

CONTRACT ROUTING FORM

1. Complete the information below BEFORE printing and completing items 2 through 7. Items in red are required.

Department: County Manager's Office
Department contract file name (use effective date): Granicus_Manager'sOffice_20210122
Project Code: Click here to enter text.
Contract type: Contract
Contracted Services/Goods: Website Hosting Services
Contract Component: Master
Change Order Number/Addendum Number: Granicus_Manager'sOffice_20210122
Vendor Name: Granicus
Effective Date: 10/15/2021
Approved by: County Manager
Ending Date: Click here to enter a date.
Total Amount: \$ 59,953.10
Account # charged: Click here to enter text.
Special Terms: Click here to enter text.
Reminder Date: Click here to enter a date.
Reminder Email to: Click here to enter text.
Reminder Reason: Click here to enter text.
Vendor ID: Click here to enter text.
Vendor Contact Name: Click here to enter text.
Vendor Email: Click here to enter text.
Vendor Address: Click here to enter text.
Vendor Phone #: Click here to enter text.
Archive Date: Click here to enter a date.

2. Department Head or his/her designee has read the contract in its entirety.
By: _____ (Department Head signature required)

3. County Attorney has reviewed Yes

If this box is checked the County Attorney's Office has reviewed the contract but has not made needed changes to protect the County because the contract is a sole source contract and the services required by the County are not available from another vendor.

4. Technical Advisor has signed the contract. Yes No

5. Vendor has signed the contract. Yes No

6. Vendor has provided E-Verify Affidavit. Yes No

7. A budget amendment is necessary before approval. Yes No
If budget amendment is necessary, please attach to this form.

8. Approval

Requires approval by the BOC - contracts over \$100,000.00. Follow Board submission guidelines.

Requires approval by the Manager – contracts \$100,000 or less.

9. Submit to Clerk.

Clerk's Office Only

- Finance Officer has signed the contract
- The Finance Officer is not required to sign the contract

Granicus Proposal for Chatham County NC

Granicus Contact

Name: Caroline Dittrich

Phone: (202) 897-4028

Email: caroline.dittrich@granicus.com

Proposal Details

Quote Number: Q-121754

Prepared On: 2/3/2021

Valid Through: 2/28/2021

Pricing

Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

Currency: USD

Current Billing Term End Date: 10/14/2021

Period of Performance: The Agreement will begin on date of signature and will continue through the end of the then current billing term, and will continue for an additional 48 months thereafter.

Annual Fees for New Subscriptions

Solution	Billing Frequency	Quantity/Unit	Annual Fee
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	\$10,850.00
SUBTOTAL:			\$10,850.00

Please note, annual fees for new subscriptions will be prorated to align to Client's then-current billing term. Exceptions include Recurring Captioning Services, SMS, and Targeted Messages.

Remaining Period(s)	Year 2	Year 3	Year 4	Year 5
govAccess - Maintenance, Hosting, & Licensing Fee - Core	\$11,392.50	\$11,962.13	\$12,560.23	\$13,188.24
SUBTOTAL:	\$11,392.50	\$11,962.13	\$12,560.23	\$13,188.24

Terminating Subscription(s)

Solution	Billing Frequency	Quantity/Unit	Prior Annual Fee
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	0 Each	\$9,116.30
Customizations (Recurring) - govAccess	Annual	0 Each	\$661.50

Upon the signing of this Agreement, annual fees for the terminating subscription(s) shall cease. Any pre-paid fees for the terminating subscription(s) after the signing of this Agreement will be prorated from the signing of this Agreement to the end of the Client's then-current billing term, credited, and such credit applied to the annual fees for new subscriptions.

Client will continue to have access to and use the terminating solution until the new subscription(s) is/are deployed.

Upon the deployment of Client's new solution as determined at Granicus' sole discretion, Granicus shall remove access to the Client's terminating subscription(s).

Product Descriptions

Name	Description
govAccess - Maintenance, Hosting, & Licensing Fee - Core	<p>The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time.</p> <p>Services include the following:</p> <ul style="list-style-type: none"> • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library • Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)

Terms and Conditions

- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Chatham County NC to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-121754 dated 2/3/2021 are incorporated into this Purchase Order by reference.
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.
- Link to Terms: https://granicus.com/pdfs/Master_Subscription_Agreement.pdf
- Upon the effective date, this Agreement shall supersede and replace any previous agreement between the parties for the Terminating and/or Existing Subscriptions listed herein. All such prior agreements between the parties are hereby void and of no force and effect
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.

Agreement and Acceptance

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Billing Information

Name:
Phone:
Email:
Address:

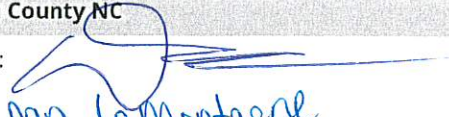
Chatham County NC

Signature:

Name:

Title:

Date:


Dan LaMontagne
County Manager
February 8, 2021

This Instrument has been pre-audited in the manner required
by the Local Government Budget and Fiscal Control Act.


Vicki S. McConnell, Finance Officer