



UNC
HEALTH CARE

August 26, 2014

Mr. Layton Long, Director, MSA, REHS
Chatham County Health Director
80 East Street
Pittsboro, NC 27312

Dear Layton:

I hope this finds you well. It was nice to meet you at the North Carolina Public Health Association Meeting held at the McKimmon Center in May 2014.

I am writing a letter for your files which describes the invoicing arrangement between UNC Family Medicine (FM) and the Chatham County Health Department (CCHD) for patient incentives and scholarships for the Chatham County Diabetes self-management education classes.

As background, funds to be invoiced are made available through a grant with the Office of Minority Health and Health Disparities. The lead applicant for the grant is AccessCare of which UNC FM is a subcontractor. Funds for CCHD are contained in the FM budget and the original grant was for three years June 2012-May 2015.

The current funds that are available to Chatham County Health Department total \$8400.00 and can be used during this the third year of the grant which spans June 1, 2014- May 31, 2015.

CCHD should invoice Family Medicine on a monthly basis. Once an invoice is received, Family Medicine agrees to issue payment to the CCHD up to the total fund availability of \$8400.00. Information necessary for processing the invoice is contained in the attached invoice example.

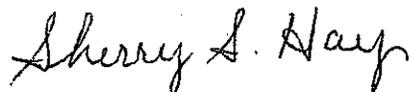
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Practice Administrator
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We look forward to working with you again this year. Should you have questions or need more information do not hesitate to call me at 919-649-5423.

Sincerely,



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