



Chatham County, NC

Meeting Agenda - Final

Board of Commissioners

Monday, December 15, 2025

1:00 PM

Historic Courthouse Courtroom

Work Session - 1:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should notify the County Manager's Office at 919-542-8200 at least 48 hours prior to the meeting.

CALL TO ORDER

ADJUSTMENTS AND APPROVAL OF WORK SESSION AGENDA

The Board of Commissioners may adjust the work session agenda.

RECOGNITION OF RETIREE

[25-0563](#) Recognize Retiree Jana Wiley

PUBLIC COMMENT SESSION

[25-0637](#) The Public Comment Session is held to give residents an opportunity to speak on any item. The session is no more than thirty minutes long to allow as many as possible to speak. Speakers are limited to no more than three minutes each and may not give their time to another speaker. Speakers are asked to sign up in advance. Comments are always welcome in writing

Attachments: [Click Here To Sign Up For Public Comment](#)

BOARD PRIORITIES

[25-0611](#) Receive a presentation from planning staff and consultants regarding the Chatham County Architectural Survey Update Phase One

[25-0394](#) Receive a presentation from Vaya Health

Attachments: [Vaya Updates Chatham BOCC December 2025 - final](#)

[25-0628](#) Receive a presentation from Central Pines Regional Council on the Chatham County Climate Retreat

Attachments: [CPRC Presentation 12-15-2025](#)

[Chatham County Climate Retreat 2025 Summary Report](#)

- [25-0585](#) Receive a presentation from Parks, Recreation, and Cultural Resources Department on Trails and Open Space
Attachments: [Recreation Trails & OS Presentation 12-15-2025](#)

RECESS

10 minute break

- [25-0600](#) Vote to Approve Recommended Awards from the Housing Trust Fund for Fiscal Year 2026 and Supplementary Loan Funds
Attachments: [Housing Trust Fund FY26 recommendation presentation 12-15-2025](#)

- [25-0625](#) Receive a presentation and vote to approve an appropriation for the FY27 Human Services Nonprofit Allocation funding process and to approve the continuation of the FY26 Board of Commissioner's Goal and Outcomes for the FY27 Human Services Nonprofit Allocation funding process
Attachments: [FY27 BOC Presentation Nonprofit Appropriation Request 12-15-2025](#)

- [25-0615](#) Receive a presentation on the Chatham County Schools charter school reimbursement request
Attachments: [Charter School Reimbursement Request Presentation](#)
[BOC Memo re Charter School Reimbursement Request 09.26.2025](#)

End of Work Session

CLOSED SESSION

- [25-0635](#) Vote to go into Closed Session § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease
- [25-0634](#) Vote to come out of closed session

RECESS

Regular Session - 6:00 PM - Historic Courthouse Courtroom

NOTE: Anyone needing an accommodation to participate in the meeting should Notify the County Manager's Office at 919-542-8200 at least 24 hours prior to the meeting.

CALL TO ORDER

INVOCATION and PLEDGE OF ALLEGIANCE

ADJUSTMENTS AND APPROVAL OF REGULAR SESSION AGENDA

The Board of Commissioners may adjust the agenda including removing items from the consent agenda and placing them elsewhere on the agenda.

APPROVAL OF CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. The Consent Agenda contains the following items:

[25-0630](#)

Vote to appoint Fallon Brewington to the Chatham County Juvenile Crime Prevention Council.

Attachments: [Email from JCPC Appointment of Fallon Brewington](#)

[25-0598](#)

Vote to reappoint Eri Kim to the Board of Health as a public member effective January 23, 2026

Attachments: [Eri Kim Advisory Committee Application Board of Health](#)

[Eri Kim Advisory Committee Application Board of Health - Public Seat attachmer](#)

[25-0602](#)

Vote to designate Mike Reitz and Jody Picarella as agents of Chatham County authorized to apply for FEMA financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Attachments: [2025 TS Chantal Designated Agent Form - Chatham County FINAL](#)

[25-0618](#)

Vote to adopt a resolution to approve interlocal agreement with Randolph County for Medical Provider Services

Attachments: [Resolution Interlocal Agreement with Randolph County 12-15-2025](#)

[Randolph County NP Clinician contract 12-15-2025](#)

[25-0621](#)

Vote to reaffirm the surety bond amounts for County Officials per NCGS 58-72-20

Attachments: [NCGS 105-349 Tax Collector Bond](#)

[Jenny Williams Bond](#)

[NCGS 159-29 Finance Officer Bond](#)

[Roy Lynch Bond](#)

[Jody Picarella Bond](#)

[NCGS 161-4 Register of Deeds Bond](#)

[Lundy Riggsbee Bond](#)

[NCGS 162-8 Sheriff Bond](#)

[Mike Roberson Bond](#)

