

Agenda Abstract Due Dates for Board of Commissioners' Meetings

Calendar Year
2016

Board of Commissioners' Meeting Dates	Abstracts Due by 5PM on Dates Below:	Make sure you turn in to the Clerk:
January 19th – Tuesday due to MLK Holiday	January 4 th	1. Using Legistar, submit abstracts, attachments, and all supporting documentation by 5pm on due date. 2. Provide Clerk's Office with the appropriate number of contracts, resolutions, ordinances, proclamations, etc. needed to be signed by the Chairman (always 3 unless you need additional copies). *All documents must be signed by all departments and vendors before the Chair will sign. Contact the Clerk or Deputy Clerk: 542-8200 or Lindsay.ray@chathamnc.org *These dates are first Monday mtgs and items submitted for these mtgs should be limited to consent agenda or short discussion items requiring little action.
*February 1st	*January (Tues) 19 th	
February 15th	February 1st	
March 21st	March 7 th	
April 18th	April 4 th	
*May 2nd	*April 18 th	
May 16th	May 2 nd	
June 20th	June 6 th	
July 18th	July 4 th	
August 15th	August 1 st	
September 19th	September (Tues) 6 th	
October 17th	October 3 rd	
*November 14th	*October 31 st	
November 21st	November 7 th	
December 5th	November 21 st	
December 19th	December 5 th	
January 17th, 2017 – Tuesday due to MLK Holiday	January (Tues) 3 rd	