

BOC Travel/Training

March 16, 2026



BOC Travel/Training Discussion

Issue Statement: Currently, there are no specified parameters regarding the use of the travel/training line item in the governing board budget. The BOC is positively engaged on the local, state and federal levels and in greater numbers. As such, it is difficult to budget for expenditures in three (3) categories: local elected leader continuing education, event registrations, and conference travel.

Staff has recognized this trend and seeks to engage the Board early in the FY27 budget process to establish parameters and expectations.



BOC Expense Types

Conference Travel

- NACo (legislative and annual)
- NCACC Annual

Continuing Education

- Local Elected Leaders Academy (LELA)
- SOG Courses
- NCACC Courses

Event Registration

- Chamber Events
- United Way Kickoff
- EDC Development breakfast



Types of Expenses

Conference/Training/Event Registration
NCACC - Annual - Registration, Hotel, Per Diem
Chatham Chamber - Annual Gala
Chatham Chamber - State of Chatham & Data Briefing - September
Siler City Area Chamber - Ag Summit
Siler City Area Chamber - Gala
Siler City Area Chamber - Leadership Forum
NACo - Annual - Registration, Hotel, Per Diem
NACo - Legislative - Registration, Hotel, Per Diem
United Way Kick Off
SOG Classes Ethics
Other SOG Classes
NCACC Classes



Optional Framework 1: Full

- Coverage of all known recurring travel/training expenses
- No change to existing \$500/travel allowance
- Each commissioner has set budget of \$6,700/fiscal year
- County funded travel and training will be credited against allotment
- Commissioners will receive a quarterly report from Clerk regarding remaining expenses for fiscal year
- Per diem for multi-day travel counted against allotment
- All expenses must be county business related and comply with county travel policy

Travel Allowance/Mo.	Travel/Training Budget/FY each commissioner	Total BOC Travel/Training
\$500	\$6,700	\$33,500



Optional Framework 2: Alternating

- Coverage of in-state travel/training expenses, shared allotment for out of state BOC approved assignments
- No change to existing \$500/travel allowance
- Each commissioner has set budget of \$2,200/fiscal year
- **Two BOC members attend NACo annual conference, 2 attend NACo legislative conference; NACo expenses not included in travel/training allocation per commissioner**
- County funded travel and training will be credited against allotment
- Commissioners will receive a quarterly report from Clerk regarding remaining expenses for fiscal year
- Per diem for multi-day travel counted against allotment
- All expenses must be county business related and comply with county travel policy

Travel Allowance/Mo.	Travel/Training Budget/FY each commissioner	Total BOC Travel/Training	Additional Budget for NACo
\$500	\$2,200	\$12,000	\$9,200
			Total: \$20,800



Optional Framework 3: Pick One

- Coverage of in-state travel/training expenses, each individual commissioner picks either the NACo annual or legislative conference
- No change to existing \$500/travel allowance
- Each commissioner has set budget of \$4,400/fiscal year
- County funded travel and training will be credited against allotment
- Commissioners will receive a quarterly report from Clerk regarding remaining expenses for fiscal year
- Per diem for multi-day travel counted against allotment
- All expenses must be county business related and comply with county travel policy

Travel Allowance/Mo.	Travel/Training Budget/FY each commissioner	Total BOC Travel/Training
\$500	\$4,400	\$22,000



Discussion and Questions