- [25-0614](#) Vote to approve Tax Releases and Refunds for November 2025
Attachments: [November 2025 Release and Refund Report](#)
[November 2025 NCVTS Pending Refund Report](#)
[November 2025 Manual NCVTS Pending Refund Report](#)
- [25-0601](#) Vote to approve Fiscal Year 2025-2026 Budget Amendments
Attachments: [December 2025 Budget Amendments](#)
- [25-0620](#) Vote to approve the amended FY2026 funding plan for Juvenile Crime Prevention Council
Attachments: [Email for Chatham JCPC Updated Funding Plan for FY 2025-2026](#)
[Chatham County JCPC Updated Funding Plan - 3 \(FY 2025-2026\) 12-15-2025](#)
- [25-0607](#) Vote to approve the recommended FY27-33 Capital Improvements Plan (CIP) with the changes directed by the Board of Commissioners at the November 18, 2025 Work Session
- [25-0604](#) Vote to approve purchase of a roll-off truck for Solid Waste & Recycling
Attachments: [26MY Mack GR64 Rolloff Buyers Order](#)
[Class 8 Truck Cab and Chassis](#)
- [25-0603](#) Vote to approve the name of one private road in Chatham County listed as Heritage Farm Dr.
Attachments: [Heritage Farm Dr Petition](#)
[Heritage Farm Dr Map](#)
[Heritage Farm Dr Area Map](#)
- [25-0610](#) Vote to approve a contract with Chatham County Partnership for Children for the Expanding Access to Early Learning Initiative
Attachments: [Chatham County Partnership for Children Expanding Access to Early Learning \(](#)
- [25-0606](#) Vote to approve an amended contract with Martin Starnes & Associates, CPAs, P.A. for FY2025 Audit Services
Attachments: [LGC Update on Delayed Release of Final 2025 OMB Compliance Supplement](#)
[Chatham County - 2025 Amended Contract](#)
- [25-0608](#) Vote to approve a contract with A&J Landscaping to furnish all labor and materials for the Lawn Maintenance Contract for the Chatham County Agriculture & Conference Center for \$154,200
Attachments: [AJ Landscaping FY26 CCACC Mowing Contract](#)

- [25-0626](#) Vote to approve a three-year agreement with EPlus for Palo Alto for hardware and software for a firewall monitoring system, under NC State Contract 204X for \$51,024.59

Attachments: [EPlus Quote PA440 x 2 AI SEC SUB](#)

[EPlus Quote PA460 x 2](#)

[EPlus Quote PALO ALTO PANORAMA + TRAINING](#)

[EPlus Quote PA440 x 6](#)

- [25-0627](#) Vote to approve a five-year contract with D-Tech International for Library Reservation Lockers and software

Attachments: [D-Tech Lockers and Software Contract 12-15-2025](#)

- [25-0639](#) Vote to approve a three-year contract with Latisha Allen to complete orientation and security with Family Visitation Services

Attachments: [Latisha Allen 5-7-2025](#)

- [25-0612](#) Vote to approve a request by Chad Abbott on behalf of Ricky Spoon, Julian and Jayne Clark for subdivision **First Plat** review and approval of **Pine Tree Creek**, consisting of 11 lots on 21 acres, located off Sugar Lake Road (SR-1714), parcels 17291 & 95037

Attachments: [More information from the Planning department website](#)

End of Consent Agenda

SPECIAL PRESENTATION

- [25-0609](#) Recognition of 2025 Chatham County Employee of the Year

Attachments: [2025 Employee of the Year Brenton Hart](#)

- [25-0638](#) Vote to approve a resolution honoring Robert Hagemann for his years of service as County Attorney

Attachments: [Resolution for County Attorney Robert Hagemann 12-15-2025](#)

ORGANIZATIONAL ITEMS

- [25-0617](#) Elect Chair from its members

- [25-0619](#) Elect Vice-Chair from its members

- [25-0622](#) Vote to appoint or reappoint board members to State and Regional Boards

[25-0629](#)

Vote to appoint a Full Board Member to the Agricultural Advisory Board with a term expiring June 30, 2028

Attachments: [Loretta Batchelor Advisory Committee Application Agriculture Advisory Board](#)
[Danielle Culberson Advisory Committee Application Agriculture Advisory Board](#)
[Andrew Ofstehage Advisory Committee Application Agriculture Advisory Board](#)
[Melisa Semenov Advisory Committee Application Agriculture Advisory Board](#)

[25-0631](#)

Vote to appoint a District 4 Recommended Member to the Planning Board with a term expiring December 31, 2026

Attachments: [Gini Bell Advisory Committee Application Planning Board](#)
[Ronald Covington Advisory Committee Application Planning Board](#)
[Dennis T. Koehler Advisory Committee Application Planning Board](#)
[Billy Williams Advisory Committee Application Planning Board](#)

[25-0632](#)

Vote to appoint the District 1 Recommended member to the Zoning Board of Adjustment with a term expiring on June 30, 2027

Attachments: [Claire Karasek Advisory Committee Application BOA D3](#)
[William Powell Advisory Committee Application Zoning Board of Adjustment](#)

RECESS

10 minute break

PUBLIC COMMENT SESSION

[25-0636](#)

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PUBLIC HEARINGS

[25-0613](#)

A legislative public hearing requested by the Chatham County Board of Commissioners and Chatham County Fire Marshal to consider amendments to the Chatham County Subdivision Regulations; specifically, section 7, Requirements and Minimum Standards For Improvements, Reservations, and Design adopting all standards of the North Carolina State Fire Code and Appendix D by reference

Attachments: [More Information from the Planning department website](#)
[Click Here To Speak During The Public Hearing](#)

BOARD PRIORITIES[25-0624](#)

Vote to approve a request by Clay Matthews, on behalf of Swain Group, LLC for subdivision First Plat review and approval of Riverbend Estates at Laurel Ridge, consisting of 107 lots on 622.32 acres, located off Rock Rest Rd and Old Graham Rd, parcel 10927, 10919, 10922, 79194, 10925, 10923, 10924, 10926, 66355, 85139, & 10970

Attachments: [More information from the Planning department website](#)

INTERGOVERNMENTAL RELATIONS REPORT**CLERK'S REPORT****MANAGER'S REPORT****COMMISSIONERS' REPORTS****ADJOURNMENT**