



Chatham County, NC

Meeting Minutes

Board of Commissioners

Monday, December 2, 2024

6:00 PM

Historic Courthouse Courtroom

Regular Session - 6:00 PM - Historic Courthouse Courtroom

Present: 5 - Vice Chair Karen Howard, Commissioner Katie Kenlan, Commissioner David Delaney, Commissioner Franklin Gomez Flores and Commissioner Amanda Robertson

CALL TO ORDER

Vice-Chair Karen Howard called the meeting to order at 6:00pm.

INVOCATION and PLEDGE OF ALLEGIANCE

Vice-Chair Howard asked for a moment of silence, then lead the Pledge of Allegiance.

[24-5686](#)

Swearing in of Newly Elected Commissioners Karen Howard and Amanda Robertson

Attachments: [Oath of Office Karen Howard 12-2-2024](#)
 [Oath of Office Amanda Robertson 12-2-2024](#)

Senior Resident Superior Court Judge for the 18th Judicial District of North Carolina Allen Baddour administered the following oath of office for both the newly elected members, Amanda Roberson and Karen Howard.

I do solemnly affirm that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as the Commissioner for Chatham County.

The Board of Commissioners paused for photos.

ADJUSTMENTS AND APPROVAL OF REGULAR SESSION AGENDA

Vice Chair Howard called for any adjustments to the agenda, then called for a motion to approve.

A motion was made by Commissioner Katie Kenlan, seconded by Commissioner Franklin Gomez Flores, that the agenda was approved as presented. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

BOARD PRIORITIES[24-5687](#)

Elect Chair from its members

County Attorney Bob Hagemann explained the procedure for the elected of Chair to the Board.

A motion was made by Commissioner Katie Kenlan, seconded by Commissioner Franklin Gomez Flores, to appoint Karen Howard as Chair of the Board of Commissioners. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

[24-5694](#)

Elect Vice-Chair from its members

Chair Karen Howard called for nominations for Vice-Chair.

A motion was made by Commissioner Franklin Gomez Flores, seconded by Vice Chair Karen Howard, to appoint Katie Kenlan as Vice-Chair. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

APPROVAL OF CONSENT AGENDA

Chair Howard called for a motion to approve the consent agenda.

[24-5682](#)

Vote to approve America 250 NC Community Grant Application

Attachments: [America 250 Community Grant Round 2 Internal Grant Application](#)

A motion was made by Commissioner Franklin Gomez Flores, seconded by Commissioner Amanda Robertson, to approve the America 250 NC Community Grant Application. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

[24-5693](#)

Vote to approve the bonds for the Finance Director, Deputy Finance Director, Sheriff, Register of Deeds, and Tax Administrator

Attachments: [Sheriff Bond](#)
[Register of Deeds Bond](#)
[Finance Director Bond](#)
[Deputy Finance Director Bond](#)
[Tax Administrator Bond](#)

A motion was made by Commissioner Franklin Gomez Flores, seconded by Commissioner Amanda Robertson, to approve the bonds for the Finance Director, Deputy Finance Director, Sheriff, Register of Deeds, and the Tax Administrator. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

End of Consent Agenda

CLERK'S REPORT

Clerk to the Board Jenifer Johnson expressed best wishes to the Board of Commissioners.

MANAGER'S REPORT

County Manager Dan LaMontagne congratulated Amanda Robertson, Karen Howard, and Katie Kenlan on their new roles.

COMMISSIONERS' REPORTS

The Board of Commissioners congratulated the new members and look forward to working together for the best for Chatham County.

ADJOURNMENT

With no further business, Chair Howard called for a motion to adjourn.

A motion was made by Commissioner Amanda Robertson, seconded by Commissioner Franklin Gomez Flores, that the meeting was adjourned. The motion carried by the following vote:

Aye: 5 - Vice Chair Howard, Commissioner Kenlan, Commissioner Delaney, Commissioner Gomez Flores, and Commissioner Robertson

RECEPTION

The Board of Commissioners join guest at reception on the first floor of the Historic Courthouse.