*3 = \$915.91)
 -Retirement = \$4195.36(\$277.27/mo*12 = \$3327.34 + \$289.34/mo*3 = \$868.02)
 -401K = \$2925.45(\$193.90/mo*12 = \$2326.81 + \$199.54/mo*3 = \$598.64)
 -Workers Comp = \$1160.29(\$76.90/mo*12 = \$922.86 + \$19.78/mo*3 = \$237.43)
 -Health = \$11047.88(\$722.08/mo*12 = \$8665.00 + \$794.29/mo*3 = \$2382.88)
 -Life = \$25.50(\$1.70/mo*12 = \$20.40 + \$1.70/mo*3 = \$5.10)
 -Dental = \$4284.00(\$280.00/mo*12 = \$3360.00 + \$308.00/mo*3 = \$924.00)

Professional Licensure:

Time Spent: 100

Job Title: DV Supervisor

Position Type: Personnel

Job Type: Full Time

Employee/Contractor/Volunteer Name: Sean Szpunar

Job Duties:

Duties to include but not limited to: overseeing the daily operation of the grant position, writing policies and protocols for the project and ensuring they are adhered to, and performing statistical analysis and completing semi annual reports for each reporting period.

Fringe Benefits:

FICA = \$1592.09(\$105.52/mo*12 = \$1266.30 + \$108.59/*3 = \$325.79)
 -Retirement = \$1492.29(\$98.62/mo*12 = \$1183.53 + \$102.92/mo*3 = \$308.76)
 -401K = \$1040.59(\$68.97/mo*12 = \$827.65 + \$70.98/mo*3 = \$212.94)
 -Workers Comp = \$421.72(\$27.35/mo*12 = \$328.26 + \$28.15/mo*3 = \$84.46)
 -Health = \$3866.76(\$252.72/mo*12 = \$3032.75 + \$278.00/mo*3 = \$834.01)
 -Life = \$8.93(\$0.59/mo*12 = \$7.14 + \$0.59/mo*3 = \$1.79)
 -Dental = \$1499.40(\$98.00/mo*12 = \$1176.00 + \$107.80/mo*3 = \$323.40)

Professional Licensure:

Time Spent: 46.5

Project Certifications

A. Certification of Non-Supplanting

The applicant hereby certifies that federal funds will not be used to supplant or replace State or local funds, but will instead be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for project activities.

B. Certification of Filing an Equal Employment Opportunity Program

The project director certifies that the applicant/grantee has formulated an Equal Opportunity Program, which is dated **03/11/1996** in accordance with the Amended Equal Employment Opportunity Guidelines (28 C.F.R. 42.301, et seq.) and that it is on file in the office of:

Office: **County Managers Office**

Name: **Carolyn Miller**

Title: **Human Resources Director**

Address: **12 East Street, Pittsboro, NC 27312**

Telephone: 919-542-8200

C. Certification of Submission of Annual Audit:

- The project director certifies that a copy of the annual audit will be submitted to the Office of the State Auditor and the Governor's Crime Commission, as required by General Statute 143C-6-23. NOTE: If you receive, expend, or obligate over \$500,000 in State and Federal pass-through grants funds received directly from a State agency, then you must file a "yellow book" audit, done by a CPA, with your funding agencies and with the Office of State Budget and Management.

D. Certification of Submission of Current Annual Operating Budget:

- The project director certifies that a copy of the implementing agency's current annual operating budget will be submitted upon request.

E. Certification that Applicant is Eligible to Receive Federal Funds:

- The project director certifies that neither the grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, suspended, declared ineligible or voluntarily excluded from receiving federal funds. [If the director cannot make this certification, an explanation must be attached. If this certification cannot be provided, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the determination by the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is provided, the application will be rejected.]

F. Certification Regarding Lobbying: (for agencies receiving \$100,000 or more)

- The project director certifies that (1) no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any agreement; (2) If any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant, the project director shall complete and submit Standard Form #LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

G. Drug Free Workplace Compliance: (for state agencies only)

- The project director certifies that (1) a drug-free workplace awareness program was held on and/or will be held annually on which all grant project employees are required to attend; (2) a copy of the agenda of that program, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (3) a statement will be published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and that specific actions will be taken against employees who violate this rule; (4) all employees will receive a copy of this notice; (5) all employees must agree to abide by the statement and to notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving such notice, the applicant will inform the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug abuse treatment program; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Sections 5153 and 5154 of the Anti-Drug Abuse Act of 1988 and Sections 8103 and 8104 of Title 41 of the United States Code.

H. Certification of Compliance with General Statute 114-10.01: (for law enforcement agencies only)

- The project director certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 where traffic stops are reported to the Division of Criminal Information, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria requiring the reporting of stops. A listing of law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/AgenciesRequiredList.aspx>.

I. IRS Form 990 and IRS Form 990-EZ:

- The project director certifies that the most recently-filed IRS Form 990 ("Return of Organization Exempt From Income Tax") or IRS Form 990-EZ ("Short Form Return of Organization Exempt from Income Tax") for the implementing agency has been uploaded with this project application as one or more pdf (Portable Document Format) attachments.

The project director certifies that neither an IRS Form 990 nor an IRS Form 990-EZ has been uploaded with this project application for the following reason:

- The implementing agency is not a nonprofit organization.
- The implementing agency is a nonprofit organization that is exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ.
- The implementing agency is a nonprofit organization that is not exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ and that has not to-date filed an IRS Form 990 or an IRS Form 990-EZ.